



# **COIT12208 *ICT Project Management***

## **Term 1 - 2020**

Profile information current as at 01/07/2022 03:37 pm

All details in this unit profile for COIT12208 have been officially approved by CQUniversity and represent a learning partnership between the University and you (our student). The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

### Corrections

#### **Unit Profile Correction added on 30-04-20**

The Term 1 exam will be replaced with a take home exam due to COVID19 restrictions. Further details will be available on the unit website. Learning outcomes assessed will be unchanged.

## General Information

### Overview

In this unit, you will learn key concepts of Information and Communication Technology project management from both a traditional and Agile perspective. You will apply project management principles and use project management software with the aim of delivering successful projects. Industry standards, quality assurance, professional ethics, social, cultural and legal issues relevant to the theories and principles of project management will also be covered.

### Details

Career Level: *Undergraduate*

Unit Level: *Level 2*

Credit Points: 6

Student Contribution Band: 8

Fraction of Full-Time Student Load: 0.125

### Pre-requisites or Co-requisites

Pre-requisite: COIT11226 Systems Analysis. Anti-requisite: If you have successfully completed COIS13064 ICT Project Management, then you should not take this unit.

Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the [Assessment Policy and Procedure \(Higher Education Coursework\)](#).

### Offerings For Term 1 - 2020

- Brisbane
- Cairns
- Melbourne
- Online
- Rockhampton
- Sydney
- Townsville

### Attendance Requirements

All on-campus students are expected to attend scheduled classes – in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

### Website

[This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.](#)

## Class and Assessment Overview

### Recommended Student Time Commitment

Each 6-credit Undergraduate unit at CQUniversity requires an overall time commitment of an average of 12.5 hours of study per week, making a total of 150 hours for the unit.

### Class Timetable

#### [Regional Campuses](#)

Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

#### [Metropolitan Campuses](#)

Adelaide, Brisbane, Melbourne, Perth, Sydney

### Assessment Overview

#### 1. **Presentation**

Weighting: 15%

#### 2. **Written Assessment**

Weighting: 35%

#### 3. **Examination**

Weighting: 50%

### Assessment Grading

This is a graded unit: your overall grade will be calculated from the marks or grades for each assessment task, based on the relative weightings shown in the table above. You must obtain an overall mark for the unit of at least 50%, or an overall grade of 'pass' in order to pass the unit. If any 'pass/fail' tasks are shown in the table above they must also be completed successfully ('pass' grade). You must also meet any minimum mark requirements specified for a particular assessment task, as detailed in the 'assessment task' section (note that in some instances, the minimum mark for a task may be greater than 50%). Consult the [University's Grades and Results Policy](#) for more details of interim results and final grades.

## CQUniversity Policies

**All University policies are available on the [CQUniversity Policy site](#).**

You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the [CQUniversity Policy site](#).

## Previous Student Feedback

### Feedback, Recommendations and Responses

Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

#### Feedback from Student feedback

**Feedback**

Distance students requested weekly interactive sessions

**Recommendation**

Weekly interactive sessions should be held that distance students can attend.

#### Feedback from Student feedback

**Feedback**

Students requested more integrated tutorials and less duplication of content from other units.

**Recommendation**

More practical activities related to the lecture content should be developed for the tutorials and an audit of content should take place to identify content duplicated in other units.

## Unit Learning Outcomes

**On successful completion of this unit, you will be able to:**

1. Describe the activities and importance of both traditional and agile project management
2. Apply common project planning, scheduling, budgeting and resource management tools and procedures
3. Evaluate project status and recommend appropriate corrective action where necessary
4. Assess the ethical, social, cultural and legal impacts of projects on diverse stakeholders.

Australian Computer Society (ACS) recognises the Skills Framework for the Information Age (SFIA). SFIA is in use in over 100 countries and provides a widely used and consistent definition of ICT skills. SFIA is increasingly being used when developing job descriptions and role profiles.

ACS members can use the tool MySFIA to build a skills profile at

<https://www.acs.org.au/professionalrecognition/mysfia-b2c.html>

This unit contributes to the following workplace skills as defined by SFIA. The SFIA code is included:

- Business Analysis (BUAN)
- Project Management (PRMG)
- Change Management (CHMG)
- Requirements Definition and Management (REQM)
- Information Systems Co-ordination (ISCO)
- Business Process Improvement (BPRE)
- Methods and Tools (METL)
- Programming/software development (PROG)

## Alignment of Learning Outcomes, Assessment and Graduate Attributes



### Alignment of Assessment Tasks to Learning Outcomes

Assessment Tasks	Learning Outcomes			
	1	2	3	4
1 - Presentation - 15%	•			•
2 - Written Assessment - 35%		•	•	
3 - Examination - 50%	•	•	•	•

### Alignment of Graduate Attributes to Learning Outcomes

Graduate Attributes	Learning Outcomes			
	1	2	3	4
1 - Communication	•			•
2 - Problem Solving		•	•	
3 - Critical Thinking	•	•	•	•
4 - Information Literacy				
5 - Team Work				
6 - Information Technology Competence	•	•	•	
7 - Cross Cultural Competence				•
8 - Ethical practice			•	•
9 - Social Innovation				
10 - Aboriginal and Torres Strait Islander Cultures				

### Alignment of Assessment Tasks to Graduate Attributes

Assessment Tasks	Graduate Attributes									
	1	2	3	4	5	6	7	8	9	10
1 - Presentation - 15%	•			•	•					
2 - Written Assessment - 35%	•	•	•	•		•				
3 - Examination - 50%	•	•	•					•		

## Textbooks and Resources

### Textbooks

COIT12208

#### Prescribed

#### **PMI-ACP Project Management Institute Agile Certified Practitioner Exam Study Guide**

(2018)

Authors: J. Ashley Hunt  
Sybex, John Wiley & Sons  
Indianapolis , Indiana  
ISBN: 978-1-119-43446-7  
Binding: eBook  
COIT12208

#### Prescribed

#### **SUCCESSFUL PROJECT MANAGEMENT 7TH EDN**

Edition: 7th (2018)  
Authors: Gido, J & Clements, JP  
Cengage Learning  
Boston , MA , USA  
ISBN: 9781337095471  
Binding: Hardcover

#### **Additional Textbook Information**

- The library contains an online fulltext version of the *PMI-ACP Project Management Institute Agile Certified Practitioner Exam Study Guide*
- Please take the exam type into consideration when you purchase textbooks. Copies can be purchased at the CQUni Bookshop here: <http://bookshop.cqu.edu.au> (search on the Unit code)

Visual Paradigm supports CQUniversity with online diagramming software for the drawing [UML](#), [Flowchart](#), [Mindmap](#), [BPMN](#), [ArchiMate](#) and more, under the [Academic Partner Program](#).

[View textbooks at the CQUniversity Bookshop](#)

### IT Resources

#### **You will need access to the following IT resources:**

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)
- Webcam and headset
- Access to Microsoft Visio
- Access to Microsoft Office
- Access to Microsoft Project 2016.

## Referencing Style

All submissions for this unit must use the referencing style: [Harvard \(author-date\)](#)  
For further information, see the Assessment Tasks.

## Teaching Contacts

**Jamie Shield** Unit Coordinator  
[j.shield@cqu.edu.au](mailto:j.shield@cqu.edu.au)

# Schedule

## 1 Project Management Concepts - 09 Mar 2020

Module/Topic	Chapter	Events and Submissions/Topic
	<ul style="list-style-type: none"><li>• Gido, J 2018. <i>Successful project management</i>. 7th ed., Cengage. Chapter 1 Project Management Concepts</li><li>• Hunt, J 2018. <i>PMI-ACP project management institute agile certified practitioner exam study guide</i>. Chapter 1 Agile Foundations</li></ul>	

## 2 Adaptive Planning: Backlogs & Sprints - 16 Mar 2020

Module/Topic	Chapter	Events and Submissions/Topic
	<ul style="list-style-type: none"><li>• 2 Scrum and eXtreme Programming (XP) (Hunt 2018)</li><li>• 6 Agile Estimation and Planning (Hunt 2018)</li></ul>	

## 3 Adaptive Development: User stories & Taskboards - 23 Mar 2020

Module/Topic	Chapter	Events and Submissions/Topic
	<ul style="list-style-type: none"><li>• 4 Agile Initiation and Stakeholder Engagement (Hunt 2018)</li><li>• 7 Effective Team Performance on Agile Projects (Hunt 2018)</li></ul>	

## 4 Predictive Scope & Activity Sequencing - 30 Mar 2020

Module/Topic	Chapter	Events and Submissions/Topic
	<ul style="list-style-type: none"><li>• 4 Defining Scope, Quality, Responsibility, and Activity Sequence (Gido 2018)</li></ul>	<b>Adaptive PM Presentation</b> Due: Week 4 Friday (3 Apr 2020) 11:59 pm AEST

## 5 Predictive Scheduling using the Critical Path Method - 06 Apr 2020

Module/Topic	Chapter	Events and Submissions/Topic
	<ul style="list-style-type: none"><li>• 5 Developing the Schedule (Gido 2018)</li></ul>	

## Vacation Week - 13 Apr 2020

Module/Topic	Chapter	Events and Submissions/Topic
	Non-teaching week	

## 6 DevOps - 20 Apr 2020

Module/Topic	Chapter	Events and Submissions/Topic
	<ul style="list-style-type: none"><li>• 3 Key Aspects of Additional Agile Methodologies (Hunt 2018)</li></ul>	

## 7 Resource Management and Predictive Estimation: COCOMO & PERT - 27 Apr 2020

Module/Topic	Chapter	Events and Submissions/Topic
	<ul style="list-style-type: none"><li>• 6 Resource Utilization (Gido 2018)</li></ul>	

## 8 Cost & Earned Value Management - 04 May 2020

Module/Topic	Chapter	Events and Submissions/Topic
	<ul style="list-style-type: none"><li>• 7 Determining Costs, Budget and Earned Value (Gido 2018)</li></ul>	

## 9 Quality & Stakeholder Management - 11 May 2020

Module/Topic	Chapter	Events and Submissions/Topic
	<ul style="list-style-type: none"><li>• 12 Project Communication and Documentation (Gido 2018)</li></ul>	

## 10 Risk Management - 18 May 2020

Module/Topic	Chapter	Events and Submissions/Topic
	• 8 Managing Risk (Gido 2018)	

## 11 Organisational Structures - 25 May 2020

Module/Topic	Chapter	Events and Submissions/Topic
	• 13 Project Management Organizational Structures (Gido 2018)	<b>Predictive PM</b> Due: Week 11 Friday (29 May 2020) 11:45 pm AEST

## 12 Exam Review - 01 Jun 2020

Module/Topic	Chapter	Events and Submissions/Topic
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## Review/Exam Week - 08 Jun 2020

Module/Topic	Chapter	Events and Submissions/Topic
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## Exam Week - 15 Jun 2020

Module/Topic	Chapter	Events and Submissions/Topic
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## Term Specific Information

Unit Coordinator: Jamie Shield, Cairns, [j.shield@cqu.edu.au](mailto:j.shield@cqu.edu.au),  
Office: 07 4037 4750

## Assessment Tasks

### 1 Adaptive PM Presentation

#### Assessment Type

Presentation

#### Task Description

The aim of this assignment is for you to gain adaptive project management experience. You will act as an adaptive project manager for an ICT project. You will need to perform tasks such as the following:

- Create and maintain a product backlog
- Develop a sprint plan
- Manage quality and risk issues and
- Present a sprint review.

You may complete this assignment alone or in a group of up to three people. Distance students who are working on the assignment alone must still perform their presentation live either face-to-face or using Zoom to at least one other student.

#### 1. Update plan to reflect project progress

You will be provided with a rough project plan and development files of an ICT project representing progress made in the project at the end of its first sprint, that is, Sprint 1. You will need to create a plan using the specified project management tool to reflect the project status at the end of Sprint 1.

#### 2. Create Sprint 2 Plan

In Week 4, you will submit your plan to the unit website. You will not receive formal feedback for this plan until after your presentation.

#### 3. Present Sprint 2 Review

In Week 5, you will be provided with a new set of development files. To prepare for your presentation, you will need to update the plan that you submitted in Week 4 to reflect the progress made in the project.

In Week 6, you will present a review of Sprint 2.

Each team member should talk for between 3 to 5 minutes each.

Oncampus student will present their sprint reviews in the Week 6 class. The lecturer might record presentations for moderation purposes. Groups must be prepared to present even if one or more team members are not present at the Week 6 class. Students who do not present will receive 0 marks for the presentation components of the assessment.



Distance students will present their sprint reviews in an online Zoom session. Distance students who are working in groups can present their components of their sprint review to their group. Distance students who are working alone must form groups of at least two for the presentation. You will present your sprint reviews to your group members and record the presentation including the video feeds of all group members and your shared desktops. In Week 6, you will submit a link to a cloud hosted copy of your video.

### Plagiarism

Sharing ideas about project management concepts and techniques between groups is encouraged. Any ideas you reuse should be referenced. Sharing of project management files or copying, for example, user stories, subtasks, issues or controls, between groups will be considered plagiarism. If you are in doubt about whether you can share something, first obtain email consent from your lecturer.

Plagiarism will be dealt with according to University policy. Plagiarism penalties and academic misconduct charges may apply to all group members. Your assignment might be assigned a zero grade or reported for further action.

### Teams

You may complete this assignment alone or in a group of up to three people. You will form your own teams.

### Alternative Project

With the written permission of the unit coordinator, you may work on an alternative project for, for example, your work or hobby.

**Further details are provided on the unit website.**

### Assessment Due Date

Week 4 Friday (3 Apr 2020) 11:59 pm AEST

This assignment has components due in Weeks 4 and 6.

### Return Date to Students

Week 7 Friday (1 May 2020)

Informal feedback will be provided during in-class presentations. Your marks and formal feedback will be returned in Week 7.

### Weighting

15%

### Assessment Criteria

The *Stage Presence* criteria will be marked individually. Your mark for *Presentation content* will be marked individually but may be affected by your entire groups' *Presentation content*. Subject to moderation, students in a group will usually receive the same mark for all other criteria.

The following table is indicative of the actual marking criteria. The criteria are equally weighted. Please check the unit website for updates.

	100%	75%	50%	25%	0%
Backlog	Your backlog contains appropriate, high value user stories and is appropriately prioritised.		A significant user story missing or minor prioritisation errors.	Multiple user stories missing or major prioritisation errors.	Not implemented
User Stories	High quality user stories that adhere to Moore's template and INVEST, e.g. independent, valuable for users & testable via excellent acceptance criteria. Estimated effort & value are included. At least 5 quality user stories for individuals; 8 for pairs & 10 for triplets.		Some user stories are lifestyle specific, e.g. "testing" a feature.		Not implemented.
Sprint plans	Maximises value through prioritisation. Excellent velocity management.		Poor sprint plan user story choice.		Not implemented
Taskboard	Excellent decomposition of user stories into subtasks that focus on developers. State management of subtasks accurately reflect the project status.		Vague or ambiguous subtasks.	Multiple subtasks left in incorrect states.	Not implemented

Issues	Excellent identification of quality & risk issues & specification of realistic controls. Issues and controls are specified ....	Not implemented
Stage presence	Excellent stage presence including well prepared, stands up straight, loud clear voice, good eye contact, does not speak too fast or too slow; appropriate use of cue cards: does not read; appropriate use of time. Excellent gestures, e.g. precision grip & and lack of adaptor gestures (e.g. no fidgeting); excellent use of space, e.g. moves around stage but does not pace.	
Presentation content	Excellent walkthrough of user story acceptance criteria. Excellent presentation of quality project management plan using the PM tool.	Poor walkthrough of acceptance criteria. Poor discussion or presentation of scope management: backlogs, size estimates, taskboards, or burndown chart. Poor discussion of quality and risk management.

### Referencing Style

- [Harvard \(author-date\)](#)

### Submission

Online

### Submission Instructions

In Week 4, you are to submit your project plan using the file format described on the unit website to the unit website. All team members should be added as Members of the project plan. All group members must submit. Oncampus student will present their sprint reviews in the Week 6 class. In Week 6, distance students are to submit a link to videos containing their presentations. All distance students must submit. Incomplete submissions, for example, due to insufficient permissions or corrupt files, might not be marked or a late penalty might be applied.

### Learning Outcomes Assessed

- Describe the activities and importance of both traditional and agile project management
- Assess the ethical, social, cultural and legal impacts of projects on diverse stakeholders.

### Graduate Attributes

- Communication
- Information Literacy
- Team Work

## 2 Predictive PM

### Assessment Type

Written Assessment

### Task Description

The aim of this assignment is to allow you to gain predictive project management experience. You are to complete predictive project management tasks for a collection of project scenarios and simulations.

You will develop and manage project scope, schedule, integration, human resources, communications, stakeholder, quality and risk using predictive techniques and tools, for example, MS Project and MS Excel. You will create recommendations to proactively manage or correct project issues. You will complete scenarios such as the following:

- Model project scenarios in MS Project using concepts and techniques such as milestones, summary tasks, progressive feed, lead times, lag, slack, hammock tasks, 2-levelled WBSs and rolling wave elaboration on a WBS
- Manage scheduling using the Critical Path Method (CPM).
- Perform resource levelling and project crashing using MS Project
- Calibrate a COCOMO model to predict the duration of a project
- Apply PERT to provide better estimate of the average duration and variation in duration of a project
- Manage costs by applying Earned Value Management (EVM) techniques in MS Project and interpreting the results
- Manage quality using techniques such as Fault Tree Analysis (FTA)
- Interpret defect run charts, escaped defect control charts and Pareto charts
- Calculating risk leverage factors to assess the cost effectiveness of risk responses
- Create or interpret a decision tree and calculate expected monetary values (EMV not EVM) to assess risk response options and
- Play project management simulations

The scenarios will be distributed to you in two quizzes. Quiz 1 will provide feedback before the due date. You may have unlimited attempts at Quiz 1 until the deadline. You may submit Quiz 2 as many times as you like: only the last submission will be marked. Both quizzes will be available by Week 4. Quiz 1 is worth 20% and Quiz 2 is worth 15%.

### Plagiarism

The assignment is individually assessed. Sharing of any files related to this assignment will be considered plagiarism. All your submissions may be checked for plagiarism.

### Assessment Due Date

Week 11 Friday (29 May 2020) 11:45 pm AEST  
Both quizzes are due in Week 11.

### Return Date to Students

Week 12 Friday (5 June 2020)  
Your marks and feedback for both quizzes will be returned in Week 12 when the moderation process is complete. Any feedback you receive prior to the moderation process might change.

### Weighting

35%

### Assessment Criteria

The assignment is individually assessed. You will be assessed on aspects such as the following. Most of the criteria will be weighted similarly. Criteria such as those related to *Scope and schedule management in MS Project* ( $\approx 5$  scenarios); and *Managing costs using EVM* ( $\approx 4$  scenarios) will be more heavily weighted.

Develop MS Project files using concepts such as milestones, summary tasks

Names adhere to Biafore (Chp. 4, 2010). Biafore, B 2010, Microsoft Project 2010: The Missing Manual, Pogue, O'Reilly.

Improve the structure and simplify MS Project dependencies using summary tasks and milestones.

Appropriate use of summary tasks, milestones and predecessor structures

Perform scope and schedule management by implementing progressive feed, lead times, lag, slack and hammock tasks applying techniques such as developing 2-levelled WBSs, performing rolling wave elaboration on a WBS and in MS Project.

Correctly implemented in this unit's style as presented in the unit material using MS Projects milestones and predecessor types

Manage scheduling using the Critical Path Method (CPM).

Correct application using this unit's style

Perform resource levelling and project crashing using MS Project

Correct application of MS Project techniques. Project crashes are performed cost effectively.

Calibrate a COCOMO model to predict the duration of a project

Correct calculation using the simplified model presented in the unit materials

Apply PERT to provide better estimate of the average duration and variation in duration of a project.

Manage costs by applying Earned Value Management (EVM) techniques in MS Project and interpreting the results.

Manage quality using techniques such as Fault Tree Analysis (FTA)

Interpret defect run charts, escaped defect control charts and Pareto charts

Calculating risk leverage factors to assess the cost effectiveness of risk responses

Create or interpret a decision tree and calculate expected monetary values to assess risk response options

Play project management simulations

Correct application of the MS Project techniques and formulae presented in the unit materials.

Correct application of the MS Project techniques and formulae presented in the unit materials. Appropriate interpretation of the results.

Correct analysis of the scenario and calculations

Appropriate interpretation

Correct calculations

Correct analysis of the scenario. Correct calculations. Appropriate interpretation of results.

Quality reflections on task management strategies with insightful integration of unit materials

### Referencing Style

- [Harvard \(author-date\)](#)

### Submission

Online

### Submission Instructions

The quizzes need to be completed on the unit website. You will upload files and type reflections inside the quizzes.

### Learning Outcomes Assessed

- Apply common project planning, scheduling, budgeting and resource management tools and procedures
- Evaluate project status and recommend appropriate corrective action where necessary

### Graduate Attributes

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy
- Information Technology Competence

## Examination

### Outline

Complete an invigilated examination.

### Date

During the examination period at a CQUniversity examination centre.

### Weighting

50%

### Length

120 minutes

### Minimum mark or grade

You are required to achieve a mark of at least 40% in the examination and 50% overall to pass the unit.

### Exam Conditions

Open Book.

### Materials

Dictionary - non-electronic, concise, direct translation only (dictionary must not contain any notes or comments).

Calculator - non-programmable, no text retrieval, silent only

## Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the [Student Academic Integrity Policy and Procedure](#). This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

### What is a breach of academic integrity?

A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

### Why is academic integrity important?

A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

### Where can I get assistance?

For academic advice and guidance, the [Academic Learning Centre \(ALC\)](#) can support you in becoming confident in completing assessments with integrity and of high standard.

### What can you do to act with integrity?



#### Be Honest

If your assessment task is done by someone else, it would be dishonest of you to claim it as your own



#### Seek Help

If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)



#### Produce Original Work

Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem