



# MEDI13004 Medical Imaging Clinical Placement 2

## Term 3 - 2021

Profile information current as at 14/12/2025 06:18 pm

All details in this unit profile for MEDI13004 have been officially approved by CQUniversity and represent a learning partnership between the University and you (our student). The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

### General Information

#### Overview

During this work integrated learning placement you will further develop your skills in general radiography. Placed within radiology departments or clinics, you will work under the guidance and mentorship of clinical radiographers to perform radiography in a professional and effective manner and become a useful member of the imaging team. As this is your second block placement, your performance focus will be on general radiography examinations of non-complex patients with the goal of attaining advanced beginner level of skill. You will undergo performance assessments on radiography of a range of body regions. You will also be assessed on your professional behaviours and attributes. Reflective practice will assist you in developing your skills throughout this unit.

#### Details

Career Level: *Undergraduate*

Unit Level: *Level 3*

Credit Points: 6

Student Contribution Band: 8

Fraction of Full-Time Student Load: 0.125

#### Pre-requisites or Co-requisites

Pre-requisites: Enrolment in Year 2 of Bachelor of Medical Imaging Course BIOH12008 Human Pathophysiology or MPAT12001 Medical Pathophysiology MEDI12001 Radiation Science MEDI12005 Science and Instrumentation 2 MEDI12003 Imaging Procedures 1 MEDI12006 Imaging Procedures 2. This unit must have been completed within the last 12 months. Should this time limit be exceeded, the student must complete skills assessments and undergo a period of skills revision as determined by the Head of Course. Co-requisite: MEDI12004 Medical Imaging Clinical Placement 1. The placement for this unit must have been completed immediately prior to the commencement of the MEDI13004 placement and at the same clinical facility. If the MEDI12004 was completed more than two months earlier and/or at another clinical facility, the student must complete an additional week of placement at the MEDI13004 facility. Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the [Assessment Policy and Procedure \(Higher Education Coursework\)](#).

#### Offerings For Term 3 - 2021

- Mixed Mode

#### Attendance Requirements

All on-campus students are expected to attend scheduled classes – in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

#### Website

[This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.](#)

## Class and Assessment Overview

### Recommended Student Time Commitment

Each 6-credit Undergraduate unit at CQUniversity requires an overall time commitment of an average of 12.5 hours of study per week, making a total of 150 hours for the unit.

### Class Timetable

#### [Regional Campuses](#)

Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

#### [Metropolitan Campuses](#)

Adelaide, Brisbane, Melbourne, Perth, Sydney

### Assessment Overview

#### 1. **Professional Practice Placement**

Weighting: Pass/Fail

#### 2. **Learning logs / diaries / Journal / log books**

Weighting: Pass/Fail

#### 3. **Practical Assessment**

Weighting: Pass/Fail

#### 4. **Reflective Practice Assignment**

Weighting: Pass/Fail

#### 5. **Practical Assessment**

Weighting: Pass/Fail

### Assessment Grading

This is a pass/fail (non-graded) unit. To pass the unit, you must pass all of the individual assessment tasks shown in the table above.

## CQUniversity Policies

**All University policies are available on the [CQUniversity Policy site](#).**

You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the [CQUniversity Policy site](#).

## Previous Student Feedback

### Feedback, Recommendations and Responses

Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

#### Feedback from Student emails and coordinator reflection

##### Feedback

With two separate groups going to placement at different times, there was some confusion regarding due dates of some assessment tasks.

##### Recommendation

When completing the unit profile, ensure clarity of information regarding due dates. Make due dates for the groups clear on the Moodle site.

## Unit Learning Outcomes

### On successful completion of this unit, you will be able to:

1. Behave professionally using appropriate interpersonal skills in accordance with CQUniversity's graduate attributes and the profession's Code of Conduct
2. Reflect on your performance on an ongoing basis to integrate new learning and experiences with the goal of improving your practice
3. Critique radiographs for technical sufficiency and formulation of quality improvement strategies where indicated
4. Use radiation and imaging equipment safely and effectively
5. Perform routine radiographic examinations accurately, safely and effectively on non-complex patients at the advanced beginner stage of clinical competence
6. Participate within your scope of practice as a useful member of the clinical medical imaging team.

This unit maps to the following components of the Medical Radiation Practice Board of Australia's Professional Capabilities for Medical Radiation Practice (2019 version):

- Domain 1: Medical radiation practitioner: capabilities 1, 2, 4, 6, and 7
- Domain 1A: Diagnostic radiographer: capability 1
- Domain 2: Professional and ethical practitioner: capabilities 1 and 2
- Domain 3: Communicator and collaborator: capabilities 1 and 2
- Domain 4: Evidence-informed practitioner: capabilities 1 and 2
- Domain 5: Radiation safety and risk manager: capabilities 1 and 2

## Alignment of Learning Outcomes, Assessment and Graduate Attributes



### Alignment of Assessment Tasks to Learning Outcomes

Assessment Tasks	Learning Outcomes					
	1	2	3	4	5	6
1 - Professional Practice Placement - 0%	•					•
2 - Learning logs / diaries / Journal / log books - 0%					•	•
3 - Practical Assessment - 0%	•		•	•	•	

Assessment Tasks	Learning Outcomes					
	1	2	3	4	5	6
4 - Reflective Practice Assignment - 0%		•				
5 - Practical Assessment - 0%	•	•	•	•	•	•

## Alignment of Graduate Attributes to Learning Outcomes

Graduate Attributes	Learning Outcomes					
	1	2	3	4	5	6
1 - Communication	•	•	•	•	•	•
2 - Problem Solving	•	•	•	•	•	
3 - Critical Thinking	•	•	•			•
4 - Information Literacy		•	•		•	
5 - Team Work	•				•	•
6 - Information Technology Competence			•	•	•	
7 - Cross Cultural Competence	•				•	
8 - Ethical practice	•	•		•	•	
9 - Social Innovation						
10 - Aboriginal and Torres Strait Islander Cultures						

## Alignment of Assessment Tasks to Graduate Attributes

Assessment Tasks	Graduate Attributes									
	1	2	3	4	5	6	7	8	9	10
1 - Professional Practice Placement - 0%	•				•	•				
2 - Learning logs / diaries / Journal / log books - 0%	•					•				
3 - Practical Assessment - 0%	•	•		•		•	•	•		
4 - Reflective Practice Assignment - 0%	•	•	•	•				•		
5 - Practical Assessment - 0%	•	•	•		•	•	•			

## Textbooks and Resources

### Textbooks

**There are no required textbooks.**

#### Additional Textbook Information

You must use text books and study notes from previously studied units to inform your decisions during this clinical placement.

### IT Resources

**You will need access to the following IT resources:**

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)
- Microsoft Excel

## Referencing Style

All submissions for this unit must use the referencing style: [Harvard \(author-date\)](#)

For further information, see the Assessment Tasks.

## Teaching Contacts

**Karen Finlay** Unit Coordinator

[k.finlay@cqu.edu.au](mailto:k.finlay@cqu.edu.au)

## Schedule

### Week 1 of Clinical Placement Group A - 22 Nov 2021

Module/Topic	Chapter	Events and Submissions/Topic
Week 1 of Clinical Placement Group A		<ul style="list-style-type: none"><li>• Complete Week 1 log book and upload within 3 days of the last rostered shift for the week.</li></ul>

### Week 2 of clinical placement group A - 29 Nov 2021

Module/Topic	Chapter	Events and Submissions/Topic
Week 2 of Clinical Placement Group A		<ul style="list-style-type: none"><li>• Complete Week 2 log book and upload within 3 days of the last rostered shift for the week.</li></ul>

### Week 3 of Clinical Placement - Group A - 06 Dec 2021

Module/Topic	Chapter	Events and Submissions/Topic
Week 3 of Clinical Placement Group A		<ul style="list-style-type: none"><li>• Complete Week 3 log book and upload within 3 days of the last rostered shift for the week.</li><li>• Complete formative GAPA and submit both self and supervisor assessment forms within 3 days of the last day of your shift.</li></ul>

### Week 4 of Clinical Placement - Group A - 13 Dec 2021

Module/Topic	Chapter	Events and Submissions/Topic
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Week 4 of Clinical Placement Group A

- Complete Week 4 log book and upload within 3 days of the last rostered shift for the week.

#### **Week 5 of Clinical Placement - Group A - 20 Dec 2021**

Module/Topic	Chapter	Events and Submissions/Topic
Week 5 of Clinical Placement Group A		<ul style="list-style-type: none"><li>• Complete Week 5 log book and upload within 3 days of the last rostered shift for the week.</li><li>• Complete summative GAPA and submit both self and supervisor assessment forms within 3 days of the last day of your shift.</li></ul>

#### **week 1 of clinical placement - group B - 10 Jan 2022**

Module/Topic	Chapter	Events and Submissions/Topic
Week 1 of Clinical Placement Group B		<ul style="list-style-type: none"><li>• Complete Week 1 log book and upload within 3 days of the last rostered shift for the week.</li></ul>

#### **Week 2 of Clinical Placement - Group B - 17 Jan 2022**

Module/Topic	Chapter	Events and Submissions/Topic
Week 2 of Clinical Placement Group B		<ul style="list-style-type: none"><li>• Complete Week 2 log book and upload within 3 days of the last rostered shift for the week.</li></ul>

#### **Week 3 of Clinical Placment - Group B - 24 Jan 2022**

Module/Topic	Chapter	Events and Submissions/Topic
Week 3 of clinical placment - group B		<ul style="list-style-type: none"><li>• Complete Week 3 log book and upload within 3 days of the last rostered shift for the week.</li><li>• Complete formative GAPA and submit both self and supervisor assessment forms within 3 days of the last day of your shift.</li></ul>

#### **Week 4 of Clinical Placement - Group B - 31 Jan 2022**

Module/Topic	Chapter	Events and Submissions/Topic
Week 4 of Clinical Placement Group B		Complete Week 4 log book and upload within 3 days of the last rostered shift for the week.

#### **Week 5 of Clinical Placement - Group B - 07 Feb 2022**

Module/Topic	Chapter	Events and Submissions/Topic
Week 5 of Clinical Placement Group B		<ul style="list-style-type: none"><li>• Complete Week 5 log book and upload within 3 days of the last rostered shift for the week.</li><li>• Complete summative GAPA and submit both self and supervisor assessment forms within 3 days of the last day of your shift.</li></ul>

## Term Specific Information

The unit coordinator for this unit is: Karen Finlay.

I can be contacted at k.finlay@cqu.edu.au or on 07 4940 7598. During the term I may be off campus or teaching another unit. For this reason the preferred method for initial contact is via email. I can then organise a mutually convenient time to talk if required.

This unit is 5 week full-time clinical placement. There are two separate groups, the first group (group A) starting on 22nd November 2021, and the second group (group B) starting on 10th January 2022. You will have been allocated a specific clinical site (or sites) to attend for the placement. The clinical site/s will provide the range and quantity of imaging procedures to support your achievement of the unit requirements. You will be rostered by your clinical supervisor to attend at a variety of shift times and in a variety of work areas within the site/s.

You will require regular internet access, word processing and Microsoft Excel spreadsheet editing software and document scanning technology in order to complete assessment requirements. Most clinical sites do not provide computer or internet access, so it is your responsibility to provide your own.

Regular feedback will be provided by the unit coordinator and other academic support staff throughout the duration of the clinical placement. Please use the Q&A and Discussion Forums to keep in touch and if required, you can directly contact the unit coordinator via email or phone to discuss your progress.

## Assessment Tasks

### 1 Placement attendance

#### Assessment Type

Professional Practice Placement

#### Task Description

Staff workplace attendance and the ability to participate in rosters are critical to the success and morale of a medical imaging team, and therefore the quality of patient care provided by that team.

For this unit you must attend 5 weeks of full-time clinical placement, or the equivalent number of days through an approved alternative scheduling arrangement. The placement location(s) and timing are arranged to provide sufficient learning and assessment opportunities for students to meet the unit outcomes.

Your rostering, including daily start and end times, is determined by the clinical supervisor of the allocated placement site. The roster depends on the scheduling of imaging procedures that are relevant to your educational requirements, the typical hours of operation of the clinical facility and availability of sufficient supervision. You should not expect the roster to be modified to suit your personal life. There are no allocated personal leave days during this placement. You are not be permitted to work extra shifts to reduce the duration of placement.

You are required to achieve 100% attendance. This is defined as attending all hours relative to the quantity of time that you have been rostered by your clinical supervisor during the placement, minus any absence approved by **both** your clinical supervisor **and** unit coordinator. Other than for exceptional approved circumstances as stated above, all missed time must be made up. Any time to be made up is to be scheduled at the convenience of the clinical site. This may result in extension of the work day, work week or placement length, or may require you to attend placement at a different location. Note that not all facilities have extended hours of operation so opportunities to make up time are site-dependent. You are not required to attend on any public holidays that fall within your rostered weeks, nor are you required to make up those days.

**If you need to be absent, you must inform both your clinical supervisor and unit coordinator as soon as possible, preferably in advance of the missed time.** If you have justifiable grounds for having missed time, you may apply for special consideration of the missed time to the unit coordinator by providing supporting documentation. This may impact the quantity of time you are required to make up.

You will document your attendance relative to your rostered time each week in the weekly logbook file. You must include any episodes of absence, lateness or early departure in the comments section.

## Assessment Due Date

Upload of the week's attendance record in the logbook is required within 3 days of completing the last rostered shift of the week.

## Return Date to Students

Weekly attendance will be reviewed by the unit coordinator, who will follow up within five days of upload on any absences or missing attendance records.

## Weighting

Pass/Fail

## Minimum mark or grade

Pass

## Assessment Criteria

To obtain a score of 'Pass' for this assessment, you must: Complete 100% attendance as defined above and have documented all attendance accurately and completely in your weekly log, and have submitted each week's completed log file within three days of completing your weekly shift. At the end of the scheduled 5 weeks of placement, if you have not met the 100% attendance requirement AND you have documented justifiable grounds for your absenteeism, you will be provided additional scheduled time to make up the time you have missed. This scheduled make-up time may not be immediately following the scheduled 5 week placement, and/or may not be at the same placement site, depending on clinical availability. At the end of the scheduled 5 weeks of placement, if you have not met the 100% attendance requirement AND you do not have documented justifiable grounds for the absence, you will score 'Fail' for this assessment item.

## Referencing Style

- [Harvard \(author-date\)](#)

## Submission

Online

## Submission Instructions

Log books must be submitted via the unit Moodle site within 3 days of the last shift of the week.

## Learning Outcomes Assessed

- Behave professionally using appropriate interpersonal skills in accordance with CQUniversity's graduate attributes and the profession's Code of Conduct
- Participate within your scope of practice as a useful member of the clinical medical imaging team.

## Graduate Attributes

- Communication
- Team Work
- Information Technology Competence

# 2 Clinical logbooks

## Assessment Type

Learning logs / diaries / Journal / log books

## Task Description

The clinical logbook serves as a record of your depth and breadth of experience attained during the placement. It demonstrates the degree of progression of your skill development within and across procedure types. You should use this record to inform your reflection on learning and in formulating weekly learning goals that will support achievement of the unit outcomes. You must record in the electronic log tool (the Excel spreadsheet file provided on the unit Moodle site) a weekly listing of every imaging examination in which you participate. Examination information is to be recorded in such a way as to maintain patient confidentiality. Your level of involvement in the examination is to be categorised as observed, assisted or performed, using the definitions provided. There are no minimum or maximum target numbers for any category of involvement, nor are there target numbers for any examination type.

- **Observed:** You must have watched the radiographer(s) carry out the procedure, and your involvement in the case has been limited to an occasional task assigned by someone else.
- **Assisted in:** You have been an integral member of the imaging team that is led by a radiographer, and you have carried out many tasks to support the completion of the procedure. You may have carried out all imaging tasks but were provided significant guidance and direction by your supervising radiographer.



- **Performed:** You have planned and carried out the imaging procedure with occasional guidance, assistance and/or direction provided by your supervising radiographer.

For general radiographic procedures you must also categorise the patient type by:

- **Basic:** The patient has no significant limitation in his/her ability to carry out your instructions and the procedure involves only standard views/projections that do not require significant customisation to the patient's condition.
- **Complex:** The patient's condition is such that you must significantly modify your approach (patient care and/or technical tasks) to carrying out the procedure relative to the requirements for a 'basic' patient.
- **Paediatric:** The patient is a child who is young enough to require you to modify your approach (patient care and/or technical tasks) to carrying out the procedure relative to a 'basic' patient.

All information is to be recorded in such a way as to maintain patient confidentiality.

You must also log any performance assessments you have attempted, whether passed or failed. All completed assessment forms are an extension of your log documentation, as they provide further evidence of your clinical learning experiences. Log any meetings, image critique sessions or other feedback/learning activities with your clinical supervisor or other clinical educator. Log your mid-placement and end-of-placement global assessments of professional attributes, including both the assessment results and summary of discussion with your supervisor.

The weekly log is a multi-sheet Excel workbook with built-in calculations to track your progress during the placement. You must use Microsoft Excel for your logbook updating (rather than any other spreadsheet-editing software). The reason for this is that when you switch the file from Excel to another format and then back to an Excel file, many calculations that span across worksheets disappear and the final unit tally page doesn't function. **You must follow the log instructions provided on the unit Moodle site and within the log in order to ensure that tracking calculations are correct. This same master file must be updated weekly, so that each week's submission contains a running tally of the entries from all weeks completed to date.**

It is your responsibility to ensure that you have regular access to the technology needed to complete the spreadsheet each week. If you have a technical issue or personal circumstances that prevent you from being able to complete and upload your file by the weekly deadline, you **MUST** inform the unit coordinator of the situation, as this will require obtaining approval for an assessment extension. In the absence of an approved assessment extension, your failure to meet the weekly upload deadline will result in a Fail grade for this assessment item.

### Assessment Due Date

Each week's logbook spreadsheet and any performance assessment forms attempted and/or completed that week must be uploaded in the unit Moodle site within three days of completing your last rostered shift of the week.

### Return Date to Students

The unit coordinator will follow up within 5 days for any log entries that require further information or to discuss any areas of concern.

### Weighting

Pass/Fail

### Minimum mark or grade

Pass

### Assessment Criteria

The logbook is assessed on accuracy and completeness of information entered and on timeliness of submissions. Should any week's upload have noticeable gaps, errors or omissions, you will be given one week to correct and resubmit that week's log.

In order to achieve a 'Pass' for this assessment task, you must:

- ensure that your logbook is complete and accurate with respect to attendance, participation in imaging examinations, assessments undertaken, supervisor meetings and any other educational activities, and
- submit your completed log book within 3 days of completing your last rostered shift of the week.

### Referencing Style

- [Harvard \(author-date\)](#)

## Submission

Online

## Submission Instructions

Log book must be submitted via the unit Moodle site within 3 days of the last rostered shift of the week.

## Learning Outcomes Assessed

- Perform routine radiographic examinations accurately, safely and effectively on non-complex patients at the advanced beginner stage of clinical competence
- Participate within your scope of practice as a useful member of the clinical medical imaging team.

## Graduate Attributes

- Communication
- Information Technology Competence

# 3 Performance Assessments in General Radiography

## Assessment Type

Practical Assessment

## Task Description

During the 5 weeks of clinical experience, you are expected to further develop proficiency in general radiography of the axial and appendicular skeleton (including craniofacial structures), chest and abdomen. Once you have performed a given examination type multiple times and are able to carry it out with a moderate amount of guidance and correction from the supervising radiographer (refer to table below in Assessment Criteria section), you are to request an assessment in that examination type.

Performance assessments will be conducted by your clinical supervisor or a radiographer designated as an assessor by your supervisor. The assessor will observe you as you perform one radiographic examination. Your assessor will use the assessment tool provided on the unit Moodle site to document the level of independence, completeness and correctness you have demonstrated in each of the required tasks. The assessment is formative as well as summative in that it provides you with feedback on your relative strengths and areas for improvement. Should you not attain the minimum required score, you must create a remediation plan based on the feedback. Once you have carried out that remediation you may re-attempt the assessment. In this case, **both** assessment forms must be submitted.

Over the course of the placement, you must pass **five** performance assessments in general radiography. Each assessment must be on an examination of a different anatomical region as described below. You may not, for example, complete an assessment for a wrist and later complete an assessment for an elbow, as these are both categories within the 'upper extremities' anatomical region. **Three of the five** must be from the regions of the spine, craniofacial, bony thorax, shoulder girdle, pelvic girdle or dental. The other assessments must be on an examination from the other anatomical regions, not previously assessed.

- upper extremities
- lower extremities
- shoulder girdle
- pelvic girdle
- bony thorax
- spine
- chest
- abdomen
- craniofacial
- dental

You need to ensure that each completed assessment form has all required information, including the name, dated signature and MRPBA registration number of your assessor, as well as your dated signature. This is the case whether you have passed or failed the assessment. You are responsible for ensuring that your supervisor knows the outcome of each attempted assessment and that he/she is provided with the original of the completed assessment form. Your supervisor will provide you with a copy of the completed assessment form. You will then scan it and upload each form into the course Moodle site using the link provided.

Each completed performance assessment form from Weeks 1 – 4 must be uploaded within 3 days of completing the weekly shift in which the assessment was done. However, the final date for completing and submitting all forms is

Tuesday of Week 5. That means any assessments completed in the first two days of Week 5 must be submitted immediately. Any performance assessments done after that date will be accepted only with an approved extension from the Unit Coordinator.

There is no limit to the number of attempts you may make at any performance assessment. However, you must recognise that the clinical site staff's first priority is patient care. Opportunities for assessment are limited by the time available as well as the availability of suitable patients and suitable examinations. You need to take initiative in starting the assessment process in a timely manner in order to ensure you will complete the assessments in the placement time available. If there are extenuating circumstances at the clinical facility that limit your ability to access radiographic examinations to undergo assessments, then you must discuss this with your clinical supervisor AND contact the unit coordinator in a timely manner. In the absence of an approved assessment extension, if you have not met all of the minimum criteria for achieving a score of 'Pass' on this assessment, you will receive a Fail grade for the unit.

### **Assessment Due Date**

Each completed performance assessment form from Weeks 1 – 4 must be uploaded within 3 days of completing the weekly shift in which the assessment was done. The final date for completing and submitting all forms is Tuesday of Week 5.

### **Return Date to Students**

Your assessor will score your performance and provide you with feedback after your performance. The unit coordinator will review each uploaded assessment form and will issue the final score and/or feedback for it within five (5) days of the form upload.

### **Weighting**

Pass/Fail

### **Minimum mark or grade**

Pass

### **Assessment Criteria**

You must meet the minimum requirements for each assessment. Each performance assessment measures your ability to carry out the core tasks of a radiographic imaging examination. These twelve tasks are detailed on the assessment form. Two tasks are 'critical' and the others are 'non-critical'. The assessor will score your observed performance of each listed task using the 1 - 6 scale:

Score	Descriptor
1	Unable to complete the task without radiographer intervention.
2	Completed with 3+ assists, OR completed with 1 - 2 assists but with 1 - 2 errors.
3	Completed with 2 assists OR completed with 2 errors OR completed with 1 assist and 1 error.
4	Completed with 1 assist OR completed with 1 error.
5	Completed without error and without the need for assistance or reminder.
6	Completed independently and to a high standard (at the level of a graduate practitioner).

To achieve a 'Pass' score on an individual general radiography performance assessment, you must achieve the following scores:

- a minimum score of 5 on both critical tasks
- zero tasks scored at 1 or 2
- no more than 2 non-critical tasks scored at 3
- at least 2 non-critical tasks scored at 5 or better
- all remaining non-critical tasks scored at 4 or better

In order to achieve a grade of 'Pass' in this assessment task, you must:

- by the final scheduled day of the clinical placement, achieve a 'Pass' score (as detailed above) in five general radiography assessments (on body regions as detailed in the Task Description above);
- ensure the documentation of each assessment is complete (as detailed in the Task Description above); and
- upload each completed assessment form into Moodle within three days of the last rostered shift of the week in

which the assessment was completed.

### Referencing Style

- [Harvard \(author-date\)](#)

### Submission

Online

### Submission Instructions

Submit via the unit Moodle site

### Learning Outcomes Assessed

- Behave professionally using appropriate interpersonal skills in accordance with CQUniversity's graduate attributes and the profession's Code of Conduct
- Critique radiographs for technical sufficiency and formulation of quality improvement strategies where indicated
- Use radiation and imaging equipment safely and effectively
- Perform routine radiographic examinations accurately, safely and effectively on non-complex patients at the advanced beginner stage of clinical competence

### Graduate Attributes

- Communication
- Problem Solving
- Information Literacy
- Information Technology Competence
- Cross Cultural Competence
- Ethical practice

## 4 Reflection and Goal Setting

### Assessment Type

Reflective Practice Assignment

### Task Description

Reflection on your clinical practice, and the process of goal setting, are necessary skills for your professional development, not only as a student, but also once qualified. This assessment further develops your skills of reflection on your development as an imaging professional and your goal-setting to improve your practice.

**In order to complete this task, you must keep a note of either your technical skills using the technical reflective flow chart or a note of your skills in communication using the interaction reflective flow chart (flow charts can be found on the unit Moodle site). You would have reflected on one of these topics in your first clinical placement, MEDI12004. You MUST reflect on the other topic on this placement.**

Part A: By week 3, use the relevant flow chart to assess your skills in the required area (technical or interactive). Having assessed your skills, and received your GAPA feedback, by the end of week 3 you must reflect on one aspect of your skill set in that area. This part should be approximately 300-500 words.

Part B: Using the deeper understanding you have obtained from your reflection, develop one (1) "SMART" goal to address this particular aspect of your performance - that is, the goal must be Specific, Measurable, Achievable, Relevant and Time-specific. Ensure that any goal you set is able to be completed within the final two weeks of your clinical unit. Use the SMART goal template provided on the unit Moodle site.

Part C: At the end of your clinical unit, reflect on your SMART goal and describe if you reached your goal, what you did to achieve this, or why you did not and what you could and should have done to ensure success. Describe how these goals have assisted in your continuing development as an imaging professional. Aim for approximately 500 words for Part C.

Please note that all parts of this task must be submitted at the same time. There is no requirement to submit each part of the task separately.

As this is reflective writing, it is acceptable to write in first person, but all external sources must be correctly referenced in the Harvard style.

### Assessment Due Date

The assessment is to be submitted by 9am Monday one week after completing placement (Group A - Monday 3rd

January 2022; Group B - Monday 21st February 2022)

### **Return Date to Students**

You will receive your grade plus any instruction on follow-up action needed within 2 weeks of submitting your reflection.

### **Weighting**

Pass/Fail

### **Minimum mark or grade**

Pass

### **Assessment Criteria**

This reflection is scored on a 'Pass' basis.

As a pass/fail assessment item, there is no opportunity to apply a late submission penalty. In the absence of an approved extension, failure to submit by the due date will result in a 'Fail' score for this assessment, and that will result in a 'Fail' grade for the unit.

You must reflect on the topic (interactive or technical) that you **did not** reflect upon in MEDI12004. The reflection submission will be assessed for:

- depth of reflection regarding your perceived gaps in knowledge, technical abilities or professional behaviour;
- creation of a goal that explicitly meets the SMART criteria;
- depth of reflection regarding the achievement of your SMART goal;
- identification of how this reflection and goal setting experience has affected your development and your own learning journey; and
- clarity and format of writing (including logical flow, spelling, punctuation, grammar and correct use of Harvard system in citing external sources).

A marking rubric will be posted on the unit Moodle site. You are required to achieve a 'requirements met' score in all areas of the marking rubric. If you do not meet requirements as per the marking rubric, you will receive detailed feedback and will be required to re-submit within 1 week of this feedback. You must meet requirements as per the marking rubric on this second attempt to achieve a pass mark for this task.

### **Referencing Style**

- [Harvard \(author-date\)](#)

### **Submission**

Online

### **Submission Instructions**

Submit via the unit Moodle site

### **Learning Outcomes Assessed**

- Reflect on your performance on an ongoing basis to integrate new learning and experiences with the goal of improving your practice

### **Graduate Attributes**

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy
- Ethical practice

## **5 Global assessment of professional attributes (GAPA)**

### **Assessment Type**

Practical Assessment

### **Task Description**

Clinical placement occurs in the professional workplace. As a clinical student you are provided access to that workplace on the condition that you demonstrate behaviours and attributes of a healthcare professional and present a positive image to the clinical facility's staff and clients. As a student in a regulated healthcare profession in Australia, you are also required to be working toward consistent compliance with the Code of Conduct for regulated health professionals.

As a CQUniversity student you must also meet the General Behavioural Requirements of the Student Behavioural Misconduct Procedure and refrain from misconduct as described in that Procedure.

Your clinical supervisor will be working in the imaging areas with you, directly observing your day-to-day performance, and/or obtaining feedback from supervising radiographers who are doing so. These observations and collected feedback relate to your demonstrated knowledge, skills and behaviours over a span of time, not limited to a particular examination type or patient case. The observations and feedback are then used to complete the Global Assessment of Professional Attributes (GAPA) form provided.

There are four main sections to the assessment form:

- Section 1: initiative and communication
- Section 2: responsibility and demeanour
- Section 3: overall technical knowledge and skill
- Section 4: adherence to site policies

In each section there are multiple observable behaviours that are required. Your assessor will score your performance based on how frequently and to what extent you demonstrate each of the listed behaviours. Your assessor is also encouraged to provide comments to expand on the scoring feedback.

This assessment occurs twice during the placement. The first occurs during week 3 and the second occurs at the end of Week 5. The first GAPA assessment is formative, meaning its function is to provide you and your unit coordinator with formal documented feedback on your performance, but there are no minimum required scores related to your final grade. You are expected to use that feedback to reflect on your performance, develop an action plan to address any areas of performance that are not yet at the target level for this placement, and use the remaining weeks to achieve those targets. For any behaviour that you score well on for this initial GAPA assessment, it is expected that you will continue to meet that level of performance or surpass it for the rest of the placement.

The final GAPA assessment occurs toward the end of Week 5, the final week of the placement. The end-of-placement assessment is summative, in that its primary use is to evaluate and document your performance relative to the stated performance targets, the minimum required scores listed in the Assessment Criteria section below. Your final overall grade in this assessment depends on where you stand relative to those performance targets. You should use this end-of-placement assessment as formative as well, to help inform your plans for improvement that you can implement in future placements.

Your clinical supervisor (or designated assessor) will meet with you after completing each assessment to discuss it with you. This is your opportunity to get clarification on any score or comment on the assessment. Once you have had that discussion, you both need to sign and date the assessment. You need to ensure that each completed assessment form has all required information, including the name, dated signature and MRPBA registration number of your assessor as well as your dated signature. Your supervisor will provide you with a copy of the completed assessment form.

For both GAPA's, prior to meeting with your supervisor, you must also use the assessment tool to *self-assess* your behaviours. Take this form with you to your meeting with your supervisor to aid in the discussion of your progress. This form must also be initialed and dated by your supervisor and yourself. You must then scan the supervisor-assessed and self-assessed GAPA forms and upload the files into the unit Moodle site using the link provided.

You are also required to log these two assessment meetings in Section 3 of your relevant weekly logs, including the meeting date and a brief summary of the discussion plus the overall score of each assessment.

It is your responsibility to ensure that you remind your clinical supervisor at least a week prior to the assessment that it needs to be done, and book a meeting with him/her toward the end of the week that the assessment is due. This gives your supervisor the opportunity to collect feedback and to designate an alternate assessor if he/she will not be available. If there are extenuating circumstances at the clinical facility that prevent you from being assessed during the required weeks, you must contact the unit coordinator in a timely manner. It is also your responsibility to ensure regular access to the technology needed to upload your assessment files by the submission due dates. In the absence of an approved assessment extension, if you have not met all of the requirements listed in the Assessment Criteria section by the stated due dates, you will fail this assessment, and because this is a pass/fail unit that means you will receive a Fail grade for the unit.

### **Assessment Due Date**

The mid-placement assessment is due to be completed by the end of Week 3 of placement, and the end-of-placement assessment is due to be completed by the end of placement. For each GAPA assessment, both the supervisor-assessed and self-assessed forms must be uploaded within 3 days of the last rostered shift of the week in which the assessment was done.

### **Return Date to Students**

You will receive the completed assessments from your supervisor (or designate) at your assessment meeting. The unit coordinator will review the uploaded assessment forms and provide you feedback within one week of submission of each item.

## Weighting

Pass/Fail

## Minimum mark or grade

Pass

## Assessment Criteria

The criteria for assessment are detailed on the Global Assessment of Professional Attributes form in the form of required behaviours and attributes. The assessor will use the stated 1 - 6 scale to indicate the frequency and extent to which you demonstrate each of those.

Score	Descriptor
NA	No opportunity or insufficient opportunity to assess
1	Never or hardly ever demonstrated (<10%)
2	Demonstrated infrequently but less than half of the time
3	Demonstrated about half of the time (just as likely to happen as not)
4	Demonstrated much of the time, but still inconsistent
5	Demonstrated consistently (nearly always)
6	Demonstrated consistently and to a high degree (at the level of a graduate practitioner)

The required behaviours and attributes are grouped into 4 sections, each with its own minimum required scores. For *Section 1: Initiative and Communication*, which has nine required behaviours, the minimum required scores are:

- no scores of 1 or 2
- no more than 3 scores of 3
- no more than 1 score of N/A
- the remainder of behaviours scored at 4 or higher

For *Section 2: Responsibility and Demeanour*, which has ten required behaviours, the minimum required scores are:

- no more than 1 score of N/A
- the remainder of behaviours scored at 4 or higher

For *Section 3: Overall Technical Knowledge and Skill*, which has three required behaviours, the minimum required scores are:

- no scores of N/A
- all behaviours scored at 3 or higher

For *Section 4: Adheres to site policies on privacy, confidentiality, use of mobile devices and use of social media*, is scored separately using the following scale:

- Full compliance
- One incident of non-compliance
- More than one incidence of non-compliance

A student who is non-compliant on a single occasion will receive a warning from the supervising radiographer or clinical supervisor. This incident will be considered behavioural misconduct. The warning may be issued initially in verbal form or in writing. The clinical supervisor will inform the unit coordinator (UC) of the situation. The Head of Course will then lodge a formal report of behavioural misconduct. This will be addressed separately from the scoring of the GAPA.

Any student who violates site policy more than once during a placement unit (whether violation of the same or a different policy as previously) will fail the GAPA. This will result in a Fail grade for the unit. This repeated behaviour is considered Serious Misconduct and thus will also be dealt with under the procedure of Student Behavioural Misconduct.

In order to achieve a grade of 'Pass' in this assessment task, you must:

- undergo both the mid-placement and end-of-placement GAPA assessments by the due dates listed;
- on the end-of-placement supervisor-assessed GAPA, meet the minimum required scores in all sections;
- ensure the documentation of each assessment is complete;
- upload each completed supervisor-assessed and self-assessed GAPA form into the course Moodle site by the due date.

**Referencing Style**

- [Harvard \(author-date\)](#)

**Submission**

Online

**Submission Instructions**

Submit via the unit Moodle site

**Learning Outcomes Assessed**

- Behave professionally using appropriate interpersonal skills in accordance with CQUniversity's graduate attributes and the profession's Code of Conduct
- Reflect on your performance on an ongoing basis to integrate new learning and experiences with the goal of improving your practice
- Critique radiographs for technical sufficiency and formulation of quality improvement strategies where indicated
- Use radiation and imaging equipment safely and effectively
- Perform routine radiographic examinations accurately, safely and effectively on non-complex patients at the advanced beginner stage of clinical competence
- Participate within your scope of practice as a useful member of the clinical medical imaging team.

**Graduate Attributes**

- Communication
- Communication
- Problem Solving
- Critical Thinking
- Team Work
- Information Technology Competence
- Cross Cultural Competence



## Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the [Student Academic Integrity Policy and Procedure](#). This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

### What is a breach of academic integrity?

A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

### Why is academic integrity important?

A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

### Where can I get assistance?

For academic advice and guidance, the [Academic Learning Centre \(ALC\)](#) can support you in becoming confident in completing assessments with integrity and of high standard.

### What can you do to act with integrity?



#### Be Honest

If your assessment task is done by someone else, it would be dishonest of you to claim it as your own



#### Seek Help

If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)



#### Produce Original Work

Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem