



# **LAWS12073 *Legal Practicum***

## **Term 1 - 2021**

Profile information current as at 26/04/2024 02:51 pm

All details in this unit profile for LAWS12073 have been officially approved by CQUniversity and represent a learning partnership between the University and you (our student). The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

## General Information

### Overview

This capstone unit provides you with a choice of an international study tour, domestic placement, participation in a social innovation project, or workplace simulation. You may undertake a multi-week legal international study tour, facilitated by CQUGlobal, to an international location in conjunction with an external partner organisation. International study tours will involve you having to pay for travel and accommodation which may be offset by access to government scholarships, e.g. New Colombo plan. Prior to travelling to an international location, you will study appropriate aspects of host country law and culture and will develop practical skills necessary to support your practicum. You may undertake a domestic placement, facilitated by the Workplace Instruction (WIL) team, or you may also be able to source and complete an approved placement to gain experience in a legal environment. Prior to undertaking a domestic placement, you will study appropriate cultural aspects, ethical responsibilities and will develop practical skills necessary to support your placement. You may undertake a social innovation project, facilitated by the Office of Social Innovation, designed for you to engage with a social innovation issue. The workplace simulation option is a simulated legal work experience with a heavy emphasis on skill development (advocacy, drafting, client interviewing, negotiating, file management, problem solving) in the context of a practical legal case file. The specialist area that forms the subject of this simulation may vary annually. The capstone unit will enable you to apply your knowledge to legal problems in a legal environment. As part of your capstone you will undertake an analysis, maintain a reflective journal, and present your accomplishment to peers which will then be used to update your ePortfolio.

### Details

Career Level: *Undergraduate*

Unit Level: *Level 2*

Credit Points: 6

Student Contribution Band: 10

Fraction of Full-Time Student Load: 0.125

### Pre-requisites or Co-requisites

Prerequisite: 24 credit points of law

Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the [Assessment Policy and Procedure \(Higher Education Coursework\)](#).

### Offerings For Term 1 - 2021

- Mixed Mode

### Attendance Requirements

All on-campus students are expected to attend scheduled classes – in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

### Residential Schools

This unit has a Optional Residential School for distance mode students and the details are:

Click here to see your [Residential School Timetable](#).

### Website

[This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.](#)

## Class and Assessment Overview

### Recommended Student Time Commitment

Each 6-credit Undergraduate unit at CQUniversity requires an overall time commitment of an average of 12.5 hours of study per week, making a total of 150 hours for the unit.

### Class Timetable

#### [Regional Campuses](#)

Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

#### [Metropolitan Campuses](#)

Adelaide, Brisbane, Melbourne, Perth, Sydney

### Assessment Overview

#### 1. **Written Assessment**

Weighting: 20%

#### 2. **Presentation**

Weighting: 40%

#### 3. **Learning logs / diaries / Journal / log books**

Weighting: 40%

### Assessment Grading

This is a graded unit: your overall grade will be calculated from the marks or grades for each assessment task, based on the relative weightings shown in the table above. You must obtain an overall mark for the unit of at least 50%, or an overall grade of 'pass' in order to pass the unit. If any 'pass/fail' tasks are shown in the table above they must also be completed successfully ('pass' grade). You must also meet any minimum mark requirements specified for a particular assessment task, as detailed in the 'assessment task' section (note that in some instances, the minimum mark for a task may be greater than 50%). Consult the [University's Grades and Results Policy](#) for more details of interim results and final grades.

## CQUniversity Policies

**All University policies are available on the [CQUniversity Policy site](#).**

You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the [CQUniversity Policy site](#).

## Unit Learning Outcomes

**On successful completion of this unit, you will be able to:**

1. Plan and prepare for a professional experience
2. Effectively participate in a professional experience
3. Communicate effectively about a professional experience
4. Contribute to team outcomes during a professional experience.

## Alignment of Learning Outcomes, Assessment and Graduate Attributes



### Alignment of Assessment Tasks to Learning Outcomes

Assessment Tasks	Learning Outcomes			
	1	2	3	4
1 - Written Assessment - 20%	•			
2 - Learning logs / diaries / Journal / log books - 40%	•	•	•	•
3 - Presentation - 40%			•	

### Alignment of Graduate Attributes to Learning Outcomes

Graduate Attributes	Learning Outcomes			
	1	2	3	4
1 - Communication	•	•	•	
2 - Problem Solving	•			
3 - Critical Thinking				
4 - Information Literacy		•		
5 - Team Work		•		•
6 - Information Technology Competence				
7 - Cross Cultural Competence	•	•		
8 - Ethical practice	•	•		
9 - Social Innovation				
10 - Aboriginal and Torres Strait Islander Cultures				

### Alignment of Assessment Tasks to Graduate Attributes

Assessment Tasks	Graduate Attributes									
	1	2	3	4	5	6	7	8	9	10
1 - Written Assessment - 20%	•							•		
2 - Learning logs / diaries / Journal / log books - 40%	•	•					•			

Assessment Tasks	Graduate Attributes									
	1	2	3	4	5	6	7	8	9	10
<b>3 - Presentation - 40%</b>	•				•					

## Textbooks and Resources

### Textbooks

LAWS12073

#### Supplementary

#### Learning from Practice: a Text for Experiential Legal Education

Edition: 3rd (2016)

Authors: Leah Wortham, Alexander Scherr, Nancy M. Maurer, and Susan L. Brooks

West Academic

St Paul , Minnesota , United States

ISBN: 9781634606097

Binding: eBook

#### Additional Textbook Information

No textbook is required for this unit. If you wish to purchase a textbook, you may find *Learning from Practice: a Text for Experiential Legal Education* helpful.

### IT Resources

#### You will need access to the following IT resources:

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)
- Microsoft Teams

## Referencing Style

All submissions for this unit must use the referencing style: [Australian Guide to Legal Citation, 4th ed](#)  
For further information, see the Assessment Tasks.

## Teaching Contacts

**Luke Price** Unit Coordinator

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## Schedule

### Week 1 - 08 Mar 2021

Module/Topic	Chapter	Events and Submissions/Topic
Module 1: Legal Practicum: Preparing you for practice	<i>Learning from Practice</i> , Chapter 1	

### Week 2 - 15 Mar 2021

Module/Topic	Chapter	Events and Submissions/Topic
Module 2: Learning on the job	<i>Learning from Practice</i> , Chapters 4 & 8	

<b>Week 3 - 22 Mar 2021</b>		
<b>Module/Topic</b>	<b>Chapter</b>	<b>Events and Submissions/Topic</b>
Module 3: Managing expectations and relationships	<i>Learning from Practice</i> , Chapters 3 & 16	
<b>Week 4 - 29 Mar 2021</b>		
<b>Module/Topic</b>	<b>Chapter</b>	<b>Events and Submissions/Topic</b>
Module 4: Being professional	<i>Learning from Practice</i> , Chapters 14 & 24	
<b>Week 5 - 05 Apr 2021</b>		
<b>Module/Topic</b>	<b>Chapter</b>	<b>Events and Submissions/Topic</b>
Module 5: Bias in the legal profession	<i>Learning from Practice</i> , Chapter 7	
<b>Vacation Week - 12 Apr 2021</b>		
<b>Module/Topic</b>	<b>Chapter</b>	<b>Events and Submissions/Topic</b>
<b>Week 6 - 19 Apr 2021</b>		
<b>Module/Topic</b>	<b>Chapter</b>	<b>Events and Submissions/Topic</b>
Module 6: The role of University Law Clinics		
<b>Week 7 - 26 Apr 2021</b>		
<b>Module/Topic</b>	<b>Chapter</b>	<b>Events and Submissions/Topic</b>
Module 7: Law student advocacy		
<b>Week 8 - 03 May 2021</b>		
<b>Module/Topic</b>	<b>Chapter</b>	<b>Events and Submissions/Topic</b>
<b>Week 9 - 10 May 2021</b>		
<b>Module/Topic</b>	<b>Chapter</b>	<b>Events and Submissions/Topic</b>
<b>Week 10 - 17 May 2021</b>		
<b>Module/Topic</b>	<b>Chapter</b>	<b>Events and Submissions/Topic</b>
		<b>Research Report / Written Legal Work</b> Due: Week 10 Thursday (20 May 2021) 5:00 pm AEST
<b>Week 11 - 24 May 2021</b>		
<b>Module/Topic</b>	<b>Chapter</b>	<b>Events and Submissions/Topic</b>
		<b>Presentation</b> Due: Week 11 Thursday (27 May 2021) 5:00 pm AEST
<b>Week 12 - 31 May 2021</b>		
<b>Module/Topic</b>	<b>Chapter</b>	<b>Events and Submissions/Topic</b>
		<b>Reflective Portfolio</b> Due: Week 12 Thursday (3 June 2021) 5:00 pm AEST
<b>Review/Exam Week - 07 Jun 2021</b>		
<b>Module/Topic</b>	<b>Chapter</b>	<b>Events and Submissions/Topic</b>
<b>Exam Week - 14 Jun 2021</b>		
<b>Module/Topic</b>	<b>Chapter</b>	<b>Events and Submissions/Topic</b>

## Assessment Tasks

# 1 Research Report / Written Legal Work

## Assessment Type

Written Assessment

## Task Description

### For domestic placement and social innovation projects:

During your clinical practice you will be presented with a range of legal issues. For this assessment, you are required to choose one legal issue that has arisen during your clinical practice and produce a research-based report of that issue.

Your report should:

- Summarise the legal issue;
- Explain the social, political, or other context of the legal issue;
- Examine the underlying causes of the legal issue and reasons for its importance;
- Critically assess the relevant law; and
- Suggest avenues for improvement.

Your report should draw on at least 5 external sources: a combination of primary and secondary sources.

The word limit for this assessment is 1000 words.

### For legal workplace simulation:

During your workplace simulation you will be presented with a range of legal issues. For this assessment, you will be provided a task in Week 8 to complete. For example, you may be required to complete a piece of advice, or write a letter on behalf of a client.

The word limit for this assessment is 1000 words.

## Assessment Due Date

Week 10 Thursday (20 May 2021) 5:00 pm AEST

## Return Date to Students

Week 12 Thursday (3 June 2021)

## Weighting

20%

## Assessment Criteria

- Knowledge and understanding
- Critical awareness and engagement
- Integration of research and experience to develop and support arguments
- Written expression and referencing in accordance with AGLC, 4th ed.

The rubric will be uploaded to Moodle, attached to the assignment instructions.

## Referencing Style

- [Australian Guide to Legal Citation, 4th ed](#)

## Submission

Online

## Learning Outcomes Assessed

- Plan and prepare for a professional experience

## Graduate Attributes

- Communication
- Ethical practice

# 2 Presentation

## Assessment Type

Presentation

## Task Description

### For domestic placement and social innovation projects:

You will develop your legal skills and understanding through the experience of your placement. For this assessment, you will be provided a question in Week 9 you are required to answer by reference to both your clinical experience and legal, societal and theoretical context.

Your presentation should:

- Identify the key issues raised by the question;
- Use your own experience of your clinical placement to address these issues; and
- Situate your own experience in the context of your professional context, role, responsibilities, development.

Your presentation should be recorded on YouTube, Vimeo or an alternative service. Submit a link to that video in Moodle assessments.

The time limit for your presentation is 10 minutes.

**For legal workplace simulation:**

Your virtual clinic will involve dispute resolution processes. For this assessment, you will be provided a brief in Week 9. You are required to prepare and present an oral argument, for example an opening or closing address, or plea in mitigation.

Your presentation should be recorded on YouTube, Vimeo or an alternative service. Submit a link to that video in Moodle assessments.

The time limit for your presentation is 10 minutes.

**Assessment Due Date**

Week 11 Thursday (27 May 2021) 5:00 pm AEST

**Return Date to Students**

Review/Exam Week Thursday (10 June 2021)

**Weighting**

40%

**Assessment Criteria**

- Knowledge and understanding
- Critical awareness and engagement
- Integration of research and experience to develop and support arguments
- Clarity of expression and quality of oral argument.

The rubric will be uploaded to Moodle, attached to the assignment instructions.

**Referencing Style**

- [Australian Guide to Legal Citation, 4th ed](#)

**Submission**

Online

**Submission Instructions**

Your presentation should be recorded on YouTube, Vimeo or an alternative service. Submit a link to that video in Moodle assessments.

**Learning Outcomes Assessed**

- Communicate effectively about a professional experience

**Graduate Attributes**

- Communication
- Team Work

### 3 Reflective Portfolio

**Assessment Type**

Learning logs / diaries / Journal / log books

**Task Description**

Critical reflection on your clinical practice is an essential element of learning from clinical legal education. For this assessment, you are required to submit four reflective journal entries, each discussing a different stage of your clinical placement and a legal, social or professional challenge you encountered.

Each journal entry should:

- Describe what happened;
- Explore and evaluate your experience of these events;
- Critically analyse the event, its causes and your experience of it; and
- Propose lessons for the future or an action plan.

Each journal entry should be contextually situated in, and refer back to, your previous experience and reflection, and earlier journal entries.

The word limit for this assessment is 1500 words (total).



**Assessment Due Date**

Week 12 Thursday (3 June 2021) 5:00 pm AEST

**Return Date to Students**

Exam Week Thursday (17 June 2021)

**Weighting**

40%

**Assessment Criteria**

- Knowledge and understanding
- Critical analysis and reasoning
- Integration of reflective thinking and processes, and research, into arguments
- Written expression and referencing in accordance with AGLC, 4th ed.

The rubric will be uploaded to Moodle, attached to the assignment instructions.

**Referencing Style**

- [Australian Guide to Legal Citation, 4th ed](#)

**Submission**

Online

**Learning Outcomes Assessed**

- Plan and prepare for a professional experience
- Effectively participate in a professional experience
- Communicate effectively about a professional experience
- Contribute to team outcomes during a professional experience.

**Graduate Attributes**

- Communication
- Problem Solving
- Cross Cultural Competence

## Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the [Student Academic Integrity Policy and Procedure](#). This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

### What is a breach of academic integrity?

A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

### Why is academic integrity important?

A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

### Where can I get assistance?

For academic advice and guidance, the [Academic Learning Centre \(ALC\)](#) can support you in becoming confident in completing assessments with integrity and of high standard.

### What can you do to act with integrity?



#### Be Honest

If your assessment task is done by someone else, it would be dishonest of you to claim it as your own



#### Seek Help

If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)



#### Produce Original Work

Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem