



ALLH13009 Work-Integrated Learning for Health Professionals

Term 2 - 2023

Profile information current as at 03/05/2024 06:08 am

All details in this unit profile for ALLH13009 have been officially approved by CQUniversity and represent a learning partnership between the University and you (our student). The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

General Information

Overview

This unit will help to prepare you as a work ready health professional. During this unit you will be required to undertake a work-integrated learning placement within an Allied Health setting, where you will have the opportunity to further develop and refine your knowledge and practical skills. In addition, this unit will assist you to develop necessary professional documentation in preparation for work readiness as a Health professional.

Details

Career Level: *Undergraduate*

Unit Level: *Level 3*

Credit Points: 6

Student Contribution Band: 8

Fraction of Full-Time Student Load: 0.125

Pre-requisites or Co-requisites

Pre-requisites: ALLH11001 Introduction to Allied Health ALLH11006 Life Course Development for Health Professionals ALLH11009 Research Methods for Health Professionals PSYC11010 Fundamentals of Psychology ALLH12006 Evidence-Based Practice for Health Professionals

Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the [Assessment Policy and Procedure \(Higher Education Coursework\)](#).

Offerings For Term 2 - 2023

- Mixed Mode
- Rockhampton

Attendance Requirements

All on-campus students are expected to attend scheduled classes – in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

Website

[This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.](#)

Class and Assessment Overview

Recommended Student Time Commitment

Each 6-credit Undergraduate unit at CQUniversity requires an overall time commitment of an average of 12.5 hours of study per week, making a total of 150 hours for the unit.

Class Timetable

[Regional Campuses](#)

Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

[Metropolitan Campuses](#)

Adelaide, Brisbane, Melbourne, Perth, Sydney

Assessment Overview

1. **Portfolio**

Weighting: 60%

2. **Reflective Practice Assignment**

Weighting: 40%

3. **Professional Practice Placement**

Weighting: Pass/Fail

Assessment Grading

This is a graded unit: your overall grade will be calculated from the marks or grades for each assessment task, based on the relative weightings shown in the table above. You must obtain an overall mark for the unit of at least 50%, or an overall grade of 'pass' in order to pass the unit. If any 'pass/fail' tasks are shown in the table above they must also be completed successfully ('pass' grade). You must also meet any minimum mark requirements specified for a particular assessment task, as detailed in the 'assessment task' section (note that in some instances, the minimum mark for a task may be greater than 50%). Consult the [University's Grades and Results Policy](#) for more details of interim results and final grades.

CQUniversity Policies

All University policies are available on the [CQUniversity Policy site](#).

You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the [CQUniversity Policy site](#).

Previous Student Feedback

Feedback, Recommendations and Responses

Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

Feedback from Email from student

Feedback

The Professional Placement Booklet was easy to follow and clearly outlined requirements and expectations for Professional Placement.

Recommendation

It is recommended that the format of the Professional Placement Booklet is retained in future offerings of this unit, and that requirements and expectations are clearly and concisely outlined.

Feedback from Email from student

Feedback

Links to CQU Career Hub resources and interviews with CQU Career Hub staff were highly beneficial when creating a professional portfolio.

Recommendation

It is recommended that this unit continue to engage with CQU Career Hub staff and resources in future offerings.

Feedback from Email from student

Feedback

Short lectorial videos that were pre-recorded were convenient for students to view around placement, and other commitments.

Recommendation

It is recommended that this unit continue to offer pre-recorded lectorial videos, so students can work through the content in this unit at their own pace and around other commitments.

Unit Learning Outcomes

On successful completion of this unit, you will be able to:

1. Demonstrate skills and competencies typical of a work ready Health Professional
2. Behave professionally and ethically within an Allied Health setting
3. Develop a portfolio of documents relevant for employment within an Allied Health setting
4. Conduct a SWOT analysis of your personal skills and identify professional development opportunities.

Alignment of Learning Outcomes, Assessment and Graduate Attributes



Alignment of Assessment Tasks to Learning Outcomes

Assessment Tasks	Learning Outcomes			
	1	2	3	4
1 - Professional Practice Placement - 0%	•	•		
2 - Portfolio - 60%		•	•	•

Assessment Tasks	Learning Outcomes			
	1	2	3	4
3 - Reflective Practice Assignment - 40%	•			•

Alignment of Graduate Attributes to Learning Outcomes

Graduate Attributes	Learning Outcomes			
	1	2	3	4
1 - Communication	•	•	•	•
2 - Problem Solving	•		•	•
3 - Critical Thinking	•		•	•
4 - Information Literacy	•		•	•
5 - Team Work	•	•		
6 - Information Technology Competence	•		•	
7 - Cross Cultural Competence	•	•		
8 - Ethical practice	•	•		
9 - Social Innovation	•			
10 - Aboriginal and Torres Strait Islander Cultures				

Alignment of Assessment Tasks to Graduate Attributes

Assessment Tasks	Graduate Attributes									
	1	2	3	4	5	6	7	8	9	10
1 - Professional Practice Placement - 0%	•	•	•	•	•	•	•	•	•	
2 - Portfolio - 60%	•	•	•	•						
3 - Reflective Practice Assignment - 40%	•	•	•	•						

Textbooks and Resources

Textbooks

There are no required textbooks.

IT Resources

You will need access to the following IT resources:

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)
- Zoom (both microphone and webcam capability)

Referencing Style

All submissions for this unit must use the referencing style: [American Psychological Association 7th Edition \(APA 7th edition\)](#)

For further information, see the Assessment Tasks.

Teaching Contacts

Trudy Jones Unit Coordinator

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Thomas Doering Unit Coordinator

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Schedule

Week 1: Reflective Practice - 10 Jul 2023

Module/Topic	Chapter	Events and Submissions/Topic
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Week 2: Professional portfolio 1 - 17 Jul 2023

Module/Topic	Chapter	Events and Submissions/Topic
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Week 3: Professional portfolio 2 - 24 Jul 2023

Module/Topic	Chapter	Events and Submissions/Topic
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Week 4: Interviewing skills - 31 Jul 2023

Module/Topic	Chapter	Events and Submissions/Topic
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Week 5: Putting your best foot forward - 07 Aug 2023

Module/Topic	Chapter	Events and Submissions/Topic
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Vacation Week - 14 Aug 2023

Module/Topic	Chapter	Events and Submissions/Topic
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Week 6: Professional placement check-in - 21 Aug 2023

Module/Topic	Chapter	Events and Submissions/Topic
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Week 7: Professional placement check-in - 28 Aug 2023

Module/Topic	Chapter	Events and Submissions/Topic
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Week 8: Professional placement check-in - 04 Sep 2023

Module/Topic	Chapter	Events and Submissions/Topic
		Professional Portfolio Due: Week 8 Friday (8 Sept 2023) 5:00 pm AEST

Week 9: Professional placement check-in - 11 Sep 2023

Module/Topic	Chapter	Events and Submissions/Topic
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Week 10: Professional placement check-in - 18 Sep 2023

Module/Topic	Chapter	Events and Submissions/Topic
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Week 11: Professional placement check-in - 25 Sep 2023

Module/Topic	Chapter	Events and Submissions/Topic
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Week 12: Professional placement check-in - 02 Oct 2023

Module/Topic	Chapter	Events and Submissions/Topic
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Review/Exam Week: Professional placement check-in - 09 Oct 2023

Module/Topic	Chapter	Events and Submissions/Topic
		Reflective Practice Assignment Due: Review/Exam Week Friday (13 Oct 2023) 5:00 pm AEST Professional Placement Due: Review/Exam Week Friday (13 Oct 2023) 5:00 pm AEST

Assessment Tasks

1 Professional Portfolio

Assessment Type

Portfolio

Task Description

For this assessment task, you are required to construct a professional portfolio.

Your professional portfolio will include a master resume, as well as a cover letter and responses to selection criteria that will be completed in response to current and relevant employment opportunities. This portfolio of relevant documents will assist you in being 'work ready' following your placement.

Please refer to the ALLH13009 Work Integrated Learning for Health Professionals Moodle page for additional information, including a detailed task description and marking rubric.

Assessment Due Date

Week 8 Friday (8 Sept 2023) 5:00 pm AEST

Return Date to Students

Week 10 Friday (22 Sept 2023)

You will receive feedback and grades within two weeks of your submission.

Weighting

60%

Minimum mark or grade

This is a must pass assessment. You must achieve a grade of at least 50% on this assessment task, to be eligible to pass this unit.

Assessment Criteria

For this assessment task, you will be assessed on your:

- structure of professional documents, and attention to detail
- analysis of relevant employment opportunities and your ability to articulate your professional skillset in line with requirements
- responses to selection criteria using recognised response formats
- written communication
- information technology skills relevant to professional practice

Please refer to the ALLH13009 Work Integrated Learning for Health Professionals Moodle page for additional information, including a detailed task description and marking rubric.

Referencing Style

- [American Psychological Association 7th Edition \(APA 7th edition\)](#)

Submission

Online

Submission Instructions

Your Portfolio is to be submitted as a single Word document (.doc or .docx) to the ALLH13009 Moodle page by the due date outlined.

Learning Outcomes Assessed

- Behave professionally and ethically within an Allied Health setting
- Develop a portfolio of documents relevant for employment within an Allied Health setting
- Conduct a SWOT analysis of your personal skills and identify professional development opportunities.

Graduate Attributes

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy

2 Reflective Practice Assignment

Assessment Type

Reflective Practice Assignment

Task Description

For this assessment task, you are required to critically reflect upon your personal and professional experiences during

your Professional Placement.

From this critical reflection, you will identify personal and professional strengths and weaknesses, and develop short- and long-term goals and strategies to develop both personally and professionally as you transition into the workplace. You will be required to clearly articulate and demonstrate how you have grown as a person, both personally and professionally across your Professional Placement and course of study.

Please refer to the ALLH13009 Work Integrated Learning for Health Professionals Moodle page for additional information, including a detailed task description and marking rubric.

Assessment Due Date

Review/Exam Week Friday (13 Oct 2023) 5:00 pm AEST

Return Date to Students

You will receive feedback and grades within two weeks of your submission.

Weighting

40%

Minimum mark or grade

This is a must pass assessment. You must achieve a grade of at least 50% on this assessment task, to be eligible to pass this unit.

Assessment Criteria

For this assessment task, you will be assessed on your:

- critical reflection on personal and professional elements within your placement, including behaviour and ethical practice
- SWOT analysis of personal and professional attributes
- SMART goals and strategies to address identified weaknesses
- written communication
- referencing according to APA conventions

Please refer to the ALLH13009 Work Integrated Learning for Health Professionals Moodle page for additional information, including a detailed task description and marking rubric.

Referencing Style

- [American Psychological Association 7th Edition \(APA 7th edition\)](#)

Submission

Online

Submission Instructions

The Reflective Practice Assignment is to be submitted as a single Word document (.doc or .docx) to the ALLH13009 Moodle page by the due date outlined.

Learning Outcomes Assessed

- Demonstrate skills and competencies typical of a work ready Health Professional
- Conduct a SWOT analysis of your personal skills and identify professional development opportunities.

Graduate Attributes

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy

3 Professional Placement

Assessment Type

Professional Practice Placement

Task Description

For this assessment task, you are required to successfully complete a total of 60 hours of Professional Placement in a relevant healthcare setting, undertaking the scheduled shifts that are suitable within the host facility. You will be provided a Professional Placement Booklet that contains:

1. a professional placement student attendance record, and
2. a supervisor assessment of student competencies

The site supervisor will complete the assessment of student competencies against predefined performance criteria. The

Professional Placement Booklet, including the supervisor verified/signed record of completed placement, and supervisor assessment, will be submitted via the ALLH13009 Moodle page by the due date outlined. Please refer to the ALLH13009 Work Integrated Learning for Health Professionals Moodle page for your Professional Placement Booklet and additional information.

Assessment Due Date

Review/Exam Week Friday (13 Oct 2023) 5:00 pm AEST

Return Date to Students

You will receive feedback and grades within two weeks of your submission.

Weighting

Pass/Fail

Minimum mark or grade

This is a pass/fail (non-graded) assessment task. You must pass this assessment task, to be eligible to pass this unit.

Assessment Criteria

The Professional Placement Booklet includes a supervisor assessment tool that your site supervisor will complete, to assess your competency against performance indicators. The supervisor assessment tool has multiple performance indicators that you will be assessed against (as competent/not competent), within five key criteria:

1. Communication and interdisciplinary teamwork
2. Provide person-centred care
3. Working with diverse populations
4. Applying evidence-based practice
5. Applying workplace health and safety principles and utilise informatics in the workplace

The Professional Placement criteria/performance indicators are clearly described in your 'Professional Placement Booklet', which also includes a clear description of responsibilities and expectations of the student and site supervisor. Please refer to the ALLH13009 Work Integrated Learning for Health Professionals Moodle page for your Professional Placement Booklet and additional information.

Referencing Style

- [American Psychological Association 7th Edition \(APA 7th edition\)](#)

Submission

Online

Submission Instructions

The Professional Placement Booklet is to be submitted as a single PDF document (.PDF) to the ALLH13009 Moodle page by the due date outlined.

Learning Outcomes Assessed

- Demonstrate skills and competencies typical of a work ready Health Professional
- Behave professionally and ethically within an Allied Health setting

Graduate Attributes

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy
- Team Work
- Information Technology Competence
- Cross Cultural Competence
- Ethical practice
- Social Innovation

Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the [Student Academic Integrity Policy and Procedure](#). This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

What is a breach of academic integrity?

A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

Why is academic integrity important?

A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

Where can I get assistance?

For academic advice and guidance, the [Academic Learning Centre \(ALC\)](#) can support you in becoming confident in completing assessments with integrity and of high standard.

What can you do to act with integrity?



Be Honest

If your assessment task is done by someone else, it would be dishonest of you to claim it as your own



Seek Help

If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)



Produce Original Work

Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem