

MEDS12004 *Sonographic Skills Development 1*

Term 2 - 2025

Profile information current as at 12/03/2026 11:41 am

All details in this unit profile for MEDS12004 have been officially approved by CQUniversity and represent a learning partnership between the University and you (our student). The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

Corrections

Unit Profile Correction added on 04-07-25

1 PRACTICAL ASSESSMENT

Title: Sonographic skills assessments A1, A2 & A3

Task Description

No AI- The assessment is completed entirely without AI assistance in a controlled environment, ensuring that students rely solely on their existing knowledge, understanding, and skills. You must not use AI at any point during the assessment. You must demonstrate your core skills and knowledge.

The 72-hour grace period does not apply to this assessment.

As aspiring diagnostic medical sonographers, students are expected to demonstrate competence in performing abdominal ultrasound examinations with precision, professionalism, and within clinically appropriate timeframes. This assessment is designed to evaluate the technical and professional skills necessary to competently perform sonographic examinations of abdominal organs. All components of the assessment will be conducted in a clinical simulation setting within the sonography laboratories, utilising a standardised patient model. A standardised patient refers to a student who has been formally briefed and prepared to act in the role of a patient, allowing for a realistic and controlled assessment environment.

Assessment 1 is comprised of three summative parts:

- A1: Renal module
- A2: Epigastric module
- A3: Biliary module

The purpose of Assessment 1 is to evaluate your overall capability as a student practitioner across the renal, epigastric, and biliary modules. You will be assessed holistically on the professional, technical, and clinical components of the examination. During the assessment, your assessor will observe you performing the required scans and evaluate each task against the standards outlined in the Assessment of Readiness for Clinical (ARC) tools. All assessments will be marked live and recorded. Video recordings will be shared with the student as a tool for learning and reflection. Once all marking is complete, students will receive the finalised ARC tool(s) as part of feedback.

NOTE: It is not mandatory to pass the renal, epigastric and biliary assessments to pass the unit, however, if a student does not pass the corresponding skill area in Assessment 5 (Full Abdomen) OR the re-sit in week 13, the academic team may review performance across the term. In such cases, Assessment 1 and Assessment 5 may be considered collectively to determine whether the required competency has been demonstrated. This approach ensures that assessment outcomes reflect consistent skill development and are evaluated fairly, with consideration of the student's performance over time.

No student submission is required for this assessment.

Assessment due date: A1 week 3, A2 week 7, A3 week 9

Return date to students: within 10 working days

Weighting: Pass/Fail

Minimum mark or grade: Criteria as outlined in the relevant marking rubric ('ARC tool').

Assessment criteria

This is a pass/fail assessment.

You must demonstrate critical skills consistently throughout the assessments with a view to becoming a capable student practitioner on completion of this unit. Each module covers a different examination which

varies in protocol and complexity and is thus marked accordingly. Please review the Appendix to the ARC tool for a listing of Correct Practice and explanation of what would determine a critical or non-critical error. There is no limit on non-critical skill errors, however there is a limit on critical skill errors. Demonstration of consistent critical skills in the clinical, technical and professional components and all critical requirements (bolded points) in the professional component, is required to pass.

Professional (pre-scan, during, and post-scan) requirements:

- Apply patient care techniques and effective communication to obtain relevant patient history, informed consent, and to direct 'patients' accordingly
- Apply professionalism in dealing with 'patients', colleagues, equipment, and the scanning setting

Technical (scanning) requirements:

- Students are required to perform routine sonographic scanning techniques, image optimisation, and acquisition, in a reasonable time period

Clinical (knowledge) requirements:

- Students are to narrate their actions during the sonographic examination to demonstrate underlying knowledge and thought processes of the skills being performed as relevant to the examination
- Difficulties during the examination are to be verbalised and actions justified

There is only ONE attempt per student per assessment.

Referencing style: Vancouver

Submission: offline

Learning outcomes assessed:

- Formulate strategies and implement skills necessary to complete sonographic examinations of the abdominal and urinary tract organs
- Recognise the normal sonographic appearances of abdominal and urinary tract organs and identify anatomical variants when present and discriminate from pathological processes
- Display professional behaviour, teamwork, communication skills and criteria to meet safe sonographic practice and industry expectation

2 WRITTEN ASSESSMENT

Title: Sonography lab documents

Task description

No AI- The assessment is completed entirely without AI assistance in a controlled environment, ensuring that students rely solely on their existing knowledge, understanding, and skills. You must not use AI at any point during the assessment. You must demonstrate your core skills and knowledge.

The 72-hour grace period does not apply to this assessment.

The purpose of this assessment is to prepare you for the professionalism and documentation responsibilities you will have on clinical placement, as well as to develop self-reflection skills by setting weekly goals and following-up on your progress. When working clinically, patients and physicians rely on quick, efficient, and complete documentation to issue treatment. Failure to complete paperwork correctly in the clinical environment may have dire consequences to patient management.

This assessment will require you to complete tasks as follows:

PART A - INDUCTION

- Workplace Health and Safety Induction - quiz completed
- Consent and Confidentiality Form - signed
- Compulsory tutorial - attended.

Uploaded documentation is in pdf format. Please ensure your first name, surname, student number, and name of document you are uploading is used in that order in the title of the document, separated by either underscores or single spaces. Any other order variation or information is incorrect so please take note of this. eg: Jane_Doe_10123456_lab_agreement.pdf or Jane Doe 10123456 lab agreement.pdf

To simulate real clinical environments where correct documentation is of critical importance, non-completed or incorrectly completed paperwork will be returned to students with ONE opportunity provided to correct the error. As this is a pass/fail assessment item, repeated errors may result in a fail of the assessment item.

The compulsory tutorial covers requirements for the Professional Behaviour Assessment (Assessment 4), as well as important induction and term information. It is compulsory that all students attend on MONDAY 14th July 2025 6:30 pm AEST.

PART B - WEEKLY REFLECTIONS

Reflective practice is a critical component in the realm of medical sonography, defined as the process of critically analysing one's experiences to inform and enhance future clinical actions. This approach not only fosters a deeper understanding of one's professional experiences but also encourages continuous improvement in practice. Within the dynamic field of medical sonography, where technology and techniques are continually evolving, reflective practice becomes essential for practitioners to adapt and thrive.

Engaging in reflective practice promotes professional growth by cultivating self-awareness and encouraging practitioners to examine their biases and strengths. It is through this critical self-analysis that sonographers

can identify areas for improvement, thereby enhancing their clinical skills and decision-making capabilities. Moreover, reflective practice nurtures an environment of lifelong learning, empowering practitioners to remain adaptable in a field characterized by rapid advancements and changing patient needs. From this, you are required to complete weekly self-reflection based on your performance in the sonography labs this term.

The purpose of this assessment is to prepare you for professional attendance and documentation responsibilities on clinical placement, as well as to develop self-reflection skills by setting weekly goals and following up on progress.

The correct completion and upload of documentation in Parts A and B:

- Demonstrates understanding of the lab processes, procedures and Codes of Conduct
- Ensures that you agree to take part in scanning procedures with due regard for volunteer consent processes
- Ensures you understand safety procedures and requirements when in the sonography labs.
- Ensures that you attend scanning labs as scheduled
- Allows you to collect tutor and peer feedback on your skills in ultrasound scanning, image optimisation, and documentation, patient care, communication, and ergonomic performance
- Helps you to respond to feedback with your own reflections and objectives for practice and improvement

Assessment due date: Part A: week 1 Monday (14 July 2025) 1.00PM AEST; Part B: week 12 Friday (10 October 2025) 5.00PM AEST

Return date to students: within 10 working days

Weighting: Pass/Fail

Assessment Criteria

To pass this assessment item you must:

- Complete all paperwork accurately and on time
- Save and upload in the format specified
- Engage in weekly self-reflection
- Submit by the due date and time specified

Documentation in the clinical environment must be correctly issued, otherwise there can be dire consequences for the patient and legal ramifications for the sonographer. Hence, in the lab, non-completed or incorrectly completed paperwork will be returned to students to correct and re upload. As sonographers, it is important for you to both understand and comply with requirements regarding paperwork and documentation.

This is a pass/fail assessment task in a pass/fail unit - a fail grade for any component of a pass/fail assessment task will result in a fail grade for the assessment task, and subsequently the entire unit.

Additionally, in a non-graded pass/fail unit, all assessment items must be correctly and accurately submitted by the due date, as there is no opportunity to apply a five percent penalty, due to the pass/fail nature of each assessment task.

Referencing Style: Vancouver

Submission: Online

Submission Instructions: The uploaded documents need to be PDF format only.

Learning Outcomes Assessed:

- Critically reflect and improve upon own professional practice and sonographic psychomotor skills utilising constructive feedback.

3 ONLINE QUIZ(ZES)

Title: Online quizzes

Assessment Due Date: QUIZ ONE (1) opens 9:00 am AEST Monday 11th August 2025 and closes 6 pm AEST Tuesday 12th August 2025; QUIZ 2 opens 9:00 am AEST Monday 22nd September 2025 and closes 6pm AEST Tuesday 23rd September 2025.

5 PRACTICAL ASSESSMENT

Title: Full Abdomen Sonographic Skills Assessment

Task Description

No AI- The assessment is completed entirely without AI assistance in a controlled environment, ensuring that students rely solely on their existing knowledge, understanding, and skills. You must not use AI at any point during the assessment. You must demonstrate your core skills and knowledge.

The 72-hour grace period does not apply to this assessment.

The purpose of this assessment is to assess your competency in performing a complete abdominal ultrasound examination. You will be assessed holistically on the professional, technical and clinical components of the examination.

Mock Assessment (formative)

Mock assessments are designed to evaluate your developing skills at key points during the term, providing valuable feedback to support your ongoing learning and improvement. These assessments offer an opportunity to reflect on your performance and make targeted adjustments ahead of the final assessment. You will be

required to complete sonographic examinations within designated timeframes, aligned with the relevant imaging protocols. This includes meeting expectations across the professional (pre-scan, in-scan, and post-scan conduct), technical (image acquisition and technique), and clinical (knowledge and decision-making) domains, as outlined in the unit resources and reinforced through practical labs, lectures, demonstrations, and tutorials.

Mock assessments are formative in nature and are intended to provide experiential learning and feedback opportunities. They do not contribute to your final unit grade. The associated ARC tools used during these sessions are not moderated and should be used as personal learning aids to guide your progress. Your performance will be recorded and recordings made available to you as a feedback resource.

Full Abdomen Assessment (summative)

During the assessment, your assessor will observe you performing the full abdominal scan and will assess your performance against the standards outlined in the Assessment of Readiness for Clinical (ARC) tool. This assessment will initially be marked live, and moderation will follow. Video recordings of your performance will be used for this purpose which provides a more robust marking process than the live assessment. One grade will be allocated at the completion of all marking, and you will receive the final ARC tool/s as feedback.

Please carefully review the assessment information and ARC tools posted on the unit Moodle site.

Provisional results will be released once moderation is finalised. If a student does not meet the criteria for a pass grade of the abdominal scanning assessment, they will receive targeted feedback and be offered one opportunity to re-sit the full assessment in week 13.

Assessment Due Date: Week 11.

Return Date to Students: within 10 working days of assessment completion

Weighting: Pass/Fail

Minimum mark or grade: Criteria as outlined in the relevant marking rubric ('ARC tool').

Assessment Criteria

This is a pass/fail assessment.

You must demonstrate critical skills consistently throughout the assessments with a view to becoming a capable student practitioner on completion of this unit. Each module covers a different examination which varies in protocol and complexity and is thus marked accordingly. Please review the Appendix to the ARC tool for a listing of Correct Practice and explanation of what would determine a critical or non-critical error. There is no limit on non-critical skill errors, however there is a limit on critical skill errors. Demonstration of consistent critical skills in the clinical, technical and professional components and all critical requirements (bolded points) in the professional component, is required to pass.

Professional (pre-scan, during, and post-scan) requirements:

- Apply patient care techniques and effective communication to obtain relevant patient history, informed consent, and to direct 'patients' accordingly
- Apply professionalism in dealing with 'patients', colleagues, equipment, and the scanning setting

Technical (scanning) requirements:

- Students are required to perform routine sonographic scanning techniques, image optimisation, and acquisition, in a reasonable time period.

Clinical (knowledge) requirements:

- Students are to narrate their actions during the sonographic examination to demonstrate underlying knowledge and thought processes of the skills being performed as relevant to the examination.
- Difficulties during the examination are to be verbalised and actions justified.

There is only ONE attempt per student per assessment (Full Abdomen and resit).

If a student passes a subtype (A1, A2 and/or A3) in Assessment 1 but does not pass the corresponding skill area in Assessment 5 (Full Abdomen) OR in the re-sit, the academic team may review performance across both parts. In such cases, Assessment 1 and Assessment 5 may be considered collectively to determine whether the required competency has been demonstrated. This approach ensures that assessment outcomes reflect consistent skill development and are evaluated fairly, with consideration of the student's performance over time.

Please be aware that all assessments will be video recorded. Videos may be viewed by CQU sonography staff and tutors for the purposes of marking and moderation of assessments and may be required to be viewed by other CQU staff in the event of a student requesting either a Review of Grade or an Appeal of Grade. However, video recordings of Full Abdomen Assessment or resits will not be released to students.

Referencing Style: Vancouver

Submission: Offline

Learning Outcomes Assessed:

- Formulate strategies and implement skills necessary to complete sonographic examinations of the abdominal and urinary tract organs.
- Recognise the normal sonographic appearances of abdominal and urinary tract organs and identify anatomical variants when present, and discriminate from pathological processes.
- Display professional behaviour, teamwork, communication skills and criteria to meet safe sonographic

General Information

Overview

This unit prepares you for the clinical workplace through the development of skills in sonographic scanning techniques for the abdomen and urinary tract. You will be required to demonstrate the skills, knowledge and professional behaviours needed to work in a clinical setting, and will be assessed within a simulated environment. This unit prepares you for entry into the sonographic clinical environment using the Assessment of Readiness for Clinical tool (ARC) in conjunction with other assessment tasks.

Details

Career Level: *Undergraduate*

Unit Level: *Level 2*

Credit Points: *12*

Student Contribution Band: *9*

Fraction of Full-Time Student Load: *0.25*

Pre-requisites or Co-requisites

Pre-requisites: MEDS12003 Superficial Structures in Ultrasound AND MEDS12002 - Abdominal Ultrasound AND MEDS12001 Physics of Ultrasound Co-requisites: MEDS12006 Ultrasound in Obstetrics and Gynaecology Condition: Continued enrolment in MEDS12004 is conditional upon passing any outstanding assessment pieces in MEDS12001 and MEDS12002 and MEDS12003.

Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the [Assessment Policy and Procedure \(Higher Education Coursework\)](#).

Offerings For Term 2 - 2025

- Brisbane
- Mackay
- Melbourne
- Sydney

Attendance Requirements

All on-campus students are expected to attend scheduled classes – in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

Website

This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.

Class and Assessment Overview

Recommended Student Time Commitment

Each 12-credit Undergraduate unit at CQUniversity requires an overall time commitment of an average of 25 hours of study per week, making a total of 300 hours for the unit.

Class Timetable

Regional Campuses

Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

Metropolitan Campuses

Adelaide, Brisbane, Melbourne, Perth, Sydney

Assessment Overview

1. Practical Assessment

Weighting: Pass/Fail

2. Written Assessment

Weighting: Pass/Fail

3. Online Quiz(zes)

Weighting: Pass/Fail

4. On-campus Activity

Weighting: Pass/Fail

5. Practical Assessment

Weighting: Pass/Fail

Assessment Grading

This is a pass/fail (non-graded) unit. To pass the unit, you must pass all of the individual assessment tasks shown in the table above.

CQUniversity Policies

All University policies are available on the [CQUniversity Policy site](#).

You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the [CQUniversity Policy site](#).

Previous Student Feedback

Feedback, Recommendations and Responses

Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

Feedback from SUTE data

Feedback

Some students have expressed desire for more regular smaller assessments throughout the term that cover their progress throughout the term before the final skills assessment.

Recommendation

Investigate the feasibility of implementing more frequent, smaller assessments during the term to lessen the adverse effects of high-stake evaluations.

Feedback from SUTE data

Feedback

Some students felt that the professional aspects of MEDS12004 should be better integrated into all lab sessions.

Recommendation

Consider modification of the already utilised lab student feedback forms to include a dedicated section to track the progress of professional performance.

Unit Learning Outcomes

On successful completion of this unit, you will be able to:

1. Formulate strategies and implement skills necessary to complete sonographic examinations of the abdominal and urinary tract organs.
2. Recognise the normal sonographic appearances of abdominal and urinary tract organs and identify anatomical variants when present, and discriminate from pathological processes.
3. Critically reflect and improve upon own professional practice and sonographic psychomotor skills utilising constructive feedback.
4. Display professional behaviour, teamwork, communication skills and criteria to meet safe sonographic practice and industry expectation.

The learning outcomes for this unit relate to the requirements of general sonography courses under the Australasian Sonography Accreditation Registry (ASAR), Standards for the Accreditation of Sonographer Courses (SASC):

Foundation Units of Competence 1-5

Critical Practice Units of Competence 6

Alignment of Learning Outcomes, Assessment and Graduate Attributes

— N/A Level ● Introductory Level ● Intermediate Level ● Graduate Level ● Professional Level ● Advanced Level

Alignment of Assessment Tasks to Learning Outcomes

Assessment Tasks

Learning Outcomes

	1	2	3	4
1 - Practical Assessment - 0%	●	●		●
2 - Practical Assessment - 0%	●	●		●
3 - Online Quiz(zes) - 0%	●	●		

Assessment Tasks**Learning Outcomes**

	1	2	3	4
4 - Written Assessment - 0%			•	
5 - On-campus Activity - 0%				•

Alignment of Graduate Attributes to Learning Outcomes**Graduate Attributes****Learning Outcomes**

	1	2	3	4
1 - Communication	•	•	•	•
2 - Problem Solving	•	•	•	•
3 - Critical Thinking	•		•	•
4 - Information Literacy		•		
5 - Team Work			•	•
6 - Information Technology Competence	•	•		
7 - Cross Cultural Competence	•			•
8 - Ethical practice	•		•	•
9 - Social Innovation				
10 - First Nations Knowledges				
11 - Aboriginal and Torres Strait Islander Cultures				

Textbooks and Resources

Textbooks

MEDS12004

Prescribed

Textbook of Diagnostic Sonography

Edition: 8th (2017)

Authors: Hagen-Ansert

Elsevier

St Lois , MO , USA

ISBN: 9780323353755

Binding: Hardcover

MEDS12004

Supplementary

Workbook for Textbook of Diagnostic Sonography

Edition: 8th (2017)

Authors: Hagen-Ansert

Elsevier

St Lois , MO , USA

ISBN: 9780323441834

Binding: Paperback

[View textbooks at the CQUniversity Bookshop](#)

IT Resources

You will need access to the following IT resources:

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)
- Computer

Referencing Style

All submissions for this unit must use the referencing style: [Vancouver](#)

For further information, see the Assessment Tasks.

Teaching Contacts

Naz Clifford Unit Coordinator

m.clifford@cqu.edu.au

Schedule

Week 1 - 14 Jul 2025

Module/Topic

Chapter

Events and Submissions/Topic

- MODULE 1- Renal
- Orientation
 - Bladder and Prostate

(Please note: Hagen-Ansert is the prescribed text for this unit. Other readings from chapters in Curry & Tempkin, and Alty & Hoey are available via e-book in the e-reading list for this unit or through CQU library) Hagen-Ansert chapter 15 Curry and Tempkin Ch 20 (The male pelvis)

Compulsory online tutorial 6:30 pm AEST Monday 14th July. Professional Behaviour and other important information for this term. Compulsory online Lab Induction and quiz- It is a WH&S requirement that the lab induction is completed before students can attend labs in any capacity. This is to be completed and passed by Monday 14/07/2025 , 1pm AEST. 100% pass mark is required. Multiple attempts are allowed. Submission of Lab Agreement and Consent Form - Due Monday 14th July 2025, 1pm AEST. Students will not be permitted entry to the sonography lab until both are correctly completed and uploaded to Moodle.

Sonography Lab Documents Due:
Week 1 Monday (14 July 2025) 1:00 pm AEST

Week 2 - 21 Jul 2025

Module/Topic	Chapter	Events and Submissions/Topic
MODULE 1- Renal • Right kidney • Left Kidney	Hagen-Ansert chapter 15 Curry & Tempkin Ch 17 Alty & Hoey (2013) Ch 3 pp 22-25 and Ch 4 pp 50-53, 62-73	

Week 3 - 28 Jul 2025

Module/Topic	Chapter	Events and Submissions/Topic
MODULE 1- Renal • Renal Protocol		<u>Assessment 1. A1. Renal Module</u> All students must attend all day

Week 4 - 04 Aug 2025

Module/Topic	Chapter	Events and Submissions/Topic

Pelvis Res School

Week 5 - 11 Aug 2025

Module/Topic	Chapter	Events and Submissions/Topic
MODULE 2- Epigastric • Pancreas	Hagen-Ansert chapter 10 (biliary system) Hagen-Ansert chapter 12 Alty & Hoey (2013) Ch 3 pp 12-13, 44-45 Curry & Tempkin Ch 16 Hagen-Ansert Chapter 8 Curry & Tempkin Ch 10 and 13 Alty & Hoey (2013) Ch 3 pp 12-13 and Ch 5 pp 79-85	<u>Quiz 1. Opens Monday 11th August 2025 at 9am AEST and closes Tuesday 12th of August at 6pm AEST.</u>

Vacation Week - 18 Aug 2025

Module/Topic	Chapter	Events and Submissions/Topic
MODULE 2- Epigastric • Aorta • Liver Long	Hagen-Ansert Chapter 9 Curry and Tempkin Ch 14 Alty & Hoey (2013) Ch 3 pp 14-19, 28-37	

Week 6 - 25 Aug 2025

Module/Topic	Chapter	Events and Submissions/Topic

<p>MODULE 2- Epigastric</p> <ul style="list-style-type: none"> • Liver Long • Liver Trans 	<p>Hagen-Ansert Chapter 9 Curry and Tempkin Ch 14 Alty & Hoey (2013) Ch 3 pp 14-19, 28-37</p>	
<p>Week 7 - 01 Sep 2025</p> <p>Module/Topic</p> <p>MODULE 2- Epigastric</p> <ul style="list-style-type: none"> • Liver Trans • Assessment 1. A2 	<p>Chapter</p>	<p>Events and Submissions/Topic</p> <p><u>Assessment 1. A2- Epigastric</u> All students must attend all day.</p>
<p>Week 8 - 08 Sep 2025</p> <p>Module/Topic</p> <p>MODULE 3- Biliary</p> <ul style="list-style-type: none"> • Gallbladder and Portal vein • Common Bile Duct 	<p>Chapter</p> <p>Hagen-Ansert chapter 8 (portal vein) Curry & Tempkin Ch 15 (biliary system) Curry & Tempkin Ch 12 (portal vein) Alty & Hoey (2013) Ch 3 pp 16, 20-21, 38-43 (biliary system) Ch 6 pp94-95 (portal vein)</p>	<p>Events and Submissions/Topic</p>
<p>Week 9 - 15 Sep 2025</p> <p>Module/Topic</p> <p>MODULE 3/Professional/Spleen</p> <ul style="list-style-type: none"> • Professional Day/Live Tutorial • Assessment 1. A3 • Spleen and Gutters Lab 	<p>Chapter</p> <p>Hagen-Ansert chapter 11 Curry & Tempkin Ch 18 Alty & Hoey (2013) Ch 3 pp 24-25 and 46-47</p>	<p>Events and Submissions/Topic</p> <p><u>Assessment 1. A3- Biliary</u> All students must attend all day.</p>
<p>Week 10 - 22 Sep 2025</p> <p>Module/Topic</p> <p>Full Abdomen</p> <ul style="list-style-type: none"> • Full Abdomen Lab • Full Abdomen Mock 	<p>Chapter</p>	<p>Events and Submissions/Topic</p> <p><u>Quiz 2.</u> Opens Monday 22nd September 2025 at 9am AEST and closes Tuesday 23rd September at 6pm AEST.</p>
<p>Week 11 - 29 Sep 2025</p> <p>Module/Topic</p> <p>Assessment 1, Part B: Sonographic scanning skills assessment of the full abdomen (Wednesday and Thursday).</p>	<p>Chapter</p>	<p>Events and Submissions/Topic</p> <p><u>Assessment 1, Part B-</u> Sonographic scanning skills assessment of the full abdomen (Wednesday and Thursday). All students must attend all day Wednesday and Thursday.</p>
<p>Week 12 - 06 Oct 2025</p> <p>Module/Topic</p> <p>PAPs and TAP</p>	<p>Chapter</p>	<p>Events and Submissions/Topic</p>
<p>Review/Exam Week - 13 Oct 2025</p> <p>Module/Topic</p> <p>Re-sits for Assessment 1, Part B</p>	<p>Chapter</p>	<p>Events and Submissions/Topic</p>
<p>Exam Week - 20 Oct 2025</p> <p>Module/Topic</p>	<p>Chapter</p>	<p>Events and Submissions/Topic</p>

Term Specific Information

Welcome to the Unit

My name is Mehrnaz (Naz) Clifford, and I am the coordinator for this unit. You can reach me at m.clifford@cqu.edu.au or by phone at 07 3023 4138. Each campus also has co-coordinators assigned, providing students with a local point of contact in addition to myself. Together, we are responsible for the overall delivery of this unit and the marking of all assessments, including practical skills evaluations. Our goal is to support you throughout the term and help ensure a smooth learning experience. Please don't hesitate to reach out if you have any concerns, questions, or just need to talk.

Unit Overview

This is a 12-credit-point (double) unit, and we recommend setting aside approximately 25 hours per week to successfully manage your studies.

This unit is non-graded (pass/fail). It's important to familiarise yourself with the university's policies on pass/fail units and assessments. These are outlined in the Assessment Policy and Procedure (Higher Education Coursework), available via the CQUni IMPortal: <http://www.cqu.edu.au/policy>. Please note that this unit runs once annually, with the next offering scheduled for Term 2, 2026. Due to the pass/fail structure, all assessment items must be submitted accurately, in the correct format, and by the due date—late submissions cannot incur a 5% penalty and will not be accepted.

Online Sessions

Tutorials for this unit will be delivered online via Zoom every Tuesday at 3.30 PM AEST throughout the term. Please refer to the Virtual Classes tile on the MEDS12004 Moodle site for the Zoom link and any updates regarding the sessions.

Assessment 1: Skills Labs

Attendance at skills labs and assessment days is mandatory. Skills labs, along with Peer- and Tutor-assisted practice sessions, will be scheduled throughout the term. Practical scanning assessments are planned for weeks 3, 7, 9, and 11, with a resit opportunity in week 13. Please refer to the lab schedule on Moodle for detailed information.

If you are unable to attend a compulsory lab or expect to be late, you must notify both the unit coordinator and your local lab staff via phone or email prior to the session. Absences require supporting documentation and arrangements must be made to make up missed scanning time during practice sessions. Labs missed without prior approval, or late arrivals, cannot be rescheduled. Attendance at Peer and Tutor-assisted practices is not compulsory and does not require documentation if missed. However, if you know you'll be absent and don't want to miss out on scanning time, you are encouraged to arrange a swap with a peer.

You must also inform staff before beginning scanning on any day if you are feeling unwell or injured. Just as in clinical settings, if your condition poses a risk to yourself or others (e.g., worsening injury or infectious illness), you will be sent home. If the session was compulsory, you will need to provide medical documentation as outlined earlier.

Exceptional Circumstances

CQUniversity's Assessment Policy outlines what constitutes acceptable grounds for assessment adjustments. These policies apply to practical assessments, quizzes, and written components. If you cannot attend a scheduled practical skills assessment due to illness or injury and have proper documentation, an alternate time will be arranged.

Practice Sessions and Professional Behaviour

While Tutor and Peer-assisted practice sessions are optional, they are strongly recommended for success in the practical assessments. If you are unable to attend or will be late, please notify your peer partner in advance. Professional conduct is expected in all lab activities and unit-related interactions. See Assessment 4 for more information on expectations.

Assessment 2: Inductions

There are mandatory induction activities that must be completed on Monday, 14th July 2025 (Week 1, Day 1) before accessing labs on Tuesday. This includes the compulsory online WH&S Lab Induction, which must be completed prior to any lab attendance.

Assessment 3: Quizzes

Quizzes will take place in Weeks 5 and 10. If you're unable to complete a quiz due to illness or other exceptional circumstances and have valid documentation, request an extension via the Assessment Extension Request link in the Moodle Support menu. If your request is close to the quiz closing time, notify me via email or phone before the quiz ends to ensure the extension can be granted.

Assessment 4: Professional Behaviour

A compulsory online Zoom session will be held at 6:30 pm AEST on Monday, 14th July 2025 to discuss the Professional Behaviour Assessment. This session will outline the marking criteria and explain what constitutes exemplary, satisfactory, and unsatisfactory professional conduct.

Lab Dress Code and Conduct

You must adhere to the Sonography Labs Dress Code at all times, including during Peer-assisted practices. The CQU Zero Tolerance Policy is enforced. Both of these are covered under Assessment 4. Failure to follow dress code or professional standards may result in being asked to leave the lab.

This unit is designed to prepare you for clinical placement, where compliance with WH&S requirements, proper uniform, and professional behaviour is mandatory at all times.

Assessment Tasks

1 Sonographic Scanning Skills Assessments

Assessment Type

Practical Assessment

Task Description

No AI- The assessment is completed entirely without AI assistance in a controlled environment, ensuring that students rely solely on their existing knowledge, understanding, and skills. You must not use AI at any point during the assessment. You must demonstrate your core skills and knowledge. The 72-hour grace period does not apply to this assessment.

As aspiring diagnostic medical sonographers, students are expected to demonstrate competence in performing abdominal ultrasound examinations with precision, professionalism, and within clinically appropriate timeframes. This assessment is designed to evaluate the technical and professional skills necessary to competently perform sonographic examinations of the renal system as well as the entire abdomen. Both components of the assessment will be conducted in a clinical simulation setting within the sonography laboratories, utilising a standardised patient model. A standardised patient refers to a student who has been formally briefed and prepared to act in the role of a patient, allowing for a realistic and controlled assessment environment.

Assessment 1 is comprised of two distinct components:

- Part A- A sonographic scanning skills assessment encompassing three sub-sections (A1: Renal module, A2: Epigastric module, A3: Biliary module)
- Mock assessment (formative)
- Part B - A comprehensive sonographic scanning skills assessment of the full abdomen.

Assessment 1-Part A

The purpose of Assessment 1 - Part A is to evaluate your overall capability as a student practitioner across the renal, epigastric, and biliary modules. You will be assessed holistically on the professional, technical, and clinical components of the examination. During the assessment, your assessor will observe you performing the required scans and evaluate each task against the standards outlined in the Assessment of Readiness for Clinical (ARC) tool. All assessments will be initially marked live. For Part A and the mock assessment only, video recordings will be shared with the student as a tool for learning and reflection. Once all marking is complete, students will receive the finalised ARC tool(s) as part of feedback.

Mock Assessment

Mock assessments are designed to evaluate your developing skills at key points during the term, providing valuable feedback to support your ongoing learning and improvement. These assessments offer an opportunity to reflect on your performance and make targeted adjustments ahead of the final assessment. You will be required to complete sonographic examinations within designated timeframes, aligned with the relevant imaging protocols. This includes meeting expectations across the professional (pre-scan, in-scan, and post-scan conduct), technical (image acquisition and technique), and clinical (knowledge and decision-making) domains, as outlined in the unit lab manual and reinforced through practical labs, lectures, demonstrations, and tutorials. Mock assessments are formative in nature and are intended to provide experiential learning. They do not contribute to your final unit grade. The associated ARC tools used during these sessions are not moderated and should be used as personal learning aids to guide your progress.

Assessment Due Date

PART A (week 3, 7 and 9) Mock (week 10)

Return Date to Students

Weighting

Pass/Fail

Minimum mark or grade

Criteria as outline in the ARC marking tool. The mock assessment is formative so does not count towards the mark for this assessment.

Assessment Criteria

This is a pass/fail assessment.

You must demonstrate critical skills consistently throughout the assessments with a view to becoming a capable student practitioner on completion of this unit. Each module covers a different examination which varies in protocol and complexity and is thus marked accordingly. Please review the Appendix to the ARC tool for a listing of Correct Practice and explanation of what would determine a critical or non-critical error. There is no limit on non-critical skill errors,

however there is a limit on critical skill errors. Demonstration of consistent critical skills in the clinical, technical and professional components and all critical requirements (bolded points) in the professional component, is required to pass.

Professional (pre-scan, during, and post-scan) requirements:

- Apply patient care techniques and effective communication to obtain relevant patient history, informed consent, and to direct 'patients' accordingly
- Apply professionalism in dealing with 'patients', colleagues, equipment, and the scanning setting

Technical (scanning) requirements:

- Students are required to perform routine sonographic scanning techniques, image optimisation, and acquisition, in a reasonable time period.

Clinical (knowledge) requirements:

- Students are to narrate their actions during the sonographic examination to demonstrate underlying knowledge and thought processes of the skills being performed as relevant to the examination.
- Difficulties during the examination are to be verbalised and actions justified.

There is only ONE attempt per student per assessment.

Referencing Style

- [Vancouver](#)

Submission

No submission method provided.

Learning Outcomes Assessed

- Formulate strategies and implement skills necessary to complete sonographic examinations of the abdominal and urinary tract organs.
- Recognise the normal sonographic appearances of abdominal and urinary tract organs and identify anatomical variants when present, and discriminate from pathological processes.
- Display professional behaviour, teamwork, communication skills and criteria to meet safe sonographic practice and industry expectation.

2 Sonography Lab Documents

Assessment Type

Written Assessment

Task Description

No AI- The assessment is completed entirely without AI assistance in a controlled environment, ensuring that students rely solely on their existing knowledge, understanding, and skills. You must not use AI at any point during the assessment. You must demonstrate your core skills and knowledge. The 72-hour grace period does not apply to this assessment.

This assessment will require you to correctly complete and correctly upload the following documentation to Moodle:

The following are due week 1 (Monday, 14th July 2025 at 1pm AEST):

- Submission of an accurately completed and signed Student Acknowledgement and Lab Agreement
- Submission of an accurately completed and signed Consent Form - Sonographic Examination for Teaching Purposes
- Lab Induction and Quiz completed and passed (Note: 100% pass mark is required. Multiple attempts are allowed)

The following documents are due week 12 (Friday, 9th October 2025 at 5pm AEST):

- Submission of completed Lab Manual Formative Feedback Forms

The purpose of this assessment is to prepare you for professional behaviour, attendance, and documentation responsibilities on clinical placement, as well as to develop self-reflection skills by setting weekly goals and following up on progress.

The correct completion and upload of documentation:

Demonstrates understanding of the lab processes, procedures and Codes of Conduct.

Ensures that you agree to take part in scanning procedures with due regard for volunteer consent processes.

Ensures you understand safety procedures and requirements when in the sonography labs.

Ensures that you attend scanning labs as scheduled.

Allows you to collect tutor and peer feedback on your skills in ultrasound scanning, image optimisation, and documentation, patient care, communication, and ergonomic performance.

Helps you to respond to feedback with your own reflections and objectives for practice and improvement

Ensures you complete your Formative Feedback Forms before leaving at the end of each lab (as you would be required

to complete documentation for each patient's scan before the end of a clinical shift) and to have it signed by your tutor. (If you do not have all lab days signed off on your Lab Manual, you will need to write in the reason for this, however all forms in this assessment must be completed accurately and either signed off or an explanation given to pass this assessment).

Assessment Due Date

Week 1 Monday (14 July 2025) 1:00 pm AEST

You will be required to upload your Lab Agreement and Consent Form by Monday 14th July 2025 at 1pm AEST.

Return Date to Students

Weighting

Pass/Fail

Assessment Criteria

To pass this assessment item you must:

- Complete all paperwork accurately and on time.
- Save and upload in the format specified.
- Submit by the due date and time specified.

Documentation in the clinical environment must be correctly issued, otherwise there can be dire consequences for the patient and legal ramifications for the sonographer. Hence, in the lab, non-completed or incorrectly completed paperwork will be returned to students to correct and re upload. As sonographers, it is important for you to both understand and comply with requirements regarding paperwork and documentation.

This is a pass/fail assessment task in a pass/fail unit - a fail grade for any component of a pass/fail assessment task will result in a fail grade for the assessment task, and subsequently the entire unit.

Additionally, in a non-graded pass/fail unit, all assessment items must be correctly and accurately submitted by the due date, as there is no opportunity to apply a five percent penalty, due to the pass/fail nature of each assessment task.

Referencing Style

- [Vancouver](#)

Submission

Online

Submission Instructions

The uploaded documents need to be PDF format only. Please ensure your first name, surname (family name), student number, and title of what you are uploading are used in that order in the name of the uploaded document, with underscores separating words. For example: Naz_Clifford_s0123456_Lab_Agreement.pdf

Learning Outcomes Assessed

- Critically reflect and improve upon own professional practice and sonographic psychomotor skills utilising constructive feedback.

3 Online Quiz(zes)

Assessment Type

Online Quiz(zes)

Task Description

AI Planning- AI may be used for pre-task activities such as brainstorming, outlining and initial research. This level focuses on the effective use of AI for planning, synthesis, and ideation, but assessments should emphasise the ability to develop and refine these ideas independently. You may use AI for planning, idea development, and research. Your final submission should show how you have developed and refined these ideas. The 72-hour grace period does not apply to this assessment.

There are two (2) separate online quizzes to complete for this unit. These will assess:

- Your understanding of sonographic anatomy
- Your ability to identify normal variants and discriminate these from pathological processes
- Your knowledge of sonographic techniques and protocols

The purpose of these quizzes is to ensure adequate review of anatomy and their sonographic appearances sufficient preparation of protocol and procedures is undertaken prior to sonographic labs.

- Once available, quizzes are open for 33 hours.
- The first quiz is in week 5 and covers the bladder, prostate, right and left kidneys (renal system).
- The second quiz is in week 10 and covers pancreas, aorta, liver, biliary system, spleen and professional

components.

- You are allowed ONE attempt at each quiz, so please ensure you are prepared beforehand.
- The time limit for the quiz is 20 mins and there are 20 multiple choice questions.
- These assessment tasks must be completed on or before the due dates.
- No late submissions are permitted after each quiz has closed, so please ensure adequate time for completion, with additional time for computer mishaps. If you have computer/quiz access difficulties, you need to contact TaSAC as soon as possible for assistance. Take a screenshot of the issue. After you have contacted TaSAC, please contact the unit coordinator for assistance if you cannot complete the quiz in the allocated time before the end of the quiz.
- In the event you are unable to complete the quiz in the allocated time and have suitable medical/supporting documentation, you can apply for an extension through the Assessment Extension system on Moodle before the end of the quiz to be granted an extension to the quiz time without academic penalty.
- In the absence of an approved extension, there will be no opportunity to complete a quiz after it has closed.

Number of Quizzes

2

Frequency of Quizzes

Other

Assessment Due Date

QUIZ ONE (1) opens 9:00 am AEST Monday 11th August 2025 and closes 6 pm AEST Tuesday 12th August 2025; QUIZ 2 opens 9:00 am AEST Monday 22nd September 2024 and closes 6pm AEST Tuesday 23rd September 2025.

Return Date to Students

Students will receive their scores and feedback for each quiz once all students have completed that quiz.

Weighting

Pass/Fail

Minimum mark or grade

60%

Assessment Criteria

Answers will be either correct or incorrect and tabulated by the unit's online Moodle system.

Once started, the quiz cannot be paused, stopped or re-started. Once the time limit is reached any open questions will be automatically submitted. Once you have completed the test, it cannot be retaken.

Students must achieve a cumulative pass rate of 60% across the two quizzes to pass this assessment. (Please note that if one of the quizzes is not completed, a maximum cumulative score of only 50% can be achieved).

This assessment is to be undertaken as an individual, and is not approved as group work. Colluding with other students on non-group work tasks is considered academic misconduct, and will be reported to the Academic Integrity Unit.

This is a pass/fail assessment task in a pass/fail unit. A fail grade for any component of a pass/fail assessment task will result in a fail grade for the assessment task, and subsequently the entire unit.

In a case that an accumulative score of 60% is not achieved in the two quizzes, a third quiz will be made available to students. This quiz will assess content from all weeks of the unit and the result can be considered for the overall minimum 60% required to pass the assessment item.

Referencing Style

- [Vancouver](#)

Submission

Online

Learning Outcomes Assessed

- Formulate strategies and implement skills necessary to complete sonographic examinations of the abdominal and urinary tract organs.
- Recognise the normal sonographic appearances of abdominal and urinary tract organs and identify anatomical variants when present, and discriminate from pathological processes.

4 Professional Behaviour Assessment

Assessment Type

On-campus Activity

Task Description

No AI- The assessment is completed entirely without AI assistance in a controlled environment, ensuring that students rely solely on their existing knowledge, understanding, and skills. You must not use AI at any point during the assessment. You must demonstrate your core skills and knowledge. The 72-hour grace period does not apply to this assessment.

Professionalism and professional behaviour are critical parts of any medically aligned profession, and encompass the manner in which we treat our colleagues, patients, and the professional settings and equipment provided to us. The purpose of this assessment is to ensure that students from the Medical Sonography course are well-equipped to embody the high standards of professionalism that are expected from CQUniversity students while on their upcoming clinical placements, and as graduate sonographers in their future careers. Developing your professionalism during this unit will prepare you for the next environment in which you will be expected to maintain professional behaviour whenever in your uniform and representing the university, placement site, and yourself.

This assessment will require you to treat each of your lab sessions as a scheduled "work shift" and to exhibit professional attitudes to ensure you are prepared to enter the work force with the skills required to provide safe and professional patient care. As such, this assessment is based on assessment of student application and attendance during labs throughout the term. You must comply with uniform standards in all lab sessions.

Expected behaviour and its relevance to the clinical environment is listed in the Professional Behaviour Assessment Document. Additionally, please familiarise yourself with the CODE OF CONDUCT in the Lab Manual as well as the ASAR CODE OF CONDUCT and the CQU CODE OF CONDUCT so that you have a clear understanding of the rationale for, and importance of this assessment. All of these documents are posted on Moodle (under Assessment 5 documentation) for your information. Professionalism extends to colleagues, staff, patients, environment, and equipment.

This assessment is marked against the Professional Behaviour Assessment (PBA) description and incorporates a process of warnings and feedback on expected behaviour of students when in the lab environment. This will commence in week 3 of the term, and apply to activities within the lab. A warning is known as a Lapse in Professionalism (LiP). Up to three LiPs can be received within the unit without adverse consequence. A fourth LiP however will result in the assessment being graded as a fail.

In the event that a LiP point is accrued, written documentation of the reason will be completed by the on-site lecturer or the unit coordinator, and provided to you as feedback. You will have the opportunity to seek further clarification from unit coordinator.

If unprofessional attitude or behaviour is reported by fellow classmates and not witnessed by a staff member, an unofficial warning with formative feedback will be provided in writing detailing the allegation, and your response will be documented.

There is a COMPULSORY professional behaviour Zoom session on MONDAY 14th July 2025 6:30 pm AEST.

Assessment Due Date

Week 13 Friday 5:00 pm AEST. Professional behaviour is to be demonstrated when in the lab environment across the term.

Return Date to Students

Weighting

Pass/Fail

Assessment Criteria

The LiP system is designed to provide a warning to students when they exhibit unprofessional behaviour, and hence up to three LiPs (official warnings) can be issued within the unit without adverse consequence. A fourth LiP however will result in the assessment being graded as a fail.

A maximum of three LiP points can be accrued to pass this assessment.

As this is a pass/fail unit, a pass in all assessment items is required to pass this unit.

Referencing Style

- [Vancouver](#)

Submission

No submission method provided.

Learning Outcomes Assessed

- Display professional behaviour, teamwork, communication skills and criteria to meet safe sonographic practice and industry expectation.

5 Sonographic Scanning Skills Assessments-Full Abdomen

Assessment Type

Practical Assessment

Task Description

No AI- The assessment is completed entirely without AI assistance in a controlled environment, ensuring that students rely solely on their existing knowledge, understanding, and skills. You must not use AI at any point during the assessment. You must demonstrate your core skills and knowledge. The 72-hour grace period does not apply to this assessment.

Assessment 1-Part B

The purpose of Assessment 1 – Part B is to assess your competency in performing a complete abdominal ultrasound examination. You will be assessed holistically on the professional, technical and clinical components of the examination. During the assessment, your assessor will observe you performing the full abdominal scan and will assess your performance against the standards outlined in the Assessment of Readiness for Clinical (ARC) tool. This assessment will initially be marked live, and moderation will follow. Video recordings of your performance will be used for this purpose which provides a more robust marking process than the live assessment. One grade will be allocated at the completion of all marking and you will receive the final ARC tool/s as feedback.

Please carefully review the assessment information and ARC tools posted on the unit Moodle site.

Provisional results will be released once moderation is finalised. If a student does not meet the criteria for a pass grade of the abdominal scanning assessment, they will receive targeted feedback and be offered one opportunity to re-sit the full assessment.

Assessment Due Date

Week 11.

Return Date to Students

Weighting

Pass/Fail

Assessment Criteria

If Part B is not passed outright, re-sit assessment will be required in week 13.

If a student passes a subtype in Assessment 1 – Part A but does not pass the corresponding skill area in Assessment 1 – Part B as well as the re-sit, the academic team may review performance across both parts. In such cases, Assessment 1 – Part A and Part B may be considered collectively to determine whether the required competency has been demonstrated. This approach ensures that assessment outcomes reflect consistent skill development and are evaluated fairly, with consideration of the student's performance over time.

Please be aware that all assessments will be video recorded. Videos may be viewed by CQU sonography staff and tutors for the purposes of marking and moderation of assessments, and may be required to be viewed by other CQU staff in the event of a student requesting either a Review of Grade or an Appeal of Grade. However, video recordings of the part B assessment will not be released to students.

Referencing Style

- [Vancouver](#)

Submission

No submission method provided.

Learning Outcomes Assessed

- Formulate strategies and implement skills necessary to complete sonographic examinations of the abdominal and urinary tract organs.
- Recognise the normal sonographic appearances of abdominal and urinary tract organs and identify anatomical variants when present, and discriminate from pathological processes.
- Display professional behaviour, teamwork, communication skills and criteria to meet safe sonographic practice and industry expectation.

Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the [Student Academic Integrity Policy and Procedure](#). This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

What is a breach of academic integrity?

A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

Why is academic integrity important?

A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

Where can I get assistance?

For academic advice and guidance, the [Academic Learning Centre \(ALC\)](#) can support you in becoming confident in completing assessments with integrity and of high standard.

What can you do to act with integrity?



Be Honest

If your assessment task is done by someone else, it would be dishonest of you to claim it as your own



Seek Help

If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)



Produce Original Work

Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem