



FAHE13002 *Special Project*

Term 3 - 2023

Profile information current as at 29/04/2024 06:24 am

All details in this unit profile for FAHE13002 have been officially approved by CQUniversity and represent a learning partnership between the University and you (our student). The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

General Information

Overview

This unit gives students an opportunity to undertake a project of their choice in any discipline area in the school in which they have already done a substantial amount of study. The project could involve researching an academic topic or involve using practical skills or relate to a work placement in an approved organisation. NOTE: The unit is only offered subject to the availability of an appropriate supervisor, who will stipulate the learning activities and the precise assessment task(s) to be completed by students. Students considering this unit are advised to contact a potential supervisor(s) and the unit coordinator. Once a topic or a work placement has been agreed, the course advisor will confirm the student's enrolment in the unit.

Details

Career Level: *Undergraduate*

Unit Level: *Level 3*

Credit Points: 6

Student Contribution Band: 10

Fraction of Full-Time Student Load: 0.125

Pre-requisites or Co-requisites

A prerequisite of 72 credit points is required, which means students need to have done at least half their degree in any area relevant to their choosing research topics.

Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the [Assessment Policy and Procedure \(Higher Education Coursework\)](#).

Offerings For Term 3 - 2023

- Online
- Rockhampton

Attendance Requirements

All on-campus students are expected to attend scheduled classes - in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

Website

[This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.](#)

Class and Assessment Overview

Recommended Student Time Commitment

Each 6-credit Undergraduate unit at CQUniversity requires an overall time commitment of an average of 12.5 hours of study per week, making a total of 150 hours for the unit.

Class Timetable

[Regional Campuses](#)

Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

[Metropolitan Campuses](#)

Adelaide, Brisbane, Melbourne, Perth, Sydney

Assessment Overview

1. **Written Assessment**

Weighting: 100%

Assessment Grading

This is a graded unit: your overall grade will be calculated from the marks or grades for each assessment task, based on the relative weightings shown in the table above. You must obtain an overall mark for the unit of at least 50%, or an overall grade of 'pass' in order to pass the unit. If any 'pass/fail' tasks are shown in the table above they must also be completed successfully ('pass' grade). You must also meet any minimum mark requirements specified for a particular assessment task, as detailed in the 'assessment task' section (note that in some instances, the minimum mark for a task may be greater than 50%). Consult the [University's Grades and Results Policy](#) for more details of interim results and final grades.

CQUniversity Policies

All University policies are available on the [CQUniversity Policy site](#).

You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the [CQUniversity Policy site](#).

Previous Student Feedback

Feedback, Recommendations and Responses

Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

Feedback from Student feedback (UNIT COMMENTS REPORT)

Feedback

Student feedback (Q5) shows appreciation for the unit's valuable opportunity and enjoyable learning experience with supervisors.

Recommendation

Maintain the learning design for the unit.

Unit Learning Outcomes

On successful completion of this unit, you will be able to:

1. Meet pre-established objectives and criteria for the work placement/project.
2. Analyse and assess the work practices - process and content - relating to the negotiated placement/project.
3. Participate in and successfully complete a variety of humanities and communication and/or other cognate related tasks.

Alignment of Learning Outcomes, Assessment and Graduate Attributes



Alignment of Assessment Tasks to Learning Outcomes

Assessment Tasks	Learning Outcomes		
	1	2	3
1 - Written Assessment - 100%	•	•	•

Alignment of Graduate Attributes to Learning Outcomes

Graduate Attributes	Learning Outcomes		
	1	2	3
1 - Communication	•	•	•
2 - Problem Solving	•	•	•
3 - Critical Thinking	•	•	•
4 - Information Literacy			
5 - Team Work			
6 - Information Technology Competence			
7 - Cross Cultural Competence			
8 - Ethical practice	•	•	
9 - Social Innovation			
10 - Aboriginal and Torres Strait Islander Cultures			

Alignment of Assessment Tasks to Graduate Attributes

Assessment Tasks	Graduate Attributes									
	1	2	3	4	5	6	7	8	9	10
1 - Written Assessment - 100%	•	•	•					•		

Textbooks and Resources

Textbooks

There are no required textbooks.

Additional Textbook Information

N/a

IT Resources

You will need access to the following IT resources:

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)

Referencing Style

All submissions for this unit must use the referencing style: [American Psychological Association 7th Edition \(APA 7th edition\)](#)

For further information, see the Assessment Tasks.

Teaching Contacts

Jim Picton Unit Coordinator
j.picton@cqu.edu.au

Schedule

Week 1 - 06 Nov 2023

Module/Topic	Chapter	Events and Submissions/Topic
	Study material, learning activities and all other study resources will be provided by individual supervisors. Please contact your supervisors about these and other weekly studies and feedback.	Students should contact their supervisors and discuss details of learning arrangement. These include the study projects and ways and schedule of student-supervisor meeting, and communication.

Week 2 - 13 Nov 2023

Module/Topic	Chapter	Events and Submissions/Topic
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Week 3 - 20 Nov 2023

Module/Topic	Chapter	Events and Submissions/Topic
		Students completing the requirements for DGTL13005 Digital Media Project must submit Assignment 1: Project Proposal by Friday Week 3.

Week 4 - 27 Nov 2023

Module/Topic	Chapter	Events and Submissions/Topic
		Students completing the requirements for DGTL13005 Digital Media Project must attend the Week 4 Zoom session to receive formal feedback about their project proposal (Assignment 1).

Vacation Week - 04 Dec 2023

Module/Topic	Chapter	Events and Submissions/Topic
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Week 5 - 11 Dec 2023

Module/Topic	Chapter	Events and Submissions/Topic
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Week 6 - 18 Dec 2023

Module/Topic	Chapter	Events and Submissions/Topic
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Vacation Week - 25 Dec 2023

Module/Topic	Chapter	Events and Submissions/Topic
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Week 7 - 01 Jan 2024

Module/Topic	Chapter	Events and Submissions/Topic
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Week 8 - 08 Jan 2024

Module/Topic	Chapter	Events and Submissions/Topic
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Week 9 - 15 Jan 2024

Module/Topic	Chapter	Events and Submissions/Topic
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Week 10 - 22 Jan 2024

Module/Topic	Chapter	Events and Submissions/Topic
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Week 11 - 29 Jan 2024

Module/Topic	Chapter	Events and Submissions/Topic
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Week 12 - 05 Feb 2024

Module/Topic	Chapter	Events and Submissions/Topic
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Students completing the requirements for DGTL13005 Digital Media Project must submit Assignment 2: Project Deliverables. The Assignment 3: Supervisor Report will be completed by your academic or workplace supervisor.

Project Due: Week 12 Friday (9 Feb 2024) 11:45 pm AEST

Colombo Plan (Mongolia): Students only - 19 Feb 2024

Module/Topic	Chapter	Events and Submissions/Topic
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Bachelor of Digital Media Students accompanying Dr Andrew Couzens to Mongolia as part of the Colombo Plan must submit Assignment 2: Project Deliverables no later than 12 midnight on Sunday 25th February. The Assignment 3: Supervisor Report will be completed by Dr Couzens and uploaded for you.

- 19 Feb 2024

Module/Topic	Chapter	Events and Submissions/Topic
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Assessment Tasks

1 Project

Assessment Type

Written Assessment

Task Description

In this unit students will undertake a project (or topic) under supervision. The supervisor will advise, guide and provide constructive feedback to the student throughout the duration of the project. Details of the assessment and feedback, including learning outcomes and study materials, will be negotiated between students and their supervisors. Normally, a project has an assessment that comprises 5,000-6,000 words, or their equivalent, depending on the nature of the project.

Assessment Due Date

Week 12 Friday (9 Feb 2024) 11:45 pm AEST

Return Date to Students**Weighting**

100%

Assessment Criteria

Supervisor may discuss the assessment criteria with students.

Referencing Style

- [American Psychological Association 7th Edition \(APA 7th edition\)](#)

Submission

Offline Online

Submission Instructions

Assessment items should be sent to your supervisor by the due date.

Learning Outcomes Assessed

- Meet pre-established objectives and criteria for the work placement/project.
- Analyse and assess the work practices - process and content - relating to the negotiated placement/project.
- Participate in and successfully complete a variety of humanities and communication and/or other cognate related tasks.

Graduate Attributes

- Communication
- Problem Solving
- Critical Thinking
- Ethical practice

Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the [Student Academic Integrity Policy and Procedure](#). This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

What is a breach of academic integrity?

A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

Why is academic integrity important?

A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

Where can I get assistance?

For academic advice and guidance, the [Academic Learning Centre \(ALC\)](#) can support you in becoming confident in completing assessments with integrity and of high standard.

What can you do to act with integrity?



Be Honest

If your assessment task is done by someone else, it would be dishonest of you to claim it as your own



Seek Help

If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)



Produce Original Work

Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem