BMSC13012 *Advanced Work Integrated Learning*
Term 1 - 2024

All details in this unit profile for BMSC13012 have been officially approved by CQUniversity and represent a learning partnership between the University and you (our student). The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

General Information

Overview
On completion of this work integrated learning unit, students will be able to apply theoretical knowledge attained in preceding and concurrent units to the professional work environment for the discipline area they are preparing to enter. This authentic practical experience allows students to experience the work role which will further develop their technical skills and professional interaction.

Details
Career Level: *Undergraduate*
Unit Level: *Level 3*
Credit Points: *6*
Student Contribution Band: *8*
Fraction of Full-Time Student Load: *0.125*

Pre-requisites or Co-requisites
Pre-requisite: Completion of 96 credit points in either CG93 - Bachelor of Medical Science (Specialisation), CL10 - Bachelor of Medical Laboratory Science (Honours) or CM17 - Bachelor of Medical Science (Pathway to Medicine). Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the [Assessment Policy and Procedure (Higher Education Coursework)](#).

Offerings For Term 1 - 2024
- Mixed Mode

Attendance Requirements
All on-campus students are expected to attend scheduled classes – in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

Website
[This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.](#)

Class and Assessment Overview

Recommended Student Time Commitment

Each 6-credit Undergraduate unit at CQUniversity requires an overall time commitment of an average of 12.5 hours of study per week, making a total of 150 hours for the unit.

Class Timetable

Regional Campuses

Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

Metropolitan Campuses

Adelaide, Brisbane, Melbourne, Perth, Sydney

Assessment Overview

1. **Portfolio**
Weighting: Pass/Fail
2. **Professional Practice Placement**
Weighting: Pass/Fail
3. **Learning logs / diaries / Journal / log books**
Weighting: Pass/Fail

Assessment Grading

This is a pass/fail (non-graded) unit. To pass the unit, you must pass all of the individual assessment tasks shown in the table above.

CQUniversity Policies

All University policies are available on the [CQUniversity Policy site](#).
You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the [CQUniversity Policy site](#).

Previous Student Feedback

Feedback, Recommendations and Responses

Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

Feedback from Self reflection and feedback from industry

Feedback

The SONIA system sometimes omits comments from evaluation forms. The SONIA system is also limited in allowing multiple supervisors to cover staff leave.

Recommendation

Be vigilant in assessing the evaluation forms and flag all anomalies with WIL team. Liaise with WIL team and TASAC to allow for multiple supervisors (to cover supervisor sickness or leave).

Feedback from Informal student feedback

Feedback

Students are happy with the flexibility of placements, and are able to choose their own providers.

Recommendation

Maintain same placement format.

Unit Learning Outcomes

On successful completion of this unit, you will be able to:

1. Compare and clarify theoretical knowledge in the professional work role context
2. Apply the skills to work autonomously and as a member of a team to ensure efficient work processes
3. Choose appropriate discipline specific and quality control procedures within workplace environment
4. Communicate and solve problems in the workplace.

Alignment of Learning Outcomes, Assessment and Graduate Attributes

— N/A Level	○ Introductory Level	○ Intermediate Level	● Graduate Level	○ Professional Level	○ Advanced Level

Alignment of Assessment Tasks to Learning Outcomes

Assessment Tasks	Learning Outcomes			
	1	2	3	4
1 - Portfolio - 0%	●		●	●
2 - Professional Practice Placement - 0%	●	●	●	●
3 - Learning logs / diaries / Journal / log books - 0%		●	●	●

Alignment of Graduate Attributes to Learning Outcomes

Graduate Attributes	Learning Outcomes			
	1	2	3	4
1 - Communication	●	●		●
2 - Problem Solving	●	●	●	●
3 - Critical Thinking	●	●	●	●
4 - Information Literacy	●			
5 - Team Work		●		
6 - Information Technology Competence			●	
7 - Cross Cultural Competence				●
8 - Ethical practice			●	
9 - Social Innovation	●			
10 - Aboriginal and Torres Strait Islander Cultures				

Textbooks and Resources

Textbooks

There are no required textbooks.

IT Resources

You will need access to the following IT resources:

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)
- Sonia Online
- Zoom (both microphone and webcam capability)

Referencing Style

All submissions for this unit must use the referencing styles below:

- Harvard (author-date)
- Vancouver

For further information, see the Assessment Tasks.

Teaching Contacts

Ingrid Christiansen Unit Coordinator
i.christiansen@cqu.edu.au

Schedule

Term Schedule - 04 Mar 2024		
Module/Topic	**Chapter**	**Events and Submissions/Topic**
This is a Clinical Placement Unit and as such you will be required to attend a placement for 180 hours.	There are no set texts for this unit.	The actual placement schedule will differ for each student. Placements will be arranged for each individual student by liaison with the School of Health, Medical and Applied Sciences Clinical Placement Coordinator via the Sonia Placement system. A weekly Zoom session is held to allow for contact with students whilst on placement. Assessment items are to be submitted at the conclusion of your placement.

Contact information:
The **Unit Coordinator** for this unit is **Ingrid Christiansen** and she can be contacted via e-mail, i.christiansen@cqu.edu.au.
For **Biotechnology** students your Discipline Lead is **Dr Jason Steel** and he can be contacted via e-mail, j.steel@cqu.edu.au.
For **Clinical Physiology** students your contact is **Dr Andrew Fenning** and he can be contacted via e-mail, a.fenning@cqu.edu.au.
For **Nutrition** students your Discipline Lead is **Dr Saman Khalesi** and he can be contacted by e-mail, s.khalesi@cqu.edu.au.
For **Pathology/Medical Laboratory Science** students your contact is **Jacqui Dennis** and she can be contacted via e-mail, j.dennis@cqu.edu.au.
Note: if you wish use a referencing style other than those listed please contact the Unit Coordinator or your Discipline Lead.

Pre-placement Checks:
Please note that all pre-placement checks must be completed prior to commencing placement, please confirm with the Clinical Placement Officer that all pre-placement checks have been completed and approved in Sonia.

Professional Behaviour and Uniform:
On your placement you are representing yourself, the University and the profession so professional behaviour is required at all times.
Purchase the appropriate student uniform from the CQUniversity Bookshop. Black or navy long pants should be worn with the polo shirt and enclosed shoes are also required.
Ensure that you have a current student ID card, and also purchase a clear badge holder from an office supply store to fit your ID card.
Place your student ID card into the badge holder and wear this as your name identifier during the placement.

Absenteeism:
Work placement is an integral part of the course. If you are unable to attend your scheduled placement for any reason, please advise the Work Integrated Learning Officers of the School of Health, Medical and Applied Science as soon as possible before the start of the scheduled placement.
Medical certificates: In case you are unable to attend any part of your placement due to sickness, please submit a medical or health related certificate to the Unit Coordinator as soon as practical.
Medical or health-related certificates must be in the approved formats articulated in the CQUniversity Assessment Policy and Procedure (HE Coursework).
In the event that your condition could harm or negatively impact either yourself or those around you (e.g. put you at risk of exacerbating an injury, or pass on viral or bacterial infections to other students and staff) you will be sent home and and you will need to provide acceptable medical documentation for your absence, as stated above.
Students who are sick and / or injured and cannot attend more than three (3) days of work placement must notify the Unit Coordinator and their Work Placement Supervisor by e-mail or telephone. They should then submit a medical certificate to the Unit Coordinator via email.
In such event, alternative arrangements to complete the remaining hours of work placement may be made after consultation with the placement provider and the Unit Coordinator.

Assessment Submission:
Due to the flexible nature of the scheduling of clinical placements the due dates for submission of assessment tasks is individual.
All assessments are to be submitted within two (2) weeks of completion of the placement and failure to do so will incur a late submission penalty.
If an assessment task does not meet the minimum standard for a pass you will be given one opportunity to re-submit the assessment following the provision of feedback.
A final fail grade for any assessment task will result in an overall fail for the unit.

Assessment Tasks

1 Oral Presentation and Poster

Assessment Type
Portfolio

Task Description
This assessment has two parts.

Part A - Oral Presentation

You are required to prepare and submit a PowerPoint or similar presentation on either an interesting case OR a series of cases OR a description of an analytical technique or research activities and deliver that to an audience of your peers.

It is envisaged that the case(s), analytical technique description or the research activity will be from your placement and should be of approximately 15 minutes duration.

The Oral Presentation is to be presented **live** to the Unit Coordinator and the Discipline Lead via Zoom; a link will be provided on the Moodle page or via email per arrangement. If the presentation is made from the placement site, the Placement Supervisor and any other interested parties are welcome to attend.

The Zoom session will be recorded.

Part B - Poster

You are required to create a poster suitable for presentation at a scientific meeting or conference. Your poster may cover the same topic that is discussed in your oral presentation. The poster should be completed in PowerPoint or similar.

A template for the poster will be provided on Moodle. The poster should include an introduction to the topic, a results and a discussion section. A reference list must also be provided at the bottom of the poster.

Assessment Due Date

The oral presentation will be delivered via Zoom and the presentation and poster submitted within two (2) weeks of the completion of the placement.

Return Date to Students

Feedback will generally be provided within two (2) weeks of submission.

Weighting
Pass/Fail

Minimum mark or grade
50%

Assessment Criteria

Part A - Oral Presentation

Is the background information of the organisation thorough?

Is the discussion of the research activity or case(s) presented detailed?

Are any references clearly listed?

Is the use of technology for presentation and recording (if applicable) appropriate?

Does the presenter show confidence, speak clearly, make appropriate eye contact and engage the audience and refer to notes minimally?

Are responses to questions appropriate?

Part B - Poster

Is the discussion of the research activity or case(s) presented detailed?

Does this demonstrate a clear understanding of the topic?

Are the sections clearly defined - Introduction, Clinical Information, Results, Discussion, Conclusion, References?

Is the use of images appropriate?

Is the referencing correct?

Is the poster self-explanatory'?

If you do not achieve the minimum of 50% of allocated marks, you will be notified and given one chance to re-submit.

Referencing Style

- [Harvard (author-date)](#)
- [Vancouver](#)

Submission
Online

Submission Instructions
The documents are to be uploaded to Moodle.

Learning Outcomes Assessed

- Compare and clarify theoretical knowledge in the professional work role context
- Choose appropriate discipline specific and quality control procedures within workplace environment
- Communicate and solve problems in the workplace.

2 Supervisor and Student Evaluations

Assessment Type
Professional Practice Placement

Task Description
Part A: Supervisor Evaluations
The Clinical Placement Supervisor is required to complete two (2) 'Evaluation of Student Performance' forms, one at the mid-point (midpoint evaluation) and the other at the completion of your placement (final endpoint evaluation).
The evaluation forms are available online with the link provided by the Clinical Placements Officer at CQUniversity.
Your Supervisor should discuss your evaluation with you prior to submission.
Part B: Student Evaluation
You are also required to submit the 'End of Placement Site Evaluation' form to provide feedback on the placement experience.
The form is available on SONIA and should be completed at the conclusion of your placement and submitted in Moodle.

Assessment Due Date

Two Supervisor Evaluations are to be submitted, one at the mid-point and the other at the completion of the placement and the Student Evaluation should be submitted within two (2) weeks of the completion of the placement.

Return Date to Students

Feedback will generally be provided within two (2) weeks of submission.

Weighting
Pass/Fail

Minimum mark or grade
Students must pass the final supervisor evaluation to pass this assessment item.

Assessment Criteria
Part A: Supervisor Evaluations
The Supervisor Evaluations are based on your professional behaviour whilst on placement and are a 6-point Likert Scale.
Any 'Disagree' or 'Strongly Disagree' evaluations on the first evaluation are to be addressed and improved upon by the final evaluation.
Five (5) or more 'Disagree' or 'Strongly Disagree' evaluations on the final evaluation will result in a FAIL.
To pass there must be at least 50% of the **final supervisor evaluation** as 'Agree' or 'Strongly Agree'.
Part B: Student Evaluation
The Student Evaluation is for you to assess the learning experience of your placement.
Submission of a completed evaluation will result in a pass for this task.

Referencing Style

- Harvard (author-date)
- Vancouver

Submission
Online

Submission Instructions
The Clinical Placement Supervisor to submit the completed evaluations via Sonia Online and the Student Evaluation is to be uploaded to Moodle.

Learning Outcomes Assessed

- Compare and clarify theoretical knowledge in the professional work role context
- Compare and clarify theoretical knowledge in the professional work role context
- Apply the skills to work autonomously and as a member of a team to ensure efficient work processes
- Choose appropriate discipline specific and quality control procedures within workplace environment
- Communicate and solve problems in the workplace.

3 Attendance Record and Reflective Work Journal

Assessment Type
Learning logs / diaries / Journal / log books

Task Description
Part A - Attendance Record
The Attendance Record is maintained in Sonia Online and you are required to submit a 'time-sheet' for each attendance. You are required to indicate the start time and finish time and any meal break taken. You must demonstrate attendance for a minimum of 180 hours during the placement.

Part B - Reflective Journal

The Reflective Work Journal is an opportunity for you to record how the placement has enabled you to consolidate the knowledge that you have gained and to practice the practical skills learned from your studies at CQUniversity.

It should also demonstrate how the placement has enhanced your knowledge and skills and provided you with an opportunity to gain experience as a Scientist.

A guide on how to keep the journal is available on the Moodle site.

Assessment Due Date

The Attendance Record is to be competed daily via Sonia and the Reflective Work Journal is to be submitted within two (2) weeks of the completion of the placement.

Return Date to Students

Feedback will generally be provided within two (2) weeks of submission.

Weighting
Pass/Fail

Minimum mark or grade
180 hours of attendance and a 50% mark for the Reflective Work Journal

Assessment Criteria

Part A - Attendance Record
You are required to attend for a minimum of 180 hours in order to pass the unit.

Part B - Reflective Journal
The Reflective Journal should demonstrate how study at CQUniversity, the placement and future career are all linked.

You should reflect on how the knowledge and skills acquired in the course are able to be applied and enhanced on the clinical placement and how this prepared you for your future career.

The journal should be between 1,000 and 1,500 words.

The Reflective journal is a PASS/FAIL Assessment and you must gain a minimum of 50% of the allocated marks in order to pass.

If you do not achieve the minimum of 50% of allocated marks, you will be notified and given one chance to re-submit.

Referencing Style

- Harvard (author-date)
- Vancouver

Submission
Online

Submission Instructions
The 'time-sheets' are submitted in Sonia, the Reflective Work Journal is to be scanned and uploaded to Moodle.

Learning Outcomes Assessed

- Apply the skills to work autonomously and as a member of a team to ensure efficient work processes
- Choose appropriate discipline specific and quality control procedures within workplace environment
- Communicate and solve problems in the workplace.

Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the **Student Academic Integrity Policy and Procedure**. This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

What is a breach of academic integrity?
A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

Why is academic integrity important?
A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

Where can I get assistance?
For academic advice and guidance, the Academic Learning Centre (ALC) can support you in becoming confident in completing assessments with integrity and of high standard.

What can you do to act with integrity?

Be Honest
If your assessment task is done by someone else, it would be dishonest of you to claim it as your own

Seek Help
If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)

Produce Original Work
Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem