



# MEDI13004 *Medical Imaging Clinical Course 2*

## Term 1 - 2018

Profile information current as at 05/05/2024 12:26 pm

All details in this unit profile for MEDI13004 have been officially approved by CQUniversity and represent a learning partnership between the University and you (our student). The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

### General Information

#### Overview

In this clinical unit you will apply your knowledge and further develop your skills in the practice of diagnostic radiography. You will perform routine general radiography on all skeletal anatomy, the chest and the abdomen. You will participate in radiography on complex patients and in complex environments.

#### Details

Career Level: *Undergraduate*

Unit Level: *Level 3*

Credit Points: 6

Student Contribution Band: 8

Fraction of Full-Time Student Load: 0.125

#### Pre-requisites or Co-requisites

Pre-requisites: MEDI12004 Medical Imaging Clinical Course 1 and MEDI12005 Science and Instrumentation 2 and MEDI12007 Quality Processes for Dose and Image Optimisation and MEDI12006 Imaging Procedures 2, which must have been successfully completed within the last twelve months. Should this time limit have elapsed the student must successfully complete a skills assessment or a period of skills revision as determined by the discipline lead or designate. Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the [Assessment Policy and Procedure \(Higher Education Coursework\)](#).

#### Offerings For Term 1 - 2018

- Mixed Mode

#### Attendance Requirements

All on-campus students are expected to attend scheduled classes – in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

#### Website

[This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.](#)

## Class and Assessment Overview

### Recommended Student Time Commitment

Each 6-credit Undergraduate unit at CQUniversity requires an overall time commitment of an average of 12.5 hours of study per week, making a total of 150 hours for the unit.

### Class Timetable

#### [Regional Campuses](#)

Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

#### [Metropolitan Campuses](#)

Adelaide, Brisbane, Melbourne, Perth, Sydney

### Assessment Overview

#### 1. **Professional Practice Placement**

Weighting: Pass/Fail

#### 2. **Portfolio**

Weighting: Pass/Fail

#### 3. **Practical Assessment**

Weighting: Pass/Fail

#### 4. **Practical Assessment**

Weighting: Pass/Fail

#### 5. **Written Assessment**

Weighting: Pass/Fail

### Assessment Grading

This is a pass/fail (non-graded) unit. To pass the unit, you must pass all of the individual assessment tasks shown in the table above.

## CQUniversity Policies

**All University policies are available on the [CQUniversity Policy site](#).**

You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the [CQUniversity Policy site](#).

## Previous Student Feedback

### Feedback, Recommendations and Responses

Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

#### Feedback from Student and unit coordinator feedback

##### **Feedback**

The specific requirement of 1 of the 5 performance assessments being on the spine, proved difficult for some of the students to achieve, due to the limited availability of spine x-rays on ambulant patients at some clinical sites. This was largely due to some public hospital sites predominantly imaging spinal patients for trauma and surgical conditions, rather than presenting as ambulant patients. The students at this stage are yet to complete the Imaging Procedures 4 unit that focuses on adaptive imaging, providing them with the theory and practical skills to perform modified techniques that they can apply in later clinical placement units.

##### **Recommendation**

Continue with the current requirement of 5 basic general x-ray performance assessments, each on a different region of the body, with 3 assessments on the more complex regions of the body such as spine, cranio-facial, shoulder and pelvic girdles, and the final 2 assessments may be on any other region such as chest, abdomen, upper or lower extremity.

#### Feedback from Unit coordinator feedback

##### **Feedback**

The unit this year presented with similar concerns from the previous year that there is considerable variation from the students across the use of the notes section within the weekly logs, including the use of the other learning and development activities section.

##### **Recommendation**

Provide more specific instruction to students via the unit Moodle site regarding the need to include both numerical data and descriptive log information in the weekly log submissions. This information is not only helpful in demonstrating to the unit coordinator the 'bigger picture' of the student's activities and their progression throughout the placement, but also assists them in providing points of reflection that can be used for their reflective pieces and assigning SMART goals for their final assessment of this unit.

#### Feedback from Student feedback

##### **Feedback**

Prompt responses from the unit coordinator via email addressing any concerns and providing support, and via the unit Moodle site with feedback for log book and assessment submissions.

##### **Recommendation**

Maintain prompt replies of feedback and support via Moodle site for log book and assessment submissions, and via email addressing any student concerns and queries.

## Unit Learning Outcomes

### **On successful completion of this unit, you will be able to:**

1. Behave in a professional manner, adhering to the profession's Code of Conduct.
2. Critically reflect on your performance on an on-going basis, with the goal of improving your practice.
3. Propose a justifiable modification to a radiographic procedure to improve technical sufficiency and/or better demonstrate required anatomy.
4. Safely perform routine radiographic procedures of the axial and appendicular skeleton, chest and abdomen.
5. Participate in imaging procedures in complex circumstances.

This unit maps to the following components of the Medical Radiation Practice Board of Australia's Professional Capabilities for Medical Radiation Practice:

Domain 1 Professional and ethical conduct: capabilities 1 - 3

Domain 2 Professional communication and collaboration: capabilities 1 - 2

Domain 3 Evidence based practice and professional learning: capabilities 1 - 2

Domain 4 Radiation safety and risk management: capabilities 1 - 5























Domain 5 Practice in medical radiation science: capabilities 1 - 6

Domain 5a Practice in diagnostic radiography: capability 1

























## Alignment of Learning Outcomes, Assessment and Graduate Attributes



### Alignment of Assessment Tasks to Learning Outcomes

Assessment Tasks	Learning Outcomes				
	1	2	3	4	5
1 - Communication					
2 - Problem Solving					
3 - Critical Thinking					
4 - Information Literacy					
5 - Team Work					
6 - Information Technology Competence					
7 - Cross Cultural Competence					
8 - Ethical practice					
9 - Social Innovation					
10 - Aboriginal and Torres Strait Islander Cultures					

### Alignment of Assessment Tasks to Graduate Attributes

Assessment Tasks	Graduate Attributes									
	1	2	3	4	5	6	7	8	9	10
1 - Professional Practice Placement - 0%										
2 - Portfolio - 0%										
3 - Practical Assessment - 0%										
4 - Practical Assessment - 0%										
5 - Written Assessment - 0%										

## Textbooks and Resources

### Textbooks

**There are no required textbooks.**

#### **Additional Textbook Information**

No new texts are required for this unit. Students will be expected to consult the various professional texts that have been prescribed for units previously studied.

### IT Resources

**You will need access to the following IT resources:**

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)

## Referencing Style

All submissions for this unit must use the referencing style: [Harvard \(author-date\)](#)  
For further information, see the Assessment Tasks.

## Teaching Contacts

**Reshmi Kumar** Unit Coordinator  
[r.d.kumar@cqu.edu.au](mailto:r.d.kumar@cqu.edu.au)

## Schedule

### Week 1 - 05 Mar 2018

Module/Topic	Chapter	Events and Submissions/Topic
		<b>Reflection and Action Plan</b> Due: Week 1 Friday (9 Mar 2018) 3:00 pm AEST

### Week 2 - 12 Mar 2018

Module/Topic	Chapter	Events and Submissions/Topic
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### Week 3 - 19 Mar 2018

Module/Topic	Chapter	Events and Submissions/Topic
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### Week 4 - 26 Mar 2018

Module/Topic	Chapter	Events and Submissions/Topic
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### Week 5 - 02 Apr 2018

Module/Topic	Chapter	Events and Submissions/Topic
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### Vacation Week - 09 Apr 2018

Module/Topic	Chapter	Events and Submissions/Topic
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### Week 6 - 16 Apr 2018

Module/Topic	Chapter	Events and Submissions/Topic
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### Week 7 - 23 Apr 2018

Module/Topic	Chapter	Events and Submissions/Topic
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### Week 8 - 30 Apr 2018

Module/Topic	Chapter	Events and Submissions/Topic
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### Week 9 - 07 May 2018

Module/Topic	Chapter	Events and Submissions/Topic
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### Week 10 - 14 May 2018

Module/Topic	Chapter	Events and Submissions/Topic
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### Week 11 - 21 May 2018

Module/Topic	Chapter	Events and Submissions/Topic
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### Week 12 - 28 May 2018

Module/Topic	Chapter	Events and Submissions/Topic
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### Review/Exam Week - 04 Jun 2018

Module/Topic	Chapter	Events and Submissions/Topic
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### Exam Week - 11 Jun 2018

Module/Topic	Chapter	Events and Submissions/Topic
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## Term Specific Information

This unit is a 5 week full-time clinical placement that starts 5 weeks prior to the standard Term 1 start date. You will have been allocated a specific clinical facility (or facilities) to attend for the placement. The facility or facilities will provide the range and quantity of imaging procedures to support your achievement of the unit requirements. You will be rostered by your clinical supervisor to attend at a variety of shift times and in a variety of work areas within the facility or facilities. You will require regular internet access, word processing and spreadsheet editing software and document scanning technology in order to complete assessment requirements. Most clinical sites do not provide computer or internet access so it is your responsibility to provide your own.

You need to be aware that as this is a non-graded unit, all assessment items are Pass/Fail in nature. As per the Assessment Procedures document, for such units all assessment items must be completed by the due date and there is no provision for a late penalty. In the absence of an approved extension, any assessment not completed by the due date will receive a Fail score. Any student who fails a pass/fail assessment item or any assessment item in a non-graded unit will be deemed to have failed that unit.

## Assessment Tasks

### 1 Attendance at clinical placement

#### Assessment Type

Professional Practice Placement

#### Task Description

For this unit you must attend 5 weeks of full-time clinical placement (or the equivalent number of days through an alternative scheduling arrangement), excluding public holidays. The placement location(s) and timing are arranged to provide sufficient learning and assessment opportunities for students to meet the unit outcomes.

Your rostering, including daily start and end times, is determined by the clinical supervisor of the allocated placement site. The roster depends on the scheduling of imaging procedures that are relevant to your educational requirements, the typical hours of operation of the clinical facility and availability of sufficient supervision. You should not expect the roster to be modified to suit your personal life. There are no allocated personal leave days during this placement.

You are required to achieve 100% attendance relative to the quantity of time that you have been rostered by your clinical supervisor during the 5 week placement, minus any absence approved by both your clinical supervisor and unit coordinator. Other than for exceptional approved circumstances as stated above, all missed time must be made up. Any time to be made up is to be scheduled at the convenience of the clinical site. This may result in extension of the work day, work week or placement length, or may require the student to attend placement at a different location. Note that not all facilities have extended hours of operation so opportunities to make up time are site-dependent.

**If you need to be absent, you must inform both your clinical supervisor and unit coordinator as soon as possible, preferably in advance of the missed time.** Absence with just cause can be approved through submission of an assessment extension request and provision of supporting documentation. Excessive absence without just cause may lead the clinical supervisor or site manager to refuse to provide additional time, and this may lead to a Fail grade.

You will document your attendance relative to your rostered time each week in the weekly logbook file. You must include any episodes of absence, lateness or early departure.

#### Assessment Due Date

Upload of the week's attendance record in the logbook is required within 3 days of the last rostered workday or shift for that week.

#### Return Date to Students

Weekly attendance will be reviewed by the unit coordinator, who will follow up within 4 working days of the log upload on any absences or incomplete attendance record.

## Weighting

Pass/Fail

## Minimum mark or grade

Pass

## Assessment Criteria

To attain a 'Pass' in this task, you must:

- complete 100% attendance as defined above, and
- have documented all attendance accurately and completely, and submitted the completed log files by the due date.

## Referencing Style

- [Harvard \(author-date\)](#)

## Submission

Online

## Learning Outcomes Assessed

- Behave in a professional manner, adhering to the profession's Code of Conduct.
- Safely perform routine radiographic procedures of the axial and appendicular skeleton, chest and abdomen.
- Participate in imaging procedures in complex circumstances.

## Graduate Attributes

- Communication
- Problem Solving

# 2 Clinical Logbook

## Assessment Type

Portfolio

## Task Description

The clinical logbook serves as a record of your depth and breadth of experience attained during the placement. It demonstrates the degree of progression of your skill development within and across procedure types. You should use this record to inform your reflection on learning and in formulating weekly learning goals that will support achievement of the unit outcomes.

You must record in the electronic log tool (the Excel spreadsheet file provided on the unit Moodle site) a weekly listing of every imaging examination in which you participate. Examination information is to be recorded in such a way as to maintain patient confidentiality. Your level of involvement in the examination is to be categorised as observed, assisted or performed, using the definitions provided. There are no minimum or maximum target numbers for any category of involvement, nor are there target numbers for any examination type.

You must also log any performance assessments you have attempted, whether or not passed. All completed assessment forms are an extension of your log documentation, as they provide further evidence of your clinical learning experiences. Log any meetings, image critique sessions or other feedback/learning activities with your clinical supervisor or other clinical educator. Log your mid-placement and end-of-placement global professional attributes assessments, including both the assessment results and summary of discussion with your supervisor.

The weekly log is a multi-sheet Excel workbook with built-in calculations to track your progress during the placement. You must use Microsoft Excel for your logbook updating (rather than any other spreadsheet-editing software). The reason for this is that when you switch the file from Excel to another format and then back to an Excel file, many calculations that span across worksheets disappear and the final unit tally page doesn't function. **You must follow the log instructions provided on the unit Moodle site and within the log in order to ensure that tracking calculations are correct. This same master file must be updated weekly, so that each week's submission contains a running tally of the entries from all weeks completed to date.**

It is your responsibility to ensure that you have regular access to the technology needed to complete the spreadsheet each week. If you have a technical issue or personal circumstances that prevent you from being able to complete and upload your file by the weekly deadline, you **MUST** inform the unit coordinator of the situation. In the absence of an approved assessment extension, your failure to meet the weekly upload deadline will result in a Fail grade.



## Assessment Due Date

Each week's logbook spreadsheet and any performance assessment forms attempted and/or completed that week must be uploaded in the unit Moodle site within three days of the end of the last rostered workday or shift for that week.

## Return Date to Students

The unit coordinator will review each weekly log within four (4) working days of submission and follow up within one week on any log entries requiring further information or to discuss areas of concern.

## Weighting

Pass/Fail

## Minimum mark or grade

Pass

## Assessment Criteria

The logbook is assessed on accuracy and completeness of information entered and on timeliness of submissions. Should any week's upload have noticeable gaps, errors or omissions, you will be given one week to correct and resubmit that week's log.

In order to achieve a 'Pass' for this assessment task, you must:

- ensure that your logbook is complete and accurate with respect to attendance, participation in imaging examinations, assessments undertaken, supervisor meetings and any other educational activities, and
- submit all weekly logbook files and assessment documentation by the specified due date.

## Referencing Style

- [Harvard \(author-date\)](#)

## Submission

Online

## Learning Outcomes Assessed

- Critically reflect on your performance on an on-going basis, with the goal of improving your practice.
- Safely perform routine radiographic procedures of the axial and appendicular skeleton, chest and abdomen.
- Participate in imaging procedures in complex circumstances.

## Graduate Attributes

- Problem Solving
- Information Technology Competence

# 3 Performance assessments in general radiography

## Assessment Type

Practical Assessment

## Task Description

During the five weeks of clinical experience, you are expected to further develop proficiency in general radiography of the axial and appendicular skeleton (including craniofacial structures), chest and abdomen. Once you have performed a given examination type multiple times and are able to carry it out with a moderate amount of guidance and correction from the supervising radiographer (refer to table below in Assessment Criteria section), you are to request an assessment in that examination type.

Performance assessments will be conducted by your clinical supervisor or a radiographer designated as an assessor by your supervisor. The assessor will observe you as you perform one radiographic examination. Your assessor will use the assessment tool provided on the unit Moodle site to document the level of independence, completeness and correctness you have demonstrated in each of the required tasks. The assessment is formative as well as summative in that it provides you with feedback on your relative strengths and areas for improvement. Should you not attain the minimum required score, you should create a remediation plan based on the feedback. Once you have carried out that remediation you may re-attempt the assessment.

Over the course of the placement, you must pass **five** performance assessments in general radiography. All five assessments must be completed on different regions of the body. **Three of the five** must be from the regions of the spine, craniofacial, bony thorax, shoulder girdle or pelvic girdle. The fourth and fifth may be on any other region of the body (i.e. chest, abdomen, upper or lower extremity).

You need to ensure that each completed assessment form has all required information, including the name, signature and registration number of your assessor. You are responsible for ensuring that your supervisor knows the outcome of each attempted assessment and that he/she is provided with the original of the completed assessment form. Your supervisor will provide you with a copy of the completed assessment form. You will then scan it and upload each form into the course Moodle site using the link provided.

There is no limit to the number of attempts you may make at any performance assessment. However, you must recognise that the clinical site staff's first priority is patient care. Opportunities for assessment are limited by the time available as well as the availability of suitable patients and suitable examinations. You need to take initiative in starting the assessment process in a timely manner in order to ensure you will complete the assessments in the placement time available. If there are extenuating circumstances at the clinical facility that limit your ability to access radiographic examinations to undergo assessments, then you must discuss this with your clinical supervisor AND contact the unit coordinator in a timely manner. In the absence of an approved assessment extension, if you have not met all of the minimum criteria for achieving a score of 'Pass' on this assessment, you will receive a Fail grade for the unit.

### **Assessment Due Date**

All performance assessments must be completed by last day of the five weeks of placement AND each completed assessment form must be submitted within three (3) days of the last rostered shift of the week in which the assessment took place.

### **Return Date to Students**

Your assessor will score your performance and provide you verbal feedback immediately after your performance. Your assessor will provide the written assessment within 2 days. The unit coordinator will review each uploaded assessment form and will issue the final score for it within 4 working days of the form upload.

### **Weighting**

Pass/Fail

### **Minimum mark or grade**

Pass

### **Assessment Criteria**

Each performance assessment measures your ability to carry out the core tasks of a radiographic imaging examination. These twelve tasks are detailed on the assessment form. Two tasks are 'critical' and the others are 'non-critical'. The assessor will score your observed performance of each listed task using the 1 - 6 scale:

Score	Descriptor
1	Unable to complete the task without radiographer intervention.
2	Completed with 3+ assists, OR completed with 1 - 2 assists but with 1 - 2 errors.
3	Completed with 2 assists OR completed with 2 errors OR completed with 1 assist and 1 error.
4	Completed with 1 assist OR completed with 1 error.
5	Completed without error and without the need for assistance or reminder.
6	Completed independently and to a high standard (at the level of a graduate practitioner).

To achieve a 'Pass' score on an individual general radiography performance assessment, you must achieve the following scores:

- a minimum score of 5 on both critical tasks
- zero tasks scored at 1 or 2
- no more than 2 non-critical tasks scored at 3
- at least 2 non-critical tasks scored at 5 or better
- all remaining non-critical tasks scored at 4 or better

In order to achieve a grade of 'Pass' in this assessment task, you must:

- by the final scheduled day of the clinical placement, achieve a 'Pass' score (as detailed above) in five general radiography assessments (on body regions as detailed in the Task Description above);
- ensure the documentation of each assessment is complete;
- upload each completed assessment form into Moodle by the due date.

### **Referencing Style**

- [Harvard \(author-date\)](#)

## Submission

Online

## Learning Outcomes Assessed

- Behave in a professional manner, adhering to the profession's Code of Conduct.
- Propose a justifiable modification to a radiographic procedure to improve technical sufficiency and/or better demonstrate required anatomy.
- Safely perform routine radiographic procedures of the axial and appendicular skeleton, chest and abdomen.

## Graduate Attributes

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy
- Information Technology Competence
- Cross Cultural Competence
- Ethical practice

# 4 Global assessment of professional attributes

## Assessment Type

Practical Assessment

## Task Description

Clinical placement occurs in the professional workplace. As a clinical student you are provided access to that workplace on the condition that you demonstrate behaviours and attributes of a healthcare professional and present a positive image to the clinical facility's staff and clients. As a student in a regulated healthcare profession in Australia, you are also required to be working toward consistent compliance with the Code of Conduct for regulated health professionals.

Your clinical supervisor will be working in the imaging areas with you, directly observing your day-to-day performance, and/or obtaining feedback from supervising radiographers who are doing so. These observations and collected feedback relate to your demonstrated knowledge, skills and behaviours over a span of time, not limited to a particular examination type or patient case. The observations and feedback are then used to complete the assessment form provided.

There are three main sections to the assessment form:

- Section 1: initiative and communication
- Section 2: responsibility and demeanour
- Section 3: overall technical knowledge and skill

In each section there are multiple observable behaviours that are required. Your assessor will score your performance based on how frequently and to what extent you demonstrate each of the listed behaviours. Your assessor is also encouraged to provide comments to expand on the scoring feedback.

This assessment occurs twice during the placement. The first occurs during the third week of the placement. The second occurs toward the end of the final (fifth) week of the placement. The mid-placement assessment is formative, meaning its only function is to provide you with formal documented feedback on your performance. You are expected to use that feedback to reflect on your performance, develop an action plan to address any areas of performance that are not yet at the target level for this placement, and use the remaining weeks to achieve those targets. For any behaviour that you score well on at the mid-placement assessment, it is expected that you will continue to meet that level of performance or surpass it for the remainder of the placement.

The end-of-placement is summative, in that its primary use is to evaluate and document your performance relative to the stated performance targets, and your grade in the assessment depends on where you stand relative to those performance targets. As this placement is only the second of five in the course, you should use this end-of-placement assessment as formative as well, to help inform your plans for improvement that you can implement in future placements.

Your clinical supervisor (or designated assessor) will meet with you after completing each assessment to discuss it with you. This is your opportunity to get clarification on any score or comment on the assessment. Once you have had that discussion, you both need to sign and date the assessment. You need to ensure that each completed assessment form has all required information, including the name, signature and registration number of your assessor. Your supervisor will provide you with a copy of the completed assessment form. You will then scan it and upload the file into the course

Moodle site using the link provided.

You are also required to log these two assessment meetings in Section 3 of your relevant weekly logs, including the meeting date and a brief summary of the discussion plus the overall score of each assessment.

It is your responsibility to ensure that you remind your clinical supervisor at least a week prior to the assessment that it needs to be done, and book a meeting with him/her toward the end of the week that the assessment is due. This gives your supervisor the opportunity to collect feedback and to designate an alternate assessor if he/she will not be available. If there are extenuating circumstances at the clinical facility that prevent you from being assessed during the required weeks, you must contact the unit coordinator in a timely manner. It is also your responsibility to ensure regular access to the technology needed to upload your assessment files by the submission due dates. In the absence of an approved assessment extension, if you have not met all of the requirements listed in the Assessment Criteria section by the stated due dates, you will fail this assessment, and because this is a pass/fail unit that means you will receive a Fail grade for the unit.

### **Assessment Due Date**

The mid-placement assessment is due to be completed by the end of Week 3 of placement, and the end-of-placement assessment is due to be completed by the end of Week 5 of placement. Each completed form must be uploaded within 3 days of the last rostered shift of the week in which the assessment was done.

### **Return Date to Students**

You will receive the completed assessments from your supervisor (or designate) at your assessment meeting. The unit coordinator will review the uploaded assessment forms and provide you feedback within one week of submission of each item.

### **Weighting**

Pass/Fail

### **Minimum mark or grade**

Pass

### **Assessment Criteria**

The criteria for assessment are detailed on the Global Assessment of Professional Attributes form in the form of required behaviours and attributes. The assessor will use the stated 1 - 6 scale to indicate the frequency and extent to which you demonstrate each of those.

Score	Descriptor
NA	No opportunity or insufficient opportunity to assess
1	Never or hardly ever demonstrated (<10%)
2	Demonstrated infrequently but less than half of the time
3	Demonstrated about half of the time (just as likely to happen as not)
4	Demonstrated much of the time, but still inconsistent
5	Demonstrated consistently (nearly always)
6	Demonstrated consistently and to a high degree (at the level of a graduate practitioner)

The required behaviours and attributes are grouped into 3 sections, each with its own minimum required scores.

For *Section 1: Initiative and Communication*, which has nine required behaviours, the minimum required scores are:

- no scores of 1 or 2
- no more than 3 scores of 3
- no more than 1 score of NA
- the remainder of behaviours scored at 4 or higher

For *Section 2: Responsibility and Demeanour*, which has ten required behaviours, the minimum required scores are:

- no more than 1 score of NA
- the remainder of behaviours scored at 4 or higher

For *Section 3: Overall Technical Knowledge and Skill*, which has three required behaviours, the minimum required scores are:

- no scores of NA
- all behaviours scored at 3 or higher

In order to achieve a grade of 'Pass' in this assessment task, you must:

- undergo both the mid-placement and end-of-placement assessments by the due dates listed;
- on the end-of-placement assessment, meet the minimum required scores in all three sections;
- ensure the documentation of each assessment is complete;
- upload each completed assessment form into the course Moodle site by the due date.

## Referencing Style

- [Harvard \(author-date\)](#)

## Submission

Online

## Learning Outcomes Assessed

- Behave in a professional manner, adhering to the profession's Code of Conduct.
- Critically reflect on your performance on an on-going basis, with the goal of improving your practice.
- Propose a justifiable modification to a radiographic procedure to improve technical sufficiency and/or better demonstrate required anatomy.

## Graduate Attributes

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy
- Team Work
- Information Technology Competence
- Cross Cultural Competence
- Ethical practice

# 5 Reflection and Action Plan

## Assessment Type

Written Assessment

## Task Description

This assessment further develops your skills of reflection on practice and applying what you have learned to improve your practice. You learned how to reflect in MEDI11004 Professional Practice, and you put that knowledge into practice in your MEDI12004 Medical Imaging Clinical Placement 1 unit. You will now use reflection to develop as a professional by looking at the weak areas of your performance.

You are to review your scores for each section of the completed mid-placement global assessment of professional attributes. Select one of your lowest scoring attributes (it can be from any one of the three sections - Initiative and Communication, Responsibility and Demeanour, and Overall Technical Knowledge and Skill). Your low scoring attribute is one on which you need to focus your energies on improving.

### Reflection:

*Part A:* For the selected low-scored attribute, reflect on your performance from the first three weeks of the placement. Use both your own observations and the feedback received at the mid-placement assessment. Did you expect the score you received, or were you surprised by it? Why? Compare your current performance in that attribute to your level of performance in your previous placement - have you progressed? Why or why not? What are contributing factors to your progress (or lack of it)? Include both external factors and internal factors (your emotional responses, assumptions and thinking processes) in these.

*Part B:* Using the deeper understanding of your thinking and actions that you have obtained from your reflection, develop an action plan that you will implement prior to the commencement of your next clinical placement (MEDI13005) to raise your performance in that low-scored attribute to the target level for this unit. This action plan is a SMART goal (specific, measurable, action-oriented, realistic and time-based). By addressing each item in the SMART acronym you will articulate specific actions that you will implement in order to change what your supervising radiographers see of your behaviours related to that attribute.

### Format of submissions:

A Word template will be provided so that you will enter your response under each heading to address the required content points. As this is a reflective report, you are to write in the first person. Reflection - Parts A and B will likely be between 700 - 1000 words in total. There is no required word count, however. If you choose to use any external sources to support your discussion, you must reference them using the Harvard system.

Because this is a pass/fail assessment item, in the absence of an approved extension, failure to submit by the due date will result in a 'Fail' score for this assessment, and that will result in a 'Fail' grade for the unit.

**Assessment Due Date**

Week 1 Friday (9 Mar 2018) 3:00 pm AEST

**Return Date to Students**

You will receive your grade plus any instruction on follow-up action needed within 2 weeks of submitting your reflection.

**Weighting**

Pass/Fail

**Minimum mark or grade**

Pass

**Assessment Criteria**

These reflections are scored on a Pass/Fail basis.

The reflection submission is assessed for:

- creation of a goal that explicitly meets the SMART criteria
- completeness of the submission (providing a response in each area of the template to address the stated questions and instructions in the task description)
- depth of discussions (analysis, interpretation, evaluation, recognition of own thinking and actions)
- relevance and practicality of the proposed actions
- clarity and format of writing (including logical flow, spelling, punctuation, grammar and correct use of Harvard system in citing external sources)

A marking rubric will be posted on the course Moodle site to specify the 'Pass' requirements for each criterion listed above.

In the event that your submission does not meet the 'Pass' requirements as per the rubric, you will be provided detailed feedback and guidance by the unit coordinator. You will then have one week to respond to the feedback and resubmit.

To attain a 'Pass' in this assessment item, you must:

- submit the reflection and action plan by the stated due date, and
- meet the 'Pass' requirements in all five stated criteria after a maximum of two attempts (initial submission and one resubmission).

**Referencing Style**

- [Harvard \(author-date\)](#)

**Submission**

Online

**Learning Outcomes Assessed**

- Critically reflect on your performance on an on-going basis, with the goal of improving your practice.

**Graduate Attributes**

- Communication
- Problem Solving
- Critical Thinking
- Cross Cultural Competence
- Ethical practice

## Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the [Student Academic Integrity Policy and Procedure](#). This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

### What is a breach of academic integrity?

A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

### Why is academic integrity important?

A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

### Where can I get assistance?

For academic advice and guidance, the [Academic Learning Centre \(ALC\)](#) can support you in becoming confident in completing assessments with integrity and of high standard.

### What can you do to act with integrity?



#### Be Honest

If your assessment task is done by someone else, it would be dishonest of you to claim it as your own



#### Seek Help

If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)



#### Produce Original Work

Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem