



# CHIR20009 Clinical Practice 4

## Term 1 - 2017

Profile information current as at 17/05/2024 01:55 pm

All details in this unit profile for CHIR20009 have been officially approved by CQUniversity and represent a learning partnership between the University and you (our student). The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

### General Information

#### Overview

This unit follows on directly from Clinical Practice 3 and will provide you with your first hands-on practical experience. You will build on your theoretical knowledge and practical skills gained over the previous three clinical units. You will begin undertaking patient assessments and management with guidance from your supervisor. During the term, you will actively demonstrate your developing clinical assessment and decision making, treatment delivery, record keeping, communication skills and professionalism with support from the clinical supervisors. By the end of CP4, an increasing level of competency, consistency and professionalism in the healthcare setting should be demonstrable.

#### Details

Career Level: *Postgraduate*

Unit Level: *Level 9*

Credit Points: *12*

Student Contribution Band: *8*

Fraction of Full-Time Student Load: *0.25*

#### Pre-requisites or Co-requisites

Prerequisite CHIR20006 Clinical Practice 3 and CHIR20005 Diagnostic Imaging 1 and CHIR20007 Diagnostic Imaging 2  
Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the [Assessment Policy and Procedure \(Higher Education Coursework\)](#).

#### Offerings For Term 1 - 2017

- Mackay

#### Attendance Requirements

All on-campus students are expected to attend scheduled classes – in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

#### Website

[This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.](#)

## Class and Assessment Overview

### Recommended Student Time Commitment

Each 12-credit Postgraduate unit at CQUniversity requires an overall time commitment of an average of 25 hours of study per week, making a total of 300 hours for the unit.

### Class Timetable

#### [Regional Campuses](#)

Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

#### [Metropolitan Campuses](#)

Adelaide, Brisbane, Melbourne, Perth, Sydney

### Assessment Overview

#### 1. **Portfolio**

Weighting: Pass/Fail

#### 2. **Practical Assessment**

Weighting: Pass/Fail

#### 3. **Examination**

Weighting: Pass/Fail

### Assessment Grading

This is a pass/fail (non-graded) unit. To pass the unit, you must pass all of the individual assessment tasks shown in the table above.

## CQUniversity Policies

**All University policies are available on the [CQUniversity Policy site](#).**

You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the [CQUniversity Policy site](#).

## Previous Student Feedback

### Feedback, Recommendations and Responses

Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

#### Feedback from Clinic supervisors and the clinic operational planning team.

##### **Feedback**

Clinic forms, competencies, handbooks, operational plans and forms all had to be generated. Feedback from the students stemmed negatively from the fact that some forms were not provided initially and have had to be revamped a number of times throughout the term. Feedback specific to the forms (critique in particular) used in the clinic had been a 'work in progress'.

##### **Recommendation**

Ensured that the forms are prepared prior to the required or anticipated dates or time for completion.

##### **Action**

This has been rectified by the development of streamlined processes and there was no mention of any issue with forms, competencies, handbooks or operational plans in the feedback.

#### Feedback from Moodle "Have Your Say" and direct feedback from the class representative and mentor-mentee meetings.

##### **Feedback**

Assessment were not initially clear

##### **Recommendation**

The assessment was based predominately on clinical competencies. The discipline has identified the need for improved organisation, communication and standardisation.

##### **Action**

This has been rectified by providing detailed assessment requirements and there was no mention of any issue in this regard in the feedback.

## Unit Learning Outcomes

### **On successful completion of this unit, you will be able to:**

1. Perform an appropriate patient-centered clinical assessment, within a clinical environment, under the guidance of the clinical supervisor.
2. Synthesize clinical data to generate differential diagnoses for specific patient complaints, select an appropriate working diagnosis and generate an appropriate treatment plan.
3. Provide an appropriate course of care while also applying health prevention and promotion principles to an individual patient's management plan, with supervision and feedback.
4. Demonstrate an intermediate level of communication skills, including explaining a diagnosis and treatment plan to a patient, and producing written professional reports, with guidance from clinical supervisor.
5. Demonstrate appropriate professional conduct, congruent with the duty of care of a primary contact health care practitioner and the elements of the chiropractic code of conduct.
6. Identify the need for a patient to receive emergency care and or referral to another health care professional, with supervision and feedback.

The Learning Outcomes address the majority of elements and performance indicators of CCEA's Accreditation Standards: Unit 3 Professional Interaction, Unit 6 Patient Assessment, Unit 7 Diagnostic Decision Making, Unit 8 Planning of Patient Care, and Unit 9 Implementation of Care. There will be some elements addressed from Unit 10 Disease Prevention and Health Promotion and Unit 11 Professional Scientific Development.

The Learning Outcomes will be evidenced in continuing, supervised full patient contact, Clinical Log Book and by specific 'time and place' assessment.

## Alignment of Learning Outcomes, Assessment and Graduate Attributes

|   |  |  |  |  |  |
|---|--|--|--|--|--|
|  N/A Level |  Introductory Level |  Intermediate Level |  Graduate Level |  Professional Level |  Advanced Level |
|---|--|--|--|--|--|

### Alignment of Assessment Tasks to Learning Outcomes

| Assessment Tasks              | Learning Outcomes |   |   |   |   |   |
|-------------------------------|-------------------|---|---|---|---|---|
|                               | 1                 | 2 | 3 | 4 | 5 | 6 |
| 1 - Portfolio - 0%            | •                 | • |   | • | • | • |
| 2 - Practical Assessment - 0% | •                 | • | • | • | • |   |
| 3 - Examination - 0%          |                   |   | • |   | • | • |

### Alignment of Graduate Attributes to Learning Outcomes

| Graduate Attributes                                | Learning Outcomes |   |   |   |   |   |
|--|-------------------|---|---|---|---|---|
|  | 1                 | 2 | 3 | 4 | 5 | 6 |
| 1 - Knowledge                                      | ◦                 | ◦ | ◦ | ◦ |   | ◦ |
| 2 - Communication                                  | ◦                 |   | ◦ | ◦ | ◦ | ◦ |
| 3 - Cognitive, technical and creative skills       |                   | ◦ | ◦ |   |   |   |
| 4 - Research                                       |                   | ◦ |   |   |   |   |
| 5 - Self-management                                |                   |   |   | ◦ | ◦ |   |
| 6 - Ethical and Professional Responsibility        | ◦                 | ◦ | ◦ | ◦ | ◦ | ◦ |
| 7 - Leadership                                     | ◦                 |   |   |   |   | ◦ |
| 8 - Aboriginal and Torres Strait Islander Cultures |                   |   |   |   |   |   |

### Alignment of Assessment Tasks to Graduate Attributes

| Assessment Tasks              | Graduate Attributes |   |   |   |   |   |   |   |
|-------------------------------|---------------------|---|---|---|---|---|---|---|
|                               | 1                   | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 1 - Portfolio - 0%            | ◦                   | ◦ | ◦ | ◦ | ◦ | ◦ | ◦ |   |
| 2 - Practical Assessment - 0% | ◦                   | ◦ | ◦ |   | ◦ | ◦ |   |   |
| 3 - Examination - 0%          | ◦                   |   | ◦ |   | ◦ | ◦ |   |   |

## Textbooks and Resources

### Textbooks

CHIR20009

#### Prescribed

##### Physical Medicine

(2016)

Authors: Vizniak, N

Prohealth Systems

Burnaby , British Columbia , Canada

Binding: Paperback

### IT Resources

**You will need access to the following IT resources:**

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)

## Referencing Style

All submissions for this unit must use the referencing style: [Harvard \(author-date\)](#)  
For further information, see the Assessment Tasks.

## Teaching Contacts

**Dawn Dane** Unit Coordinator  
[d.dane@cqu.edu.au](mailto:d.dane@cqu.edu.au)

## Schedule

### Week 1 - 06 Mar 2017

| Module/Topic  | Chapter  | Events and Submissions/Topic |
|---|--|------------------------------|
| <b>Clinical duties:</b> rehab, reception, radiography and clinical<br><b>Clinical performance:</b> direct observations of procedures and mini-CEX<br><b>Weekly PBL/grand rounds tutorials</b> | 'Welcome to CP4' lecture will contain all information regarding clinical requirements, competencies and assessment.<br>Relevant material will be available on moodle and in the clinic manual.<br>Quick reference guide to Physical Medicine By N. Vizniak |                              |

### Week 2 - 13 Mar 2017

| Module/Topic  | Chapter  | Events and Submissions/Topic |
|---|--|------------------------------|
| <b>Clinical duties:</b> rehab, reception, radiography and clinical<br><b>Clinical performance:</b> direct observations of procedures and mini-CEX<br><b>Weekly PBL/grand rounds tutorials</b> | Relevant material will be available on moodle and in the clinic manual<br>Quick reference guide to Physical Medicine By N. Vizniak |                              |

**Week 3 - 20 Mar 2017**

| Module/Topic   | Chapter  | Events and Submissions/Topic |
|--|--|------------------------------|
| <b>Clinical duties:</b> rehab, reception, radiography and clinical<br><b>Clinical performance:</b> direct observations of procedures and mini-CEX<br><b>Weekly PBL/grand rounds tutorials</b><br><b>1st Reflection:</b> Intern - patient communication | Relevant material will be available on moodle and in the clinic manual<br>Quick reference guide to Physical Medicine By N. Vizniak |                              |

**Week 4 - 27 Mar 2017**

| Module/Topic  | Chapter  | Events and Submissions/Topic |
|---|--|------------------------------|
| <b>Clinical duties:</b> rehab, reception, radiography and clinical<br><b>Clinical performance:</b> direct observations of procedures and mini-CEX<br><b>Weekly PBL/grand rounds tutorials</b> | Relevant material will be available on moodle and in the clinic manual<br>Quick reference guide to Physical Medicine By N. Vizniak |                              |

**Week 5 - 03 Apr 2017**

| Module/Topic  | Chapter  | Events and Submissions/Topic |
|---|--|------------------------------|
| <b>Clinical duties:</b> rehab, reception, radiography and clinical<br><b>Clinical performance:</b> direct observations of procedures and mini-CEX<br><b>Weekly PBL/grand rounds tutorials</b> | Relevant material will be available on moodle and in the clinic manual<br>Quick reference guide to Physical Medicine By N. Vizniak |                              |

**Vacation Week - 10 Apr 2017**

| Module/Topic   | Chapter  | Events and Submissions/Topic |
|--|--|------------------------------|
| <b>Staggered Holidays</b> - to ensure patient care continuity as well as equal opportunity to time off - students will be requested to stagger their holidays over a two week period.<br><b>Clinical duties:</b> rehab, reception, radiography and clinical<br><b>Clinical performance:</b> direct observations of procedures and mini-CEX<br><b>Weekly PBL/grand rounds tutorials</b> | Relevant material will be available on moodle and in the clinic manual<br>Quick reference guide to Physical Medicine By N. Vizniak |                              |

**Week 6 - 17 Apr 2017**

| Module/Topic | Chapter | Events and Submissions/Topic |
|--------------|---------|------------------------------|
|--------------|---------|------------------------------|

**Staggered Holidays** - to ensure patient care continuity as well as equal opportunity to time off - students will be requested to stagger their holidays over a two week period.

**Clinical duties:** rehab, reception, radiography and clinical

**Clinical performance:** direct observations of procedures and mini-CEX

**Weekly PBL/grand rounds tutorials**

**2nd Reflection:** Professionalism - if you were me, would you refer a patient to you? what have you learned about your own professionalism? professionalism in the work place? what is expected by the CBA? What are your strengths, weaknesses, how will you address them

Relevant material will be available on moodle and in the clinic manual  
Quick reference guide to Physical Medicine By N. Vizniak

#### Week 7 - 24 Apr 2017

| Module/Topic  | Chapter  | Events and Submissions/Topic |
|---|--|------------------------------|
| <b>Clinical duties:</b> rehab, reception, radiography and clinical<br><b>Clinical performance:</b> direct observations of procedures and mini-CEX<br><b>Weekly PBL/grand rounds tutorials</b> | Relevant material will be available on moodle and in the clinic manual<br>Quick reference guide to Physical Medicine By N. Vizniak |                              |

#### Week 8 - 01 May 2017

| Module/Topic  | Chapter  | Events and Submissions/Topic |
|---|--|------------------------------|
| <b>Clinical duties:</b> rehab, reception, radiography and clinical<br><b>Clinical performance:</b> direct observations of procedures and mini-CEX<br><b>Weekly PBL/grand rounds tutorials</b> | Relevant material will be available on moodle and in the clinic manual<br>Quick reference guide to Physical Medicine By N. Vizniak |                              |

#### Week 9 - 08 May 2017

| Module/Topic   | Chapter  | Events and Submissions/Topic |
|--|--|------------------------------|
| <b>Clinical duties:</b> rehab, reception, radiography and clinical<br><b>Clinical performance:</b> direct observations of procedures and mini-CEX<br><b>Weekly PBL/grand rounds tutorials</b><br><b>3rd Reflection:</b> Skills development -challenges and successes | Relevant material will be available on moodle and in the clinic manual<br>Quick reference guide to Physical Medicine By N. Vizniak |                              |

#### Week 10 - 15 May 2017

| Module/Topic | Chapter | Events and Submissions/Topic |
|--------------|---------|------------------------------|
|--------------|---------|------------------------------|

**Clinical duties:** rehab, reception, radiography and clinical  
**Clinical performance:** direct observations of procedures and mini-CEX  
**Weekly PBL/grand rounds tutorials**

Relevant material will be available on moodle and in the clinic manual  
 Quick reference guide to Physical Medicine By N. Vizniak

#### Week 11 - 22 May 2017

| Module/Topic  | Chapter  | Events and Submissions/Topic |
|---|--|------------------------------|
| <b>Clinical duties:</b> rehab, reception, radiography and clinical<br><b>Clinical performance:</b> direct observations of procedures and mini-CEX<br><b>Weekly PBL/grand rounds tutorials</b> | Relevant material will be available on moodle and in the clinic manual<br>Quick reference guide to Physical Medicine By N. Vizniak |                              |

#### Week 12 - 29 May 2017

| Module/Topic   | Chapter  | Events and Submissions/Topic  |
|--|--|---|
| <b>Clinical duties:</b> rehab, reception, radiography and clinical<br><b>Clinical performance:</b> direct observations of procedures and mini-CEX<br><b>Weekly PBL/grand rounds tutorials</b><br><b>4th Reflection:</b> Patient outcome expectations vs. Chiro Intern outcome expectations | Relevant material will be available on moodle and in the clinic manual<br>Quick reference guide to Physical Medicine By N. Vizniak | <b>Clinic Logbook and Reflections</b><br>Due: Week 12 Friday (2 June 2017) 6:00 pm AEST<br><b>Practical Assessment</b> Due: Week 12 Friday (2 June 2017) 6:00 pm AEST |

#### Review/Exam Week - 05 Jun 2017

| Module/Topic | Chapter | Events and Submissions/Topic |
|--------------|---------|------------------------------|
|--------------|---------|------------------------------|

#### Exam Week - 12 Jun 2017

| Module/Topic | Chapter | Events and Submissions/Topic |
|--------------|---------|------------------------------|
|--------------|---------|------------------------------|

## Term Specific Information

Clinical Practice 4 will begin immediately following Clinical Practice 3 to prevent disruption to patient care. Students will have their time compensated throughout the term. Vacation week will be staggered to ensure continuity of care.

## Assessment Tasks

### 1 Clinic Logbook and Reflections

#### Assessment Type

Portfolio

#### Task Description

##### Part A

In this initial term of your clinical year, it is expected that you will complete your clinical requirements for the term and submit them for auditing. Logbooks should never leave the clinic and the content should be kept up to date. It is your



responsibility to ensure that you maintain this document, including obtaining the required signatures and scheduling any and all competencies required during the term. \*If there is no signature we cannot verify that the activity took place and it will not be counted.\* We will be performing a number of clinical competency performance assessments including: direct observation of procedural skills, mini-clinical examinations and file audits over the term to ensure that your skills are developing appropriately. If any changes are required to the logbook or competency list, you will be informed via email and a notice in the clinic. Any fraudulent activities in relation to the clinic logbook or competencies will result in disciplinary action.

#### **Part B**

As clinic is a new experience to you, we will also be taking the time to reflect on our experiences, you will be given the opportunity to reflect on 4 specific topics that are relevant to new clinical students. These reflections will help you to grow as a practitioner. Rubrics will be available online for your reference.

#### **Part C**

Weekly tutorial - Problem based learning -where we will discuss challenging cases that have presented and help each other to work through them. Each person will be expected to present a case or clinical challenge for discussion over the term. Rubrics will be available online for your reference.

#### **Assessment Due Date**

Week 12 Friday (2 June 2017) 6:00 pm AEST

Logbook, other portions will be completed throughout the term

#### **Return Date to Students**

Review/Exam Week Friday (9 June 2017)

#### **Weighting**

Pass/Fail

#### **Minimum mark or grade**

All competencies and treatment numbers must be met as per the clinic manual

#### **Assessment Criteria**

This is a pass/fail assessment. Failure to complete all requirements will result in a failed assessment. If an extension is required it must be applied for prior to the due date.

#### **Part A**

Interns may be asked to produce their Logbook for auditing purposes by a Clinic Supervisor or Director. At the time of presentation the Logbook should contain and demonstrate up to date clinical requirements and records. This would include but are not limited to:

- Total patient interactions - both new patients and regular consultations.
- Evidence of attendance at all clinical duty rotations
- Skills Critiques/Competencies
- Professional Skill Critiques/Competencies

#### **Part B**

Interns will be expected to produce 4 critical reflections through mahara for summative assessment. The reflections should demonstrate an appropriate learning cycle that meets the criteria in the rubrics.

#### **Part C**

Interns will be expected to present one clinical case for discussion and also participate in the discussion around other intern's cases as per the rubrics.

#### **Referencing Style**

- [Harvard \(author-date\)](#)

#### **Submission**

Offline Online

#### **Learning Outcomes Assessed**

- Perform an appropriate patient-centered clinical assessment, within a clinical environment, under the guidance of the clinical supervisor.
- Synthesize clinical data to generate differential diagnoses for specific patient complaints, select an appropriate working diagnosis and generate an appropriate treatment plan.
- Demonstrate an intermediate level of communication skills, including explaining a diagnosis and treatment plan to a patient, and producing written professional reports, with guidance from clinical supervisor.
- Demonstrate appropriate professional conduct, congruent with the duty of care of a primary contact health care practitioner and the elements of the chiropractic code of conduct.
- Identify the need for a patient to receive emergency care and or referral to another health care professional, with supervision and feedback.

## Graduate Attributes

- Knowledge
- Communication
- Cognitive, technical and creative skills
- Research
- Self-management
- Ethical and Professional Responsibility
- Leadership

## 2 Practical Assessment

### Assessment Type

Practical Assessment

### Task Description

Practical Assessment will occur continuously across the term in both summative and formative assessments. The summative assessments will be in the form of critiques and are listed below. While the formative assessments will occur as continuous assistance and feedback with every patient encounter throughout your first term in clinic. The aim is to ensure you are developing appropriately throughout the term and to support your growth.

Throughout the term you will be required to complete the following summative competency assessments:

- 1 History taking critiques (one acute and one chronic - one of each is required during the clinical year)
- 1 Physical examination (one ortho based and one neuro based- one of each is required during the clinical year)
- 1 Report of findings critique
- 2 Adjustive techniques (at least one extremity)
- 1 Electrical modality or Rehabilitation routine (one of each is required during the clinical year)
- 2 Professionalism critiques (at 4 weeks and 11 weeks)
- 1 File-audit
- 1 Case write up critique

\*If the clinical supervisor deems your skills are not progressing well by week 6 remedial support will be offered\*

### Assessment Due Date

Week 12 Friday (2 June 2017) 6:00 pm AEST

The assessment critiques are required to be performed throughout the whole of the 12 week term. Proof of assessment needs to be logged and submitted within the Clinician Logbook.

### Return Date to Students

Feedback or competency assessment on individual skill or examination critiques will be provided immediately following completion of the task.

### Weighting

Pass/Fail

### Assessment Criteria

Practical Assessment Criteria

During the term, clinical interns will be required to demonstrate an increasing level of competency in all aspects of clinical practice as described in the summative critiques. The supervisor will select from competent, requires improvement or incompetent in regards to individual performances - feedback will be provided.

All critiques must be successfully completed receiving a level of competency consistent with Clinical Practice 4 to pass the overall practical assessment activity. Some prompting or guidance from the clinical supervisor is acceptable, the critiques may be repeated if deemed necessary by the clinical supervisor. The critique forms will be available on moodle and in the clinic for your reference.

### Referencing Style

- [Harvard \(author-date\)](#)

### Submission

Offline Online

### Learning Outcomes Assessed

- Perform an appropriate patient-centered clinical assessment, within a clinical environment, under the guidance of the clinical supervisor.
- Synthesize clinical data to generate differential diagnoses for specific patient complaints, select an appropriate working diagnosis and generate an appropriate treatment plan.
- Provide an appropriate course of care while also applying health prevention and promotion principles to an

individual patient's management plan, with supervision and feedback.

- Demonstrate an intermediate level of communication skills, including explaining a diagnosis and treatment plan to a patient, and producing written professional reports, with guidance from clinical supervisor.
- Demonstrate appropriate professional conduct, congruent with the duty of care of a primary contact health care practitioner and the elements of the chiropractic code of conduct.

#### **Graduate Attributes**

- Knowledge
- Communication
- Cognitive, technical and creative skills
- Self-management
- Ethical and Professional Responsibility

## **Examination**

#### **Outline**

Complete an invigilated examination.

#### **Date**

During the examination period at a CQUniversity examination centre.

#### **Weighting**

0%

#### **Length**

180 minutes

#### **Minimum mark or grade**

50%

#### **Exam Conditions**

Closed Book.

#### **Materials**

No calculators permitted

Dictionary - non-electronic, concise, direct translation only (dictionary must not contain any notes or comments).

## Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the [Student Academic Integrity Policy and Procedure](#). This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

### What is a breach of academic integrity?

A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

### Why is academic integrity important?

A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

### Where can I get assistance?

For academic advice and guidance, the [Academic Learning Centre \(ALC\)](#) can support you in becoming confident in completing assessments with integrity and of high standard.

### What can you do to act with integrity?



#### Be Honest

If your assessment task is done by someone else, it would be dishonest of you to claim it as your own



#### Seek Help

If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)



#### Produce Original Work

Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem