



# ACCT19064 Auditing & Professional Practice

## Term 2 - 2022

Profile information current as at 19/08/2022 05:20 pm

All details in this unit profile for ACCT19064 have been officially approved by CQUniversity and represent a learning partnership between the University and you (our student). The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

## General Information

### Overview

In this unit, you will examine the professional environment of the auditor, particularly audit standards, audit practice, legal liability, ethics and current developments (e.g., Audit Expectation Gap). Audit methodology and planning, internal control assessments and exposure to influences of information technology on audit testing will also be examined. The unit material, while drawing on audit theory, is very practically based for the needs of future audit professionals. Statistical and non-statistical audit sampling is also covered in detail. With an emphasis on professional and ethical practice, you will gain an appreciation of the role and needs of audit professionals in business environments.

### Details

Career Level: *Undergraduate*

Unit Level: *Level 3*

Credit Points: 6

Student Contribution Band: 10

Fraction of Full-Time Student Load: 0.125

### Pre-requisites or Co-requisites

Pre-requisite: ACCT11081 or ACCT19084

Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the [Assessment Policy and Procedure \(Higher Education Coursework\)](#).

### Offerings For Term 2 - 2022

- Brisbane
- Melbourne
- Online
- Sydney

### Attendance Requirements

All on-campus students are expected to attend scheduled classes – in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

### Website

[This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.](#)

## Class and Assessment Overview

### Recommended Student Time Commitment

Each 6-credit Undergraduate unit at CQUniversity requires an overall time commitment of an average of 12.5 hours of study per week, making a total of 150 hours for the unit.

### Class Timetable

#### [Regional Campuses](#)

Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

#### [Metropolitan Campuses](#)

Adelaide, Brisbane, Melbourne, Perth, Sydney

### Assessment Overview

#### 1. **Online Quiz(zes)**

Weighting: 10%

#### 2. **Practical Assessment**

Weighting: 15%

#### 3. **Practical and Written Assessment**

Weighting: 15%

#### 4. **Online Test**

Weighting: 60%

### Assessment Grading

This is a graded unit: your overall grade will be calculated from the marks or grades for each assessment task, based on the relative weightings shown in the table above. You must obtain an overall mark for the unit of at least 50%, or an overall grade of 'pass' in order to pass the unit. If any 'pass/fail' tasks are shown in the table above they must also be completed successfully ('pass' grade). You must also meet any minimum mark requirements specified for a particular assessment task, as detailed in the 'assessment task' section (note that in some instances, the minimum mark for a task may be greater than 50%). Consult the [University's Grades and Results Policy](#) for more details of interim results and final grades.

## CQUniversity Policies

**All University policies are available on the [CQUniversity Policy site](#).**

You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the [CQUniversity Policy site](#).

## Previous Student Feedback

### Feedback, Recommendations and Responses

Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

#### Feedback from Unit Evaluations

**Feedback**

Workshops should focus more on answering workshop questions.

**Recommendation**

More time will be devoted to answering the set workshop questions.

#### Feedback from Unit Evaluations

**Feedback**

Workshops introduced real auditing practices.

**Recommendation**

The unit will add to this by further integrating Excel into the lectures and assignments.

#### Feedback from Unit Evaluations

**Feedback**

Some students were concerned with delays in receiving feedback on assignments

**Recommendation**

Although the average feedback of the four assignments amounted to less than 10 days (which is within CQU guidelines), markers will nonetheless make a concerted effort to return the first of the four assignments within 10 days.

## Unit Learning Outcomes

**On successful completion of this unit, you will be able to:**

1. Exercise judgement under supervision to provide possible solutions to routine audit and accounting problems in straightforward concepts using appropriate regulatory, ethical, economic and governance perspectives
2. Integrate theoretical and technical audit and accounting knowledge in an audit context
3. Critically apply theoretical and technical audit and accounting knowledge and skills to provide possible solutions to routine audit related issues
4. Justify and communicate audit and accounting advice and ideas in straightforward contexts to assist with the decisions of users of financial reports
5. Reflect on performance to identify and action learning opportunities and self-improvements.

## Alignment of Learning Outcomes, Assessment and Graduate Attributes



### Alignment of Assessment Tasks to Learning Outcomes

Assessment Tasks	Learning Outcomes				
	1	2	3	4	5
1 - Online Quiz(zes) - 10%	•	•	•	•	
2 - Practical Assessment - 15%	•	•	•	•	•
3 - Practical and Written Assessment - 15%	•	•	•	•	•
4 - Online Test - 60%	•	•	•	•	

### Alignment of Graduate Attributes to Learning Outcomes

Graduate Attributes	Learning Outcomes				
	1	2	3	4	5
1 - Communication	•	•	•	•	•
2 - Problem Solving	•	•	•	•	
3 - Critical Thinking	•	•	•	•	•
4 - Information Literacy					
5 - Team Work					
6 - Information Technology Competence		•	•		
7 - Cross Cultural Competence					
8 - Ethical practice	•	•	•	•	
9 - Social Innovation					
10 - Aboriginal and Torres Strait Islander Cultures					

## Textbooks and Resources

### Textbooks

ACCT19064

#### Prescribed

##### **Auditing, Assurance Services & Ethics in Australia**

Edition: 10th edn (2017)

Authors: Arens, Best, Shailer, Fiedler Elder & Beasley

Pearson Australia

Melbourne, Victoria

ISBN: 9781488609138

Binding: Paperback

#### Additional Textbook Information

This book is available to read online through the Library website. If you would like your own copy, you can purchase either paper or eBook copies at the CQUni Bookshop here: <http://bookshop.cqu.edu.au> (search on the Unit code).

[View textbooks at the CQUniversity Bookshop](#)

### IT Resources

#### You will need access to the following IT resources:

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)
- Media Player
- Microsoft Office (Word, Excel and PowerPoint)

## Referencing Style

All submissions for this unit must use the referencing style: [American Psychological Association 7th Edition \(APA 7th edition\)](#)

For further information, see the Assessment Tasks.

## Teaching Contacts

**Kazi Islam** Unit Coordinator

[k.islam@cqu.edu.au](mailto:k.islam@cqu.edu.au)

## Schedule

### Week 1 - 11 Jul 2022

Module/Topic	Chapter	Events and Submissions/Topic
Introduction to Auditing	1 & 18	

### Week 2 - 18 Jul 2022

Module/Topic	Chapter	Events and Submissions/Topic
Audit Objectives & Evidence	4 & 5	

### Week 3 - 25 Jul 2022

Module/Topic	Chapter	Events and Submissions/Topic
Planning & Documentation	6	

<b>Week 4 - 01 Aug 2022</b>		
Module/Topic	Chapter	Events and Submissions/Topic
Materiality & Audit Risk	7	
<b>Week 5 - 08 Aug 2022</b>		
Module/Topic	Chapter	Events and Submissions/Topic
Internal Controls	8	
<b>Vacation Week - 15 Aug 2022</b>		
Module/Topic	Chapter	Events and Submissions/Topic
<b>Week 6 - 22 Aug 2022</b>		
Module/Topic	Chapter	Events and Submissions/Topic
Legal Environment & Ethics	2 & 3	
<b>Week 7 - 29 Aug 2022</b>		
Module/Topic	Chapter	Events and Submissions/Topic
Audit Program - Sales and Collection	11, 12 & 13	<b>Online Quiz(zes)</b> Due: Week 7 Friday (2 Sept 2022) 11:45 pm AEST
<b>Week 8 - 05 Sep 2022</b>		
Module/Topic	Chapter	Events and Submissions/Topic
Audit Transaction Cycles	15 & 16	<b>Practical Assessment</b> Due: Week 8 Friday (9 Sept 2022) 11:45 pm AEST
<b>Week 9 - 12 Sep 2022</b>		
Module/Topic	Chapter	Events and Submissions/Topic
Sampling	14	
<b>Week 10 - 19 Sep 2022</b>		
Module/Topic	Chapter	Events and Submissions/Topic
Fraud & IT	9 & 10	
<b>Week 11 - 26 Sep 2022</b>		
Module/Topic	Chapter	Events and Submissions/Topic
Completing the Audit	17 & 18	<b>Practical and Written Assessment</b> Due: Week 11 Friday (30 Sept 2022) 11:45 pm AEST
<b>Week 12 - 03 Oct 2022</b>		
Module/Topic	Chapter	Events and Submissions/Topic
Revision	All Chapters	
<b>Review/Exam Week - 10 Oct 2022</b>		
Module/Topic	Chapter	Events and Submissions/Topic
No teaching in this week		
<b>Exam Week - 17 Oct 2022</b>		
Module/Topic	Chapter	Events and Submissions/Topic

## Assessment Tasks

### 1 Online Quiz(zes)

#### Assessment Type

Online Quiz(zes)

**Task Description**

Assessment item 1 consists of an open-book online quiz available in Moodle. The quiz will consist of a range of multiple-choice questions from weeks 1 to 6. The quiz will open Monday in Week 5 and close Friday in Week 7. You will have to complete and submit 20 questions in 40 minutes. You will not be able to re-open the quiz after the due date and time. There are no extensions available for the online quiz. Therefore, it is your responsibility to complete the quiz within the specified time period.

If you experience a computer transmission problem you cannot resolve, you are required to contact the unit coordinator by email (the online system records your attempt on the quiz). The unit coordinator will contact you within 24 hours of your email. Therefore, you need to monitor your emails closely so you can complete the quiz as instructed.

**Number of Quizzes**

1

**Frequency of Quizzes**

Other

**Assessment Due Date**

Week 7 Friday (2 Sept 2022) 11:45 pm AEST

**Return Date to Students**

Your results of the quiz will be automatically generated and will be displayed upon completion of the quiz. You can access your results again on the unit website via the Gradebook.

**Weighting**

10%

**Assessment Criteria**

This assessment item will assess your problem-solving skills in relation to auditing concepts covered in weeks 1 to 6.

**Referencing Style**

- [American Psychological Association 7th Edition \(APA 7th edition\)](#)

**Submission**

Online

**Submission Instructions**

The online quiz is to be completed online within Moodle.

**Learning Outcomes Assessed**

- Exercise judgement under supervision to provide possible solutions to routine audit and accounting problems in straightforward concepts using appropriate regulatory, ethical, economic and governance perspectives
- Integrate theoretical and technical audit and accounting knowledge in an audit context
- Critically apply theoretical and technical audit and accounting knowledge and skills to provide possible solutions to routine audit related issues
- Justify and communicate audit and accounting advice and ideas in straightforward contexts to assist with the decisions of users of financial reports

## 2 Practical Assessment

**Assessment Type**

Practical Assessment

**Task Description**

This assessment is part of an overall integrated research project completed by each student, focused on his/her own allocated ASX listed company. Details are provided on the Moodle site for this unit defining the specific tasks to be completed for the assignment. You are required to submit an academic report which addresses these tasks in the context of your allocated ASX listed company.

**Assessment Due Date**

Week 8 Friday (9 Sept 2022) 11:45 pm AEST

**Return Date to Students**

Assignment feedback and marks will be available in Moodle in two weeks after the due date.

**Weighting**

15%

**Assessment Criteria**

You will be assessed on your ability to demonstrate and communicate your analysis and understanding of a business

situation or knowledge of a theoretical aspect in relation to an external audit. In addition to the marks awarded based on the comprehensiveness, correctness and critical analysis presented in the report, marks are also awarded for appropriate writing style, including referencing, grammar, punctuation, syntax and spelling.

### **Referencing Style**

- [American Psychological Association 7th Edition \(APA 7th edition\)](#)

### **Submission**

Online

### **Submission Instructions**

Submit your MS Word document and Microsoft Excel spreadsheet through Turnitin on Moodle.

### **Learning Outcomes Assessed**

- Exercise judgement under supervision to provide possible solutions to routine audit and accounting problems in straightforward concepts using appropriate regulatory, ethical, economic and governance perspectives
- Integrate theoretical and technical audit and accounting knowledge in an audit context
- Critically apply theoretical and technical audit and accounting knowledge and skills to provide possible solutions to routine audit related issues
- Justify and communicate audit and accounting advice and ideas in straightforward contexts to assist with the decisions of users of financial reports
- Reflect on performance to identify and action learning opportunities and self-improvements.

## **3 Practical and Written Assessment**

### **Assessment Type**

Practical and Written Assessment

### **Task Description**

Assessment Item 3 is a continuation of the requirements in Assessment Item 2.

### **Assessment Due Date**

Week 11 Friday (30 Sept 2022) 11:45 pm AEST

### **Return Date to Students**

Assignment feedback and marks will be available in Moodle.

### **Weighting**

15%

### **Assessment Criteria**

You will be assessed on your ability to demonstrate and communicate your analysis and understanding of a business situation or knowledge of a theoretical aspect in relation to an external audit. In addition to the marks awarded based on the comprehensiveness, correctness and critical analysis presented in the report, marks are also awarded for appropriate writing style, including referencing, grammar, punctuation, syntax and spelling.

### **Referencing Style**

- [American Psychological Association 7th Edition \(APA 7th edition\)](#)

### **Submission**

Online

### **Submission Instructions**

Submit your MS Word document through Turnitin on Moodle.

### **Learning Outcomes Assessed**

- Exercise judgement under supervision to provide possible solutions to routine audit and accounting problems in straightforward concepts using appropriate regulatory, ethical, economic and governance perspectives
- Integrate theoretical and technical audit and accounting knowledge in an audit context
- Critically apply theoretical and technical audit and accounting knowledge and skills to provide possible solutions to routine audit related issues
- Justify and communicate audit and accounting advice and ideas in straightforward contexts to assist with the decisions of users of financial reports
- Reflect on performance to identify and action learning opportunities and self-improvements.

## 4 Online Test

### **Assessment Type**

Online Test

### **Task Description**

This is an online test to be completed individually on Moodle by the due time. Further information is available on Moodle.

### **Assessment Due Date**

To be completed during the examination period.

### **Return Date to Students**

Results will be released after approval of grades.

### **Weighting**

60%

### **Assessment Criteria**

This online test will examine students' ability in identifying relevant theory and demonstrating knowledge, applying relevant theory and knowledge to solve problems, and quality of writing, grammar, syntax and spelling.

### **Referencing Style**

- [American Psychological Association 7th Edition \(APA 7th edition\)](#)

### **Submission**

Online

### **Submission Instructions**

To be completed and submitted via Moodle by the due date and time.

### **Learning Outcomes Assessed**

- Exercise judgement under supervision to provide possible solutions to routine audit and accounting problems in straightforward concepts using appropriate regulatory, ethical, economic and governance perspectives
- Integrate theoretical and technical audit and accounting knowledge in an audit context
- Critically apply theoretical and technical audit and accounting knowledge and skills to provide possible solutions to routine audit related issues
- Justify and communicate audit and accounting advice and ideas in straightforward contexts to assist with the decisions of users of financial reports

## Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the [Student Academic Integrity Policy and Procedure](#). This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

### What is a breach of academic integrity?

A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

### Why is academic integrity important?

A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

### Where can I get assistance?

For academic advice and guidance, the [Academic Learning Centre \(ALC\)](#) can support you in becoming confident in completing assessments with integrity and of high standard.

### What can you do to act with integrity?



#### Be Honest

If your assessment task is done by someone else, it would be dishonest of you to claim it as your own



#### Seek Help

If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)



#### Produce Original Work

Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem