



# MEDS20002 Medical Sonography Clinical Course

## 3

### Term 1 - 2017

Profile information current as at 05/05/2024 09:32 pm

All details in this unit profile for MEDS20002 have been officially approved by CQUniversity and represent a learning partnership between the University and you (our student). The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

## General Information

### Overview

This graduate clinical unit builds on the sonographic skills, knowledge and attitudes developed during the Bachelor of Medical Sonography. You will perform diagnostic scans in areas appropriate for an 'Entry Level Sonographer' (as described by the Australian Sonography Association) to specified levels of competency. You will evaluate findings to formulate a differential diagnosis and initiate further investigation when appropriate. You will engage with your clinical supervisor in a critical appraisal of your professional behaviour.

### Details

Career Level: *Postgraduate*

Unit Level: *Not Applicable*

Credit Points: 12

Student Contribution Band: 8

Fraction of Full-Time Student Load: 0.25

### Pre-requisites or Co-requisites

MEDS13001 Ultrasound of Obstetrics and Gynaecology 2 prerequisite AND MEDS13008 Vascular Sonography prerequisite AND MEDS13002 Sonographic Skills Development 2 prerequisite AND MEDS13006 Medical Sonography Clinical Course 2 prerequisite

Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the [Assessment Policy and Procedure \(Higher Education Coursework\)](#).

### Offerings For Term 1 - 2017

- Distance

### Attendance Requirements

All on-campus students are expected to attend scheduled classes – in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

### Website

[This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.](#)

## Class and Assessment Overview

### Recommended Student Time Commitment

Each 12-credit Postgraduate unit at CQUniversity requires an overall time commitment of an average of 25 hours of study per week, making a total of 300 hours for the unit.

### Class Timetable

#### [Regional Campuses](#)

Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

#### [Metropolitan Campuses](#)

Adelaide, Brisbane, Melbourne, Perth, Sydney

### Assessment Overview

#### 1. **Practical Assessment**

Weighting: Pass/Fail

#### 2. **Practical Assessment**

Weighting: Pass/Fail

#### 3. **Practical Assessment**

Weighting: Pass/Fail

#### 4. **Practical Assessment**

Weighting: Pass/Fail

#### 5. **Portfolio**

Weighting: Pass/Fail

#### 6. **Off-campus Activity**

Weighting: Pass/Fail

### Assessment Grading

This is a pass/fail (non-graded) unit. To pass the unit, you must pass all of the individual assessment tasks shown in the table above.

## CQUniversity Policies

**All University policies are available on the [CQUniversity Policy site](#).**

You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the [CQUniversity Policy site](#).

## Previous Student Feedback

### Feedback, Recommendations and Responses

Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

#### Feedback from Student feedback

**Feedback**

Students liked the availability of collaborate tutorials

**Recommendation**

Continue collaborate tutorials

**Action**

Zoom tutorials were introduced and well received.

#### Feedback from Student feedback

**Feedback**

Students mentioned they would like to do case studies - but found it too much last year. Maybe trial quizzes that students can chose to do to test knowledge.

**Recommendation**

Trial case study quizzes

**Action**

Trial case study quizzes were not undertaken this year.

#### Feedback from Industry feedback

**Feedback**

Industry mentioned students need to have more university-based simulation practice with Obstetric cases.

**Recommendation**

Research into this area has indicated that there may be a computer-based resource students could use to help them with skills in obstetrics. I will look into this further and obtain costings.

**Action**

Obstetric simulation options were found to be very expensive. This may be possible in the future but will require more discussion with the sonography team and completion of an application for funds.

## Unit Learning Outcomes

**On successful completion of this unit, you will be able to:**

1. Apply the practical skills and critical thinking necessary to perform vascular, musculoskeletal and obstetric sonographic examinations under supervision.
2. Perform diagnostic scans in specified areas to meet the ASA Competency Standards for the Entry Level Sonographer.
3. Evaluate sonographic findings and formulate appropriate sonographic protocol to solve complex diagnostic problems.
4. Critically reflect upon your professionalism, teamwork, communication skills and safe clinical practice.

Australasian Sonography Association Competency Standards for the Entry Level Sonographer  
Units 1-5, 6, 7, 9, 10, 11, 12, 13.

## Alignment of Learning Outcomes, Assessment and Graduate Attributes



## Alignment of Assessment Tasks to Learning Outcomes

Assessment Tasks	Learning Outcomes			
	1	2	3	4
1 - Practical Assessment - 0%	•		•	
2 - Practical Assessment - 0%		•		
3 - Practical Assessment - 0%		•		
4 - Practical Assessment - 0%				•
5 - Portfolio - 0%	•	•		
6 - Off-campus Activity - 0%				•

## Alignment of Graduate Attributes to Learning Outcomes

Graduate Attributes	Learning Outcomes			
	1	2	3	4
1 - Knowledge	○	○	○	○
2 - Communication	○	○	○	○
3 - Cognitive, technical and creative skills	○	○	○	
4 - Research				
5 - Self-management				○
6 - Ethical and Professional Responsibility	○	○	○	○
7 - Leadership			○	○
8 - Aboriginal and Torres Strait Islander Cultures				

## Alignment of Assessment Tasks to Graduate Attributes

Assessment Tasks	Graduate Attributes							
	1	2	3	4	5	6	7	8
1 - Practical Assessment - 0%	○	○	○			○		
2 - Practical Assessment - 0%	○	○	○			○		
3 - Practical Assessment - 0%	○	○	○			○		
4 - Practical Assessment - 0%	○	○			○	○	○	

Assessment Tasks	Graduate Attributes							
	1	2	3	4	5	6	7	8
<b>5 - Portfolio - 0%</b>		○	○		○			
<b>6 - Off-campus Activity - 0%</b>		○			○	○		

## Textbooks and Resources

### Textbooks

**There are no required textbooks.**

#### Additional Textbook Information

There are no required textbooks.

Note: To assist you on clinical placement you will need access to textbooks previously purchased whilst studying the medical sonography course- particularly books purchased for any unit with the MEDS prefix.

These textbooks will be useful as they will enable you to revise sonographic pathophysiology, ultrasound physics, human anatomy and aspects of sonography practice. Clinical supervisors are encouraged to ask students questions about sonographic knowledge, skill and appropriate professional behaviour. They may ask you to research an aspect of sonographic practice related to a case seen on clinical placement. To do this well you will need your textbooks at hand.

### IT Resources

**You will need access to the following IT resources:**

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)
- ZOOM

## Referencing Style

All submissions for this unit must use the referencing style: [American Psychological Association 6th Edition \(APA 6th edition\)](#)

For further information, see the Assessment Tasks.

## Teaching Contacts

**Anita Bowman** Unit Coordinator  
[a.bowman@cqu.edu.au](mailto:a.bowman@cqu.edu.au)

## Schedule

### Week 1 - 06 Mar 2017

Module/Topic	Chapter	Events and Submissions/Topic
Clinical week 5		<p>This clinical unit starts four weeks before term 1 commences.</p> <p>This unit consists of 19 weeks, or 760 hours, of clinical placement from Monday 6th February 2017 until Friday 16th June 2017 inclusive.</p>

### Week 2 - 13 Mar 2017

Module/Topic	Chapter	Events and Submissions/Topic
Clinical week 6		13-03-2016 is a public holiday in VIC and SA. If placed in these states you can enter this as 8 hours on your clinical attendance form.
<b>Week 3 - 20 Mar 2017</b>		
Module/Topic	Chapter	Events and Submissions/Topic
Clinical week 7		
<b>Week 4 - 27 Mar 2017</b>		
Module/Topic	Chapter	Events and Submissions/Topic
Clinical week 8		
<b>Week 5 - 03 Apr 2017</b>		
Module/Topic	Chapter	Events and Submissions/Topic
Clinical week 9		
<b>Vacation Week - 10 Apr 2017</b>		
Module/Topic	Chapter	Events and Submissions/Topic
Clinical week 10		14-04-2017 is a national public holiday. You can enter this as 8 hours on your clinical attendance form.
<b>Week 6 - 17 Apr 2017</b>		
Module/Topic	Chapter	Events and Submissions/Topic
Clinical week 11		17-04-2017 is a national public holiday. You can enter this as 8 hours on your clinical attendance form.
<b>Week 7 - 24 Apr 2017</b>		
Module/Topic	Chapter	Events and Submissions/Topic
Clinical week 12		25-04-2016 is a national public holiday. You can enter this as 8 hours on your clinical attendance form.
<b>Week 8 - 01 May 2017</b>		
Module/Topic	Chapter	Events and Submissions/Topic
Clinical week 13		02-05-2017 is a QLD public holiday. If placed in these states you can enter this as 8 hours on your clinical attendance form.
<b>Week 9 - 08 May 2017</b>		
Module/Topic	Chapter	Events and Submissions/Topic
Clinical week 14		
<b>Week 10 - 15 May 2017</b>		
Module/Topic	Chapter	Events and Submissions/Topic
Clinical week 15		
<b>Week 11 - 22 May 2017</b>		
Module/Topic	Chapter	Events and Submissions/Topic
Clinical week 16		
<b>Week 12 - 29 May 2017</b>		
Module/Topic	Chapter	Events and Submissions/Topic
Clinical week 17		
<b>Review/Exam Week - 05 Jun 2017</b>		

Module/Topic	Chapter	Events and Submissions/Topic
Clinical week 18		
<b>Exam Week - 12 Jun 2017</b>		
Module/Topic	Chapter	Events and Submissions/Topic
Clinical week 19 This will be your final week of clinical placement if you have completed all unit assessment requirements. Advise the unit coordinator if you need to extend your placement completion date. All assessment extension requests must be emailed to the unit coordinator.		12-06-2017 is a public holiday in NSW, QLD and SA. If placed in these states you can enter this as 8 hours on your clinical attendance form. Assessment due dates fall outside the university term dates. All assessment items are due on Monday 19th June at 16:00 PM AEST. Any students who have negotiated to extend placement dates will be eligible to apply for assessment extensions by emailing the unit coordinator.

## Term Specific Information

The unit coordinator is Anita Bowman. I can be contacted on a.bowman@cqu.edu.au or 07 4923 2244 or 0448 171261. Generally I am best contacted by email.

The clinical placement team is also an integral part of the staffing of this unit. They are Jane Wardle and the clinical placement officers, Vanessa Henderson and Kathleen Mossemeneer.

This clinical unit builds on the sonographic knowledge, skills and attributes developed during MEDS13006 Medical sonography clinical course 2. You will perform medical diagnostic ultrasound examinations to meet many of the standards of the 'Australasian Sonographers Association Competency Guidelines for a Graduate Entry-Level Sonographer'. You will evaluate findings to formulate a differential diagnosis and suggest further investigation where appropriate. You will engage with your clinical supervisor in a critical appraisal of your professional behavior and you will apply appropriate professional and interpersonal skills to sonographic practice in accordance with Central Queensland University postgraduate attributes and requirements for external professional accreditation by Australian Sonographers Accreditation Registry.

There are no specified texts for this unit. However you are expected to revise previous unit content related to the pathological knowledge and practical skills of sonography. This includes content from the units obstetric, gynecology and vascular ultrasound and Sonographic Skills Development. To this end you must ensure that the texts for those units are available for you to consult whilst on placement. Clinical supervisors often assign 'homework' such as researching a clinical case seen that day - so be prepared with appropriate texts for support. You are expected to consult texts regularly to enhance your knowledge and understanding during this clinical unit.

This clinical unit starts four weeks before term 1 commences and consists of a 19 week (760 hour) clinical placement. The clinical placement dates are from Monday 6th February 2017 until Friday 16th June 2017 inclusive. You must attend your allocated clinical placement for the entirety of each working day, including the last day of placement, unless alternative arrangements have been agreed by both the unit coordinator and clinical supervisor. Please note that there are public holidays during your clinical placement. These can be entered as 8 hours on your clinical attendance form and do not need to be 'made up'. Please advise the unit coordinator if you need to extend your placement end date in order to complete course requirements. Any students who have negotiated to extend placement dates will be eligible to apply for assessment extensions by email to the unit coordinator. If you are experiencing difficulty meeting unit assessment requirements please contact the unit coordinator.

This is a pass / fail non-graded unit which means that you must pass each individual assessment in order to pass the unit.

Please note this important information from the University Assessment of Unitwork Procedures.3.2.6

This is a non-graded (pass/fail) unit. All work must be submitted by the due date, as there is no opportunity to apply a 5% penalty due to the pass/fail nature of the assessment tasks. A student who fails any assessment in a pass/fail unit or a pass/fail component of a graded unit will be deemed to have failed that unit.

## Assessment Tasks

### 1 Practical Assessment - Female Pelvis

## Assessment Type

Practical Assessment

### Task Description

This assessment task measures your overall aptitude and competence in completing a trans-abdominal **and** trans-vaginal ultrasound examination of the female pelvis. You must achieve a level of competence in the female pelvic examination as required of an entry-level graduate sonographer.

This task will be assessed by the clinical supervisor, or a sonographer / radiologist delegated this task by your clinical supervisor. Assessment will take place at your clinical site using the pelvic assessment form provided. [Click this link to access the pelvic assessment form and marking criteria](#). This form is also available in the assessment block in the course Moodle site. A copy has been emailed to your clinical site but it is advisable to provide a printed copy to your clinical supervisor at the commencement of your placement.

Please print this form and read it carefully so you understand the criteria against which your sonographic skill, and relevant theoretical knowledge, will be evaluated.

Discuss the best time to complete this assessment with your clinical supervisor. After the assessment ask for feedback so you can focus your efforts at improvement in the areas mentioned by your supervisor. If you do not meet the required standard on your first attempt, you must seek detailed feedback from your assessor so you can develop a strategy to improve your performance. You should share your plan for improvement with your assessor. You may then repeat this assessment and must achieve the required level. Your clinical supervisor must complete and sign the assessment form before you submit it through the assessment block in the course Moodle site.

In this assessment you will demonstrate your ability to carry out all tasks of the ultrasound examination with minimal intervention, guidance or correction by the assessor. The assessment must be attempted prior to completion of the clinical placement block.

**You are permitted two attempts to complete this assessment task.**

### Assessment Due Date

Due on Monday 20th June 2016 at 16:00 AEST. The completed practical assessment form must be uploaded by online submission through the course Moodle site. It is recommended that you submit as soon as you have completed your placement. Any students whose clinical placement dates have been negotiated to extend beyond these due dates will be eligible to apply for an extension to the course coordinator.

### Return Date to Students

Performance assessments will be collated by the course coordinator following completion of the assessment. Feedback will be provided to you by your clinical supervisor following completion of the assessment. If the conditions to pass are not met the course coordinator will follow up.

### Weighting

Pass/Fail

### Minimum mark or grade

This is a pass/fail assessment item. You must achieve a level of competency in the 'Female Pelvis'. Performance in this task will be scored on a scale of 1 - 5. You must achieve a minimum of 20 scores of 5, and no scores of 3 or below.

### Assessment Criteria

The assessment criteria will address the following areas of your performance:

Patient care and communication.

Pre-scan, scan and post-scan preparation and tasks.

Knowledge of instrumentation including optimisation of survey and images through appropriate selection of parameters and technique.

Interrogation of anatomy and acquisition of relevant images to demonstrate diagnostic sufficiency and completeness of information contained.

Recognition and understanding of the relevant anatomy and pathology demonstrated.

Ability to recognise the need to and extend the clinical examination where appropriate.

Accurate documentation and communication of findings.

Occupational health and safety including ergonomics.

### Referencing Style

- [American Psychological Association 6th Edition \(APA 6th edition\)](#)

### Submission

Online

### Submission Instructions

Online submission of the completed form via Moodle.



## Learning Outcomes Assessed

- Apply the practical skills and critical thinking necessary to perform vascular, musculoskeletal and obstetric sonographic examinations under supervision.
- Evaluate sonographic findings and formulate appropriate sonographic protocol to solve complex diagnostic problems.

## Graduate Attributes

- Knowledge
- Communication
- Cognitive, technical and creative skills
- Ethical and Professional Responsibility

## 2 Practical Assessment - Carotid Doppler or Obstetric (18-20 Week) Morphology

### Assessment Type

Practical Assessment

### Task Description

This assessment task measures your overall aptitude and competence in completing **either** a carotid Doppler ultrasound examination **or** an 18-20 week obstetric morphology ultrasound examination. You can choose which scan to be assessed on during this clinical placement. The other must be challenged during your final clinical placement. The carotid Doppler examination will be assessed to the level of competency required of an entry-level graduate sonographer. The 18-20 week obstetric morphology examination will be assessed to the level of advanced beginner. This task will be assessed by the clinical supervisor, or a sonographer / radiologist delegated this task by your clinical supervisor. Assessment will take place at your clinical site using the relevant assessment form provided. Click these links to access either the [carotid assessment form and marking criteria](#) OR [obstetric morphology 18-20 week assessment form and marking criteria](#). These forms are also available in the assessment block in the course Moodle site. Copies have been emailed to your clinical site but it is advisable to provide printed copies to your clinical supervisor at the commencement of your placement.

Please print the forms and read them carefully so you understand the criteria against which your sonographic skill, and relevant theoretical knowledge, will be evaluated.

Discuss the best type of examination to complete and when to undertake this assessment with your clinical supervisor. After the assessment ask for feedback so you can focus your efforts at improvement in the areas mentioned by your supervisor. If you do not meet the required standard on your first attempt, you must seek detailed feedback from your assessor so you can develop a strategy to improve your performance. You should share your plan for improvement with your assessor. You may then repeat this assessment and must achieve the required level. Your clinical supervisor must complete and sign the relevant assessment form before you submit it through the assessment block in the course Moodle site.

In this assessment you will demonstrate your ability to carry out all tasks of the ultrasound examination with either minimal (carotid) or occasional (morphology) intervention, guidance or correction by the assessor. This assessment must be attempted prior to completion of the clinical placement block.

**You are permitted two attempts to complete this assessment task.**

### Assessment Due Date

Due on Monday 20th June 2016 at 16:00 AEST. The completed practical assessment form must be uploaded by online submission through the course Moodle site. It is recommended that you submit as soon as you have completed your placement. Any students whose clinical placement dates have been negotiated to extend beyond these due dates will be eligible to apply for an extension to the course coordinator.

### Return Date to Students

Performance assessments will be collated by the course coordinator following completion of the assessment. Feedback will be provided to you by your clinical supervisor following completion of the assessment. If assessment conditions are not met the course coordinator will follow up.

### Weighting

Pass/Fail

### Minimum mark or grade

Either competency in the carotid examination OR advanced beginner in the obstetric examination. Competency equals 20 scores of 5, and no scores of 3 or below. Advanced beginner equals 20 scores of 4 or more, and no scores of 2 or below.

### Assessment Criteria

The assessment criteria will address the following areas of your performance:

Patient care and communication.

Pre-scan, scan and post-scan preparation and tasks.

Knowledge of instrumentation including optimisation of survey and images through appropriate selection of parameters and technique.

Interrogation of anatomy and acquisition of relevant images to demonstrate diagnostic sufficiency and completeness of information contained.

Recognition and understanding of the relevant anatomy and pathology demonstrated.

Ability to recognise the need to and extend the clinical examination where appropriate.

Accurate documentation and communication of findings.

Occupational health and safety including ergonomics.

### **Referencing Style**

- [American Psychological Association 6th Edition \(APA 6th edition\)](#)

### **Submission**

Online

### **Submission Instructions**

Online submission of the completed form via the course Moodle site.

### **Learning Outcomes Assessed**

- Perform diagnostic scans in specified areas to meet the ASA Competency Standards for the Entry Level Sonographer.

### **Graduate Attributes**

- Knowledge
- Communication
- Cognitive, technical and creative skills
- Ethical and Professional Responsibility

## **3 Practical Assessment - Upper Abdomen**

### **Assessment Type**

Practical Assessment

### **Task Description**

This assessment task measures your overall aptitude and competence in completing an upper abdominal ultrasound examination. You must achieve an overall grade of competency as required of an entry-level graduate sonographer. This task will be assessed by your clinical supervisor, or a sonographer / radiologist delegated this task by your clinical supervisor. Assessment will take place at your clinical site using the abdominal assessment form provided. [Click this link to access the abdominal assessment form and marking criteria.](#) This form is also available in the assessment block in the course Moodle site. A copy has been emailed to your clinical site but it is advisable to provide a printed copy to your clinical supervisor at the commencement of your placement.

Please print this form and read it carefully so you understand the criteria against which your sonographic skill, and relevant theoretical knowledge, will be evaluated.

Discuss the best time to complete this assessment with your clinical supervisor. After the assessment ask for feedback so you can focus your efforts at improvement in the areas mentioned by your supervisor. If you do not meet the required standard on your first attempt, you must seek detailed feedback from your assessor so you can develop a strategy to improve your performance. You should share your plan for improvement with your assessor. You may then repeat this assessment and must achieve the required level. Your clinical supervisor must complete and sign the assessment form before you submit it through the assessment block in the course Moodle site.

You will demonstrate your ability to carry out all tasks of the ultrasound examination with minimal intervention, guidance or correction by the assessor. The assessment must be attempted prior to completion of the clinical placement block.

**You are permitted two attempts to complete this assessment task.**

### **Assessment Due Date**

Due on Monday 20th June 2016 at 16:00 or 04:00 PM AEST The completed practical assessment form must be uploaded by online submission through the course Moodle site. It is recommended that you submit as soon as you have completed your placement. Any students whose clinical placement dates have been negotiated to extend beyond these due dates will be eligible to apply for an extension to the course coordinator.

### **Return Date to Students**

Performance assessments will be collated by the course coordinator. Feedback will be provided to you by your clinical supervisor following completion of the assessment. If assessment conditions are not met the course coordinator will follow up.

### **Weighting**

Pass/Fail

### **Minimum mark or grade**

This is a pass/fail assessment item. You must achieve a level of competency in the abdomen examination. You must achieve a minimum of 20 scores of 5, and no scores of 3 or below to pass this assessment.

### **Assessment Criteria**

The assessment criteria will address the following areas of your performance:

Patient care and communication.

Pre-scan, scan and post-scan preparation and tasks.

Knowledge of instrumentation including optimisation of survey and images through appropriate selection of parameters and technique.

Interrogation of anatomy and acquisition of relevant images to demonstrate diagnostic sufficiency and completeness of information contained.

Recognition and understanding of the relevant anatomy and pathology demonstrated.

Ability to recognise the need to and extend the clinical examination where appropriate.

Accurate documentation and communication of findings.

Occupational health and safety, including ergonomics.

### **Referencing Style**

- [American Psychological Association 6th Edition \(APA 6th edition\)](#)

### **Submission**

Online

### **Submission Instructions**

Online submission of the completed form via the course Moodle site.

### **Learning Outcomes Assessed**

- Perform diagnostic scans in specified areas to meet the ASA Competency Standards for the Entry Level Sonographer.

### **Graduate Attributes**

- Knowledge
- Communication
- Cognitive, technical and creative skills
- Ethical and Professional Responsibility

## **4 Professional Behaviour Evaluation**

### **Assessment Type**

Practical Assessment

### **Task Description**

This task is designed to assess your professional practice, demeanor and professional communication whilst on clinical placement. Clinical sites mention professional behaviour as paramount in their decision to employ a sonographer. This assessment considers your ability to communicate professionally with a diverse cultural audience of patients and staff, demonstrate professional respect for all, and function as a reliable, well-organised member of the health team.

The Professional Behaviour Evaluations will be completed by your clinical supervisor, or a nominated delegate, during the final weeks of your clinical placement. Click this link to access the [professional behaviour evaluation form and marking criteria](#). This form is also available in the assessment block in the course Moodle site. A copy has been emailed to your clinical site but it is advisable to provide a printed copy to your clinical supervisor at the commencement of your placement.

Please print this form and read it carefully so you understand the criteria against which your professional behaviour will be evaluated.

Discuss the best time to complete this assessment with your clinical supervisor. After the assessment ask for feedback so you can focus your efforts at improvement in the areas mentioned by your supervisor. Your clinical supervisor must complete and sign this form before you submit it through the assessment block in the course Moodle site.

**The Professional Behaviour Evaluation assesses behaviour exhibited by you throughout the clinical placement, as demonstrated on a day-to-day basis. This assessment task is only completed once. There is no opportunity for a second attempt.**

## Assessment Due Date

Monday (20-Jun-2016) 04:00 PM AEST. The completed Professional Behavioural Evaluation must be uploaded by online submission through Moodle. It is recommended that you submit as soon as you have completed your placement. Any students whose clinical placement dates have been negotiated to extend beyond these due dates will be eligible to apply for an extension to the course coordinator.

## Return Date to Students

Performance assessments will be collated by the course coordinator. Feedback regarding the Professional Behaviour Evaluation will be provided to you by your clinical supervisor following completion of the assessment. If assessment conditions are not met the course coordinator will follow up.

## Weighting

Pass/Fail

## Minimum mark or grade

This is a pass / fail assessment piece. You must achieve an overall level of 'satisfactory' to pass this assessment.

## Assessment Criteria

You must achieve an overall level of satisfactory to pass this assessment.

You will be scored from 1-4 using the levels of proficiency criterion on the evaluation form. You must attain an average score of at least 3 (satisfactory). You must not be awarded any scores of 1 (not satisfactory).

The Professional Behaviour Evaluation assesses your day-to-day performance in the following:

Communication

Team work

Professional attitude and appearance

Time management and organisational skills

Accountability and dependability

## Referencing Style

- [American Psychological Association 6th Edition \(APA 6th edition\)](#)

## Submission

Online

## Submission Instructions

Online submission of the completed form via Moodle.

## Learning Outcomes Assessed

- Critically reflect upon your professionalism, teamwork, communication skills and safe clinical practice.

## Graduate Attributes

- Knowledge
- Communication
- Self-management
- Ethical and Professional Responsibility
- Leadership

# 5 Clinical Case Log

## Assessment Type

Portfolio

## Task Description

The clinical logbook serves as a record of your depth and breadth of experience attained during the placement. It demonstrates the degree of progression of your skill development within and across examination type. You should analyse this record at regular intervals to assist in the formulation of learning goals that will support your achievement of the course outcomes.

Each case will be categorised into one of the following areas: Abdomen (including renal), Superficial Structures (thyroid, testes, breast or other), Gynaecology, Obstetrics (first, second or third trimester), Vascular (carotid, DVT or other), Paediatrics and Other (which includes interventional procedures, musculoskeletal scans and lumps and bumps). Each week of the logbook must be signed by your clinical site supervisor, radiologist, or a sonographer delegated by the clinical supervisor. Click on [this link to view and download the clinical case logbook for completion](#).

Click on this link for further information on [how to complete the logbook](#) and minimum examination numbers required. These forms are also available in the assessment block in the course Moodle site. Copies has been emailed to your

clinical site.

Please print these forms/information sheets and read them carefully so you understand the criteria against which your logbook will be evaluated.

You can submit 'outside clinical placement' log books dated between the end of your year 3 placement and the commencement of the year 4 placement. [Click on this link for the outside clinical placement logbook](#). This form is also available in the assessment block in the course Moodle site. Please note:

- The logbook must be verified (signed) by an ASAR accredited sonographer.
- Details of either your insurance, or employment, must be entered onto the outside clinical placement logbook.

### **Assessment Due Date**

Due on Monday 20th June 2016 at 16:00 AEST. The completed log book must be uploaded by online submission through the course Moodle site. It is recommended that you submit as soon as you have completed your placement. Any students whose clinical placement dates have been negotiated to extend beyond these due dates will be eligible to apply for an extension to the course coordinator.

### **Return Date to Students**

Log book numbers will be collated by the course coordinator following completion of the assessment. Feedback will be provided to you by your clinical supervisor following completion of the assessment. If assessment conditions are not met the course coordinator will follow up.

### **Weighting**

Pass/Fail

### **Minimum mark or grade**

This is a pass/fail assessment item. You must achieve the minimum log book numbers required to pass this assessment.

### **Assessment Criteria**

You will pass this assessment if you achieve the following **minimum** numbers in your logbook by the conclusion of this clinical placement:

Abdomen - 10 examinations

Vascular (Carotid) - 10 examinations

18-20 week obstetric morphology - 5 examinations

Superficial structure (thyroid, breast or testis) - 5 examinations

### **Referencing Style**

- [American Psychological Association 6th Edition \(APA 6th edition\)](#)

### **Submission**

Online

### **Submission Instructions**

Online submission of the completed form via the course Moodle site.

### **Learning Outcomes Assessed**

- Apply the practical skills and critical thinking necessary to perform vascular, musculoskeletal and obstetric sonographic examinations under supervision.
- Perform diagnostic scans in specified areas to meet the ASA Competency Standards for the Entry Level Sonographer.

### **Graduate Attributes**

- Communication
- Cognitive, technical and creative skills
- Self-management

## **6 Clinical Attendance**

### **Assessment Type**

Off-campus Activity

### **Task Description**

It is expected that you attend 100% of the time during your 19 week clinical placement to achieve the minimum 760 hours (19 X 40 hours) of clinical attendance. All hours worked must be entered into the clinical attendance form. This form must be signed by your clinical supervisor, or a sonographer delegated this task by your clinical supervisor. [Click on this link to view and download the clinical attendance form](#). This form is also available in the assessment block in the

course Moodle site. A copy has been emailed to your clinical site.

Please print this form and read it carefully so you understand the criteria against which your clinical attendance will be evaluated.

Public holidays are included as hours worked. You can log 8 hours worked for each public holiday. These do not need to be 'made up'.

Any time you are away from your clinical institution, you MUST supply a verifiable supporting document indicating why you have not attended. Both your clinical supervisor and the course coordinator MUST be informed of any absences from your clinical placement. Any absence for part, or all of, a working day must be made up after, or during (e.g Saturday / evenings if available), the clinical placement.

You can submit 'outside clinical placement' hours completed between the end of your year 3 placement and the commencement of the year 4 placement. [Click on this link for the outside clinical placement attendance form.](#) This form is also available in the assessment block in the course Moodle site. Please note:

- The hours must be verified (signed) by an ASAR accredited sonographer.
- Details of either your insurance, or employment, must be entered onto the outside clinical placement attendance form.

### **Assessment Due Date**

Due on Monday 20th June 2016 at 16:00 AEST. The completed clinical attendance form must be uploaded by online submission through the course Moodle site. It is recommended that you submit as soon as you have completed your placement. Any students whose clinical placement dates have been negotiated to extend beyond these due dates will be eligible to apply for an extension to the course coordinator.

### **Return Date to Students**

Attendance assessments will be collated by the course coordinator following completion of the assessment. Feedback will be provided to you by your clinical supervisor. If the attendance requirements are not met the course coordinator will follow up.

### **Weighting**

Pass/Fail

### **Minimum mark or grade**

This is a pass/fail assessment item. You must achieve a minimum of 760 hours of clinical placement to pass this assessment.

### **Assessment Criteria**

To pass this assessment you must achieve a minimum of 760 hours (19 X 40 hours) of clinical attendance. Any days away from your clinical site must be documented.

### **Referencing Style**

- [American Psychological Association 6th Edition \(APA 6th edition\)](#)

### **Submission**

Online

### **Submission Instructions**

Online submission of the completed form via the course Moodle site.

### **Learning Outcomes Assessed**

- Critically reflect upon your professionalism, teamwork, communication skills and safe clinical practice.

### **Graduate Attributes**

- Communication
- Self-management
- Ethical and Professional Responsibility

## Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the [Student Academic Integrity Policy and Procedure](#). This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

### What is a breach of academic integrity?

A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

### Why is academic integrity important?

A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

### Where can I get assistance?

For academic advice and guidance, the [Academic Learning Centre \(ALC\)](#) can support you in becoming confident in completing assessments with integrity and of high standard.

### What can you do to act with integrity?



#### Be Honest

If your assessment task is done by someone else, it would be dishonest of you to claim it as your own



#### Seek Help

If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)



#### Produce Original Work

Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem