

#### Profile information current as at 06/05/2024 03:31 am

All details in this unit profile for MEDI12006 have been officially approved by CQUniversity and represent a learning partnership between the University and you (our student). The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

## **General Information**

## Overview

Imaging Procedures 2 will build upon your foundation knowledge and skills developed in Imaging Procedures 1 and during the first block clinical placement, with the goal of preparing you for your second block placement. On completion of this unit, you should be able to perform routine radiographic examinations on ambulant adults of the axial musculoskeletal system including craniofacial structures. You will expand your image assessment and interpretation skills to radiography of the axial skeleton. You will be introduced to safe practice and performance of mobile radiography of the chest and abdomen. You will learn principles of mammography and theatre imaging, building on the instrumentation knowledge gained in MEDI12005 Science and Instrumentation 2. This unit includes a large practical and simulated experiential learning element performed in the digital radiological laboratories and imaging workstations to enhance readiness for clinical placement.

### Details

Career Level: Undergraduate Unit Level: Level 2 Credit Points: 6 Student Contribution Band: 8 Fraction of Full-Time Student Load: 0.125

## Pre-requisites or Co-requisites

Pre-requisites: BIOH12008 Human Pathophysiology OR MPAT12001 Medical Pathophysiology; and MEDI12001 Radiation Science; and MEDI12002 Science and Instrumentation 1; and MEDI12003 Imaging Procedures 1 Co-requisites: MEDI12004 Medical Imaging Clinical Course 1; and MEDI12005 Science and Instrumentation 2 Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the <u>Assessment Policy and</u> <u>Procedure (Higher Education Coursework)</u>.

## Offerings For Term 2 - 2017

Mackay

## **Attendance Requirements**

All on-campus students are expected to attend scheduled classes – in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

### Website

This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.

## **Class and Assessment Overview**

### **Recommended Student Time Commitment**

Each 6-credit Undergraduate unit at CQUniversity requires an overall time commitment of an average of 12.5 hours of study per week, making a total of 150 hours for the unit.

## **Class Timetable**

#### **Regional Campuses**

Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

Metropolitan Campuses Adelaide, Brisbane, Melbourne, Perth, Sydney

#### Assessment Overview

Practical Assessment
Weighting: Pass/Fail
Practical Assessment
Weighting: Pass/Fail
In-class Test(s)
Weighting: Pass/Fail
Practical Assessment
Weighting: Pass/Fail

### Assessment Grading

This is a pass/fail (non-graded) unit. To pass the unit, you must pass all of the individual assessment tasks shown in the table above.

## **CQUniversity Policies**

#### All University policies are available on the CQUniversity Policy site.

You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the <u>CQUniversity Policy site</u>.

## Previous Student Feedback

### Feedback, Recommendations and Responses

Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

### Feedback from Student comment and Medical Imaging teaching team reflections

#### Feedback

The multiple components of summative assessment were timetabled into teaching weeks, reducing the time available to deliver content and for students to practice skills.

#### Recommendation

Move all summative assessment items into the Review and Exam weeks to allow more learning and revision time for students in preparation for all assessments.

### Feedback from Self reflection and student feedback

#### Feedback

To comply with the University's Copyright Policy, some but not all of the visuals (e.g. radiographs, photographs) presented in class were posted on the unit Moodle site for students. Some students were frustrated by this limited access.

#### Recommendation

Xray images are a valuable teaching tool for Imaging Procedure units, therefore suitable replacement xray images containing pathology will be sought to replace the images that could not be shared.

### Feedback from Student comment

#### Feedback

The practical sessions were a great tool to practice imaging and positioning on one another. The extra lab provided this term was extremely useful.

#### Recommendation

Maintain the additional unsupervised practical lab session provided to the students this term. This mid-week lab session term consolidated students' learning from the Monday lecture and Tuesday positioning labs.

## **Unit Learning Outcomes**

#### On successful completion of this unit, you will be able to:

- 1. Perform safely and effectively simulated radiographic examinations of the axial skeleton, including craniofacial structures, focusing on commonly requested examinations on ambulant adults in the clinical setting.
- 2. Demonstrate patient care and professional behaviours in the simulated clinical environment.
- 3. Critique radiographs for technical sufficiency and identification of common radiographic pathology.
- 4. Discuss methods to modify a radiographic procedure to improve technical sufficiency and/or better demonstrate the required anatomy of the axial skeleton.
- Discuss techniques, patient care and safety issues surrounding axial musculoskeletal, mobile, dental, mammographic and theatre imaging.

Medical Radiation Practice Board of Australia (MRPBA) Professional Capabilities for Medical Radiation Practice Domains 1.1, 1.2, 1.4, 2.1, 3.1, 3.2, 4.1, 4.2, 4.4, 5.1-5.6, 5a1

## Alignment of Learning Outcomes, Assessment and Graduate Attributes



## Alignment of Assessment Tasks to Learning Outcomes

Assessment Tasks	Learnir	Learning Outcomes				
	1	2	3	4	5	
1 - Practical Assessment - 0%	•	•				
2 - Practical Assessment - 0%	•	•	•	•		
3 - In-class Test(s) - 0%	٠		•	•	•	
4 - Practical Assessment - 0%		•				

# Alignment of Graduate Attributes to Learning Outcomes

Graduate Attributes	Learning Outcomes				
	1	2	3	4	5
1 - Communication	•	•	•	•	•
2 - Problem Solving	•		•	•	•
3 - Critical Thinking		•			
4 - Information Literacy	•		•	•	•
5 - Team Work		•			
6 - Information Technology Competence	•		•		
7 - Cross Cultural Competence		•			•
8 - Ethical practice	•	•			•
9 - Social Innovation					

10 - Aboriginal and Torres Strait Islander Cultures

# Alignment of Assessment Tasks to Graduate Attributes

Assessment Tasks	Graduate Attributes									
	1	2	3	4	5	6	7	8	9	10
1 - Practical Assessment - 0%	•	•				•	•	•		
2 - Practical Assessment - 0%	•	•		•		•		•		
3 - In-class Test(s) - 0%	•	•		•			•	•		
4 - Practical Assessment - 0%	•		•		•		•	•		

## Textbooks and Resources

### Textbooks

### There are no required textbooks.

Additional Textbook Information Note that these are the same texts as required in MEDI12003 - Imaging Procedures One.

### **IT Resources**

#### You will need access to the following IT resources:

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)
- CQUniversity Library Website (e-Journals)

## **Referencing Style**

All submissions for this unit must use the referencing style: <u>Harvard (author-date)</u> For further information, see the Assessment Tasks.

## **Teaching Contacts**

Natalie Sciascia Unit Coordinator n.sciascia@cqu.edu.au

## Schedule

Week 1 - 10 Jul 2017		
Module/Topic	Chapter	<b>Events and Submissions/Topic</b>
Week 2 - 17 Jul 2017		
Module/Topic	Chapter	<b>Events and Submissions/Topic</b>
Week 3 - 24 Jul 2017		
Module/Topic	Chapter	<b>Events and Submissions/Topic</b>
Week 4 - 31 Jul 2017		
Module/Topic	Chapter	<b>Events and Submissions/Topic</b>
Week 5 - 07 Aug 2017		
Module/Topic	Chapter	<b>Events and Submissions/Topic</b>
Vacation Week - 14 Aug 2017		
Module/Topic	Chapter	<b>Events and Submissions/Topic</b>
Vacation Week		
Week 6 - 21 Aug 2017		
Module/Topic	Chapter	<b>Events and Submissions/Topic</b>
Imaging of the Cervical & Thoracic Spine	Merrill's Volume 1, Chapter 8 Raby, Chapter 8 & 9	

Week 7 - 28 Aug 2017		
Module/Topic	Chapter	<b>Events and Submissions/Topic</b>
Imaging of the Lumbar & Sacral Spine	Merrill's Volume 1, Chapter 8 Raby, Chapter 9	
Week 8 - 04 Sep 2017		
Module/Topic	Chapter	<b>Events and Submissions/Topic</b>
Introduction to Dental Radiography	Merrill's Volume 2, Chapter 20 Raby, Chapter 3	
Week 9 - 11 Sep 2017		
Module/Topic	Chapter	<b>Events and Submissions/Topic</b>
Introduction to Mobiles & Theatre	Merrill's Volume 3, Chapter 26	Practical Assessment 1 - Simulated radiography of the spine Due: Week 9 Wednesday (13 Sept 2017) 5:16 pm AEST
Week 10 - 18 Sep 2017		
Module/Topic	Chapter	<b>Events and Submissions/Topic</b>
Imaging of the Facial Bones	Merrill's Volume 2, Chapter 20 Raby, Chapter 3	
Week 11 - 25 Sep 2017		
Module/Topic	Chapter	<b>Events and Submissions/Topic</b>
Imaging of the Skull	Merrill's Volume 2, Chapter 20 Raby, Chapter 2	
Week 12 - 02 Oct 2017		
Module/Topic	Chapter	<b>Events and Submissions/Topic</b>
Introduction to Mammography	Merrill's Volume 2, Chapter 21	Public Holiday - Monday 2nd October
Review/Exam Week - 09 Oct 2017		
Module/Topic	Chapter	Events and Submissions/Topic OSCE (Practical Assessments 1 & 2)
Exam Week - 16 Oct 2017		
Module/Topic	Chapter	Events and Submissions/Topic Professional Behaviours Due: Exam Week Friday (20 Oct 2017) 12:00 pm AEST

## Term Specific Information

This unit runs from Week 6 until Week 14. The final assessment for this unit (In-class test) is timetabled for Week 14. Five weeks of full-time clinical placement precede this unit finishing on Friday of Week 5.

Even though this unit is condensed in length, note that the requirement of 150 hours of student engagement with the unit still holds. You should expect to spend approximately 15-20 hours per week for this unit. This includes lecture, supervised and practice lab sessions, tutorials and your personal study time.

This is a lab intensive unit. You should plan to attend all lectures, labs and tutorials as this will be integral to the development of knowledge and skills required for the assessments of the unit. You are expected to practice positioning techniques during the timetabled practice sessions that are timed between the first and second lab class each week. The pace of class lab activities has been set with this expectation of practice and corresponding skill development. The unit coordinator for this unit is: **Natalie Sciascia**.

Preferred contact is by email at n.sciascia@cqu.edu.au. Alternatively, I can be contacted by phone on (07) 4940 7482 or Ext. 57482.

# 1 Practical Assessment 1 - Simulated radiography of the spine

#### Assessment Type

**Practical Assessment** 

#### **Task Description**

Practical Assessment 1 is an individual 15 minute practical assessment in the x-ray suite. You will perform two simulated conventional radiography projections on one anatomical region using a peer as your patient. Feedback provided from this assessment will enable you to structure your learning and make improvements to your performance in preparation for the OSCE assessments in Week 13.

Practical assessment 1 will focus on patient care, examination justification, patient positioning, imaging technique, safe practice and management of the radiographic process.

You will be required to perform one simulated x-ray examination (including **two** views/projections) that has been covered in the unit material from Weeks 6-7.

#### Please note:

- Detailed assessment criteria and a scoring rubric will be available on Moodle.
- You must present for your individual practical assessment dressed as you would present to the clinical environment. Any student not adhering to the dress code may be excluded from the assessment.
- This is a timed examination. You will have 15 minutes to complete the practical elements of the task. If the practical element of the examination is not completed within the allocated 15 minutes, the practical element will be stopped and you will be marked based on your performance up to that point.
- This assessment task may be recorded using a video camera to enable moderation.
- As this is a simulation of a clinical procedure, you must carry this out without referring to any guidance resources (e.g. notes, texts, electronic devices) this is a closed book assessment.

Because this is a pass/fail assessment item, in the absence of an approved extension, failure to complete the assessment on the specified day and time will result in a 'Fail' score for this assessment, and that will result in a 'Fail' grade for the unit.

#### Assessment Due Date

Week 9 Wednesday (13 Sept 2017) 5:16 pm AEST Week 9 during theWednesday timetabled lab session.

#### **Return Date to Students**

Written feedback provided within two weeks of assessment.

Weighting Pass/Fail

#### Minimum mark or grade

Pass

#### Assessment Criteria

Areas assessed:

- Interpretation and justification of the clinical request
- Preparation of the x-ray room and ancillary equipment
- Positive identification of patient and introduction
- Verification of anatomical area and relevant clinical history
- Determination of pregnancy status
- Gaining informed consent
- Projections performed effectively
- Projections performed in a timely manner
- Use of primary anatomical markers
- Correct application of appropriate radiation shielding
- Safe use of equipment
- Appropriate debrief and dismiss of patient
- Infection control
- Communication skills
- Professionalism

#### Please note:

- Detailed assessment criteria and a scoring rubric will be available on the unit Moodle site.
- You must achieve the minimum required score for each specific assessment criteria. The assessment criteria will be made available to you on the unit Moodle site. If you do not achieve the minimum score you will be given one additional opportunity to perform the assessment. This will be scheduled to be completed in Week 14.
- Only one additional opportunity to be re-assessed will be granted.
- The scope of performance criteria for this assessment is consistent with that used in the prerequisite unit MEDI12003 Imaging Procedures 1. The minimum acceptable score will be based on the level of acceptance criteria expected of a Year 2 Medical Imaging Student who has completed their first clinical block placement, and thus expectations on generic tasks are considerably higher than was expected prior to that clinical experience.

Because this is a pass/fail assessment item, in the absence of an approved extension, failure to complete the assessment on the specified day and time will result in a 'Fail' score for this assessment, and that will result in a 'Fail' grade for the unit.

#### **Referencing Style**

• Harvard (author-date)

#### Submission

Offline

#### **Submission Instructions**

Practical Assessment in the X-ray Laboratory

#### Learning Outcomes Assessed

- Perform safely and effectively simulated radiographic examinations of the axial skeleton, including craniofacial structures, focusing on commonly requested examinations on ambulant adults in the clinical setting.
- Demonstrate patient care and professional behaviours in the simulated clinical environment.

#### **Graduate Attributes**

- Communication
- Problem Solving
- Information Technology Competence
- Cross Cultural Competence
- Ethical practice

## 2 Objective Structured Clinical Exam (OSCE)

#### Assessment Type

Practical Assessment

#### **Task Description**

The Objective Structured Clinical Exam (OSCE) is made up of two individual assessments which reflect various aspects of clinical diagnostic radiography. These assessments are:

- 1. Simulated radiographic examination of a peer in the x-ray suite
- 2. Radiography of an anthropomorphic phantom in the x-ray suite

1. An individual 15 minute practical assessment in the x-ray suite where you will perform two simulated conventional radiography projections on the one anatomical region using a peer as your patient. This will focus on your patient care, examination justification, patient positioning, imaging technique, safe practice and management of the radiographic procedure.

You will be required to perform one simulated x-ray examination (including **two** views/projections) that has been covered in the unit material for this term.

2. An individual 15 minute practical assessment in the x-ray suite where you will perform one conventional radiography projection on an anthropomorphic x-ray phantom. This assessment focuses specifically on the technical aspects of your radiographic technique.

You will be required to perform **one** of the following projections on an anthropomorphic x-ray phantom:

- AP cervical spine
- AP thoracic spine
- AP/PA lumbar spine
- Lateral lumbar spine
- Oblique lumbar spine
- Lateral skull
- Occipito-frontal skull
- Lateral facial bones

- PA facial bones
- Parieto-acanthial / Occipito-mental projection

#### Please note:

- Detailed assessment criteria and a scoring rubric will be available on the unit Moodle site.
- You must present for your individual practical assessment dressed as you would present to the clinical environment. Any student not adhering to the dress code may be excluded from the assessment.
- Each assessment is timed. You will have a set time to complete the practical elements of each task. If the practical element of each assessment is not completed within the allocated time, the practical element will be stopped and you will be marked based on your performance to that point.
- This assessment task may be recorded using a video camera to enable moderation.
- As this is a simulation of a clinical procedure, you must carry this out without referring to any guidance resources (e.g. notes, texts, electronic devices) this is a closed book assessment.

Because this is a pass/fail assessment item, in the absence of an approved extension, failure to complete the assessment on the specified day and time will result in a 'Fail' score for this assessment, and that will result in a 'Fail' grade for the unit.

#### Assessment Due Date

OSCE held in timetabled lab sessions of Week 13.

#### **Return Date to Students**

Written feedback provided within two weeks of assessment.

**Weighting** Pass/Fail

#### Minimum mark or grade

Pass

#### Assessment Criteria For Part (1), the following areas of performance will be assessed:

- Interpretation and justification of clinical request
- Preparation of x-ray room and ancillary equipment
- Positive identification of patient and introduction
- Verification of anatomical area and relevant clinical history
- Determining pregnancy status
- Gaining informed consent
- Projections performed effectively
- Projections performed in a timely manner
- Use of primary anatomical markers
- Correct application of appropriate radiation shielding
- Safe use of equipment
- Appropriate debrief and dismiss of patient
- Infection control
- Communication Skills
- Professionalism

#### For Part (2), the following areas of performance will be assessed:

- Patient position
- Image receptor position
- Tube position
- SID
- Control panel set-up
- Exposure selection
- Collimation
- Secondary shielding
- Anatomical markers
- Safe use of equipment
- Projections performed in a timely manner
- Justification of imaging technique performed
- Assessment of resultant image

#### Please note for both of the two Parts of this assessment:

- Detailed assessment criteria and a scoring rubric will be available on the unit Moodle site.
- You must achieve the minimum required score for each specific assessment criteria that will be made available to you on the unit Moodle site. If you do not achieve the minimum score you will be given one additional opportunity to perform the failed assessment Part. This will be scheduled in Week 14. Only one opportunity to be re-assessed will be granted for each assessment Part.
- The scope of performance criteria for this assessment is consistent with that used in the prerequisite unit MEDI12003 Imaging Procedures 1. The minimum acceptable score will be based on the level of acceptance criteria expected of a Year 2 Medical Imaging Student who has completed their first clinical block placement, and thus expectations on generic tasks are considerably higher than was expected prior to that clinical experience.

#### To pass this OSCE Assessment, you must achieve a Pass score in both Part 1 & Part 2 of this assessment.

Because this is a pass/fail assessment item, in the absence of an approved extension, failure to complete the assessment on the specified day and time will result in a 'Fail' score for this assessment, and that will result in a 'Fail' grade for the unit.

#### **Referencing Style**

• Harvard (author-date)

#### Submission

Offline

#### **Submission Instructions**

Practical Assessments in the X-ray Laboratory

#### Learning Outcomes Assessed

- Perform safely and effectively simulated radiographic examinations of the axial skeleton, including craniofacial structures, focusing on commonly requested examinations on ambulant adults in the clinical setting.
- Demonstrate patient care and professional behaviours in the simulated clinical environment.
- Critique radiographs for technical sufficiency and identification of common radiographic pathology.
- Discuss methods to modify a radiographic procedure to improve technical sufficiency and/or better demonstrate the required anatomy of the axial skeleton.

#### **Graduate Attributes**

- Communication
- Problem Solving
- Information Literacy
- Information Technology Competence
- Ethical practice

# 3 In-class Test

Assessment Type

In-class Test(s)

#### **Task Description**

A two-hour in-class written assessment.

As health care professionals, radiographers must consider many variables during the radiographic imaging process. This in-class test includes the use of images in the form of photographs, radiographic images, and line drawings. These images are used as a basis for a series of questions related to each image. Subjects covered include amongst others, patient positioning, image quality and improvement, anatomy, radiographic pathology, and patient care. You are required to review the included images and to answer all questions related to each image. The radiographic images offered may be of the following examination categories:

- Cervical spine
- Thoracic spine
- Lumbar spine
- Sacral spine
- Skull and facial bones
- Dental imaging
- Mammography & Breast U/S imaging

You may also be required to answer questions relating to the theory of:

Mobiles

• Theatre imaging

This is a closed book assessment and no notes, texts, or electronic devices are allowed into the class during this assessment task.

#### Assessment Due Date

As timetabled during Exam Week (Week 14).

#### **Return Date to Students**

Within two weeks of assessment.

#### Weighting

Pass/Fail

Minimum mark or grade Pass

#### **Assessment Criteria**

Assessment on:

- Patient care and comfort
- Radiation safety
- Identification of normal anatomy
- Identification of abnormalities on x-ray images
- Scientific description of technical sufficiency of images
- Accurate description of patient positioning
- Application of knowledge to correct positioning errors
- Application of knowledge to correct technical insufficiency of images

Because this is a pass/fail assessment item, in the absence of an approved extension, failure to complete the assessment on the specified day and time will result in a 'Fail' score for this assessment, and that will result in a 'Fail' grade for the unit.

#### **Referencing Style**

• Harvard (author-date)

#### Submission

Offline

#### Learning Outcomes Assessed

- Perform safely and effectively simulated radiographic examinations of the axial skeleton, including craniofacial structures, focusing on commonly requested examinations on ambulant adults in the clinical setting.
- Critique radiographs for technical sufficiency and identification of common radiographic pathology.
- Discuss methods to modify a radiographic procedure to improve technical sufficiency and/or better demonstrate the required anatomy of the axial skeleton.
- Discuss techniques, patient care and safety issues surrounding axial musculoskeletal, mobile, dental, mammographic and theatre imaging.

#### **Graduate Attributes**

- Communication
- Problem Solving
- Information Literacy
- Cross Cultural Competence
- Ethical practice

## 4 Professional Behaviours

#### Assessment Type

Practical Assessment

#### **Task Description**

Professional behaviour is a vital component of competency as a health care professional. As such you will be expected to demonstrate this consistently whilst working in the simulated clinical environment of the imaging labs. A professional behaviours assessment form is available on the unit Moodle site. You must bring it with you to each of your scheduled instructed labs. This form details the behaviours required. Your lab tutor will assess your performance relative to the stated standards. One demerit point will apply for any category where you have not demonstrated the

behaviour to the required standard. Your lab tutor will complete and sign the form every session. If you fail to bring your form to your scheduled lab session you will be awarded one demerit.

Once completed this form must be uploaded via the unit Moodle site for review by the unit coordinator.

Because this is a pass/fail assessment item, in the absence of an approved extension, failure to submit the assessment by the specified day and time will result in a 'Fail' score for this assessment, and that will result in a 'Fail' grade for the unit.

#### Assessment Due Date

Exam Week Friday (20 Oct 2017) 12:00 pm AEST

#### **Return Date to Students**

Feedback within 2 weeks of the due date

### Weighting

Pass/Fail

Minimum mark or grade Pass

#### **Assessment Criteria**

Assessed upon:

- Adherence to dress code
- Punctuality
- Use of materials
- Use of class time
- Team behaviour
- Professional behaviour
- Acceptance of feedback

Detailed assessment criteria and a marking rubric are available on the unit Moodle site.

#### **Referencing Style**

• Harvard (author-date)

#### Submission

Online

Submission Instructions

Form to be uploaded via the unit Moodle site.

#### Learning Outcomes Assessed

• Demonstrate patient care and professional behaviours in the simulated clinical environment.

#### **Graduate Attributes**

- Communication
- Critical Thinking
- Team Work
- Cross Cultural Competence
- Ethical practice

## Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the **Student Academic Integrity Policy and Procedure**. This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

#### What is a breach of academic integrity?

A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

#### Why is academic integrity important?

A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

#### Where can I get assistance?

For academic advice and guidance, the <u>Academic Learning Centre (ALC)</u> can support you in becoming confident in completing assessments with integrity and of high standard.

#### What can you do to act with integrity?





Seek Help If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)



Produce Original Work Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem