

Profile information current as at 14/12/2025 06:00 pm

All details in this unit profile for HRMT11010 have been officially approved by CQUniversity and represent a learning partnership between the University and you (our student). The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

General Information

Overview

Organisational behaviour is the study of human behaviour at work. The complexity of human behaviour means that this inter-disciplinary field of study draws upon the literature from psychology, sociology, anthropology and political science. In this unit you will examine theories and the research base from the social sciences that inform the way in which individual level factors (e.g. personality, attitudes, emotion and motivation), team level factors (e.g. leadership and group dynamics) and organisational factors (e.g. structure and culture) combine to explain behaviour. You will learn about the role of workplace behaviour and its critical role in organisational outcomes such as productivity, innovation and absenteeism.

Details

Career Level: Undergraduate

Unit Level: Level 1 Credit Points: 6

Student Contribution Band: 10

Fraction of Full-Time Student Load: 0.125

Pre-requisites or Co-requisites

There are no requisites for this unit.

Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the Assessment Policy and Procedure (Higher Education Coursework).

Offerings For Term 1 - 2019

- Brisbane
- Bundaberg
- Cairns
- Gladstone
- Mackay
- Melbourne
- Online
- Perth
- Rockhampton
- Sydney
- Townsville

Attendance Requirements

All on-campus students are expected to attend scheduled classes – in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

Website

This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.

Class and Assessment Overview

Recommended Student Time Commitment

Each 6-credit Undergraduate unit at CQUniversity requires an overall time commitment of an average of 12.5 hours of study per week, making a total of 150 hours for the unit.

Class Timetable

Regional Campuses

Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

Metropolitan Campuses

Adelaide, Brisbane, Melbourne, Perth, Sydney

Assessment Overview

1. Online Quiz(zes)

Weighting: 20%

2. Written Assessment

Weighting: 30% 3. **Examination** Weighting: 50%

Assessment Grading

This is a graded unit: your overall grade will be calculated from the marks or grades for each assessment task, based on the relative weightings shown in the table above. You must obtain an overall mark for the unit of at least 50%, or an overall grade of 'pass' in order to pass the unit. If any 'pass/fail' tasks are shown in the table above they must also be completed successfully ('pass' grade). You must also meet any minimum mark requirements specified for a particular assessment task, as detailed in the 'assessment task' section (note that in some instances, the minimum mark for a task may be greater than 50%). Consult the <u>University's Grades and Results Policy</u> for more details of interim results and final grades.

CQUniversity Policies

All University policies are available on the CQUniversity Policy site.

You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the <u>CQUniversity Policy site</u>.

Previous Student Feedback

Feedback, Recommendations and Responses

Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

Feedback from Staff and student feedback

Feedback

The Unit is well-structured.

Recommendation

The structure of the Unit will be retained.

Feedback from Staff and student feedback

Feedback

More information should be provided on the assessment.

Recommendation

Within reason, students will be provided with all relevant information regarding the assessment.

Unit Learning Outcomes

On successful completion of this unit, you will be able to:

- 1. Evaluate a number of theories that explain human behaviour
- 2. Critically appraise the inter-relationship between individual, team and organisational systems
- 3. Apply the study of organisational behaviour to work practices and arrangements in organisations.

Alignment of Learning Outcomes, Assessment and Graduate Attributes

N/A Level	Introductory Level	• Intermediate Level	•	Graduate Level	0	Professional Level	0	Advanced Level
Alignment of Assessment Tasks to Learning Outcomes								

Assessment Tasks	Learning Outco	Learning Outcomes			
	1	2	3		
1 - Online Quiz(zes) - 20%	•	•	•		
2 - Written Assessment - 30%	•	•	•		
3 - Examination - 50%	•	•	•		

Alignment of Graduate Attributes to Learning Outcomes

Graduate Attributes	Learning Outcomes		
	1	2	3
1 - Communication	•	•	•

Graduate Attributes			Learning Outcomes							
				1			2		3	}
2 - Problem Solving				•	,		•		•	
3 - Critical Thinking				•	,		•		•	,
4 - Information Literacy				•			•		•	
5 - Team Work				•			•		•	
6 - Information Technology Competence				•			•		•	
7 - Cross Cultural Competence									•	
8 - Ethical practice							•		•	
9 - Social Innovation										
10 - Aboriginal and Torres Strait Islander Cultures										
Alignment of Assessment Tasks to Graduate	\ttri	bute	es							
Assessment Tasks	Gra	duat	e Att	ribut	es					
	1	2	3	4	5	6	7	8	9	10
1 - Online Quiz(zes) - 20%		•	•			•	•	•		
2 - Written Assessment - 30%	•	•	•	•		•				
3 - Examination - 50%	•	•	•					•		

Textbooks and Resources

Textbooks

HRMT11010

Prescribed

Organisational Behaviour

Edition: 8th edn (2016)

Authors: Stephen Robbins, Timothy Judge, Bruce Millett, Maree Boyle

Pearson

Sydney , NSW , Australia ISBN: 9781488609343

Binding: Other

Additional Textbook Information

A value pack containing the paper text, MyManagement Lab and the eText is available from the CQUni Bookshop here: http://bookshop.cqu.edu.au (search on the Unit code)

However, if you prefer eBook only version, it is available from the publisher's website here:

http://www.pearson.com.au/9781488609343

View textbooks at the CQUniversity Bookshop

IT Resources

You will need access to the following IT resources:

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)

Referencing Style

All submissions for this unit must use the referencing style: <u>American Psychological Association 6th Edition (APA 6th edition)</u>

For further information, see the Assessment Tasks.

Teaching Contacts

Lee Di Milia Unit Coordinator

v.dimilia@cqu.edu.au

Schedule

Week 1 - 11 Mar 2019		
Module/Topic	Chapter	Events and Submissions/Topic
What is organisational behaviour?	Chapter 1, Robbins, Judge, Millett and Boyle	Assessment 1 - Every quiz is available from 9 am on the 11 March. The first quiz closes in Week 2. Assessment 2 - You must choose an essay topic by 9 am on 1 April.
Week 2 - 18 Mar 2019		
Module/Topic	Chapter	Events and Submissions/Topic
Diversity in organisations.	Chapter 2, Robbins, Judge, Millett and Boyle	Assessment 1 - Quiz 1 closes 21 March at 4 pm. Assessment 2 - You must choose an essay topic by 9 am on 1 April.

Module/Topic Chapter 3 & 4. Robbins, Judge, Millett and Jub satisfaction; Personality and values and job satisfaction; and Boyle Assessment 2 - You must choose an and Boyle Assessment 3 - Quiz 2 closes 28 March at 4 pm. Assessment 2 - You must choose an essay topic by 9 am on 1 April. Week 4 - 0.1 Apr 2019 Module/Topic Chapter 5. Robbins, Judge, Millett and Boyle Assessment 1 - Quiz 3 closes 4 April at 4 pm. Assessment 2 - You must choose an essay topic by 9 am on 1 April. Week 5 - 08 Apr 2019 Module/Topic Chapter Events and Submissions/Topic Assessment 2 - You must choose an essay topic by 9 am on 1 April. Week 5 - 08 Apr 2019 Module/Topic Chapter Events and Submissions/Topic Assessment 3 - Quiz 4 closes 11 April and Boyle Assessment 4 - Quiz 4 closes 11 April at 4 pm. Week 6 - 22 Apr 2019 Module/Topic Chapter Events and Submissions/Topic Events and Submissions/Topic April 4 pm. Week 7 - 29 Apr 2019 Module/Topic Chapter 8, Robbins, Judge, Millett and Submissions/Topic April 4 pm. Module/Topic Chapter 9, Robbins, Judge, Millett and Submissions/Topic April 4 pm. Week 7 - 29 Apr 2019 Module/Topic Chapter 10, Robbins, Judge, Millett and Submissions/Topic Assessment 1 - Quiz 5 closes 26 April at 4 pm. Week 8 - 06 May 2019 Module/Topic Chapter 11, Robbins, Judge, Millett and Boyle Assessment 2 - Topic 1 is due 2 May at 4 pm. Assessment 2 - Topic 1 is due 2 May at 4 pm. Assessment 2 - Topic 2 is due 9 May at 4 pm. Assessment 2 - Topic 3 is due 16 May and Boyle Assessment 3 - Quiz 7 closes 9 May at 4 pm. Assessment 2 - Topic 3 is due 16 May and Boyle Assessment 3 - Quiz 7 closes 9 May at 4 pm. Assessment 4 - Quiz 7 closes 9 May at 4 pm. Assessment 5 - Topic 3 is due 16 May at 4 pm. Assessment 7 - Quiz 7 closes 9 May at 4 pm. Assessment 8 - Quiz 7 closes 9 May at 4 pm. Assessment 9 - Quiz 7 closes 9 May at 4 pm. Assessment 1 - Quiz 7 closes 9 May at 4 pm. Assessment 2 - Topic 3 is due 16 May at 4 pm. Assessment 3 - Topic 4 is due 23 May at 4 pm. Assessment 4 - Topic 4 is due 23 May at 4 pm.	Week 3 - 25 Mar 2019		
Attitudes and job satisfaction; Personality and values and Boyle Events and Boyle bents and Boyle bent Boyle Boy	Module/Topic	Chapter	Events and Submissions/Topic
Week 4 - 01 Apr 2019 Module/Topic Chapter S, Robbins, Judge, Millett and Boyle Sover Sand Submissions/Topic Assessment 1 - Quiz 3 closes 4 April at 4 pm. Week 5 - 08 Apr 2019 Module/Topic Chapter S	Attitudes and job satisfaction;	Chapters 3 & 4, Robbins, Judge, Millett	
Module/Topic Chapter Events and Submissions/Topic Assessment 1 - Quiz 3 closes 4 April at 4 pm. Assessment 2 - You must choose an essay topic by 9 am on 1 April.	Personality and values	and Boyle	
Emotions and moods Chapter 5, Robbins, Judge, Millett and Apsessment 1 - Quiz 3 closes 4 April at 4 pm. Assessment 2 - You must choose an essay topic by 9 am on 1 April. Week 5 - 08 Apr 2019 Module/Topic Perception and individual decision making; Motivation Vacation Week - 15 Apr 2019 Module/Topic Chapter Chapter Chapter Chapter B, Robbins, Judge, Millett and Boyle Module/Topic Chapter B, Robbins, Judge, Millett and Boyle Module/Topic Chapter Chapter B, Robbins, Judge, Millett and Boyle Week 7 - 29 Apr 2019 Module/Topic Chapter 10, Robbins, Judge, Millett and Boyle Module/Topic Chapter 11, Robbins, Judge, Millett and Boyle Module/Topic Chapter 12, Robbins, Judge, Millett and Boyle Week 9 - 13 May 2019 Module/Topic Chapter 12, Robbins, Judge, Millett and Boyle Week 9 - 13 May 2019 Module/Topic Chapter 12, Robbins, Judge, Millett and Boyle Week 10 - 20 May 2019 Module/Topic Chapter 13, Robbins, Judge, Millett and Boyle Week 11 - 7 May 2019 Module/Topic Chapter 13, Robbins, Judge, Millett and Boyle Week 11 - 7 May 2019 Module/Topic Chapter 14, Robbins, Judge, Millett and Boyle Week 11 - 7 May 2019 Module/Topic Chapter 14, Robbins, Judge, Millett and Boyle Week 12 - 03 Jun 2019 Module/Topic Chapter 14, Robbins, Judge, Millett and Boyle Week 12 - 03 Jun 2019 Module/Topic Chapter 15, Robbins, Judge, Millett and Boyle Week 12 - 03 Jun 2019 Module/Topic Chapter 14, Robbins, Judge, Millett and Boyle Week 12 - 03 Jun 2019 Module/Topic Chapter 14, Robbins, Judge, Millett and Boyle Week 12 - 03 Jun 2019 Module/Topic Chapter 15, Robbins, Judge, Millett and Boyle Events and Submissions/Topic	Week 4 - 01 Apr 2019		
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Leadership Chapter 11, Robbins, Judge, Millett and Boyle Chapter 11, Robbins, Judge, Millett and Boyle Meek 9 - 13 May 2019 Module/Topic Chapter 12, Robbins, Judge, Millett and Boyle Chapter 12, Robbins, Judge, Millett and Boyle Meek 10 - 20 May 2019 Module/Topic Chapter Chapter 13, Robbins, Judge, Millett and Boyle Module/Topic Chapter 13, Robbins, Judge, Millett and Boyle Module/Topic Chapter 13, Robbins, Judge, Millett and Boyle Module/Topic Chapter 14, Robbins, Judge, Millett and Boyle Module/Topic Chapter 14, Robbins, Judge, Millett and Boyle Module/Topic Chapter 14, Robbins, Judge, Millett and Boyle Module/Topic Chapter 15, Robbins, Judge, Millett and Submissions/Topic Events and Submissions/Topic Events and Submissions/Topic Chapter 15, Robbins, Judge, Millett Chapter 15, Robbins, Judge, Millett	Week 8 - 06 May 2019		
Leadership Chapter 11, Robbins, Judge, Millett and Boyle Assessment 2 - Topic 2 is due 9 May at 4 pm. Week 9 - 13 May 2019 Module/Topic Chapter Chapter 12, Robbins, Judge, Millett and Boyle Meek 10 - 20 May 2019 Module/Topic Chapter Chapter 13, Robbins, Judge, Millett and Boyle Chapter 13, Robbins, Judge, Millett and Boyle Meek 11 - 27 May 2019 Module/Topic Chapter Chapter Chapter Chapter Chapter Chapter Chapter 14, Robbins, Judge, Millett and Boyle Week 12 - 03 Jun 2019 Module/Topic Chapter Chapter 14, Robbins, Judge, Millett and Boyle Chapter 15, Robbins, Judge, Millett Chapter 15, Robbins, Judge, Millett Chapter 15, Robbins, Judge, Millett	Module/Topic	Chapter	Events and Submissions/Topic
Module/Topic Chapter 12, Robbins, Judge, Millett and Submissions/Topic Assessment 2 - Topic 3 is due 16 May at 4 pm. Week 10 - 20 May 2019 Module/Topic Chapter 13, Robbins, Judge, Millett and Boyle Assessment 2 - Topic 4 is due 23 May at 4 pm. Week 11 - 27 May 2019 Module/Topic Chapter Assessment 2 - Topic 4 is due 23 May at 4 pm. Week 11 - 27 May 2019 Module/Topic Chapter Events and Submissions/Topic Foundations of organisational structure Chapter 14, Robbins, Judge, Millett and Boyle Week 12 - 03 Jun 2019 Module/Topic Chapter Events and Submissions/Topic Chapter 15, Robbins, Judge, Millett Chapter 15, Robbins, Judge, Millett	Leadership		4pm. Assessment 2 - Topic 2 is due 9 May
Module/Topic Chapter 12, Robbins, Judge, Millett and Submissions/Topic Assessment 2 - Topic 3 is due 16 May at 4 pm. Week 10 - 20 May 2019 Module/Topic Chapter 13, Robbins, Judge, Millett and Boyle Assessment 2 - Topic 4 is due 23 May at 4 pm. Week 11 - 27 May 2019 Module/Topic Chapter Assessment 2 - Topic 4 is due 23 May at 4 pm. Week 11 - 27 May 2019 Module/Topic Chapter Events and Submissions/Topic Foundations of organisational structure Chapter 14, Robbins, Judge, Millett and Boyle Week 12 - 03 Jun 2019 Module/Topic Chapter Events and Submissions/Topic Chapter 15, Robbins, Judge, Millett Chapter 15, Robbins, Judge, Millett	Week 9 - 13 May 2019		
Power and politics Chapter 12, Robbins, Judge, Millett at 4 pm. Week 10 - 20 May 2019 Module/Topic Conflict and negotiation Chapter 13, Robbins, Judge, Millett and Boyle Meek 11 - 27 May 2019 Module/Topic Chapter Chapter 15, Robbins, Judge, Millett	•	Chapter	Events and Submissions/Topic
Module/Topic Conflict and negotiation Chapter 13, Robbins, Judge, Millett and Boyle Meek 11 - 27 May 2019 Module/Topic Foundations of organisational structure Meek 12 - 03 Jun 2019 Module/Topic Chapter	Power and politics		
Module/Topic Conflict and negotiation Chapter 13, Robbins, Judge, Millett and Boyle Meek 11 - 27 May 2019 Module/Topic Foundations of organisational structure Meek 12 - 03 Jun 2019 Module/Topic Chapter	Week 10 - 20 May 2019		
Week 11 - 27 May 2019 Module/Topic Chapter Events and Submissions/Topic Foundations of organisational structure Chapter 14, Robbins, Judge, Millett and Boyle Week 12 - 03 Jun 2019 Module/Topic Chapter Events and Submissions/Topic Organisational culture Chapter 15, Robbins, Judge, Millett	-	Chapter	Events and Submissions/Topic
Module/Topic Chapter Events and Submissions/Topic Foundations of organisational structure Chapter 14, Robbins, Judge, Millett and Boyle Week 12 - 03 Jun 2019 Module/Topic Chapter Events and Submissions/Topic Organisational culture Chapter 15, Robbins, Judge, Millett	Conflict and negotiation		
Module/Topic Chapter Events and Submissions/Topic Foundations of organisational structure Chapter 14, Robbins, Judge, Millett and Boyle Week 12 - 03 Jun 2019 Module/Topic Chapter Events and Submissions/Topic Organisational culture Chapter 15, Robbins, Judge, Millett	Week 11 - 27 May 2019		
structure and Boyle Week 12 - 03 Jun 2019 Module/Topic Chapter Events and Submissions/Topic Organisational culture Chapter 15, Robbins, Judge, Millett	•	Chapter	Events and Submissions/Topic
Module/Topic Chapter Events and Submissions/Topic Organisational culture Chapter 15, Robbins, Judge, Millett			
Organisational culture Chapter 15, Robbins, Judge, Millett	Week 12 - 03 Jun 2019		
	Module/Topic	Chapter	Events and Submissions/Topic
	Organisational culture		

Review/Exam Week - 10 Jun 2019		
Module/Topic	Chapter	Events and Submissions/Topic
Exam Week - 17 Jun 2019		
Module/Topic	Chapter	Events and Submissions/Topic

Assessment Tasks

1 Assessment 1

Assessment Type

Online Quiz(zes)

Task Description

This assessment comprises of seven (7) online quizzes. Only the best five (5) scores will be used to determine your overall result for Assessment 1.

Each quiz is based on a chapter from the textbook. The quizzes can be accessed from the "Assessment Block" or from the "Assessments" section (above weekly topics) in the unit Moodle site.

Each quiz comprises of 10 multiple choice questions (MCQs) to be completed in one sitting of 20 minutes.

Every guiz is available from 11 March at 9 am and will close on the date and time shown in the table below.

Once a quiz closes, it cannot be reopened for any reason. There are no alternatives or extensions for quizzes.

Quiz	Content	Quiz Closure
1	Chapter 1	21 March, 4 pm. AEST.
2	Chapter 2	28 March, 4 pm. AEST.
3	Chapter 3	4 April, 4 pm. AEST.
4	Chapter 4	11 April, 4 pm. AEST.
5	Chapter 5	26 April, 4 pm. AEST.
6	Chapter 6	2 May, 4 pm. AEST.
7	Chapter 7	9 May, 4 pm. AEST

Number of Quizzes

7

Frequency of Quizzes

Other

Assessment Due Date

See details in the table above.

Return Date to Students

Score is shown when the test closes.

Weighting

20%

Assessment Criteria

This assessment has seven online quizzes but only the best five scores will contribute to your final result. The 'extra' quizzes are there in case you wish to increase your overall score, or because you missed a quiz.

Each quiz has 10 questions and each correct answer earns you one (1) point. At the end of the final quiz, your results will be scaled to a score out of 20.

Referencing Style

• American Psychological Association 6th Edition (APA 6th edition)

Submission

Online

Submission Instructions

Access and complete the quizzes through the Unit Moodle website.

Learning Outcomes Assessed

- Evaluate a number of theories that explain human behaviour
- Critically appraise the inter-relationship between individual, team and organisational systems
- Apply the study of organisational behaviour to work practices and arrangements in organisations.

Graduate Attributes

- Problem Solving
- Critical Thinking
- Information Technology Competence
- Cross Cultural Competence
- Ethical practice

2 Assessment 2

Assessment Type

Written Assessment

Task Description

Purpose

This written assessment is designed to assist students to demonstrate their understanding of concepts, theories, and models related to 'Organisational Behaviour'.

It also provides an opportunity for students to enhance their research, analytical, critical thinking, and written communication skills.

Task Description

You are required to choose one essay topic from the four options and prepare an Academic Essay of 1500 words (+/- 10%). The choice can be found by clicking on the 'Assessment 2' link on the website or from the Assessment row in the weekly schedule.

In your essay, you should establish your key argument(s) and provide evidence from the academic literature and other appropriate sources to support your argument(s). This task requires you to read widely. The textbook is one source but in addition, you need to read other academic literature and peer-reviewed academic journal articles. The criteria for the essay can be found in the FAQ section on the unit website. You have to refer to a minimum of five (5) peer-reviewed journal articles.

Essay Topic	Chapter alignment	Due date
1	3	2 May, 4 pm
2	5	9 May, 4 pm
3	8	16 May, 4 pm
4	11	23 May, 4 pm

Assessment Due Date

See details in the table above.

Return Date to Students

We will make every attempt to return on-time submitted assessments within two weeks of the submission date.

Weighting

30%

Assessment Criteria

Assessment 2 - Marking Criteria for Essay.

An essay is more than a 'descriptive' response to the question - a good essay argues a case, it demonstrates that you have critically thought about the question and recognises there are different views on the topic.

A good essay also considers the 'evidence' for the statements made by the journal authors. What do I mean by evidence - a useful first step is to question who provided the data, how the data was collected and how the data were analysed. In answering the essay topic:

• Use a minimum of five academic sources. These can be textbook and/or peer-reviewed articles (see FAQ section).

Newspaper, magazine articles and general material from the web are not acceptable,

- Try to paraphrase what you read and avoid lengthy quotes,
- Reference your work using APA style.

Your essay will be assessed against the following criteria (see also FAQ section for Assessment 2).

Content

- Depth of knowledge and critical analysis (25%)
- Awareness/application of relevant theory/models in response to the topic (25%)
- Appropriateness of response (20%)
- Relevant and accurate use of the literature (15%)

Presentation

- Clear introduction, body and conclusion. Clarity of expression and Australian spelling (5%)
- Correct APA style (5%)
- 1500 words (plus/minus 10%) (5%)

The essay mark will be scaled back to 30%.

Note: Late penalties will be applied as per CQU Policy.

Referencing Style

• American Psychological Association 6th Edition (APA 6th edition)

Submission

Online

Learning Outcomes Assessed

- Evaluate a number of theories that explain human behaviour
- · Critically appraise the inter-relationship between individual, team and organisational systems
- Apply the study of organisational behaviour to work practices and arrangements in organisations.

Graduate Attributes

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy
- Information Technology Competence

Examination

Outline

Complete an invigilated examination.

Date

During the examination period at a CQUniversity examination centre.

Weighting

50%

Length

180 minutes

Exam Conditions

Closed Book.

Materials

Dictionary - non-electronic, concise, direct translation only (dictionary must not contain any notes or comments).

Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the **Student Academic Integrity Policy and Procedure**. This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

What is a breach of academic integrity?

A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

Why is academic integrity important?

A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

Where can I get assistance?

For academic advice and guidance, the <u>Academic Learning Centre (ALC)</u> can support you in becoming confident in completing assessments with integrity and of high standard.

What can you do to act with integrity?



Be Honest

If your assessment task is done by someone else, it would be dishonest of you to claim it as your own



Seek Help

If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)



Produce Original Work

Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem