



HLTH12031 *Community Engaged Learning*

Term 1 - 2017

Profile information current as at 25/04/2024 04:09 pm

All details in this unit profile for HLTH12031 have been officially approved by CQUiversity and represent a learning partnership between the University and you (our student). The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

General Information

Overview

Volunteering provides an opportunity to develop civic awareness and participation as well as developing personal skills of self-understanding, discretion and learning to work with others. This unit allows students to engage with communities in a way that encourages them to use their volunteering experiences to promote a deeper understanding of community as well as their role within their communities as professionals upon graduation. It encourages students to understand the theory that underpins volunteering activities and to apply this thinking to their own experiences. Students are expected to volunteer for a minimum of 25 hours with a community agency.

Details

Career Level: *Undergraduate*

Unit Level: *Level 2*

Credit Points: 6

Student Contribution Band: 8

Fraction of Full-Time Student Load: 0.125

Pre-requisites or Co-requisites

Successful completion of 48 credit points.

Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the [Assessment Policy and Procedure \(Higher Education Coursework\)](#).

Offerings For Term 1 - 2017

- Distance

Attendance Requirements

All on-campus students are expected to attend scheduled classes - in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

Website

[This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.](#)

Class and Assessment Overview

Recommended Student Time Commitment

Each 6-credit Undergraduate unit at CQUniversity requires an overall time commitment of an average of 12.5 hours of study per week, making a total of 150 hours for the unit.

Class Timetable

[Regional Campuses](#)

Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

[Metropolitan Campuses](#)

Adelaide, Brisbane, Melbourne, Perth, Sydney

Assessment Overview

1. **Written Assessment**

Weighting: Pass/Fail

2. **Portfolio**

Weighting: 10%

3. **Written Assessment**

Weighting: 25%

4. **Portfolio**

Weighting: 65%

Assessment Grading

This is a graded unit: your overall grade will be calculated from the marks or grades for each assessment task, based on the relative weightings shown in the table above. You must obtain an overall mark for the unit of at least 50%, or an overall grade of 'pass' in order to pass the unit. If any 'pass/fail' tasks are shown in the table above they must also be completed successfully ('pass' grade). You must also meet any minimum mark requirements specified for a particular assessment task, as detailed in the 'assessment task' section (note that in some instances, the minimum mark for a task may be greater than 50%). Consult the [University's Grades and Results Policy](#) for more details of interim results and final grades.

CQUniversity Policies

All University policies are available on the [CQUniversity Policy site](#).

You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the [CQUniversity Policy site](#).

Previous Student Feedback

Feedback, Recommendations and Responses

Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

Feedback from Course Evaluation Response

Feedback

It would have been good to have less exercises to complete for each model.

Recommendation

The student was talking about the formative portfolio exercises. Taking this into account it was thought acceptable to lessen the number of activities completed as part of the formative portfolios. This minor change had no real impact on the assessment.

Action

No further action deemed necessary.

Unit Learning Outcomes

On successful completion of this unit, you will be able to:

1. Evaluate the role volunteering plays in building communities.
2. Apply the theory associated with volunteering in a community setting.
3. Realistically reflect on learning resulting from volunteering experiences.
4. Demonstrate communication and culturally competent skills and knowledge appropriate to the volunteer experience.

Alignment of Learning Outcomes, Assessment and Graduate Attributes



Alignment of Assessment Tasks to Learning Outcomes

Assessment Tasks	Learning Outcomes			
	1	2	3	4
1 - Written Assessment - 0%		•		
2 - Portfolio - 10%	•	•	•	•
3 - Written Assessment - 25%	•			
4 - Portfolio - 65%	•	•	•	•

Alignment of Graduate Attributes to Learning Outcomes

Graduate Attributes	Learning Outcomes			
	1	2	3	4
1 - Communication	•	•	•	•

Graduate Attributes	Learning Outcomes			
	1	2	3	4
2 - Problem Solving		•		
3 - Critical Thinking	•	•	•	•
4 - Information Literacy				
5 - Team Work		•		•
6 - Information Technology Competence				
7 - Cross Cultural Competence	•	•		•
8 - Ethical practice	•	•	•	•
9 - Social Innovation				
10 - Aboriginal and Torres Strait Islander Cultures				

Alignment of Assessment Tasks to Graduate Attributes

Assessment Tasks	Graduate Attributes									
	1	2	3	4	5	6	7	8	9	10
1 - Written Assessment - 0%	•					•		•		
2 - Portfolio - 10%	•			•			•	•		
3 - Written Assessment - 25%	•		•				•	•		
4 - Portfolio - 65%	•	•	•		•		•	•		

Textbooks and Resources

Textbooks

HLTH12031

Prescribed

Learning through serving

Edition: 2nd edn (2013)

Authors: Cress, CM, Collier, PJ & Reitenauer, VL

Stylus

Sterling, VA, USA

ISBN: 9780729537995

Binding: Paperback

Additional Textbook Information

Learning through serving: This textbook is also available as a free eBook via [CQUniversity Library](#)

[View textbooks at the CQUniversity Bookshop](#)

IT Resources

You will need access to the following IT resources:

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)

Referencing Style

All submissions for this unit must use the referencing style: [Harvard \(author-date\)](#)

For further information, see the Assessment Tasks.

Teaching Contacts

Dale Trott Unit Coordinator

d.trott@cqu.edu.au

Schedule

Week 1 - 06 Mar 2017

Module/Topic	Chapter	Events and Submissions/Topic
Module 1: Preparation for community experience	Chapters 1, 2 & 3 of your text	

Week 2 - 13 Mar 2017

Module/Topic	Chapter	Events and Submissions/Topic
		Volunteer placement negotiation Due: Week 2 Friday (17 Mar 2017) 5:00 pm AEST

Week 3 - 20 Mar 2017

Module/Topic	Chapter	Events and Submissions/Topic
Module 2: Establishing community experience	Chapters 4 & 5 of your text	

Week 4 - 27 Mar 2017

Module/Topic	Chapter	Events and Submissions/Topic
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Week 5 - 03 Apr 2017		
Module/Topic	Chapter	Events and Submissions/Topic
Module 3: Learning from community experience	Chapters 6, 7, 8, 9 & 10 of your text	Formative Portfolio Due: Week 5 Friday (7 Apr 2017) 5:00 pm AEST
Vacation Week - 10 Apr 2017		
Module/Topic	Chapter	Events and Submissions/Topic
Week 6 - 17 Apr 2017		
Module/Topic	Chapter	Events and Submissions/Topic
Week 7 - 24 Apr 2017		
Module/Topic	Chapter	Events and Submissions/Topic
Module 4: Reflecting on and evaluating community experience	Chapters 11, 12, 13 & 14 of your text	
Week 8 - 01 May 2017		
Module/Topic	Chapter	Events and Submissions/Topic
		Essay Due: Week 8 Friday (5 May 2017) 5:00 pm AEST
Week 9 - 08 May 2017		
Module/Topic	Chapter	Events and Submissions/Topic
Week 10 - 15 May 2017		
Module/Topic	Chapter	Events and Submissions/Topic
Week 11 - 22 May 2017		
Module/Topic	Chapter	Events and Submissions/Topic
Week 12 - 29 May 2017		
Module/Topic	Chapter	Events and Submissions/Topic
		Portfolio Due: Week 12 Friday (2 June 2017) 5:00 pm AEST
Review/Exam Week - 05 Jun 2017		
Module/Topic	Chapter	Events and Submissions/Topic
Exam Week - 12 Jun 2017		
Module/Topic	Chapter	Events and Submissions/Topic

Assessment Tasks

1 Volunteer placement negotiation

Assessment Type

Written Assessment

Task Description

Objectives

This assessment item relates to the unit learning outcomes numbers 3 & 4.

Details

For this assessment you will need to negotiate to participate in at least 25 hours of volunteer experience with a community-based organisation. If you are not sure that what you would like to do meets these requirements, you should discuss your placement with your lecturer. The negotiation will involve completion of a Volunteer Experience Negotiation form, provided on Moodle, in collaboration with the community organisation. As part of the negotiation process, you will

also need to complete a CQUniversity Risk Assessment form. Both forms must be submitted as part of this assessment task. University Insurance cover will not be valid unless your negotiation and risk assessment forms have been completed and approved by your unit coordinator and you must achieve a passing grade for this task before you commence your volunteer experience.

Assessment Due Date

Week 2 Friday (17 Mar 2017) 5:00 pm AEST

Return Date to Students

Week 3 Friday (24 Mar 2017)

Weighting

Pass/Fail

Minimum mark or grade

Must obtain a pass grade to be eligible to pass the unit.

Assessment Criteria

Students have successfully:

- Negotiated a volunteer experience; and
- Completed a risk assessment.

Referencing Style

- [Harvard \(author-date\)](#)

Submission

Online

Submission Instructions

Submit to Moodle.

Learning Outcomes Assessed

- Apply the theory associated with volunteering in a community setting.

Graduate Attributes

- Communication
- Information Technology Competence
- Ethical practice

2 Formative Portfolio

Assessment Type

Portfolio

Task Description**Objective**

This assessment item relates to the unit learning outcomes numbers 1, 2, 3 & 4.

Details

You are required to undertake a number of prescribed activities allocated from your text, Modules 1 & 2, i.e. identified on Moodle. You must complete and submit these activities in a Q&A format as your [Formative Portfolio](#) (the tasks to be completed are identified in Moodle).

Assessment Due Date

Week 5 Friday (7 Apr 2017) 5:00 pm AEST

Submit to Moodle

Return Date to Students

Week 7 Friday (28 Apr 2017)

Weighting

10%

Assessment Criteria

The Formative Portfolio will be awarded a grade based on the level of thought and effort applied in responding to the set activities, i.e. 1% minimal thought to 5% deep thought.

Referencing Style

- [Harvard \(author-date\)](#)

Submission

Online

Learning Outcomes Assessed

- Evaluate the role volunteering plays in building communities.
- Apply the theory associated with volunteering in a community setting.
- Realistically reflect on learning resulting from volunteering experiences.
- Demonstrate communication and culturally competent skills and knowledge appropriate to the volunteer experience.

Graduate Attributes

- Communication
- Information Literacy
- Cross Cultural Competence
- Ethical practice

3 Essay

Assessment Type

Written Assessment

Task Description**Objective**

This assessment item relates to the unit learning outcomes numbers 1, 2 & 4.

Details

Write a 1500 word essay that evaluates the role of volunteering in building communities. Contrast the benefits and risks associated with service learning units for undergraduate students.

Assessment Due Date

Week 8 Friday (5 May 2017) 5:00 pm AEST

Return Date to Students

Week 10 Friday (19 May 2017)

Weighting

25%

Assessment Criteria

The marking criteria for this essay will be based on the following components:

- Benefits (5%)
- Risks (5%)
- Evaluation (5%)
- Quality of evidence (5%)
- Structure and communication (5%)

Referencing Style

- [Harvard \(author-date\)](#)

Submission

Online

Learning Outcomes Assessed

- Evaluate the role volunteering plays in building communities.

Graduate Attributes

- Communication
- Critical Thinking
- Cross Cultural Competence
- Ethical practice

4 Portfolio

Assessment Type

Portfolio

Task Description

Objective

This assessment item relates to the unit learning outcomes numbers 1, 2, 3 & 4.

Details

The Portfolio provides an overview of your key learning for the term to provide you with a better understanding of your voluntary experience.

Your Portfolio must include:

1. A critical reflection - a first person reflection on your voluntary experience. Your reflection should refer to your civic engagement in the context of all prescribed activities from the text, connecting these activities with your voluntary experience. Your reflection can be a written paper (2000 words), a video or audio production (15-20 minutes in length) or another negotiated format; and
2. An appendix - including all prescribed activities from Modules 1-4 in a Q&A format (Modules 1 & 2 revised taking into consideration the feedback provided on your Formative portfolio and completed activities for Modules 3 & 4).

Assessment Due Date

Week 12 Friday (2 June 2017) 5:00 pm AEST

Return Date to Students

Results for final assessment are released following Certification of grades.

Weighting

65%

Minimum mark or grade

To pass this assessment and the unit overall students must obtain a minimum of 45% of the grade for this assessment.

Assessment Criteria

The final Portfolio will be marked according to the following criteria:

- Application of theoretical constructs to community learning experience (25%);
- Reflection on unit content and relevance to service experience (20%); and
- Communication and cultural competence (20%).

Referencing Style

- [Harvard \(author-date\)](#)

Submission

Online

Learning Outcomes Assessed

- Evaluate the role volunteering plays in building communities.
- Apply the theory associated with volunteering in a community setting.
- Realistically reflect on learning resulting from volunteering experiences.
- Demonstrate communication and culturally competent skills and knowledge appropriate to the volunteer experience.

Graduate Attributes

- Communication
- Problem Solving
- Critical Thinking
- Team Work
- Cross Cultural Competence
- Ethical practice

Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the [Student Academic Integrity Policy and Procedure](#). This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

What is a breach of academic integrity?

A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

Why is academic integrity important?

A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

Where can I get assistance?

For academic advice and guidance, the [Academic Learning Centre \(ALC\)](#) can support you in becoming confident in completing assessments with integrity and of high standard.

What can you do to act with integrity?



Be Honest

If your assessment task is done by someone else, it would be dishonest of you to claim it as your own



Seek Help

If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)



Produce Original Work

Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem