



# ALLH13009 Work-Integrated Learning for Health Professionals

## Term 2 - 2022

Profile information current as at 06/05/2024 12:13 am

All details in this unit profile for ALLH13009 have been officially approved by CQUniversity and represent a learning partnership between the University and you (our student). The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

## General Information

### Overview

This unit will help to prepare you as a work ready health professional. During this unit you will be required to undertake a work-integrated learning placement within an Allied Health setting, where you will have the opportunity to further develop and refine your knowledge and practical skills. In addition, this unit will assist you to develop necessary professional documentation in preparation for work readiness as a Health professional.

### Details

Career Level: *Undergraduate*

Unit Level: *Level 3*

Credit Points: 6

Student Contribution Band: 8

Fraction of Full-Time Student Load: 0.125

### Pre-requisites or Co-requisites

Pre-requisites: ALLH11001 Introduction to Allied Health ALLH11006 Life Course Development for Health Professionals ALLH11009 Research Methods for Health Professionals PSYC11010 Fundamentals of Psychology ALLH12006 Evidence-Based Practice for Health Professionals

Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the [Assessment Policy and Procedure \(Higher Education Coursework\)](#).

### Offerings For Term 2 - 2022

- Mixed Mode
- Rockhampton

### Attendance Requirements

All on-campus students are expected to attend scheduled classes – in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

### Website

[This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.](#)

## Class and Assessment Overview

### Recommended Student Time Commitment

Each 6-credit Undergraduate unit at CQUniversity requires an overall time commitment of an average of 12.5 hours of study per week, making a total of 150 hours for the unit.

### Class Timetable

#### [Regional Campuses](#)

Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

#### [Metropolitan Campuses](#)

Adelaide, Brisbane, Melbourne, Perth, Sydney

### Assessment Overview

#### 1. **Portfolio**

Weighting: 60%

#### 2. **Reflective Practice Assignment**

Weighting: 40%

#### 3. **Professional Practice Placement**

Weighting: Pass/Fail

### Assessment Grading

This is a graded unit: your overall grade will be calculated from the marks or grades for each assessment task, based on the relative weightings shown in the table above. You must obtain an overall mark for the unit of at least 50%, or an overall grade of 'pass' in order to pass the unit. If any 'pass/fail' tasks are shown in the table above they must also be completed successfully ('pass' grade). You must also meet any minimum mark requirements specified for a particular assessment task, as detailed in the 'assessment task' section (note that in some instances, the minimum mark for a task may be greater than 50%). Consult the [University's Grades and Results Policy](#) for more details of interim results and final grades.

## CQUniversity Policies

**All University policies are available on the [CQUniversity Policy site](#).**

You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the [CQUniversity Policy site](#).

## Previous Student Feedback

### Feedback, Recommendations and Responses

Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

#### Feedback from "Have your Say" survey and email

##### Feedback

The content in this unit and guest speakers have been invaluable in helping me best prepare applications for employment

##### Recommendation

It is recommended that this unit retain the professional skills modules and guest speakers from industry (HR, etc.) to ensure students are well prepared to write application and interview for employment, during and after their study at CQUniversity.

#### Feedback from Email

##### Feedback

The professional placement experience allowed application of generic and clinical skills in a real work environment.

##### Recommendation

It is recommended that this unit retain the 60hr professional placement experience, allowing students to put learnt skills into practice in the latter stages of their course.

## Unit Learning Outcomes

**On successful completion of this unit, you will be able to:**

1. Demonstrate skills and competencies typical of a work ready Health Professional
2. Behave professionally and ethically within an Allied Health setting
3. Develop a portfolio of documents relevant for employment within an Allied Health setting
4. Conduct a SWOT analysis of your personal skills and identify professional development opportunities.

## Alignment of Learning Outcomes, Assessment and Graduate Attributes



### Alignment of Assessment Tasks to Learning Outcomes

Assessment Tasks	Learning Outcomes			
	1	2	3	4
1 - Professional Practice Placement - 0%	•	•		
2 - Portfolio - 60%		•	•	•
3 - Reflective Practice Assignment - 40%	•			•

### Alignment of Graduate Attributes to Learning Outcomes

Graduate Attributes	Learning Outcomes			
	1	2	3	4
1 - Communication	•	•	•	•
2 - Problem Solving	•		•	•
3 - Critical Thinking	•		•	•
4 - Information Literacy	•		•	•
5 - Team Work	•	•		
6 - Information Technology Competence	•		•	
7 - Cross Cultural Competence	•	•		
8 - Ethical practice	•	•		
9 - Social Innovation	•			
10 - Aboriginal and Torres Strait Islander Cultures				

## Alignment of Assessment Tasks to Graduate Attributes

Assessment Tasks	Graduate Attributes									
	1	2	3	4	5	6	7	8	9	10
1 - Professional Practice Placement - 0%	•	•	•	•	•	•	•	•	•	
2 - Portfolio - 60%	•	•	•	•						
3 - Reflective Practice Assignment - 40%	•	•	•	•						

## Textbooks and Resources

### Textbooks

**There are no required textbooks.**

### IT Resources

**You will need access to the following IT resources:**

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)
- Zoom (both microphone and webcam capability)

## Referencing Style

All submissions for this unit must use the referencing style: [American Psychological Association 7th Edition \(APA 7th edition\)](#)

For further information, see the Assessment Tasks.

## Teaching Contacts

**Thomas Doering** Unit Coordinator

[t.doering@cqu.edu.au](mailto:t.doering@cqu.edu.au)

**Trudy Jones** Unit Coordinator

[t.jones2@cqu.edu.au](mailto:t.jones2@cqu.edu.au)

## Schedule

### Week 1: Reflective Practice - 11 Jul 2022

Module/Topic	Chapter	Events and Submissions/Topic
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### Week 2: Professional Portfolio 1 - 18 Jul 2022

Module/Topic	Chapter	Events and Submissions/Topic
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### Week 3: Professional Portfolio 2 - 25 Jul 2022

Module/Topic	Chapter	Events and Submissions/Topic
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### Week 4: Interviewing skills - 01 Aug 2022

Module/Topic	Chapter	Events and Submissions/Topic
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### Week 5: Putting your best foot forward - 08 Aug 2022

Module/Topic	Chapter	Events and Submissions/Topic
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### Vacation Week - 15 Aug 2022

Module/Topic	Chapter	Events and Submissions/Topic
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### Week 6: Professional Placement Check-in - 22 Aug 2022

Module/Topic	Chapter	Events and Submissions/Topic
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### Week 7: Professional Placement Check-in - 29 Aug 2022

Module/Topic	Chapter	Events and Submissions/Topic
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### Week 8: Professional Placement Check-in - 05 Sep 2022

Module/Topic	Chapter	Events and Submissions/Topic
		<b>Portfolio</b> Due: Week 8 Friday (9 Sept 2022) 5:00 pm AEST

### Week 9: Professional Placement Check-in - 12 Sep 2022

Module/Topic	Chapter	Events and Submissions/Topic
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### Week 10: Professional Placement Check-in - 19 Sep 2022

Module/Topic	Chapter	Events and Submissions/Topic
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### Week 11: Professional Placement Check-in - 26 Sep 2022

Module/Topic	Chapter	Events and Submissions/Topic
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## Week 12: Professional Placement Check-in - 03 Oct 2022

Module/Topic	Chapter	Events and Submissions/Topic
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## Review/Exam Week: Professional Placement Check-in - 10 Oct 2022

Module/Topic	Chapter	Events and Submissions/Topic
		<b>Reflective Practice Assignment</b> Due: Review/Exam Week Friday (14 Oct 2022) 5:00 pm AEST <b>Professional Placement</b> Due: Review/Exam Week Friday (14 Oct 2022) 5:00 pm AEST

## Exam Week - 17 Oct 2022

Module/Topic	Chapter	Events and Submissions/Topic
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## Term Specific Information

ALLH13009 Work-Integrated Learning for Health Professionals is run as a mixed-mode unit. Recorded videos will be uploaded in advance for you to view prior to weeks 1-5 scheduled weekly workshops. All scheduled weekly workshops and weekly check-ins will occur online via Zoom. The Zoom links can be found in the 'virtual classes' tile on your Moodle page.

## Assessment Tasks

### 1 Portfolio

#### Assessment Type

Portfolio

#### Task Description

For this assessment task, you are required to construct a professional portfolio.

Your professional portfolio will include a master resume, as well as a cover letter and responses to selection criteria that will be completed in response to current and relevant employment opportunities. This portfolio of relevant documents will assist you in being 'work ready' following your placement.

Please refer to the ALLH13009 Work Integrated Learning for Health Professionals Moodle page for additional information, including a detailed task description and marking rubric.

#### Assessment Due Date

Week 8 Friday (9 Sept 2022) 5:00 pm AEST

#### Return Date to Students

You will receive feedback and grades within two weeks of your submission.

#### Weighting

60%

#### Minimum mark or grade

This is a must pass assessment. You must achieve a grade of at least 50% on this assessment task, to be eligible to pass this unit.

#### Assessment Criteria

For this assessment task, you will be assessed on your:

- structure of professional documents, and attention to detail
- analysis of relevant employment opportunities and your ability to articulate your professional skillset in line with requirements
- responses to selection criteria using recognised response formats
- written communication
- information technology skills relevant to professional practice

Please refer to the ALLH13009 Work Integrated Learning for Health Professionals Moodle page for additional information, including a detailed task description and marking rubric.

## Referencing Style

- [American Psychological Association 7th Edition \(APA 7th edition\)](#)

## Submission

Online

## Submission Instructions

Your Portfolio is to be submitted as a single Word document (.doc or .docx) to the ALLH13009 Moodle page by the due date outlined.

## Learning Outcomes Assessed

- Behave professionally and ethically within an Allied Health setting
- Develop a portfolio of documents relevant for employment within an Allied Health setting
- Conduct a SWOT analysis of your personal skills and identify professional development opportunities.

## Graduate Attributes

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy

# 2 Reflective Practice Assignment

## Assessment Type

Reflective Practice Assignment

## Task Description

For this assessment task, you are required to critically reflect upon your personal and professional experiences during your Professional Placement.

From this critical reflection, you will identify personal and professional strengths and weaknesses, and develop short- and long-term goals and strategies to develop both personally and professionally as you transition into the workplace. You will be required to clearly articulate and demonstrate how you have grown as a person, both personally and professionally across your Professional Placement and course of study.

Please refer to the ALLH13009 Work Integrated Learning for Health Professionals Moodle page for additional information, including a detailed task description and marking rubric.

## Assessment Due Date

Review/Exam Week Friday (14 Oct 2022) 5:00 pm AEST

## Return Date to Students

You will receive feedback and grades within two weeks of your submission.

## Weighting

40%

## Minimum mark or grade

This is a must pass assessment. You must achieve a grade of at least 50% on this assessment task, to be eligible to pass this unit.

## Assessment Criteria

For this assessment task, you will be assessed on your:

- critical reflection on personal and professional elements within your placement, including behaviour and ethical practice
- SWOT analysis of personal and professional attributes
- SMART goals and strategies to address identified weaknesses
- written communication
- referencing according to APA conventions

Please refer to the ALLH13009 Work Integrated Learning for Health Professionals Moodle page for additional information, including a detailed task description and marking rubric.

## Referencing Style

- [American Psychological Association 7th Edition \(APA 7th edition\)](#)

**Submission**

Online

**Submission Instructions**

The Reflective Practice Assignment is to be submitted as a single Word document (.doc or .docx) to the ALLH13009 Moodle page by the due date outlined.

**Learning Outcomes Assessed**

- Demonstrate skills and competencies typical of a work ready Health Professional
- Conduct a SWOT analysis of your personal skills and identify professional development opportunities.

**Graduate Attributes**

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy

### 3 Professional Placement

**Assessment Type**

Professional Practice Placement

**Task Description**

For this assessment task, you are required to successfully complete a total of 60 hours of Professional Placement in a relevant healthcare setting, undertaking the scheduled shifts that are suitable within the host facility. You will be provided a Professional Placement Booklet that contains:

1. a professional placement student attendance record, and
2. a supervisor assessment of student competencies

The site supervisor will complete the assessment of student competencies against predefined performance criteria. The Professional Placement Booklet, including the supervisor verified/signed record of completed placement, and supervisor assessment, will be submitted via the ALLH13009 Moodle page by the due date outlined.

Please refer to the ALLH13009 Work Integrated Learning for Health Professionals Moodle page for your Professional Placement Booklet and additional information.

**Assessment Due Date**

Review/Exam Week Friday (14 Oct 2022) 5:00 pm AEST

**Return Date to Students**

You will receive feedback and grades within two weeks of your submission.

**Weighting**

Pass/Fail

**Minimum mark or grade**

This is a pass/fail (non-graded) assessment task. You must pass this assessment task, to be eligible to pass this unit.

**Assessment Criteria**

The Professional Placement Booklet includes a supervisor assessment tool that your site supervisor will complete, to assess your competency against performance indicators. The supervisor assessment tool has multiple performance indicators that you will be assessed against (as competent/not competent), within five key criteria:

1. Communication and interdisciplinary teamwork
2. Provide person-centred care
3. Working with diverse populations
4. Applying evidence-based practice
5. Applying workplace health and safety principles and utilise informatics in the workplace

The Professional Placement criteria/performance indicators are clearly described in your 'Professional Placement Booklet', which also includes a clear description of responsibilities and expectations of the student and site supervisor.

Please refer to the ALLH13009 Work Integrated Learning for Health Professionals Moodle page for your Professional Placement Booklet and additional information.

**Referencing Style**

- [American Psychological Association 7th Edition \(APA 7th edition\)](#)



**Submission**

Online

**Submission Instructions**

The Professional Placement Booklet is to be submitted as a single PDF document (.PDF) to the ALLH13009 Moodle page by the due date outlined.

**Learning Outcomes Assessed**

- Demonstrate skills and competencies typical of a work ready Health Professional
- Behave professionally and ethically within an Allied Health setting

**Graduate Attributes**

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy
- Team Work
- Information Technology Competence
- Cross Cultural Competence
- Ethical practice
- Social Innovation

## Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the [Student Academic Integrity Policy and Procedure](#). This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

### What is a breach of academic integrity?

A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

### Why is academic integrity important?

A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

### Where can I get assistance?

For academic advice and guidance, the [Academic Learning Centre \(ALC\)](#) can support you in becoming confident in completing assessments with integrity and of high standard.

### What can you do to act with integrity?



#### Be Honest

If your assessment task is done by someone else, it would be dishonest of you to claim it as your own



#### Seek Help

If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)



#### Produce Original Work

Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem