



ALLH11010 Skills for Allied Health Assistants

Term 3 - 2020

Profile information current as at 01/05/2024 07:37 am

All details in this unit profile for ALLH11010 have been officially approved by CQUniversity and represent a learning partnership between the University and you (our student). The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

General Information

Overview

This unit will enable you to further develop and demonstrate the necessary knowledge and practical skills required of a competent Allied Health Assistant through an 80 hour work-integrated learning experience. Depending upon the setting for your work experience, you may be required to follow therapeutic treatment plans and interventions under the supervision of an Allied Health professional. Further, you will be guided to develop a portfolio of evidence that illustrates your capacity to operate as an Allied Health Assistant.

Details

Career Level: *Undergraduate*

Unit Level: *Level 1*

Credit Points: 6

Student Contribution Band: 8

Fraction of Full-Time Student Load: 0.125

Pre-requisites or Co-requisites

Pre-requisites: ALLH11001 Introduction to Allied Health ALLH11009 Research Methods for Health Professionals

ALLH11006 Life Course Development for Health Professionals BMSC11007 Medical Anatomy and Physiology 1

Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the [Assessment Policy and Procedure \(Higher Education Coursework\)](#).

Offerings For Term 3 - 2020

- Mixed Mode

Attendance Requirements

All on-campus students are expected to attend scheduled classes - in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

Residential Schools

This unit has a Compulsory Residential School for distance mode students and the details are:

Click here to see your [Residential School Timetable](#).

Website

[This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.](#)

Class and Assessment Overview

Recommended Student Time Commitment

Each 6-credit Undergraduate unit at CQUniversity requires an overall time commitment of an average of 12.5 hours of study per week, making a total of 150 hours for the unit.

Class Timetable

[Regional Campuses](#)

Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

[Metropolitan Campuses](#)

Adelaide, Brisbane, Melbourne, Perth, Sydney

Assessment Overview

1. **Portfolio**

Weighting: Pass/Fail

2. **Practical Assessment**

Weighting: Pass/Fail

3. **Professional Practice Placement**

Weighting: Pass/Fail

Assessment Grading

This is a pass/fail (non-graded) unit. To pass the unit, you must pass all of the individual assessment tasks shown in the table above.

CQUniversity Policies

All University policies are available on the [CQUniversity Policy site](#).

You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the [CQUniversity Policy site](#).

Previous Student Feedback

Feedback, Recommendations and Responses

Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

Feedback from Have your Say

Feedback

The residential school was of great benefit as it transitioned theory into practice

Recommendation

It is recommended that the residential school component of this unit remain practical-based to enable students to transition their theoretical knowledge into practice.

Feedback from CB66 Course Reference Committee

Feedback

The embedded Certificate III in Allied Health Assistance is of great benefit to this course

Recommendation

It is recommended that the Certificate III in Allied Health Assistance continue to be embedded in this course, as it provides students with a variety of additional benefits.

Unit Learning Outcomes

On successful completion of this unit, you will be able to:

1. Behave professionally and ethically within an Allied Health setting
2. Demonstrate skills and competencies typical of an Allied Health Assistant
3. Reflect upon the scope of practice of an Allied Health Assistant
4. Develop a portfolio of documents relevant for the attainment of the vocational award of Certificate III in Allied Health Assistance.

Upon the successful completion of this unit, you may be eligible to apply for the vocational award of Certificate III in Allied Health Assistance
Conditions apply.

Alignment of Learning Outcomes, Assessment and Graduate Attributes



Alignment of Assessment Tasks to Learning Outcomes

Assessment Tasks	Learning Outcomes			
	1	2	3	4
1 - Professional Practice Placement - 0%	•	•	•	
2 - Portfolio - 0%			•	•
3 - Practical Assessment - 0%	•	•		

Alignment of Graduate Attributes to Learning Outcomes

Graduate Attributes	Learning Outcomes			
	1	2	3	4
1 - Communication	•	•	•	•
2 - Problem Solving		•	•	•
3 - Critical Thinking		•	•	•
4 - Information Literacy	•	•		•
5 - Team Work	•	•		•
6 - Information Technology Competence		•		
7 - Cross Cultural Competence	•	•		•
8 - Ethical practice	•	•		•
9 - Social Innovation		•		
10 - Aboriginal and Torres Strait Islander Cultures				

Alignment of Assessment Tasks to Graduate Attributes

Assessment Tasks	Graduate Attributes									
	1	2	3	4	5	6	7	8	9	10
1 - Professional Practice Placement - 0%	•	•	•	•	•	•	•	•	•	
2 - Portfolio - 0%	•	•	•	•						
3 - Practical Assessment - 0%	•	•	•	•	•			•		

Textbooks and Resources

Textbooks

There are no required textbooks.

IT Resources

You will need access to the following IT resources:

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)

Referencing Style

All submissions for this unit must use the referencing style: [American Psychological Association 7th Edition \(APA 7th edition\)](#)

For further information, see the Assessment Tasks.

Teaching Contacts

Trudy Jones Unit Coordinator

t.jones2@cqu.edu.au

Melanie Hayman Unit Coordinator

m.j.hayman@cqu.edu.au

Schedule

Module 2: Comply with infection prevention and control policies and processes

Module/Topic	Chapter	Events and Submissions/Topic
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Module 3: Communicate and work in health or community services

Module/Topic	Chapter	Events and Submissions/Topic
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Module 4: Maintain a high standard of service

Module/Topic	Chapter	Events and Submissions/Topic
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Module 5: Interpret and apply medical terminology appropriately

Module/Topic	Chapter	Events and Submissions/Topic
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Module 6: Recognise healthy body systems

Module/Topic	Chapter	Events and Submissions/Topic
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Module 7: Assist with movement

Module/Topic	Chapter	Events and Submissions/Topic
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Module 8: Assist with an allied health program

Module/Topic	Chapter	Events and Submissions/Topic
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Module 9: Promote aboriginal and/or torres strait islander cultural safety

Module/Topic	Chapter	Events and Submissions/Topic
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Module 1: Participate in workplace health and safety

Module/Topic	Chapter	Events and Submissions/Topic
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Term Specific Information

This unit consists of nine (9) online self-paced modules.

Each module consists of a series of videos and learning resources that you are required to engage with.

All modules should be completed BEFORE you attend Residential School, as you will be required to demonstrate this knowledge during a variety of simulation activities, as a part of your Practical Assessment.

For more Residential School information, please refer to your ALLH11010 Skills for Allied Health Assistants Moodle Page.

This unit also requires you to complete 80 hours of Professional Placement within an allied health setting. This placement will be scheduled after the successful completion of your Practical Assessment, which is conducted during your Residential School.

For more information on Professional Placements, please refer to your ALLH11010 Skills for Allied Health Assistants Moodle page.

To pass this unit, you must successfully pass ALL assessment tasks.

Assessment Tasks

1 Portfolio Assessment Task

Assessment Type

Portfolio

Task Description

For this assessment task you are required to demonstrate your knowledge and competence across a variety of allied health areas including:

- Interpret and apply medical terminology appropriately
- Maintaining a high standard of care
- Communicate and work in health or community services
- Assist with Movement
- Promote Aboriginal and/or Torres Strait Islander cultural safety
- Assist with an allied health program
- Recognise healthy body systems
- Comply with infection prevention and control policies and procedures
- Participate in workplace health and safety

To demonstrate your knowledge, you will be required to complete all questions within the Portfolio to a satisfactory standard.

Further details regarding your Portfolio Assessment Task are available on the ALLH11010 Skills for Allied Health Assistants Moodle page, located under the 'Assessment' tab.

Assessment Due Date

This assessment task is due Friday 15th January 2021 at 5.00pm AEST.

Return Date to Students

All assessment tasks will be returned within 2 weeks of the original submission, in accordance with CQUniversity policy.

Weighting

Pass/Fail

Minimum mark or grade

This is a pass/fail (non-graded) unit. You must pass this assessment task, to be eligible to pass this unit.

Assessment Criteria

You will be assessed against the following performance criteria:

- Evidence of demonstrated knowledge to a satisfactory standard
- All evidence meets required standards
- All evidence is presented in an appropriate manner including consistent formatting, layout and structure

Referencing Style

- [American Psychological Association 7th Edition \(APA 7th edition\)](#)

Submission

Online

Submission Instructions

This assessment task is to be uploaded as a word document (.doc or .docx) to the ALLH11010 Moodle Page.

Learning Outcomes Assessed

- Reflect upon the scope of practice of an Allied Health Assistant
- Develop a portfolio of documents relevant for the attainment of the vocational award of Certificate III in Allied Health Assistance.

Graduate Attributes

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy

2 Practical Assessment Task

Assessment Type

Practical Assessment

Task Description

For this assessment task you are required to:

1. Attend the compulsory residential school
2. Actively participate and engage in all activities
3. Demonstrate competence across all areas to a satisfactory standard
4. Complete and upload the Practical Assessment Workbook

Further details regarding your Practical Assessment Task are available on the ALLH11010 Skills for Allied Health Assistants Moodle page, located under the 'Assessment' tab.

Assessment Due Date

This assessment task is due Friday 15th January 2021 at 5.00pm AEST.

Return Date to Students

All assessment tasks will be returned within 2 weeks of the original submission, in accordance with CQUniversity policy.

Weighting

Pass/Fail

Minimum mark or grade

This is a pass/fail (non-graded) unit. You must pass this assessment task, to be eligible to pass this unit.

Assessment Criteria

During your residential school, you will be assessed against the performance criteria contained within the following units of the Certificate III in Allied Health Assistance VET award:

- BSBMED301 Interpret and apply medical terminology appropriately
- CHCCS010 Maintaining a high standard of service
- CHCCOM005 Communicate and work in health or community services
- CHCHIV001 Work with diverse people
- CHCCS002 Assist with Movement
- CHCDIV002 Promote Aboriginal and/or Torres Strait Islander cultural safety
- HLTAHA001 Assist with an allied health program
- HLTAAP001 Recognise healthy body systems
- HLTINF001 Comply with infection prevention and control policies and procedures
- HLTWHS001 Participate in workplace health and safety

Referencing Style

- [American Psychological Association 7th Edition \(APA 7th edition\)](#)

Submission

Online

Submission Instructions

This assessment task is to be uploaded as a PDF document to the ALLH11010 Moodle Page.

Learning Outcomes Assessed

- Behave professionally and ethically within an Allied Health setting
- Demonstrate skills and competencies typical of an Allied Health Assistant

Graduate Attributes

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy
- Team Work
- Ethical practice

3 Professional Placement Assessment Task

Assessment Type

Professional Practice Placement

Task Description

You will be required to undertake and complete 80 hours of professional placement / work-integrated learning within an allied health setting.

This placement is a requirement of the Certificate III in Allied Health Assistance VET award.

Further details regarding your Professional Placement Assessment Task are available on the ALLH11010 Skills for Allied Health Assistants Moodle page, located under the 'Assessment' tab.

Assessment Due Date

This assessment task is due Friday 26th February 2021 at 5.00pm AEST.

Return Date to Students

All assessment tasks will be returned within 2 weeks of the original submission, in accordance with CQUniversity policy.

Weighting

Pass/Fail

Minimum mark or grade

This is a pass/fail (non-graded) unit. You must pass this assessment task, to be eligible to pass this unit.

Assessment Criteria

During your professional placement / work-integrated learning, you will be assessed against the following performance criteria:

1. Communicate or work in health or community services
2. Maintain a high standard of service
3. Comply with infection, prevention and control policies and procedures
4. Assist with an allied health program
5. Self-reflection

Referencing Style

- [American Psychological Association 7th Edition \(APA 7th edition\)](#)

Submission

Online

Submission Instructions

This assessment task is to be uploaded as a PDF document to the ALLH11010 Moodle Page.

Learning Outcomes Assessed

- Behave professionally and ethically within an Allied Health setting
- Demonstrate skills and competencies typical of an Allied Health Assistant
- Reflect upon the scope of practice of an Allied Health Assistant

Graduate Attributes

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy
- Team Work
- Information Technology Competence
- Cross Cultural Competence
- Ethical practice
- Social Innovation

Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the [Student Academic Integrity Policy and Procedure](#). This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

What is a breach of academic integrity?

A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

Why is academic integrity important?

A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

Where can I get assistance?

For academic advice and guidance, the [Academic Learning Centre \(ALC\)](#) can support you in becoming confident in completing assessments with integrity and of high standard.

What can you do to act with integrity?



Be Honest

If your assessment task is done by someone else, it would be dishonest of you to claim it as your own



Seek Help

If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)



Produce Original Work

Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem