

In Progress

Please note that this Unit Profile is still in progress. The content below is subject to change.



BLAR13035 *Building Contract Administration*

Term 2 - 2027

Profile information current as at 07/09/2026 09:35 pm

All details in this unit profile for BLAR13035 have been officially approved by CQUniversity and represent a learning partnership between the University and you (our student). The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

General Information

Overview

This unit covers the administration of construction contracts including: control of extensions of time, variation, site instructions; chain of responsibilities; reporting and quality assurance; management of sub contractors and suppliers; head contract management. It also develops an understanding of contract management including: specification and the preparation of building contracts; the assessment of tenderers and tender negotiation; project planning; worker induction; documentation control and records management; progress reporting; contract inspections; management of variations, extensions of time, breaches of contract; liquidation damages and reporting; project commissioning and defects liability period activities and responsibilities improvement mechanisms and processes.

Details

Career Level: *Undergraduate*

Unit Level: *Level 3*

Credit Points: 6

Student Contribution Band: 8

Fraction of Full-Time Student Load: 0.125

Pre-requisites or Co-requisites

There are no requisites for this unit.

Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the [Assessment Policy and Procedure \(Higher Education Coursework\)](#).

Offerings For Term 2 - 2027

- Online

Attendance Requirements

All on-campus students are expected to attend scheduled classes - in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

Website

This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.

Class and Assessment Overview

Information for Class and Assessment Overview has not been released yet.
This information will be available on Monday 17 May 2027

CQUniversity Policies

All University policies are available on the [CQUniversity Policy site](#).

You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Academic Progression Policy and Procedure
- Student Refund and Credit Balance Policy and Procedure
- Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the [CQUniversity Policy site](#).

Previous Student Feedback

Feedback, Recommendations and Responses

Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

Feedback from Student Unit and Teaching Evaluation (SUTE) in T2, 2025

Feedback

Students suggested that more detailed feedback on assignments should be provided.

Recommendation

Develop a structured feedback approach that provides detailed, actionable comments on assignments. This will include using clear rubrics, highlighting strengths and areas for improvement, and offering specific guidance on how students can enhance their work.

Feedback from Student Unit and Teaching Evaluation (SUTE) in T2, 2025

Feedback

Students noted that communication was clear, and assignment requirements were thoroughly explained.

Recommendation

Maintain and further strengthen the practice of clear communication and thorough explanation of assignment requirements. This will be operationalised through scheduled assessment briefing sessions, the provision of detailed marking rubrics in advance, and the use of exemplars to illustrate expected standards. In addition, ongoing opportunities for clarification will be provided through structured Q&A sessions and regular communication via the Moodle site to ensure students are well-supported throughout the assessment process.

Unit Learning Outcomes

Information for Unit Learning Outcomes has not been released yet.
This information will be available on Monday 17 May 2027

Alignment of Learning Outcomes, Assessment and Graduate Attributes

Information for Alignment of Learning Outcomes, Assessment and Graduate Attributes has not been released yet.
This information will be available on Monday 17 May 2027

Textbooks and Resources

Information for Textbooks and Resources has not been released yet.
This information will be available on Monday 21 June 2027

Academic Integrity Statement

Information for Academic Integrity Statement has not been released yet.
This unit profile has not yet been finalised.