HUMT20015 *Writing Poetry and Short Dramatic Pieces*

Term 2 - 2020

Profile information current as at 12/10/2024 05:56 pm

All details in this unit profile for HUMT20015 have been officially approved by CQUniversity and represent a learning partnership between the University and you (our student).The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

General Information

Overview

The aim of this unit is to introduce you to the basic elements of writing poetry and/or short dramatic pieces or any approved mix/variation thereof and to provide weekly opportunities to complete practical exercises in those writing forms and to reflect on contemporary creative writing theory via the unit Moodle website. At the end of the unit you will have acquired knowledge of the characteristic elements of the following creative writing techniques – experimental poetic techniques (concrete, visual, and 'code-as-text' poetry) and shorter dramatic forms ('short-act' plays, 'skits,' creative non-fiction and 'flash' fiction) – and will be able to demonstrate the capacity to incorporate these techniques into the production of a 'creative artefact' (3500 - 4000 words) consisting of a creative work and a critical reflection (exegesis).

Details

Career Level: *Postgraduate*
Unit Level: *Level 9*
Credit Points: *6*
Student Contribution Band: *10*
Fraction of Full-Time Student Load: *0.125*

Pre-requisites or Co-requisites

Prerequisites: HUMT20012 Elements of Creative Writing I HUMT20013 Elements of Creative Writing II HUMT20014 Writing Short Fiction
Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the Assessment Policy and Procedure (Higher Education Coursework).

Offerings For Term 2 - 2020

- Online

Attendance Requirements

All on-campus students are expected to attend scheduled classes – in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

Website

This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.

Class and Assessment Overview

Recommended Student Time Commitment

Each 6-credit Postgraduate unit at CQUniversity requires an overall time commitment of an average of 12.5 hours of study per week, making a total of 150 hours for the unit.

Class Timetable

Regional Campuses
Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

Metropolitan Campuses
Adelaide, Brisbane, Melbourne, Perth, Sydney

Assessment Overview

1. **Written Assessment**
Weighting: 20%
2. **Written Assessment**
Weighting: 45%
3. **Written Assessment**
Weighting: 35%

Assessment Grading

This is a graded unit: your overall grade will be calculated from the marks or grades for each assessment task, based on the relative weightings shown in the table above. You must obtain an overall mark for the unit of at least 50%, or an overall grade of 'pass' in order to pass the unit. If any 'pass/fail' tasks are shown in the table above they must also be completed successfully ('pass' grade). You must also meet any minimum mark requirements specified for a particular assessment task, as detailed in the 'assessment task' section (note that in some instances, the minimum mark for a task may be greater than 50%). Consult the University's Grades and Results Policy for more details of interim results and final grades.

CQUniversity Policies

All University policies are available on the CQUniversity Policy site.
You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the CQUniversity Policy site.

Previous Student Feedback

Feedback, Recommendations and Responses

Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

Feedback from Student email

Feedback

'Thank you so much for all the feedback and help! I really appreciate it.'

Recommendation

The unit coordinator firmly believes in working closely with students to not only enrich the students' learning experience, but to provide the necessary support for students to really explore the creative dimensions and possibilities of their learning journey at this level of creative enterprise.

Feedback from Student email

Feedback

' .... apologies for the lack of engagement with the Zoom session ... while I've lost out on some opportunities for feedback, I'm lucky to have a diverse network of beta readers that I am using extensively to try and get the artefact in a decent state.'

Recommendation

The unit coordinator firmly believes in encouraging collaboration and creating collaborative pathways among the student cohort. This type of involvement enriches the students' learning experience not only in terms of writing praxis. Creative writing is not done for self alone; it is a form of creative expression appealing to a readership. Thus, the unit coordinator will continue to facilitate what this student identifies as 'a diverse network of beta readers' within future offerings of the unit.

Unit Learning Outcomes

On successful completion of this unit, you will be able to:

1. Produce and effect a deliberately organised project in writing poetry and/or short dramatic pieces and tackle any problems arising in its completion
2. Identify and appraise published research in writing poetry and short dramatic pieces
3. Locate and apply secondary data sources, and review existing academic literature, in developing a methodology for the planned creative writing project
4. Create a critical reflection based on the planned writing project
5. Complete practical experimental writing exercises and synthesise learned techniques in writing poetry and short dramatic pieces in the planned writing project.

Alignment of Learning Outcomes, Assessment and Graduate Attributes

— N/A Level | • Introductory Level | • Intermediate Level | • Graduate Level | ◦ Professional Level | ◦ Advanced Level

Alignment of Assessment Tasks to Learning Outcomes

Assessment Tasks	Learning Outcomes				
	1	2	3	4	5
1 - Written Assessment - 20%	•	•	•	•	•
2 - Written Assessment - 45%	•	•	•	•	•

Assessment Tasks	Learning Outcomes				
	1	2	3	4	5
3 - Written Assessment - 35%	•	•	•	•	•

Alignment of Graduate Attributes to Learning Outcomes

Graduate Attributes	Learning Outcomes				
	1	2	3	4	5
1 - Knowledge	○	○	○	○	○
2 - Communication	○	○	○	○	○
3 - Cognitive, technical and creative skills	○	○	○	○	○
4 - Research	○	○	○	○	○
5 - Self-management	○	○	○	○	○
6 - Ethical and Professional Responsibility	○	○	○	○	○
7 - Leadership	○	○	○	○	○
8 - Aboriginal and Torres Strait Islander Cultures					

Alignment of Assessment Tasks to Graduate Attributes

Assessment Tasks	Graduate Attributes							
	1	2	3	4	5	6	7	8
1 - Written Assessment - 20%	○	○	○	○	○	○	○	
2 - Written Assessment - 45%	○	○	○	○	○	○	○	
3 - Written Assessment - 35%	○	○	○	○	○	○	○	

Textbooks and Resources

Textbooks

There are no required textbooks.

IT Resources

You will need access to the following IT resources:

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)
- Zoom account (Free)

Referencing Style

All submissions for this unit must use the referencing style: Harvard (author-date)
For further information, see the Assessment Tasks.

Teaching Contacts

Nicole Anae Unit Coordinator
n.anae@cqu.edu.au

Schedule

Week 1 - 13 Jul 2020

Module/Topic	Chapter	Events and Submissions/Topic
Week One: Introduction	Unit moodle site: • Unit moodle site learning materials, writing exercises, and extra readings	a) Contribute an entry to the 'Week 1: Writing Poetry' discussion board (unit moodle site). Your entry could be a critical reflection or a draft piece of creative writing b) Start your 'Critical Reflection Journal' (your writing journal will prove a valuable source of reflection over this term and form your submission for Assessment Item 3: Critical Reflection Journal (due in Week 12) c) Commence drafting Assessment Item 1: Proposal (due in Week 3). Please refer to the exemplar available on the e-unit moodle (see description page for Assessment Item 1) to help you in creating your Proposal

Week 2 - 20 Jul 2020

Module/Topic	Chapter	Events and Submissions/Topic
Week Two: Writing Poetry - Forms	Unit moodle site: • Unit moodle site learning materials, writing exercises, and extra readings	a) Contribute an entry to the 'Writing Poetry - Forms' discussion board b) Finalise your draft for Assessment Item 1: Proposal (due next week). Match your draft against the assessment criteria and consult the exemplar to ensure your submission meets the assessment item requirements.

Week 3 - 27 Jul 2020

Module/Topic	Chapter	Events and Submissions/Topic

Week Three: Writing Poetry - Techniques and Applications. Note: A voluntary Zoom session may be scheduled before the due date for Assessment Item 1: The Proposal/Pitch (depending on interest). Please check the moodle unit site (see 'Assessment' block) for details. This session will be recorded and available for download soon thereafter. If you have questions about the assessment item, but cannot attend the Zoom session, please post your questions on the Q&A Forum.	Unit moodle site: • Unit moodle site learning materials, writing exercises, and extra readings	a) Contribute an entry to the 'Writing Poetry - Techniques and Applications' discussion board b) Comment on a fellow student's post on the discussion board c) Submit Assessment Item 1: Proposal d) Commence outlining your writing project. The major writing project will comprise 3500–6000 words in total - Assessment Items 2 & 3). This work needs to successfully demonstrate the capacity to incorporate creative writing techniques into the production of a 'creative artefact' (2500–3000 words in total) consisting of a creative work and a critical reflection (Critical Reflection Journal: 2500–3000 words) **Assessment Item 1: Proposal** Due: Week 3 Wednesday (29 July 2020) 11:45 pm AEST

Week 4 - 03 Aug 2020

Module/Topic	Chapter	Events and Submissions/Topic
Week Four: Writing Poetry - Critical Analysis	Unit moodle site: • Unit moodle site learning materials, writing exercises, and extra readings	a) Contribute an entry to the 'Writing Poetry - Critical Analysis' discussion board b) Comment on a fellow student's post c) Remember to keep your 'Experimental Writing journal' up-to-date with weekly entries d) Continue developing your writing project.

Week 5 - 10 Aug 2020

Module/Topic	Chapter	Events and Submissions/Topic
Week Five: Writing Poetry - Studies in Effect. Note: A voluntary Zoom session may be scheduled for this week for the purposes of collaborative review (depending on interest). If you wish to participate in a collaborative review session (online Creative Writing workshop) and receive feedback on your draft, please check the Week Five Topic Section on the moodle unit site for details. This session will be recorded and available for download soon thereafter. If you can't make it to the session, but would still like feedback on your draft, please check the Week Five Topic Section on the moodle unit site for details.	Unit moodle site: • Unit moodle site learning materials, writing exercises, and extra readings	a) Contribute an entry to the 'Writing Poetry - Studies in Effect' discussion board b) Post a response to a fellow student's post c) Continue to work on your writing project.

Vacation Week - 17 Aug 2020

Module/Topic	Chapter	Events and Submissions/Topic

Week 6 - 24 Aug 2020

Module/Topic	Chapter	Events and Submissions/Topic

Week Six: Writing Short Dramatic Pieces - Introduction	Unit moodle site: • Moodle site learning materials, writing exercises, and extra readings	a) Continue revising and fine-tuning your writing project b) Continue creating your Experimental Writing Journal c) Contribute an entry to the 'Writing Short Dramatic Pieces - Introduction' discussion board

Week 7 - 31 Aug 2020

Module/Topic	Chapter	Events and Submissions/Topic
Week Seven: Writing Short Dramatic Pieces - Forms Note: A voluntary Zoom session may be scheduled for this week for the purposes of collaborative review (depending on interest). If you wish to participate in a collaborative review session (online Creative Writing workshop) and receive feedback on your draft, please check the Week Five Topic Section on the moodle unit site for details. This session will be recorded and available for download soon thereafter. If you can't make it to the session, but would still like feedback on your draft, please check the Week Seven Topic Section on the moodle unit site for details.	Unit moodle site: • Unit moodle site learning materials, writing exercises, and extra readings	a) Contribute an entry to the 'Writing Short Dramatic Pieces - Forms discussion board b) Continue progress on your writing project c) Write an critical reflection in your journal for this week

Week 8 - 07 Sep 2020

Module/Topic	Chapter	Events and Submissions/Topic
Week Eight: Writing Short Dramatic Pieces - Techniques and Applications	Unit moodle site: • Unit moodle site learning materials, writing exercises, and extra readings	a) Contribute an entry to the 'Writing Short Dramatic Pieces - Techniques and Applications' discussion board b) Continue progress on your writing project c) write a journal reflection for this week

Week 9 - 14 Sep 2020

Module/Topic	Chapter	Events and Submissions/Topic
Week Nine: Writing Short Dramatic Pieces - Studies in Effect	Unit moodle site: • Unit moodle site learning materials, writing exercises, and extra readings	a) Contribute an entry to the 'Writing Short Dramatic Pieces - Studies in Effect' discussion board b) Continue progress on your writing project - due next week - edit, edit, edit! c) write a journal reflection for this week

Week 10 - 21 Sep 2020

Module/Topic	Chapter	Events and Submissions/Topic

Week Ten: Writing Short Dramatic Pieces - Critical Analysis Note: A voluntary Zoom session is scheduled for this week for the purposes of collaborative review and to discuss Written Assessments 2 & 3 (due in Weeks 11 and 12 repectively). If you wish to participate in a collaborative review session and get feedback on your draft, please check the Week Eleven Topic Section on the moodle unit site for details. This session will be recorded and available for download soon thereafter. If you can't make it to the session, but would still like feedback on your draft, please check the Week Eleven Topic Section on the moodle unit site for details. Part of this session will be dedicated to information about Assessment Item 3: Final Creative Artefact.	Unit moodle site: • Unit moodle site learning materials, writing exercises, and extra readings	a) Contribute an entry to the 'Writing Short Dramatic Pieces - Critical Analysis' discussion board b) Continue progress on your writing project c) write a journal reflection for this week c) Finalise and submit your 'Creative artefact' and match your submission against the assessment criteria to ensure your work meets the requirements for the item. **Assessment Item 2: Final Creative Artefact** Due: Week 10 Wednesday (23 Sept 2020) 11:45 pm AEST

Week 11 - 28 Sep 2020

Module/Topic	Chapter	Events and Submissions/Topic
Week Eleven: Editing for Maximum Impact	Unit moodle site: • Unit moodle site learning materials, writing exercises, and extra readings	a) Contribute an entry to the 'Editing for Maximum Impact' discussion board b) Fine-tune and edit your 'Experimental Writing journal' ensuring you match your entries against the assessment criteria (and consulted the exemplar) to develop your final draft to meet the requirements for the item.

Week 12 - 05 Oct 2020

Module/Topic	Chapter	Events and Submissions/Topic
Week Twelve: Conclusion	Unit moodle site: • Unit moodle site learning materials, writing exercises, and extra readings	Submit your 'Experimental Writing journal' having matched your entries against the assessment criteria, ensuring your work meets the requirements for the item. **Assessment Item 3: Critical Reflection Journal** Due: Week 12 Monday (5 Oct 2020) 11:45 pm AEST

Review/Exam Week - 12 Oct 2020

Module/Topic	Chapter	Events and Submissions/Topic

Exam Week - 19 Oct 2020

Module/Topic	Chapter	Events and Submissions/Topic

Term Specific Information

Assessment Item 1: Proposal is worth 20% of your overall graded and it is a condition of the unit that the item must be submitted, approved and passed.

Assessment Tasks

1 Assessment Item 1: Proposal

Assessment Type
Written Assessment

Task Description
Students are required to develop a 500 - 700 word 'Proposal'.
The 'Proposal' will include an outline describing the basic themes, plot/story line or concept of the writing project to be undertaken over the Term.
The type of detail included in the proposal depends on the type of artefact intended. For instance, perhaps you would like to write poems for a book of poetry, or the first few scenes of a dramatic script for a theatre production, etc. In each case, given your work for this unit will be geared toward writing your poems/script, your proposal will need to position the scenes/poems as sitting within the conceptual idea a larger body of work - a book of poems, or a script etc - while focusing the most attention on what you actually plan to achieve within this unit proper.
The aim of the Proposal is twofold: a) to show how the student has investigated and thought carefully about a chosen topic; and b) to ensure the writing piece will be developed and written in a suitable, achievable, and appropriate way and with an emphasis on genre.
Therefore, your Proposal must identify a specific genre and show evidence that:

- you have researched this genre and the techniques you intend to apply,
- understand its literary characteristics,
- and provide some description/rationale as to how you aim to apply the technique in your final creative piece.

The Proposal is therefore in-part a negotiation of the creative writing topic with your supervisor (Dr Nicole Anae).
The Proposal is worth 20% of your overall graded and it is a condition of the unit that the item must be submitted, approved and passed.

Assessment Due Date
Week 3 Wednesday (29 July 2020) 11:45 pm AEST

Return Date to Students
Week 5 Thursday (13 Aug 2020)

Weighting
20%

Assessment Criteria
The Proposal/pitch will be evaluated according to the extent to which:

1. the proposal evidences that it will carry-out a clearly articulated set of outcomes in reference to the genre and form of the writing project (e.g., writing a series of ten poems, writing a dramatic script, writing a children's play, etc.)
2. the proposal identifies the genre and style in which the content of the creative artefact will be written
3. the proposal of the creative artefact represents an original piece of writing according to the chosen genre and is of an achievable standard shown via a week-by-week timeline indicating what is to be undertaken and when in the writing process (including milestones, e.g., benchmarks achieved leading up to Assessment 2 - Critical Reflection Journal, benchmarks achieved leading up to Assessment 3 - Final Creative Artefact)
4. the proposal defines key literary concepts using credible/scholarly sources
5. the proposal includes; a) at least 5 scholarly/credible references identified as important in ensuring that your creative artefact is informed by the literary and stylistic conventions of your chosen genre, the specified style, and experimental writing technique/s in which the content will be written, and b), is presented in a flawless literary presentation, formatting and referencing (Harvard Author-Date system)

Note: The specified word limit for this item (500 words) does not include the reference list. *The word count is considered from the first word of the introduction to the last word of the conclusion. It excludes the cover page, abstract, contents page, reference page and appendices. It includes in-text references and direct quotations*.

Referencing Style

- Harvard (author-date)

Submission
Online

Submission Instructions
Submit your assessment item using the unit’s moodle platform for this item

assessmentOutcome

- Produce and effect a deliberately organised project in writing poetry and/or short dramatic pieces and tackle any problems arising in its completion

- Identify and appraise published research in writing poetry and short dramatic pieces
- Locate and apply secondary data sources, and review existing academic literature, in developing a methodology for the planned creative writing project
- Create a critical reflection based on the planned writing project
- Complete practical experimental writing exercises and synthesise learned techniques in writing poetry and short dramatic pieces in the planned writing project.

assessmentGradAttribute

- Knowledge
- Communication
- Cognitive, technical and creative skills
- Research
- Self-management
- Ethical and Professional Responsibility
- Leadership

2 Assessment Item 2: Final Creative Artefact

Assessment Type
Written Assessment

Task Description
The final piece must be completed according to the topic proposed in Assessment One (The Proposal), as negotiated with their supervisor.
The word count is between 2500–(up to) 3000 words in total (max). *The word count is considered from the first word of the introduction to the last word of the conclusion. It excludes the cover page, abstract, contents page, reference page, [Proposal: Assessment Item 1], and appendices. It includes in-text references and direct quotations* .
Weighting: This assessment item is worth 45% of the overall grade.
Note: A copy of the Proposal (Assessment Item 1) must be included with this assessment item (placed either at the very beginning, or on the final page/s of the Creative Artefact). The Proposal will not be included in the final word count.

Assessment Due Date
Week 10 Wednesday (23 Sept 2020) 11:45 pm AEST

Return Date to Students
Week 12 Wednesday (7 Oct 2020)

Weighting
45%

Assessment Criteria
This assessment will be evaluated to the extent to which the work:

1. Evidences a carrying-out of the points referred to in the project pitch/proposal with experimentation and innovation;
2. Demonstrates an original piece of writing in the nominated writing technique and of the chosen genre, and is of a standard clearly showing indicators for the chosen genre and style;
3. Showcases a work of a flawless, polished, and finished piece of writing at a publishable standard;
4. Evidences the sustained use of recommended theoretical concepts in supporting work, whether a creative or critical component as regards experimental writing;
5. Utilises overall clarity of expression including spelling and grammatical correctness as well as appropriate acknowledgment of sources using the Harvard(author-date) referencing style.

Referencing Style

- Harvard (author-date)

Submission
Online

Submission Instructions
Submit your assessment item using the unit's moodle platform for this item

assessmentOutcome

- Produce and effect a deliberately organised project in writing poetry and/or short dramatic pieces and tackle any problems arising in its completion
- Identify and appraise published research in writing poetry and short dramatic pieces

- Locate and apply secondary data sources, and review existing academic literature, in developing a methodology for the planned creative writing project
- Create a critical reflection based on the planned writing project
- Complete practical experimental writing exercises and synthesise learned techniques in writing poetry and short dramatic pieces in the planned writing project.

assessmentGradAttribute

- Knowledge
- Communication
- Cognitive, technical and creative skills
- Research
- Self-management
- Ethical and Professional Responsibility
- Leadership

3 Assessment Item 3: Critical Reflection Journal

Assessment Type
Written Assessment

Task Description
Students are required to reflect weekly on their writing progress with specific reference to their experiences throughout the creative writing process.
The Critical Reflection journal must discuss in a critical way how the final written piece (the creative artefact) is being/has been shaped by the various factors effecting the process of literary creation. Entries can be written in the experimental writing technique under weekly discussion.
Weighting: This item is worth 35% of your final mark for the unit.
NOTE: Students can complete their Critical Reflection Journal as a blog if desired (either using the weekly topic forums [Discussion Boards] on the unit moodle site or an external platform) or submit as a word document. If completing as a blog (either via the weekly moodle Discussion Board platforms or using an external blog platform), simply cut and paste your reflections and upload as a completed Critical Reflection Journal - Blog Submissions (word file or PDF) document.as a blog if desired (using the weekly topic forums on the unit moodle site) or submit as a word document.
Students weekly reflections must account for the period Week 1 until Week 10 (10 weeks in total).
Each weekly reflection response is worth 3.5 marks.
Word limit: Each response should be between 200-275 words in total (references are not included in the word count).

Assessment Due Date
Week 12 Monday (5 Oct 2020) 11:45 pm AEST

Return Date to Students
Exam Week Monday (19 Oct 2020)

Weighting
35%

Assessment Criteria
This assessment will be evaluated on the extent to which it demonstrates:

1. Critical reflection regarding the ways in which the work in progress aligns with the creative intentions set out in the proposal;
2. Critical reflection regarding the ways in which the work in progress is a demonstration of the critical engagement with the writing techniques identified in the proposal;
3. A deliberate and concerted enterprise in seriously considering the factors which have shaped and determined the process of literary creation including;
4. A justification of literary techniques used, a justification of chosen genre and form, a justification of how each step of the writing process as gone beyond simply sitting and writing, but offers insight into how you have critically examined your creative product in the light of contemporary theory and practice (insights each supported by critical/scholarly readings and material);
5. Flawless presentation and clarity of expression in each critical reflection - including spelling and grammatical correctness and appropriate acknowledgment of all sources and in-text citation using the Harvard (author-date) referencing style.

Note: The specified word limit for this item (2000 - 2500 words) does not include the reference list. *The word count is considered from the first word of the introduction to the last word of the conclusion. It excludes the cover page, abstract, contents page, reference page and appendices. It includes in-text references and direct quotations*.

Referencing Style

- Harvard (author-date)

Submission
Online

Submission Instructions
Submit your assessment item using the unit's moodle platform for this item

assessmentOutcome

- Produce and effect a deliberately organised project in writing poetry and/or short dramatic pieces and tackle any problems arising in its completion
- Identify and appraise published research in writing poetry and short dramatic pieces
- Locate and apply secondary data sources, and review existing academic literature, in developing a methodology for the planned creative writing project
- Create a critical reflection based on the planned writing project
- Complete practical experimental writing exercises and synthesise learned techniques in writing poetry and short dramatic pieces in the planned writing project.

assessmentGradAttribute

- Knowledge
- Communication
- Cognitive, technical and creative skills
- Research
- Self-management
- Ethical and Professional Responsibility
- Leadership

Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the **Student Academic Integrity Policy and Procedure**. This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

What is a breach of academic integrity?
A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

Why is academic integrity important?
A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

Where can I get assistance?
For academic advice and guidance, the Academic Learning Centre (ALC) can support you in becoming confident in completing assessments with integrity and of high standard.

What can you do to act with integrity?

Be Honest
If your assessment task is done by someone else, it would be dishonest of you to claim it as your own

Seek Help
If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)

Produce Original Work
Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem