BLAR13051 *Design Documentation*
Term 3 - 2019

Profile information current as at 14/05/2024 02:54 am

All details in this unit profile for BLAR13051 have been officially approved by CQUniversity and represent a learning partnership between the University and you (our student). The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

General Information

Overview

This unit will focus on developing skill required for successful project briefing and design phase development. It will require the establishment of a project brief and a demonstrated understanding of activities required as a part of the design phase of a project. Determining client needs; Establishing the project brief; Developing tools for developing and communication options throughout design phase of a project; Coordination and involvement in the design team; Developing communications mechanisms for design phases; Developing and maintaining a continuous learning strategy for practice as a design professional.

Details

Career Level: *Undergraduate*
Unit Level: *Level 3*
Credit Points: *6*
Student Contribution Band: *8*
Fraction of Full-Time Student Load: *0.125*

Pre-requisites or Co-requisites

Prerequisite: BLAR13037 Building Design 2
Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the [Assessment Policy and Procedure (Higher Education Coursework)](#).

Offerings For Term 3 - 2019

- Online

Attendance Requirements

All on-campus students are expected to attend scheduled classes – in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

Website

[This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.](#)

Class and Assessment Overview

Recommended Student Time Commitment

Each 6-credit Undergraduate unit at CQUniversity requires an overall time commitment of an average of 12.5 hours of study per week, making a total of 150 hours for the unit.

Class Timetable

Regional Campuses

Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

Metropolitan Campuses

Adelaide, Brisbane, Melbourne, Perth, Sydney

Assessment Overview

1. **Written Assessment**
Weighting: 40%
2. **Presentation and Written Assessment**
Weighting: 35%
3. **Presentation and Written Assessment**
Weighting: 25%

Assessment Grading

This is a graded unit: your overall grade will be calculated from the marks or grades for each assessment task, based on the relative weightings shown in the table above. You must obtain an overall mark for the unit of at least 50%, or an overall grade of 'pass' in order to pass the unit. If any 'pass/fail' tasks are shown in the table above they must also be completed successfully ('pass' grade). You must also meet any minimum mark requirements specified for a particular assessment task, as detailed in the 'assessment task' section (note that in some instances, the minimum mark for a task may be greater than 50%). Consult the University's Grades and Results Policy for more details of interim results and final grades.

CQUniversity Policies

All University policies are available on the CQUniversity Policy site.

You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the CQUniversity Policy site.

Previous Student Feedback

Feedback, Recommendations and Responses

Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

Feedback from Unit Evaluation Survey

Feedback

Resources presented will assist in further career. Feedback presented was clear and to the point. Lecturer always responded to any queries presented, be in email, forum post or direct question during live session.

Recommendation

Continue to provide up-to-date resources to assist student learning. Design critique/review forums will further be refined and highlighted to provide students with constructive feedback on their designs from both the lecturer and fellow students.
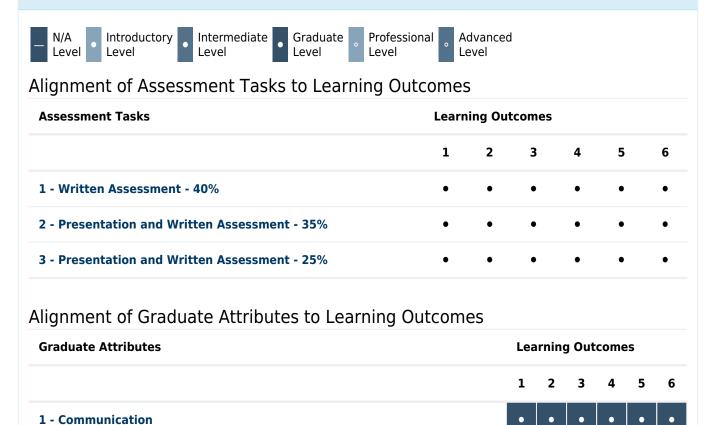
Unit Learning Outcomes

On successful completion of this unit, you will be able to:

1. Formulate a strategy for obtaining the information required for a client brief and a design brief
2. Produce design documentation including drawings from a site plan and brief
3. Develop a continuous learning strategy as a design professional
4. Solve routine and unfamiliar problems using information, technology, logic and ethical decision making
5. Practice personal and interpersonal skills
6. Use effectively a range of appropriate communication modes.

Alignment of Learning Outcomes, Assessment and Graduate Attributes

| — N/A Level | ∘ Introductory Level | ∘ Intermediate Level | ∘ Graduate Level | ∘ Professional Level | ∘ Advanced Level |

Alignment of Assessment Tasks to Learning Outcomes

Assessment Tasks	Learning Outcomes					
	1	2	3	4	5	6
1 - Written Assessment - 40%	•	•	•	•	•	•
2 - Presentation and Written Assessment - 35%	•	•	•	•	•	•
3 - Presentation and Written Assessment - 25%	•	•	•	•	•	•

Alignment of Graduate Attributes to Learning Outcomes

Graduate Attributes	Learning Outcomes					
	1	2	3	4	5	6
1 - Communication	•	•	•	•	•	•
2 - Problem Solving	•	•	•	•	•	•

Graduate Attributes	Learning Outcomes					
	1	2	3	4	5	6
3 - Critical Thinking	•	•	•	•	•	•
4 - Information Literacy	•	•	•	•	•	•
5 - Team Work						
6 - Information Technology Competence	•	•	•	•	•	•
7 - Cross Cultural Competence						
8 - Ethical practice	•	•	•	•	•	•
9 - Social Innovation						
10 - Aboriginal and Torres Strait Islander Cultures						

Alignment of Assessment Tasks to Graduate Attributes

Assessment Tasks	Graduate Attributes									
	1	2	3	4	5	6	7	8	9	10
1 - Written Assessment - 40%	•	•	•	•		•				
2 - Presentation and Written Assessment - 35%	•	•	•	•		•		•		
3 - Presentation and Written Assessment - 25%	•	•	•	•		•		•		

Textbooks and Resources

Textbooks
BLAR13051

Prescribed

AS 1100.301-2008: Technical drawing Part 301: Architectural drawing (Incorporating Amendment No. 1)
Edition: Reconfirmed 2018 (2008)
Authors: Committee ME-072, Technical Drawing
SAI Global Limited under licence from Standards Australia Limited
Sydney , NSW , Australia
ISBN: 0733789560
Binding: Hardcover
BLAR13051

Prescribed

BUILDING DESIGNERSPROFESSIONAL PRACTICE PACKAGE: Risk management program
(2003)
Authors: Building Designers Association of Australia
Building Designers Association of Australia
Mayfield West , NSW , Australia
Binding: Hardcover

Additional Textbook Information

- BDA risk management handbook is available to students at the strat of the term via the unit Moodle website.
- Australian standards can be accessed via CQUniversity library website.

View textbooks at the CQUniversity Bookshop

IT Resources

You will need access to the following IT resources:

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)
- MS Office or equivalent software
- USB Headset (microphone and speaker)
- Web Camera (webcam)

Referencing Style

All submissions for this unit must use the referencing style: Harvard (author-date)
For further information, see the Assessment Tasks.

Teaching Contacts

Pushpitha Kalutara Unit Coordinator
p.kalutara@cqu.edu.au

Schedule

Week 1 - 11 Nov 2019

Module/Topic	Chapter	Events and Submissions/Topic
Introduction to design documentation		

Week 2 - 18 Nov 2019

Module/Topic	Chapter	Events and Submissions/Topic
Developing the client brief		

Week 3 - 25 Nov 2019

Module/Topic	Chapter	Events and Submissions/Topic
Design considerations and requirements for the elderly population		

Week 4 - 02 Dec 2019

Module/Topic	Chapter	Events and Submissions/Topic
Developing the project brief		

Vacation Week - 09 Dec 2019

Module/Topic	Chapter	Events and Submissions/Topic
There is no online session this week, enjoy the term break!		

Week 5 - 16 Dec 2019

Module/Topic	Chapter	Events and Submissions/Topic
Design issues in residential aged care facilities		

Week 6 - 23 Dec 2019

Module/Topic	Chapter	Events and Submissions/Topic
Assessing and developing design solutions		**Assessment 1 (A1)** Due: Week 6 Monday (23 Dec 2019) 11:45 pm AEST

Week 7 - 06 Jan 2020

Module/Topic	Chapter	Events and Submissions/Topic
Design drawing and presentation		

Week 8 - 13 Jan 2020

Module/Topic	Chapter	Events and Submissions/Topic
Student design project discussion/consultation session		

Week 9 - 20 Jan 2020

Module/Topic	Chapter	Events and Submissions/Topic
Technologies and building design practices		

Week 10 - 27 Jan 2020

Module/Topic	Chapter	Events and Submissions/Topic
Evaluation and reflection: learning from the design project		**Assessment 2 (A2)** Due: Week 10 Monday (27 Jan 2020) 11:45 pm AEST

Week 11 - 03 Feb 2020

Module/Topic	Chapter	Events and Submissions/Topic
Design review and presentation (A3)		

Week 12 - 10 Feb 2020

Module/Topic	Chapter	Events and Submissions/Topic
Overview of design documentation		

Exam Week - 17 Feb 2020

Module/Topic	Chapter	Events and Submissions/Topic

Assessment Tasks

1 Assessment 1 (A1)

Assessment Type
Written Assessment

Task Description
For this assessment item, you will develop a Client and Project Brief for a residential aged care building. You will be required to examine the issues and requirements regarded as important to the design process and identify the client's responses to them. Upon selection of a proper site for your building, you will prepare a project brief for the design of the building. You will undertake a site analysis and gather all the information required as identified in the study guide as part of the brief development process. You will develop schematic diagrams and generate preliminary site and floor plans.

Assessment Due Date
Week 6 Monday (23 Dec 2019) 11:45 pm AEST
Submit via the assessment portal on the Moodle home page

Return Date to Students
Week 8 Monday (13 Jan 2020)
Within two weeks of submission (excluding University vacation)

Weighting
40%

Assessment Criteria
The assessment will address the following attributes:

- Clarity of expression and comprehensive coverage of issues
- Demonstration of an understanding of all issues raised in the study guide
- Use of quality supporting documentation
- Use of original thought and content
- Overall presentation and ability to communicate using correct spelling, grammar and punctuation and the use of appropriate diagrams and other graphics
- Demonstration and application of core knowledge.

Your assessment should be produced in electronic format.
Before or on the nominated due date, upload your work following the on-screen instructions.
Your submission will be processed through the similarity detection software, Turnitin. You may amend your work based on the detection report.
You must ensure that the submission is your own and that any cited work has been correctly referenced as per the CQU requirements.

Referencing Style

- Harvard (author-date)

Submission
Online

Submission Instructions
Submit a single PDF file to Moodle.

Learning Outcomes Assessed

- Formulate a strategy for obtaining the information required for a client brief and a design brief
- Produce design documentation including drawings from a site plan and brief
- Develop a continuous learning strategy as a design professional
- Solve routine and unfamiliar problems using information, technology, logic and ethical decision making
- Practice personal and interpersonal skills
- Use effectively a range of appropriate communication modes.

Graduate Attributes

- Communication

- Problem Solving
- Critical Thinking
- Information Literacy
- Information Technology Competence

2 Assessment 2 (A2)

Assessment Type
Presentation and Written Assessment

Task Description
For this assessment, you will refine the preliminary site and floor plans and prepare detailed drawings for a planning submission i.e. a fully detailed site plan, fully dimensioned and detailed floor plans, elevations and one section through the building.

Assessment Due Date
Week 10 Monday (27 Jan 2020) 11:45 pm AEST
Submit via the assessment portal on the Moodle home page

Return Date to Students
Week 12 Monday (10 Feb 2020)
Within two weeks of submission

Weighting
35%

Assessment Criteria
The assessment will address the following attributes:

- Clarity of expression and comprehensive coverage of issues
- Demonstration of an understanding of all issues raised in the study guide
- Use of quality supporting documentation
- Use of original thought and content
- Overall presentation and ability to communicate using correct spelling, grammar and punctuation and the use of appropriate diagrams and other graphics
- Demonstration and application of core knowledge.

Your assessment should be produced in electronic format.
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You must ensure that the submission is your own and that any cited work has been correctly referenced as per the CQU requirements.

Referencing Style

- [Harvard (author-date)](#)

Submission
Online

Submission Instructions
Submit a single PDF file to Moodle

Learning Outcomes Assessed

- Formulate a strategy for obtaining the information required for a client brief and a design brief
- Produce design documentation including drawings from a site plan and brief
- Develop a continuous learning strategy as a design professional
- Solve routine and unfamiliar problems using information, technology, logic and ethical decision making
- Practice personal and interpersonal skills
- Use effectively a range of appropriate communication modes.

Graduate Attributes

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy
- Information Technology Competence

- Ethical practice

3 Assessment 3 (A3)

Assessment Type
Presentation and Written Assessment

Task Description
This assessment involves a peer review of at least two of your fellow students design submissions and your responses to their feedback on your design project submission for Assessment 2.

Assessment Due Date
Exam Week Monday (17 Feb 2020) 11:45 pm AEST
Submit via the assessment portal on the Moodle home page

Return Date to Students
Exam Week Friday (21 Feb 2020)
Within two weeks of submission but before the certification of grades

Weighting
25%

Minimum mark or grade
Must achieve 50% in this assessment and an overall cumulative result of 50% or more from all assessments to pass this unit

Assessment Criteria
The assessment will address the following attributes:

- Clarity of expression and comprehensive coverage of issues
- Demonstration of an understanding of all issues raised in the study guide
- Use of quality supporting documentation
- Use of original thought and content
- Overall presentation and ability to communicate using correct spelling, grammar and punctuation and the use of appropriate diagrams and other graphics
- Demonstration and application of core knowledge.

Your assessment should be produced in electronic format.
Before or on the nominated due date, upload your work following the on-screen instructions.
Your submission will be processed through the similarity detection software, Turnitin. You may amend your work based on the detection report.
You must ensure that the submission is your own and that any cited work has been correctly referenced as per the CQU requirements.

Referencing Style

- [Harvard (author-date)](#)

Submission
Online

Submission Instructions
Submit a single PDF file to Moodle.

Learning Outcomes Assessed

- Formulate a strategy for obtaining the information required for a client brief and a design brief
- Produce design documentation including drawings from a site plan and brief
- Develop a continuous learning strategy as a design professional
- Solve routine and unfamiliar problems using information, technology, logic and ethical decision making
- Practice personal and interpersonal skills
- Use effectively a range of appropriate communication modes.

Graduate Attributes

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy
- Information Technology Competence
- Ethical practice

Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the **Student Academic Integrity Policy and Procedure**. This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

What is a breach of academic integrity?
A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

Why is academic integrity important?
A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

Where can I get assistance?
For academic advice and guidance, the Academic Learning Centre (ALC) can support you in becoming confident in completing assessments with integrity and of high standard.

What can you do to act with integrity?

Be Honest
If your assessment task is done by someone else, it would be dishonest of you to claim it as your own

Seek Help
If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)

Produce Original Work
Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem