



MEDI13004 Medical Imaging Clinical Placement 2

Term 3 - 2023

Profile information current as at 26/04/2024 08:14 pm

All details in this unit profile for MEDI13004 have been officially approved by CQUniversity and represent a learning partnership between the University and you (our student). The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

General Information

Overview

During this work integrated learning placement you will further develop your skills in general radiography. Placed within radiology departments or clinics, you will work under the guidance and mentorship of clinical radiographers to perform radiography in a professional and effective manner and become a useful member of the imaging team. As this is your second block placement, your performance focus will be on general radiography examinations of non-complex patients with the goal of attaining advanced beginner level of skill. You will undergo performance assessments on radiography of a range of body regions. You will also be assessed on your professional behaviours and attributes. Reflective practice will assist you in developing your skills throughout this unit.

Details

Career Level: *Undergraduate*

Unit Level: *Level 3*

Credit Points: 6

Student Contribution Band: 8

Fraction of Full-Time Student Load: 0.125

Pre-requisites or Co-requisites

Pre-requisites: Enrolment in Year 2 of Bachelor of Medical Imaging Course MPAT12001 Medical Pathophysiology MEDI12004 Medical Imaging Clinical Placement 1 MEDI12005 Science and Instrumentation 2 MEDI12006 Imaging Procedures 2. This unit must have been completed within the last 6 months. Should this time limit be exceeded, the student must complete skills assessments and undergo a period of skills revision as determined by the Head of Course. Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the [Assessment Policy and Procedure \(Higher Education Coursework\)](#).

Offerings For Term 3 - 2023

- Mixed Mode

Attendance Requirements

All on-campus students are expected to attend scheduled classes – in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

Website

[This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.](#)

Class and Assessment Overview

Recommended Student Time Commitment

Each 6-credit Undergraduate unit at CQUniversity requires an overall time commitment of an average of 12.5 hours of study per week, making a total of 150 hours for the unit.

Class Timetable

[Regional Campuses](#)

Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

[Metropolitan Campuses](#)

Adelaide, Brisbane, Melbourne, Perth, Sydney

Assessment Overview

1. **Professional Practice Placement**

Weighting: Pass/Fail

2. **Learning logs / diaries / Journal / log books**

Weighting: Pass/Fail

3. **Direct observation of procedural skills (DOPs)**

Weighting: Pass/Fail

4. **Reflective Practice Assignment**

Weighting: Pass/Fail

5. **Practical Assessment**

Weighting: Pass/Fail

Assessment Grading

This is a pass/fail (non-graded) unit. To pass the unit, you must pass all of the individual assessment tasks shown in the table above.

CQUniversity Policies

All University policies are available on the [CQUniversity Policy site](#).

You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the [CQUniversity Policy site](#).

Previous Student Feedback

Feedback, Recommendations and Responses

Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

Feedback from Student feedback & coordinator reflection

Feedback

Some new imaging technologies are not represented in the log book and can only be logged as 'other' with comments.

Recommendation

The Medical Imaging teaching team are reviewing clinical log books to update them to include new and emerging technologies.

Feedback from Feedback from casual marker

Feedback

Some students were not completing the log books accurately and completely. Log books were returned to students for correction and completion.

Recommendation

Investigate methods beyond those used in the unit profile and Moodle site to advise students regarding log book requirements.

Unit Learning Outcomes

On successful completion of this unit, you will be able to:

1. Behave professionally using appropriate interpersonal skills in accordance with CQUniversity's graduate attributes and the profession's Code of Conduct
2. Reflect on your performance on an ongoing basis to integrate new learning and experiences with the goal of improving your practice
3. Critique radiographs for technical sufficiency and formulation of quality improvement strategies where indicated
4. Use radiation and imaging equipment safely and effectively
5. Perform routine radiographic examinations accurately, safely and effectively on non-complex patients at the advanced beginner stage of clinical competence
6. Participate within your scope of practice as a useful member of the clinical medical imaging team.

This unit maps to the following components of the Medical Radiation Practice Board of Australia's Professional Capabilities for Medical Radiation Practice (2019 version):

- Domain 1: Medical radiation practitioner: capabilities 1, 2, 4, 6, and 7
- Domain 1A: Diagnostic radiographer: capability 1
- Domain 2: Professional and ethical practitioner: capabilities 1 and 2
- Domain 3: Communicator and collaborator: capabilities 1 and 2
- Domain 4: Evidence-informed practitioner: capabilities 1 and 2
- Domain 5: Radiation safety and risk manager: capabilities 1 and 2

Alignment of Learning Outcomes, Assessment and Graduate Attributes



Alignment of Assessment Tasks to Learning Outcomes

Assessment Tasks	Learning Outcomes					
	1	2	3	4	5	6
1 - Professional Practice Placement - 0%	•					•
2 - Learning logs / diaries / Journal / log books - 0%					•	•
3 - Direct observation of procedural skills (DOPs) - 0%	•		•	•	•	
4 - Reflective Practice Assignment - 0%		•				
5 - Practical Assessment - 0%	•	•	•	•	•	•

Alignment of Graduate Attributes to Learning Outcomes

Graduate Attributes	Learning Outcomes					
	1	2	3	4	5	6
1 - Communication	•	•	•	•	•	•
2 - Problem Solving	•	•	•	•	•	
3 - Critical Thinking	•	•	•			•
4 - Information Literacy		•	•		•	
5 - Team Work	•				•	•
6 - Information Technology Competence			•	•	•	
7 - Cross Cultural Competence	•				•	
8 - Ethical practice	•	•		•	•	
9 - Social Innovation						
10 - Aboriginal and Torres Strait Islander Cultures						

Textbooks and Resources

Textbooks

There are no required textbooks.

Additional Textbook Information

You are expected to use textbooks and notes from prior units to inform your clinical practice.

IT Resources

You will need access to the following IT resources:

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)
- Microsoft Excel

Referencing Style

All submissions for this unit must use the referencing styles below:

- [Harvard \(author-date\)](#)
- [Vancouver](#)

For further information, see the Assessment Tasks.

Teaching Contacts

Karen Finlay Unit Coordinator
k.finlay@cqu.edu.au

Schedule

Week 1 of Clinical Placement Group A - 13 Nov 2023

Module/Topic	Chapter	Events and Submissions/Topic
Week 1 of Clinical Placement Group A		<ul style="list-style-type: none">• Complete Week 1 log book and upload within 3 days of the last rostered shift for the week.

Week 2 of clinical placement group A - 20 Nov 2023

Module/Topic	Chapter	Events and Submissions/Topic
Week 2 of Clinical Placement Group A		<ul style="list-style-type: none">• Complete Week 2 log book and upload within 3 days of the last rostered shift for the week.

Week 3 of Clinical Placement - Group A - 27 Nov 2023

Module/Topic	Chapter	Events and Submissions/Topic
Week 3 of Clinical Placement Group A		<ul style="list-style-type: none">• Complete Week 3 log book and upload within 3 days of the last rostered shift for the week.• Complete formative GAPA and submit both self and supervisor assessment forms within 3 days of the last rostered shift for the week.

Week 4 of Clinical Placement - Group A - 04 Dec 2023

Module/Topic	Chapter	Events and Submissions/Topic
Week 4 of Clinical Placement Group A		<ul style="list-style-type: none">• Complete Week 4 log book and upload within 3 days of the last rostered shift for the week.

Week 5 of Clinical Placement - Group A - 11 Dec 2023

Module/Topic	Chapter	Events and Submissions/Topic
Week 5 of Clinical Placement Group A		<ul style="list-style-type: none">• Complete Week 5 log book and upload within 3 days of the last rostered shift for the week.• Complete summative GAPA and submit both self and supervisor assessment forms within 3 days of the last rostered shift for the week.• Upload all performance assessments by Tuesday of Week 5.

Week 1 of placement - Group B - 08 Jan 2024

Module/Topic	Chapter	Events and Submissions/Topic
Week 1 of placement group B		<ul style="list-style-type: none">• Complete Week 1 log book and upload within 3 days of the last rostered shift for the week.

Week 2 of placement - Group B - 15 Jan 2024

Module/Topic	Chapter	Events and Submissions/Topic
Week 2 of placement group B		<ul style="list-style-type: none">• Complete Week 2 log book and upload within 3 days of the last rostered shift for the week.

Week 3 of placement - Group B - 22 Jan 2024

Module/Topic	Chapter	Events and Submissions/Topic
Week 3 of placement group B		<ul style="list-style-type: none">• Complete Week 3 log book and upload within 3 days of the last rostered shift for the week.• Complete formative GAPA and submit both self and supervisor assessment forms within 3 days of the last rostered shift for the week.

Week 4 of placement - Group B - 29 Jan 2024

Module/Topic	Chapter	Events and Submissions/Topic
Week 4 of placement group B		<ul style="list-style-type: none">• Complete Week 4 log book and upload within 3 days of the last rostered shift for the week.

Week 5 of placement - Group B - 05 Feb 2024

Module/Topic	Chapter	Events and Submissions/Topic
Week 5 of placement group B		<ul style="list-style-type: none">• Complete Week 5 log book and upload within 3 days of the last rostered shift for the week.• Complete summative GAPA and submit both self and supervisor assessment forms within 3 days of the last rostered shift for the week.• Upload all performance assessments by Tuesday of Week 5.

Term Specific Information

This unit is a 5-week full-time clinical placement. There are two separate groups; the first group (group A) starts on Monday 13th November 2023 and the second group (group B) starts on Monday 8th January 2024. You will have been allocated a specific site or sites to attend for the placement. The clinical site/s will provide the range and quantity of imaging procedures to support your achievement of the unit requirements. You will be rostered by your clinical supervisor to attend at a variety of shift times and in a variety of work areas within the site/s.

You will require regular internet access, word processing and Microsoft Excel spreadsheet editing software and document scanning technology in order to complete assessment requirements. Most clinical sites do not provide computer or internet access, so it is your responsibility to provide your own and ensure the regular access needed to upload your assessment files by the submission due date.

Regular feedback will be provided by the unit coordinator and other academic support staff throughout the duration of the clinical placement. Please use the Q&A and Discussion Forums to keep in touch. If required, you can directly contact the unit coordinator via email or phone to discuss your progress.

Assessment Tasks

1 Assessment 1 Placement attendance

Assessment Type

Professional Practice Placement

Task Description

Staff workplace attendance and the ability to participate in rosters are critical to the success and morale of a medical imaging team, and therefore the quality of patient care provided by that team.

For this unit you must attend five weeks of full-time clinical placement (or the equivalent number of days through an alternative scheduling arrangement), excluding public holidays. Week 1 of the placement provides your orientation to the placement site (including the facility, staff, policies, protocols, equipment and workflow), with the following four weeks for clinical experience. If you have completed MEDI12004 at the same site within the past six weeks, then the orientation to the site and processes is considered to have been met through that, and thus your attendance requirement for MEDI13004 is four weeks. The placement location(s) and timing have been arranged by the university in order to provide sufficient learning and assessment opportunities for you to meet the unit learning outcomes.

Your rostering, including daily start and end times, is determined by the clinical supervisor of the allocated placement site. The roster depends on the scheduling of imaging procedures that are relevant to your educational requirements, the typical hours of operation of the clinical facility and availability of sufficient supervision. You should not expect the roster to be modified to suit your personal life. There are no allocated personal leave days during this placement. You are not permitted to work extra shifts to reduce the duration of placement.

You are required to achieve 100% attendance. This is defined as attending all hours relative to the quantity of time that you have been rostered by your clinical supervisor to achieve 5 weeks of full-time placement, minus any absence approved by both your clinical supervisor and unit coordinator. You are not required to attend on any public holidays that fall within your rostered weeks, nor are you required to make up those days.

If you need to be absent for a part or full day of placement, you must inform both your clinical supervisor and unit coordinator as soon as possible, preferably in advance of the missed time. If you have justifiable grounds for having missed time, you may apply for special consideration of the missed time to the unit coordinator by providing supporting documentation. This may impact the quantity of time you are required to make up. Note that only in exceptional circumstances will any missed time be waived. All unapproved absences must be made up. Any time to be made up is to be scheduled at the convenience of the clinical site. This may result in extension of the work day or work week. Note that not all facilities have extended hours of operation, so opportunities to make up time are site-dependent. If you attend outside of your normally rostered hours (e.g. late day, evening or weekend), you must still be under direct supervision and working within your scope of practice, and the caseload anticipated by your supervisor must be such that the time would provide useful learning experience.

You will document your attendance relative to your rostered time each week in the weekly logbook file. The record must be accurate and complete. You must include any episodes of absence, lateness or early departure in the comments

section.

Assessment Due Date

Document weekly attendance in logbook and upload within 3 calendar days of the last rostered shift of the week.

Return Date to Students

Weekly attendance will be reviewed by the unit coordinator, who will follow up within five working days of the log upload on any absences or incomplete attendance records.

Weighting

Pass/Fail

Minimum mark or grade

Pass

Assessment Criteria

To obtain a score of 'Pass' for this assessment, you must:

- complete 100% attendance as defined above,
- have documented all attendance accurately and completely in your weekly log, and
- have submitted each week's completed log file within three days of completing your weekly shift.

At the end of the scheduled 5 weeks of placement, if you have not met the 100% attendance requirement AND you have documented justifiable grounds for your absence, you will be provided additional scheduled time to make up the time you have missed. This scheduled make-up time may not be immediately following the scheduled 5 week placement, and/or may not be at the same placement site, depending on clinical availability.

At the end of the scheduled 5 weeks of placement, if you have not met the 100% attendance requirement AND you do not have documented justifiable grounds for the absence, you will score 'Fail' for this assessment item.

Referencing Style

- [Harvard \(author-date\)](#)
- [Vancouver](#)

Submission

Online

Submission Instructions

Log books must be submitted via the unit Moodle site within 3 days of the last shift of the week.

Learning Outcomes Assessed

- Behave professionally using appropriate interpersonal skills in accordance with CQUniversity's graduate attributes and the profession's Code of Conduct
- Participate within your scope of practice as a useful member of the clinical medical imaging team.

2 Assessment 2 Clinical logbooks

Assessment Type

Learning logs / diaries / Journal / log books

Task Description

The clinical logbook serves as a record of your depth and breadth of experience attained during the placement. It demonstrates the degree of progression of your skill development within and across procedure types. You should use this record to inform your reflection on learning and in formulating weekly learning goals that will support achievement of the unit outcomes.

You must record in the electronic log tool (the Excel spreadsheet file provided on the unit Moodle site) a weekly listing of every imaging examination in which you participate. Your level of involvement in the examination is to be categorised as observed, assisted or performed, using the definitions provided. There are no minimum or maximum target numbers for any category of involvement, nor are there target numbers for any examination type.

- **Observed:** You must have watched the radiographer(s) carry out the procedure, and your involvement in the case has been limited to an occasional task assigned by someone else.
- **Assisted in:** You have been an integral member of the imaging team that is led by a radiographer, and you have carried out many tasks to support the completion of the procedure. You may have carried out all imaging tasks

but were provided significant guidance and direction by your supervising radiographer.

- **Performed:** You have planned and carried out the imaging procedure with occasional guidance, assistance and/or direction provided by your supervising radiographer.

For general radiographic procedures you must also categorise the patient type by:

- **Basic:** The patient has no significant limitation in their ability to carry out your instructions and the procedure involves only standard views/projections that do not require significant customisation to the patient's condition.
- **Complex:** The patient's condition is such that you must significantly modify your approach (patient care and/or technical tasks) to carrying out the procedure relative to the requirements for a 'basic' patient. This includes patients with minor traumatic injuries.
- **Paediatric:** The patient is a child who is young enough to require you to modify your approach (patient care and/or technical tasks) to carrying out the procedure relative to a 'basic' patient.
- **Trauma:** The patient has major traumatic injury/injuries requiring significant modification to your approach (patient care and/or technical tasks).

All information is to be recorded in such a way as to maintain patient confidentiality.

You must log any performance assessments you have attempted, whether passed or failed. All completed assessment forms are an extension of your log documentation, as they provide further evidence of your clinical learning experiences. Performance assessment documentation must include the patient type (basic vs complex).

You must also log other clinical learning activities. This includes facility induction and orientation, any meetings, image critique sessions or other feedback/learning activities with your clinical supervisor or other clinical educator. The facility induction and orientation must be completed by your second day of placement and logged in your logbook. If you have not completed a site induction/orientation by the end of the second day of placement, see your clinical educator/site supervisor and contact your unit coordinator to advise.

In addition to noting imaging procedures and performance assessments, your logbook must have a minimum of 3 notation entries each week. This could include documentation of other clinical learning activities or explanation of types of x-rays, scans, patients, scenarios or helpful tips that you encountered throughout the week.

The weekly log is a multi-sheet Excel workbook with built-in calculations to track your progress during the unit. You must follow the log instructions provided on the unit Moodle site and within the log to ensure that tracking calculations are correct. You must use Microsoft Excel for data entry and save the file in its native Excel file format. This same master file must be updated weekly, so that each week's submission is a cumulative record of all weeks containing a running tally of examinations and assessments.

It is your responsibility to ensure that you have regular access to the technology needed to complete the spreadsheet each week. If you have a technical issue or personal circumstances that prevent you from being able to complete and upload your file by the standard due date, you **MUST** inform the unit coordinator by the due date and provide just cause. If you miss the due date more than twice without just cause OR if your logbook is returned to you for correction due to inaccuracies or incompleteness more than twice, you will fail this assessment task.

Assessment Due Date

Logbook must be uploaded each week, within 3 calendar days of the last rostered shift of the week.

Return Date to Students

The unit coordinator will follow up within 5 working days for any log entries that require further information or to discuss any areas of concern.

Weighting

Pass/Fail

Minimum mark or grade

Pass

Assessment Criteria

The logbook is graded on a Pass/Fail basis. The logbook is assessed on accuracy and completeness of information entered and on timeliness of submissions.

Should any week's upload have noticeable gaps, errors or omissions, you will be given one week to correct and resubmit that week's log.

To obtain a score of 'Pass' for this assessment, you must:

- ensure that your logbook is complete and accurate in regards to your attendance, your participation in imaging examinations, assessments you have attempted, as well as supervisor meetings and/or other educational activities,
- ensure the integrity of the file format of the logbook is maintained, and
- meet the stated standards of documentation completeness and timeliness, such that you have no more than two incidents in total of incompleteness or lateness.

Referencing Style

- [Harvard \(author-date\)](#)
- [Vancouver](#)

Submission

Online

Learning Outcomes Assessed

- Perform routine radiographic examinations accurately, safely and effectively on non-complex patients at the advanced beginner stage of clinical competence
- Participate within your scope of practice as a useful member of the clinical medical imaging team.

3 Assessment 3 Performance assessments

Assessment Type

Direct observation of procedural skills (DOPs)

Task Description

During the 5 weeks of clinical experience, you are expected to further develop proficiency in general radiography of the axial and appendicular skeleton (including craniofacial structures), chest and abdomen.

Once you have performed a given examination type multiple times and are able to carry it out with a moderate amount of guidance and correction from the supervising radiographer (refer to table below in Assessment Criteria section), you are to request an assessment in that examination type. Performance assessments will be conducted by your clinical supervisor or a radiographer designated as an assessor by your supervisor. The assessor will observe you as you perform the radiographic examination. Your assessor will use the assessment tool provided on the unit Moodle site to document the level of independence, completeness and correctness you have demonstrated in each of the required tasks. The assessment is formative as well as summative in that it provides you with feedback on your relative strengths and areas for improvement. Should you not attain the minimum required score, you must create a remediation plan based on the feedback. Once you have carried out that remediation you may re-attempt the assessment.

There is no limit to the number of attempts you may make at any performance assessment. However, you must recognise that the clinical site staff's first priority is patient care. Opportunities for assessment are limited by the time available as well as the availability of suitable patients and suitable examinations. You need to take initiative in starting the assessment process in a timely manner in order to ensure you will complete the assessments in the placement time available. If there are extenuating circumstances at the clinical facility that limit your ability to access radiographic examinations to undergo assessments, then you must discuss this with your clinical supervisor AND contact the unit coordinator in a timely manner.

Over the course of the placement, you must pass **five** performance assessments in general radiography. Each assessment must be on an examination of a different anatomical region as described below. You may not, for example, complete an assessment for a wrist and later complete an assessment for an elbow, as these are both categories within the 'upper extremities' anatomical region. **Three of the five** must be from the regions of the spine, craniofacial, bony thorax, shoulder girdle, pelvic girdle or dental. The other assessments must be on an examination from the other

anatomical regions, not previously assessed during this placement.

- upper extremities
- lower extremities
- shoulder girdle
- pelvic girdle
- bony thorax
- spine
- chest
- abdomen
- cranio-facial
- dental

You must ensure that each completed assessment form has all required information, including the name, dated signature and MRPBA registration number of your assessor, as well as your dated signature. This is the case whether you have passed or failed the assessment. If this information is not on the form, you will be provided with feedback and will need to have the form updated by your assessor to resubmit within one week. You are responsible for ensuring that your supervisor knows the outcome of each attempted assessment and that they are provided with the original of the completed assessment form. Your supervisor will provide you with a copy of the completed assessment form. You must then scan it and upload each form into the unit Moodle site using the link provided. The form for each attempted assessment, whether passed or not, must be uploaded into Moodle.

Each completed performance assessment form from Weeks 1 - 4 must be uploaded within 3 days of completing the weekly shift in which the assessment was completed. However, the final date for completing and submitting all forms is Tuesday of Week 5. That means any assessments completed in the first two days of Week 5 must be submitted immediately. Any performance assessments completed after that date will be accepted only with an approved extension from the unit coordinator. If you are unable to meet the stated due dates for uploading your completed form, you must inform your unit coordinator by the due date and provide just cause.

If performance assessments are returned to you due to incompleteness, OR if you miss the due date without just cause more than twice, you will fail this assessment task.

This is a Pass/Fail assessment item. In the absence of an approved assessment extension, if you have not met all of the minimum criteria for achieving a score of 'Pass' on this assessment, you will receive a Fail grade for the unit.

Assessment Due Date

Each completed performance assessment form from Weeks 1 to 4 must be uploaded within 3 days of completing the weekly shift in which the assessment was done. The final date for completing and submitting all assessment forms is Tuesday of Week 5.

Return Date to Students

Unit coordinator will review the uploaded assessment forms and provide you feedback within 5 working days of upload of each item.

Weighting

Pass/Fail

Minimum mark or grade

Pass

Assessment Criteria

You must meet the minimum requirements for each assessment. Each performance assessment measures your ability to carry out core tasks of a radiographic imaging examination. There are 'critical' and 'non-critical' tasks. The assessor will score your observed performance of each task using the 1 - 6 scale listed below. The scale is based on quantity of assistance and correction you required to perform each task.

Score	Descriptor
1	Unable to complete the task without radiographer intervention
2	Completed with 3+ assists OR completed with 1 - 2 assists but with 1 - 2 errors
3	Completed with 2 assists OR completed with 2 errors OR completed with 1 assist and 1 error
4	Completed with 1 assist OR completed with 1 error

5	Completed without error and without the need for assistance or reminder (at entry to practice level)
6	Completed independently and to a high standard (at experienced practitioner level)

To obtain a score of 'Pass' score on each of the five performance assessments you must:

- a minimum score of '5' on both critical tasks
- zero tasks scored at '1' or '2'
- no more than 1 non-critical task scored at '3'
- all remaining non-critical tasks scored at '4' or better

To obtain a score of 'Pass' for this assessment, you must:

- meet the minimum requirements for each assessment, as detailed above in Assessment Criteria,
- ensure that each of the 5 performance assessments are completed on different anatomical regions, as detailed above in Task Description, and
- meet the stated standards of documentation completeness and timeliness, such that you have no more than two incidents in total of incompleteness or lateness.

Referencing Style

- [Harvard \(author-date\)](#)
- [Vancouver](#)

Submission

Online

Learning Outcomes Assessed

- Behave professionally using appropriate interpersonal skills in accordance with CQUniversity's graduate attributes and the profession's Code of Conduct
- Critique radiographs for technical sufficiency and formulation of quality improvement strategies where indicated
- Use radiation and imaging equipment safely and effectively
- Perform routine radiographic examinations accurately, safely and effectively on non-complex patients at the advanced beginner stage of clinical competence

4 Assessment 4 Reflection and Goal Setting

Assessment Type

Reflective Practice Assignment

Task Description

Reflection on your clinical practice, and the process of goal setting, are necessary skills for your professional development, not only as a student, but also once qualified. This assessment further develops your skills of reflection on your development as an imaging professional and your goal-setting to improve your practice.

In order to complete this task, you must keep a note of either your technical skills using the technical reflective flow chart or a note of your skills in communication using the interaction reflective flow chart (flow charts can be found on the unit Moodle site). You would have reflected on one of these topics in your first clinical placement, MEDI12004. You MUST reflect on the other topic on this placement.

Part A: By Week 3, use the relevant flow chart to assess your skills in the required area (technical or interactive). Having assessed your skills, and received your GAPA feedback, by the end of Week 3 you must reflect on one aspect of your skill set in that area. This part should be approximately 300-500 words.

Part B: Using the deeper understanding you have obtained from your reflection, develop one (1) "SMART" goal to address this particular aspect of your performance - that is, the goal must be Specific, Measurable, Achievable, Relevant and Time-specific. Ensure that any goal you set is able to be completed within the final two weeks of your clinical unit. Use the SMART goal template provided on the unit Moodle site.

Part C: At the end of your clinical unit, reflect on your SMART goal and describe if you reached your goal, what you did to achieve this, or why you did not and what you could and should have done to ensure success. Describe how these goals have assisted in your continuing development as an imaging professional. Aim for approximately 500 words for Part C.

Please note that all parts of this task must be submitted at the same time. As a reflective report, it is acceptable to use the first person for this assessment piece. You **MUST** use relevant external sources of information to aid your reflection and these should be referenced in the Vancouver style.

This is a pass/fail assessment item. In the absence of an approved extension, failure to submit by the due date will result in a fail for this assessment, and that will result in a Fail grade for the unit.

Assessment Due Date

Group A due date: Tuesday 2nd January 2024. Group B due date: Tuesday 27th February 2024

Return Date to Students

Unit coordinator will review the uploaded assessment and provide you feedback within two weeks of upload of the item.

Weighting

Pass/Fail

Minimum mark or grade

Pass

Assessment Criteria

You must reflect on the topic (interactive or technical) that you **did not** reflect upon in MEDI12004.

The reflection submission will be assessed for:

- depth of reflection regarding your perceived gaps in knowledge, technical abilities or professional behaviour,
- creation of a goal that explicitly meets the SMART criteria,
- depth of reflection regarding the achievement of your SMART goal,
- identification of how this reflection and goal setting experience has affected your development and your own learning journey,
- clarity and format of writing (including logical flow, spelling, punctuation, grammar),
- referencing (including use of appropriate external sources and skill in using Vancouver referencing system).

A detailed marking rubric will be posted on the unit Moodle site to specify the 'Pass' requirements for each criterion listed above. You are required to achieve a 'Requirements met' score in all areas of the marking rubric.

In the event that the first submission does not meet minimum requirements as per the marking rubric, you will be provided detailed feedback and guidance by the unit coordinator. You will then have an opportunity to revise and resubmit the report within two weeks of receiving feedback.

To obtain a score of 'Pass' for this assessment, you must:

- submit the assessment by the stated due date, and
- meet the 'Pass' requirements in all stated criteria after a maximum of two attempts (initial submission and one re-submission).

Referencing Style

- [Harvard \(author-date\)](#)
- [Vancouver](#)

Submission

Online

Submission Instructions

Submit via the unit Moodle site

Learning Outcomes Assessed

- Reflect on your performance on an ongoing basis to integrate new learning and experiences with the goal of improving your practice

5 Assessment 5 Global Assessment of Professional Attributes (GAPA)

Assessment Type

Practical Assessment

Task Description

Clinical placement occurs in the professional workplace. As a clinical student you are provided access to that workplace

on the condition that you demonstrate behaviours and attributes of a healthcare professional, present a positive image to the clinical facility's staff and clients, and comply with site's policies. As a student in a regulated healthcare profession in Australia, you are also required to be working toward consistent compliance with the Code of Conduct for regulated health professionals. As a CQUniversity student you must also meet the General Behavioural Requirements of the Student Behavioural Misconduct Procedure and refrain from misconduct as described in that Procedure.

Assessment Process

Your clinical supervisor will be working in the imaging areas with you, directly observing your day-to-day performance, and/or obtaining feedback from supervising radiographers who are doing so. These observations and collected feedback relate to your demonstrated knowledge, skills and behaviours over a span of time. This is not limited to a particular examination type or patient case. The observations and feedback are then used to complete the Global Assessment of Professional Attributes (GAPA) form provided on the unit Moodle site.

There are four main sections to the GAPA form:

- Section 1: initiative and communication
- Section 2: responsibility and demeanour
- Section 3: overall technical knowledge and skill
- Section 4: adherence to site policies

In each section there are multiple observable behaviours that are required. For most behaviours, it is expected that you are demonstrating them most of the time, but further development may be required to reach the level expected of a graduate practitioner. These behaviours are categorised as non-critical.

There is one critical behaviour: adhering to site policies. It is expected that all students, right from their first placement, are capable of full and ongoing compliance with site policies. This critical behaviour 'Adherence to site policies regarding privacy, confidentiality, use of mobile devices and use of social media' is scored separately using the following scale:

- Full compliance
- One incident of non-compliance
- More than one incident of non-compliance.

A student who is non-compliant on a single occasion will receive a warning from the supervising radiographer or clinical supervisor. This incident will be considered behavioural misconduct. This warning may be issued initially in verbal form or in writing. The clinical supervisor will inform the unit coordinator (UC) of the situation. The Head of Course will then lodge a formal report of behavioural misconduct. This will be addressed separately from the scoring of the GAPA.

Any student who violates site policy more than once during a placement unit (whether violation of the same or a different policy as previously) will fail the GAPA. This will result in a Fail grade for the unit. This repeated behaviour is considered Serious Misconduct and thus will also be dealt with under the procedure of Student Behavioural Misconduct.

Your assessor will score your performance based on how frequently and to what extent you demonstrate each of the listed behaviours. Your assessor is also encouraged to provide comments to expand on the scoring feedback. Your clinical supervisor (or designated assessor) will meet with you after completing each assessment to discuss it with you. This is your opportunity to get clarification on any score or comment on the assessment.

Timing of Assessment

This assessment occurs twice during the placement. **The first occurs during Week 3 and the second occurs at the end of Week 5. The first GAPA assessment is formative**, meaning its function is to provide you and your unit coordinator with formal documented feedback on your performance, but there are no minimum required scores related to your final grade for sections 1, 2 and 3. You are expected to use that feedback to reflect on your performance, develop an action plan to address any areas of performance that are not yet at the target level for this placement, and use the remaining weeks to achieve those targets. For any behaviour that you score well on for this initial GAPA assessment, it is expected that you will continue to meet that level of performance or surpass it for the remainder of the placement.

The final GAPA assessment occurs toward the end of Week 5, the final week of the placement. **The end-of-placement assessment is summative**, in that its primary use is to evaluate and document your performance relative to the stated performance targets, the minimum required scores listed in the Assessment Criteria section below. Your final overall grade in this assessment depends on where you stand relative to those performance targets. You should use this end-of-placement assessment as formative as well, to help inform your plans for improvement that you can implement

in future placements.

Self-assessment

It is your responsibility to ensure that you remind your clinical supervisor at least one week prior to the assessment that it requires completion, and book a meeting with them toward the end of the week that the assessment is due. This gives your supervisor the opportunity to collect feedback and to designate an alternate assessor if they will not be available.

For both Week 3 and Week 5 GAPAs, prior to meeting with your supervisor, you must also use the assessment tool to self-assess your behaviours. Complete the form and take it with you to your meeting with your supervisor to aid in the discussion of your progress.

Documentation and Submission Requirements

Once you have met with your supervisor about your GAPA, you both need to sign and date both assessment documents (your supervisor's assessment and your self-assessment). You need to ensure that each completed assessment form has scores entered in all sections and has all required fields completed, including the name, dated signature and registration number of your assessor as well as your dated signature. (Note that both you and your supervisor must sign a hard copy document. Electronic signature are not accepted.)

Your supervisor will provide you with a copy of the completed assessment form. You must then scan the supervisor-completed and self-completed GAPA forms and upload the file into the unit Moodle site using the link provided. You are also required to log these assessment meetings in Section 3 of your relevant weekly logs, including the meeting date and a brief summary of the discussion plus the overall score of each assessment.

It is your responsibility to ensure regular access to the technology needed to upload your assessment files by the submission due dates. Recognise that the clinical facility is not responsible for providing you access to computer facilities for your assessments.

If you have a technical issue or personal circumstances that prevent you from being able to accurately complete and upload your file by the standard due date, you **MUST** inform the unit coordinator by the due date and provide just cause. If you miss the due date without just cause OR if your supervisor-completed GAPA or self-completed GAPA is returned to you for correction due to inaccuracies or incompleteness more than twice, you will fail this assessment task.

Assessment Due Dates and Extensions

If there are extenuating circumstances at the clinical facility that prevent you from being assessed during the required weeks, you must contact the unit coordinator in a timely manner to explain the situation and request an extension.

In the absence of an approved assessment extension, if you have not met all of the requirements listed in the Assessment Criteria section by the stated due dates, you will fail this assessment, and because this is a pass/fail unit that means you will receive a Fail grade for the unit.

Assessment Due Date

The formative assessment must be completed by the end of Week 3 and summative assessment during Week 5. Each completed form must be uploaded within 3 calendar days of the last rostered shift of the week in which the assessment was completed.

Return Date to Students

Unit coordinator will review the uploaded assessment forms and provide you feedback within 5 working days of upload of each item.

Weighting

Pass/Fail

Minimum mark or grade

Pass

Assessment Criteria

The criteria for assessment are detailed on the Global Assessment of Professional Attributes form in the form of required behaviours and attributes.

Non-critical Behaviours and Attributes

The assessor will use the stated 1-6 scale to indicate the frequency and extent to which you demonstrate each of those.

Score	Descriptor
1	Never or hardly ever demonstrated (<10%) despite opportunities to do so
2	Demonstrated infrequently but less than half of the time
3	Demonstrated about half of the time (just as likely to happen as not)
4	Demonstrated much of the time, but still inconsistent
5	Demonstrated consistently (nearly always, at the level of a new graduate practitioner)
6	Demonstrated consistently and to a high degree (at the level of an experienced practitioner)

The required behaviours and attributes are grouped into 4 sections, each with its own minimum required scores.

For *Section 1: Initiative and Communication*, which has nine required behaviours, the minimum required scores are:

- no scores of '1' or '2'
- no more than 3 scores of '3'
- the remainder of behaviours scored at '4' or higher

For *Section 2: Responsibility and Demeanour*, which has ten required behaviours, the minimum required scores are:

- Minimum score of '4' in all areas

For *Section 3: Overall Technical Knowledge and Skill*, which has three required behaviours, the minimum required scores are:

- Minimum score of '3' in all areas

Critical Behaviour

For Section 4: Adheres to site policies on privacy, confidentiality, use of mobile devices and use of social media. This is scored separately using the following scale:

- Full compliance
- One incident of non-compliance
- More than one incidence of non-compliance

Note the procedure for non-compliance with Section 4 of the GAPA, as detailed above in Task Description.

To obtain a score of 'Pass' for this assessment, you must:

- undergo both GAPAs by the due dates listed,
- on the summative GAPA, meet the minimum required scores in all sections, and
- meet the stated standards of documentation completeness and timeliness, such that you have no more than two incidents in total of incompleteness or lateness.

Referencing Style

- [Harvard \(author-date\)](#)
- [Vancouver](#)

Submission

Online

Submission Instructions

Submit via the unit Moodle site

Learning Outcomes Assessed

- Behave professionally using appropriate interpersonal skills in accordance with CQUniversity's graduate attributes and the profession's Code of Conduct

- Reflect on your performance on an ongoing basis to integrate new learning and experiences with the goal of improving your practice
- Critique radiographs for technical sufficiency and formulation of quality improvement strategies where indicated
- Use radiation and imaging equipment safely and effectively
- Perform routine radiographic examinations accurately, safely and effectively on non-complex patients at the advanced beginner stage of clinical competence
- Participate within your scope of practice as a useful member of the clinical medical imaging team.

Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the [Student Academic Integrity Policy and Procedure](#). This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

What is a breach of academic integrity?

A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

Why is academic integrity important?

A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

Where can I get assistance?

For academic advice and guidance, the [Academic Learning Centre \(ALC\)](#) can support you in becoming confident in completing assessments with integrity and of high standard.

What can you do to act with integrity?



Be Honest

If your assessment task is done by someone else, it would be dishonest of you to claim it as your own



Seek Help

If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)



Produce Original Work

Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem