BMSC12005 *Work Integrated Learning*
Term 1 - 2024

Profile information current as at 13/05/2024 02:49 pm

All details in this unit profile for BMSC12005 have been officially approved by CQUniversity and represent a learning partnership between the University and you (our student). The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

General Information

Overview
On successful completion of this unit, you will be able to apply theoretical knowledge attained in preceding and concurrent units to the professional work environment for your discipline. This authentic practical experience will allow you to interact with industry practitioners and experience the work role to further develop your technical skills and professional communication.

Details
Career Level: *Undergraduate*
Unit Level: *Level 2*
Credit Points: *6*
Student Contribution Band: *8*
Fraction of Full-Time Student Load: *0.125*

Pre-requisites or Co-requisites
Pre-requisites:BMSC11003 Introduction to Medical Sciences OR BUSN11016 Introduction to Study and Professional Practice OR BMSC11003 Professional Practice in Medical Sciences.Extra Pre- or Co-Requisite for CL10 AND CG93 (Pathology Major):BMSC12003 Haematology and Transfusion ScienceExtra Pre-requisites for CG93 (Clinical Measurement Major):BMSC12006 – Cardiorespiratory Physiology & Measurement ORBMSC12007 – Neurophysiology & Measurement Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the Assessment Policy and Procedure (Higher Education Coursework).

Offerings For Term 1 - 2024
- Mixed Mode

Attendance Requirements
All on-campus students are expected to attend scheduled classes – in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

Website
This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.

Class and Assessment Overview

Recommended Student Time Commitment

Each 6-credit Undergraduate unit at CQUniversity requires an overall time commitment of an average of 12.5 hours of study per week, making a total of 150 hours for the unit.

Class Timetable

Regional Campuses

Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

Metropolitan Campuses

Adelaide, Brisbane, Melbourne, Perth, Sydney

Assessment Overview

1. **Portfolio**
Weighting: Pass/Fail
2. **Professional Practice Placement**
Weighting: Pass/Fail
3. **Learning logs / diaries / Journal / log books**
Weighting: Pass/Fail

Assessment Grading

This is a pass/fail (non-graded) unit. To pass the unit, you must pass all of the individual assessment tasks shown in the table above.

CQUniversity Policies

All University policies are available on the [CQUniversity Policy site](#).
You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the [CQUniversity Policy site](#).

Previous Student Feedback

Feedback, Recommendations and Responses

Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

Feedback from Self reflection and feedback from industry

Feedback

SONIA system sometimes omits comments from evaluation forms. SONIA system also limited in allowing for multiple supervisors (to cover holidays/sickness).

Recommendation

Be vigilant in assessing the evaluation forms and flag all anomalies with WIL team. Liaise with WIL team and TASAC to allow for multiple supervisors (to cover supervisor sickness or leave).

Feedback from Self reflection, informal student feedback

Feedback

Marking turnaround is sometimes lengthy.

Recommendation

Train new staff in marking to have marking completed in a two week timeframe from submission.

Unit Learning Outcomes

On successful completion of this unit, you will be able to:

1. Apply knowledge and develop competence in the professional work role context
2. Analyse quality assurance and quality control procedures
3. Justify ethical and legal considerations for patient confidentiality
4. Demonstrate the diagnostic process in a clinical environment
5. Develop professional communication and problem solving skills.

Alignment of Learning Outcomes, Assessment and Graduate Attributes

— N/A Level   ◦ Introductory Level   ◦ Intermediate Level   • Graduate Level   ◦ Professional Level   ◦ Advanced Level

Alignment of Assessment Tasks to Learning Outcomes

Assessment Tasks	Learning Outcomes				
	1	2	3	4	5
1 - Portfolio - 0%	•	•	•	•	•
2 - Professional Practice Placement - 0%	•	•	•	•	•
3 - Learning logs / diaries / Journal / log books - 0%	•	•	•	•	•

Alignment of Graduate Attributes to Learning Outcomes

Graduate Attributes	Learning Outcomes				
	1	2	3	4	5
1 - Communication	•		•	•	•
2 - Problem Solving		•			•
3 - Critical Thinking		•		•	
4 - Information Literacy	•	•			
5 - Team Work					•
6 - Information Technology Competence		•			
7 - Cross Cultural Competence			•		
8 - Ethical practice			•		
9 - Social Innovation	•				
10 - Aboriginal and Torres Strait Islander Cultures					

Textbooks and Resources

Textbooks

There are no required textbooks.

IT Resources

You will need access to the following IT resources:

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)
- Sonia Online
- Zoom (both microphone and webcam capability)

Referencing Style

All submissions for this unit must use the referencing styles below:

- Harvard (author-date)
- Vancouver

For further information, see the Assessment Tasks.

Teaching Contacts

Ingrid Christiansen Unit Coordinator
i.christiansen@cqu.edu.au

Schedule

Term Schedule - 04 Mar 2024

Module/Topic	Chapter	Events and Submissions/Topic
This is a Clinical Placement Unit and as such you will be required to attend a placement for 180 hours.	There are no set texts for this unit. A Workbook with tasks for completion is provided.	The actual placement schedule will differ for each student. Placements will be arranged for each individual student by liaison with the School of Health, Medical and Applied Sciences Clinical Placement Coordinator via the Sonia Placement system. A weekly Zoom session is held to allow for contact with students whilst on placement. Assessment items are to be submitted at the conclusion of the placement.

Term Specific Information

<u>Contact information:</u>
The **Unit Coordinator** for this unit is **Ingrid Christiansen** and she can be contacted via e-mail,
i.christiansen@cqu.edu.au.
For **Clinical Physiology** students your contact is **Dr Andrew fenning** and he can be contacted via e-mail,
a.fenning@cqu.edu.au.
For **Pathology/Medical Laboratory Science** students your contact is **Jacqui Dennis** and she can be contacted via e-mail, j.dennis@cqu.edu.au.
Note: if you wish use a referencing style other than those listed please contact the Unit Coordinator or your Discipline Lead.
<u>Pre-placement Checks:</u>
Please note that all pre-placement checks must be completed prior to commencing placement, please confirm with the Clinical Placement Officer that all pre-placement checks have been completed and approved in Sonia.
<u>Professional Behaviour and Uniform:</u>
On your placement you are representing yourself, the University and the profession so professional behaviour is required at all times.
Please purchase the appropriate student uniform from the CQUniversity Bookshop. Black or navy long pants should be worn with the polo shirt and enclosed shoes are also required.
Ensure that you have a current student ID card, and also purchase a clear badge holder from an office supply store to fit your ID card.
Place your student ID card into the badge holder and wear this as your name identifier during the placement.
<u>Absenteeism:</u>
Work placement is an integral part of the course. If you are unable to attend your scheduled placement for any reason, please advise the Work Integrated Learning Officers of the School of Health, Medical and Applied Science as soon as possible before the start of the scheduled placement.
Medical certificates: In case you are unable to attend any part of your placement due to sickness, please submit a medical or health related certificate to the Unit Coordinator as soon as practical.
Medical or health-related certificates must be in the approved formats articulated in the CQUniversity Assessment Policy and Procedure (HE Coursework).
In the event that your condition could harm or negatively impact either yourself or those around you (e.g. put you at risk of exacerbating an injury, or pass on viral or bacterial infections to other students and staff) you will be sent home and and you will need to provide acceptable medical documentation for your absence, as stated above.
Students who are sick and / or injured and cannot attend more than three (3) days of work placement must notify the Unit Coordinator and their Work Placement Supervisor by e-mail or telephone. They should then submit a medical certificate to the Unit Coordinator via email.
In such event, alternative arrangements to complete the remaining hours of work placement may be made after consultation with the placement provider and the Unit Coordinator.
<u>Assessment Submission:</u>
Due to the flexible nature of the scheduling of clinical placements the due dates for submission of assessment tasks is individual.
All assessments are to be submitted within two (2) weeks of completion of the placement and failure to do so will incur a late submission penalty.
If an assessment task does not meet the minimum standard for a pass you will be given one opportunity to re-submit the assessment following the provision of feedback.
A final fail grade for any assessment task will result in an overall fail for the unit.

Assessment Tasks

1 Practical Workbook

Assessment Type
Portfolio

Task Description
You are provided with a Workbook that contains a number of tasks that you must complete whilst on your placement. Two different workbooks are accessible via the Moodle site, depending on you discipline/specialisation. You are required to complete the workbook that is appropriate to your discipline (i.e **Clinical Physiology** OR **Pathology/Medical Laboratory Science**).

Clinical Physiology

The Workbook is a document in Word or PDF format and you must complete the tasks in only two (2) of the six (6) sections, one section is compulsory with the other section to be chosen by what is relevant to the specialty of your placement.

Please consult your Discipline Lead for guidance if required.

Pathology/Medical Laboratory Science

The Workbook is in the form of a Moodle Quiz to be completed online and you are to complete **all sections** in the Quiz. Please consult your contact for guidance if required.

Assessment Due Date

Workbooks are to be submitted two (2) weeks after completion of the placement.

Return Date to Students

Feedback will be provided within two (2) weeks of submission.

Weighting
Pass/Fail

Minimum mark or grade
50%

Assessment Criteria

The mark allocation for each task is outlined in the Workbook / online quiz.

Some tasks require a competency assessment that is to be provided by the Clinical Placement Supervisor.

The Workbook is a PASS/FAIL Assessment and you must gain a minimum of 50% of the allocated marks in order to pass.

If you do not achieve the minimum of 50% of allocated marks, you will be notified and given one chance to re-submit.

Referencing Style

- [Harvard (author-date)](#)
- [Vancouver](#)

Submission
Offline Online

Submission Instructions

Workbooks are to be scanned and uploaded to Moodle or completed online where applicable.

Learning Outcomes Assessed

- Apply knowledge and develop competence in the professional work role context
- Analyse quality assurance and quality control procedures
- Justify ethical and legal considerations for patient confidentiality
- Demonstrate the diagnostic process in a clinical environment
- Develop professional communication and problem solving skills.

2 Supervisor and Student Evaluations

Assessment Type
Professional Practice Placement

Task Description
Part A: Supervisor Evaluations

The Clinical Placement Supervisor is required to complete two (2) 'Evaluation of Student Performance' forms, one at the mid-point (midpoint evaluation) and the other at the completion of your placement (final endpoint evaluation).

The evaluation forms are available online with the link provided by the Clinical Placements Officer at CQUniversity.

Your Supervisor should discuss your evaluation with you prior to submission.

Part B: Student Evaluation

You are also required to submit the 'End of Placement Site Evaluation' form to provide feedback on the placement experience.

The form is available on SONIA and should be completed at the conclusion of your placement and submitted in Moodle.

Assessment Due Date

Two Supervisor Evaluations are to be submitted, one at the mid-point and the other at the completion of the placement and the Student Evaluation should be submitted at the completion of the placement.

Return Date to Students

Feedback will generally be provided within two (2) weeks of submission.

Weighting
Pass/Fail

Minimum mark or grade
Students must pass final supervisor evaluation to pass this assessment item.

Assessment Criteria
Part A: Supervisor Evaluations
The Supervisor Evaluations are based on your professional behaviour whilst on placement and are a 6-point Likert Scale.
Any 'Disagree' or 'Strongly Disagree' evaluations on the first evaluation are to be addressed and improved upon by the final evaluation.
Five (5) or more 'Disagree' or 'Strongly Disagree' evaluations on the final evaluation will result in a FAIL.
To pass there must be at least 50% of the **final supervisor evaluation** as 'Agree' or 'Strongly Agree'.
Part B: Student Evaluation
The Student Evaluation is for you to assess the learning experience of your placement.
Submission of a completed evaluation will result in a pass for this task.

Referencing Style

- [Harvard (author-date)](#)
- [Vancouver](#)

Submission
Offline Group

Submission Instructions
The Clinical Placement Supervisor to submit the completed evaluations via Sonia Online and the Student Evaluation is to be uploaded to Moodle.

Learning Outcomes Assessed

- Apply knowledge and develop competence in the professional work role context
- Analyse quality assurance and quality control procedures
- Justify ethical and legal considerations for patient confidentiality
- Demonstrate the diagnostic process in a clinical environment
- Develop professional communication and problem solving skills.

3 Attendance Record and Reflective Journal

Assessment Type
Learning logs / diaries / Journal / log books

Task Description
Part A: Attendance Record
The Attendance Record is maintained in Sonia Online and you are required to submit a 'time-sheet' for each attendance. You are required to indicate the start time and finish time and any meal break taken. You must demonstrate attendance for a minimum of 180 hours during the placement.
Part B: Reflective Journal
The Reflective Journal is an opportunity for you to record how the placement has enabled you to consolidate the knowledge that you have gained and to practice the practical skills learned from your studies at CQUniversity.
It should also demonstrate how the placement has enhanced your knowledge and skills and provided you with an opportunity to gain experience as a Scientist.
A guide on how to keep the journal is available on the Moodle site.

Assessment Due Date

The Attendance Record is to be competed daily via Sonia and the Reflective Work Journal is to be submitted two (2) weeks after completion of the placement.

Return Date to Students

Feedback will generally be provided within two (2) weeks of submission.

Weighting
Pass/Fail

Minimum mark or grade
180 hours of attendance and a 50% mark for the Reflective Work Journal

Assessment Criteria
Part A: Attendance Record
You are required to attend for a minimum of 180 hours in order to pass the unit.
Part B: Reflective Journal
The Reflective Journal should demonstrate how study at CQUniversity, the clinical placement and future career are all linked. You should reflect on how the knowledge and skills acquired in the course were able to be applied and enhanced on the clinical placement and how this prepared you for your future career.
The journal should be between 1,000 and 1,500 words. Please note - the activity requires you to reflect, rather than recount activities.
The Reflective Work Journal is a PASS/FAIL assessment. If you do not achieve the minimum grade of 50% on the reflective journal, you will be notified and given one chance to resubmit.

Referencing Style

- Harvard (author-date)
- Vancouver

Submission
Online

Submission Instructions
The 'time-sheets' are submitted in Sonia, the Reflective Work Journal is to be scanned and uploaded to Moodle.

Learning Outcomes Assessed

- Apply knowledge and develop competence in the professional work role context
- Analyse quality assurance and quality control procedures
- Justify ethical and legal considerations for patient confidentiality
- Demonstrate the diagnostic process in a clinical environment
- Develop professional communication and problem solving skills.

Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the **Student Academic Integrity Policy and Procedure**. This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

What is a breach of academic integrity?
A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

Why is academic integrity important?
A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

Where can I get assistance?
For academic advice and guidance, the Academic Learning Centre (ALC) can support you in becoming confident in completing assessments with integrity and of high standard.

What can you do to act with integrity?

Be Honest
If your assessment task is done by someone else, it would be dishonest of you to claim it as your own

Seek Help
If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)

Produce Original Work
Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem