



# MRKT11029 Marketing Fundamentals

## Term 1 - 2017

Profile information current as at 19/04/2024 11:45 pm

All details in this unit profile for MRKT11029 have been officially approved by CQU University and represent a learning partnership between the University and you (our student). The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

### General Information

#### Overview

This unit will provide you with a sound knowledge of the origins of trading goods and services and the development of modern marketing practice and theory. Emphasis is placed on developing an understanding of marketing principles and their application. In particular the unit approaches marketing not only as a functional area of an organisation but also as a philosophy of doing business.

#### Details

Career Level: *Undergraduate*

Unit Level: *Level 1*

Credit Points: 6

Student Contribution Band: 10

Fraction of Full-Time Student Load: 0.125

#### Pre-requisites or Co-requisites

There are no requisites for this unit.

Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the [Assessment Policy and Procedure \(Higher Education Coursework\)](#).

#### Offerings For Term 1 - 2017

- Brisbane
- Bundaberg
- Cairns
- Distance
- Gladstone
- Mackay
- Melbourne
- Perth
- Rockhampton
- Sydney
- Townsville

#### Attendance Requirements

All on-campus students are expected to attend scheduled classes – in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

#### Website

[This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.](#)

## Class and Assessment Overview

### Recommended Student Time Commitment

Each 6-credit Undergraduate unit at CQUniversity requires an overall time commitment of an average of 12.5 hours of study per week, making a total of 150 hours for the unit.

### Class Timetable

#### [Regional Campuses](#)

Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

#### [Metropolitan Campuses](#)

Adelaide, Brisbane, Melbourne, Perth, Sydney

### Assessment Overview

#### 1. **Online Quiz(zes)**

Weighting: 20%

#### 2. **Portfolio**

Weighting: 40%

#### 3. **Presentation and Written Assessment**

Weighting: 40%

### Assessment Grading

This is a graded unit: your overall grade will be calculated from the marks or grades for each assessment task, based on the relative weightings shown in the table above. You must obtain an overall mark for the unit of at least 50%, or an overall grade of 'pass' in order to pass the unit. If any 'pass/fail' tasks are shown in the table above they must also be completed successfully ('pass' grade). You must also meet any minimum mark requirements specified for a particular assessment task, as detailed in the 'assessment task' section (note that in some instances, the minimum mark for a task may be greater than 50%). Consult the [University's Grades and Results Policy](#) for more details of interim results and final grades.

## CQUniversity Policies

**All University policies are available on the [CQUniversity Policy site](#).**

You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the [CQUniversity Policy site](#).

## Previous Student Feedback

### Feedback, Recommendations and Responses

Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

#### Feedback from Course evaluation

**Feedback**

Some students were receptive to the provision of assessment guidelines and additional course materials through the course Moodle page.

**Recommendation**

Continue providing students with assessment guidelines and additional course materials through the course Moodle page.

**Action**

Detailed guidelines documents for Assessments 2 and 3 were placed on the unit Moodle site at the start of term. In addition, various journal readings, case studies, and YouTube videos were added to the relevant weekly module on the Moodle site to further enhance learning.

#### Feedback from Course evaluation

**Feedback**

Some students requested more student participation in Blackboard Collaborate sessions and Moodle forum discussions.

**Recommendation**

Blackboard Collaborate sessions will be scheduled throughout the term and Moodle forum discussions will be on-going so as to encourage greater participation from students.

**Action**

Four Zoom sessions were offered to FLEX students in place of Blackboard Collaborate. These Zoom sessions were held in weeks 3, 6, 9 and 12. Each session was accessible through the unit Moodle site with the running time approximately 1.5 hours. All sessions were recorded for the benefit of those students who could not participate.

#### Feedback from Course evaluation

**Feedback**

Some students requested topics on Moodle be viewable two weeks in advance of schedule.

**Recommendation**

All topics on Moodle to be viewable for students at least two weeks in advance of schedule and with prior notification.

**Action**

The weekly modules on the unit Moodle site were opened for student viewing two weeks ahead of schedule. To remind students, a post was made on the Moodle news forum.

## Unit Learning Outcomes

**On successful completion of this unit, you will be able to:**

1. explain your awareness of the nature and scope of marketing in general
2. discuss your developed appreciation of the marketing concept
3. elaborate upon your awareness of the key concepts and tools of marketing, and their respective roles in business
4. describe and critically discuss how marketing fits into the overall business function
5. explain your understanding of marketing research techniques and analysis, and how they are important to marketing decision-making
6. differentiate between the marketing mix and the extended marketing mix.
7. demonstrate knowledge of new product marketing in both written and oral form.

## Alignment of Learning Outcomes, Assessment and Graduate Attributes



N/A Level



Introductory Level



Intermediate Level



Graduate Level



Professional Level



Advanced Level

## Alignment of Assessment Tasks to Learning Outcomes

Assessment Tasks	Learning Outcomes						
	1	2	3	4	5	6	7
1 - Online Quiz(zes) - 20%	•		•				
2 - Portfolio - 40%	•	•	•		•	•	
3 - Presentation and Written Assessment - 40%	•	•	•	•	•	•	•

## Alignment of Graduate Attributes to Learning Outcomes

Graduate Attributes	Learning Outcomes						
	1	2	3	4	5	6	7
1 - Communication	•	•	•	•	•	•	•
2 - Problem Solving	•	•	•	•	•	•	•
3 - Critical Thinking	•	•	•	•	•	•	•
4 - Information Literacy	•	•	•	•	•	•	•
5 - Team Work	•	•	•	•			
6 - Information Technology Competence	•	•	•	•	•	•	•
7 - Cross Cultural Competence	•	•	•	•	•		
8 - Ethical practice	•	•	•	•	•	•	•
9 - Social Innovation							
10 - Aboriginal and Torres Strait Islander Cultures							

## Alignment of Assessment Tasks to Graduate Attributes

Assessment Tasks	Graduate Attributes									
	1	2	3	4	5	6	7	8	9	10
1 - Online Quiz(zes) - 20%	•	•	•	•		•	•	•		
2 - Portfolio - 40%	•	•	•	•	•	•		•		
3 - Presentation and Written Assessment - 40%	•	•	•	•		•	•	•		

## Textbooks and Resources

### Textbooks

MRKT11029

#### Prescribed

##### Principles of Marketing

Edition: 6th (2015)

Authors: Armstrong, G., Adam, S., Denize, S., & Kotler, P.

Pearson Australia

Melbourne , VIC , Australia

ISBN: 9781486002696

Binding: Paperback

#### Additional Textbook Information

**Note:** The prescribed textbook is also available in eText format and this can be purchased online directly from Pearson Australia.

[View textbooks at the CQUniversity Bookshop](#)

### IT Resources

You will need access to the following IT resources:

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)
- Microsoft Word and PowerPoint

## Referencing Style

All submissions for this unit must use the referencing style: [American Psychological Association 6th Edition \(APA 6th edition\)](#)

For further information, see the Assessment Tasks.

## Teaching Contacts

**Warren Lawson** Unit Coordinator

[w.lawson1@cqu.edu.au](mailto:w.lawson1@cqu.edu.au)

## Schedule

### Week 1 - 06 Mar 2017

Module/Topic	Chapter	Events and Submissions/Topic
Marketing: Creating and capturing customer value & Company and marketing strategy: Partnering to build customer relationships	Chapters 1 & 2	

### Week 2 - 13 Mar 2017

Module/Topic	Chapter	Events and Submissions/Topic
Analysing the marketing environment	Chapter 3	

### Week 3 - 20 Mar 2017

Module/Topic	Chapter	Events and Submissions/Topic
Managing marketing information to gain customer insights	Chapter 4	<b>Online Quiz 1 opens Monday (20 March 2017) 09:00 AM AEST</b>

**Week 4 - 27 Mar 2017**

Module/Topic	Chapter	Events and Submissions/Topic
Understanding consumer and business buyer behaviour	Chapter 5	<b>Online Quiz 1 closes Monday (27 March 2017) 11:45 PM AEST</b>

**Week 5 - 03 Apr 2017**

Module/Topic	Chapter	Events and Submissions/Topic
Customer-driven marketing strategy: Creating value for target customers	Chapter 6	<b>Online Quiz 2 opens Monday (03 April 2017) 09:00 AM AEST</b>

**Vacation Week - 10 Apr 2017**

Module/Topic	Chapter	Events and Submissions/Topic
		<b>Online Quiz 2 closes Monday (10 April 2017) 11:45 PM AEST</b>

**Week 6 - 17 Apr 2017**

Module/Topic	Chapter	Events and Submissions/Topic
Products, services and brands: Offering customer value	Chapter 7	<b>Assessment 2 Due: Week 6 Friday (21 Apr 2017) 11:45 pm AEST</b>

**Week 7 - 24 Apr 2017**

Module/Topic	Chapter	Events and Submissions/Topic
Developing new products and managing innovation	Chapter 8	<b>Online Quiz 3 opens Monday (24 April 2017) 09:00 AM AEST</b>

**Week 8 - 01 May 2017**

Module/Topic	Chapter	Events and Submissions/Topic
Pricing to capture customer value	Chapter 9	<b>Online Quiz 3 closes Monday (01 May 2017) 11:45 PM AEST</b>

**Week 9 - 08 May 2017**

Module/Topic	Chapter	Events and Submissions/Topic
Placement: Customer value fulfilment	Chapter 10	<b>Online Quiz 4 opens Monday (08 May 2017) 09:00 AM AEST</b>

**Week 10 - 15 May 2017**

Module/Topic	Chapter	Events and Submissions/Topic
Communicating customer value: Advertising and public relations & Personal selling and sales promotion	Chapters 11 & 12	<b>Online Quiz 4 closes Monday (15 May 2017) 11:45 PM AEST</b>

**Week 11 - 22 May 2017**

Module/Topic	Chapter	Events and Submissions/Topic
Direct and digital marketing: Building one-to-one customer relationships	Chapter 13	

**Week 12 - 29 May 2017**

Module/Topic	Chapter	Events and Submissions/Topic
Sustainable marketing: Social responsibility, ethics and legal compliance	Chapter 14	<b>Assessment 3 Due: Week 12 Friday (2 June 2017) 11:45 pm AEST</b>

**Review/Exam Week - 05 Jun 2017**

Module/Topic	Chapter	Events and Submissions/Topic

**Exam Week - 12 Jun 2017**

Module/Topic	Chapter	Events and Submissions/Topic

## Term Specific Information

### Contact information for Warren Lawson:

I encourage all students to contact me, either by email or telephone, with any personal questions or queries relating to the unit.

**Email:** [w.lawson1@cqu.edu.au](mailto:w.lawson1@cqu.edu.au)

**Telephone:** +61 (03) 9616 0518

I'm based on the Melbourne Campus and can be found in the Business and Law staff room on level 4, 120 Spencer Street.

## Assessment Tasks

### 1 Assessment 1

#### Assessment Type

Online Quiz(zes)

#### Task Description

Assessment 1 consists of FOUR (4) online quizzes with ten (10) questions in each quiz. Each quiz is a maximum 25 minutes in duration.

Your task in Assessment 1 is to complete all four online quizzes.

#### Instructions and advice

- This is an individual assessment (no groups).
- All four quizzes are attempted online through the unit Moodle site.
- Refer to the table below for quiz opening and closing times.
- Each quiz will address content from a relevant chapter of the prescribed textbook.
- Each quiz is worth a maximum 5% towards your overall grade (i.e. 4 quizzes x 5% = 20%).
- Each quiz consists of 10 questions and is a maximum 25 minutes in duration.
- Answer format will be a combination of multiple choice and true or false.
- There are no negative marks for incorrect answers.
- Quizzes can be found under the assessment block on the unit Moodle site.
- These are open book quizzes so you can have your textbook with you when doing each quiz.
- Each online quiz can only be attempted **ONCE** so do not open the quiz until you are ready to complete the entire quiz.
- Responsibility for access, Internet Service Provider, browsers, Internet connection and the computer you use remains with the student.
- Refer system access problems (e.g. Moodle login or password issues) to the Technology and Services Assistance Centre ([tasac@cqu.edu.au](mailto:tasac@cqu.edu.au)) as soon as possible.
- Any problems during the quiz (e.g. screen has frozen) email the Unit Coordinator ([w.lawson1@cqu.edu.au](mailto:w.lawson1@cqu.edu.au)) as soon as possible identifying the unit, your full name, student number, campus and approximate time the problem occurred.
- Students are encouraged to provide their own timer and not rely on the computer.

#### Skills

- Quizzes will test marketing knowledge and understanding.

Quiz	Content	Quiz Opening Day/Time	Quiz Closing Day/Time
1	Chapter 4	Week 3 Monday (20 March 2017) 09:00 AM AEST	Week 4 Monday (27 March 2017) 11:45 PM AEST
2	Chapter 6	Week 5 Monday (03 April 2017) 09:00 AM AEST	Vacation Week Monday (10 April 2017) 11:45 PM AEST
3	Chapter 8	Week 7 Monday (24 April 2017) 09:00 AM AEST	Week 8 Monday (01 May 2017) 11:45 PM AEST
4	Chapter 10	Week 9 Monday (08 May 2017) 09:00 AM AEST	Week 10 Monday (15 May 2017) 11:45 PM AEST

#### Number of Quizzes

4

## Frequency of Quizzes

### Assessment Due Date

Various (see Quiz opening and closing times in 'Task Description')

### Return Date to Students

Marks are shown on completion of each quiz.

### Weighting

20%

### Assessment Criteria

#### Assessment 1

- Each question is worth half a mark (0.5 marks).
- 10 questions per quiz x 0.5 marks x 4 quizzes.
- Total: Out of 20 marks.

### Referencing Style

- [American Psychological Association 6th Edition \(APA 6th edition\)](#)

### Submission

Online

### Submission Instructions

(through Moodle)

### Learning Outcomes Assessed

- explain your awareness of the nature and scope of marketing in general
- elaborate upon your awareness of the key concepts and tools of marketing, and their respective roles in business

### Graduate Attributes

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy
- Information Technology Competence
- Cross Cultural Competence
- Ethical practice

## 2 Assessment 2

### Assessment Type

Portfolio

### Task Description

Assessment 2 requires you to undertake a market opportunity analysis for a new product. You will present the market opportunity analysis as a portfolio. This portfolio should be 1500-2000 words maximum in length excluding the title page and reference list.

Your task in Assessment 2 is to choose **ONE (1)** of the options listed below and write a market opportunity analysis focusing on current Australian market conditions to determine market attractiveness for your product.

a) QikVin reusable wine bottle (viewed 31/01/2017),

<https://www.kickstarter.com/projects/416039610/qikvin-raising-wine-preservation-to-new-heights/>

b) Qkey removable online security device (viewed 31/01/2017),

[https://www.kickstarter.com/projects/qkey/qkey-a-smart-simple-and-secure-online-experience?ref=category\\_popular](https://www.kickstarter.com/projects/qkey/qkey-a-smart-simple-and-secure-online-experience?ref=category_popular)

c) Scollar Mini smart collar for dogs and cats (viewed 31/01/2017),

[https://www.kickstarter.com/projects/scollar/scollar-mini-for-small-dogs-and-cats?ref=category\\_popular](https://www.kickstarter.com/projects/scollar/scollar-mini-for-small-dogs-and-cats?ref=category_popular)

d) Solowheel Iota personal e-vehicle (viewed 31/01/2017),

[https://www.kickstarter.com/projects/687658339/solowheel-iota-a-mini-personal-e-vehicle?ref=category\\_popular](https://www.kickstarter.com/projects/687658339/solowheel-iota-a-mini-personal-e-vehicle?ref=category_popular)

e) A new product for the business/organisation you currently work for or the business/organisation you want to start up.

If you choose this option, on-campus (internal) students will need to gain approval from your local lecturer/tutor. Off-

campus (external) students will need to contact the course coordinator [w.lawson1@cqu.edu.au](mailto:w.lawson1@cqu.edu.au) for approval.

**NB: The option you choose will also be used in Assessment 3.**

You will need to address the following criteria:

1. Describe the new product chosen and current market conditions in Australia by examining relevant business trends, competitors, customer needs and other factors in the marketing environment that may affect consumer purchasing (research evidence is expected to help support your discussion);
2. Conduct a strengths, weaknesses, opportunities and threats (SWOT) analysis for your new product;
3. In general, explain your understanding of the nature and scope of marketing plus the marketing concept;
4. In general, explain your understanding of marketing research techniques and analysis, and how they are important to marketing decision-making; and
5. Differentiate between the marketing mix and the extended marketing mix.

#### Instructions

- This is an individual assessment (no groups).
- Submit your portfolio online through the unit Moodle site.

Your portfolio should contain the following:

- A single Word document (no PDF) that addresses each of the 5 criteria listed above plus a reference list showing use in-text of at least six (6) scholarly sources of information, not including the prescribed textbook.
- Use size 12 font with 1.5 line-spacing in this Word document.
- An appendices (this is compulsory) inserted at the end of the Word document that includes:
  - Self-evaluation documenting your learning journey.
  - Any other supporting items such as graphs, charts, tables and diagrams you deem suitable.

#### Skills

- A market opportunity analysis is widely used to determine market attractiveness.
- A portfolio is a collection of items documenting what and how you have learnt.
- This is a challenging assignment. It will provide you with the opportunity to undertake a significant piece of work with a practical commercial application.

#### **Assessment Due Date**

Week 6 Friday (21 Apr 2017) 11:45 pm AEST

#### **Return Date to Students**

Monday (8 May 2017)

The return date will apply to submissions made before or on the due date.

#### **Weighting**

40%

#### **Assessment Criteria**

##### **Assessment 2**

- Product description, current market conditions and analysis. Out of 11 marks.
- SWOT analysis. Out of 6 marks.
- Nature and scope of marketing plus the marketing concept . Out of 3 marks.
- Marketing research techniques and importance. Out of 2 marks.
- The marketing mix and extended marketing mix. Out of 2 marks.
- Citations and Reference list. Out of 3 marks.
- Self-evaluation. Out of 5 marks.
- Supporting items. Out of 5 marks.
- Spelling, grammar, and written presentation. Out of 3 marks.
- Total: Out of 40 marks.

#### **Referencing Style**

- [American Psychological Association 6th Edition \(APA 6th edition\)](#)

#### **Submission**

Online

#### **Submission Instructions**

(through Moodle)

#### **Learning Outcomes Assessed**

- explain your awareness of the nature and scope of marketing in general
- discuss your developed appreciation of the marketing concept
- elaborate upon your awareness of the key concepts and tools of marketing, and their respective roles in business

- explain your understanding of marketing research techniques and analysis, and how they are important to marketing decision-making
- differentiate between the marketing mix and the extended marketing mix.

### Graduate Attributes

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy
- Team Work
- Information Technology Competence
- Ethical practice

## 3 Assessment 3

### Assessment Type

Presentation and Written Assessment

### Task Description

Assessment 3 requires the submission of **TWO** items (i.e. one Word file and one PowerPoint file).

You are to write and make a presentation on marketing objectives, marketing strategy and action programs for the new product chosen in Assessment 2. The written component should be 1500-2000 words maximum in length excluding the title page and reference list. The presentation component will be in PowerPoint format with voice-over limited to 5 slides and no longer than 5 minutes in duration.

Assume that the new product chosen in Assessment 2 is viable for market entry into Australia. The decision has now been made by senior management to launch this new product into Australia sometime in 2017.

Your task in Assessment 3 is to prepare marketing objectives, marketing strategy and action programs for the first six months from product launch.

You will need to address the following criteria:

1. Propose and justify three (3) marketing objectives you think are achievable within the first six months of product launch (e.g. sales targets, product awareness, customer retention and satisfaction, brand management);
2. Justify the preferred market segments, targeted customers, and intended positioning;
3. Propose and justify marketing strategy for two (2) of the 4Ps (i.e. product or pricing strategy plus placement or promotion strategy); and
4. Propose action programs for the first six months of product launch to achieve stated marketing objectives.

### Instructions

- This is an individual assessment (no groups).
- Submit both your written component and presentation component online through the unit Moodle site.

Your written component should contain the following:

- A single Word document (no PDF) that addresses each of the 4 criteria listed above plus a reference list showing use in-text of at least six (6) scholarly sources of information, not including the prescribed textbook.
- Use size 12 font with 1.5 line-spacing in this Word document.

Your presentation component should contain the following:

- A summary only of key information in your written Word document.
- The format will be PowerPoint with voice-over (no word limit) but limited to a maximum 5 slides and a maximum 5 minutes in duration.

### Skills

- The written component consisting of the marketing objectives, marketing strategy and action programs are all integral elements of a marketing plan.
- Using PowerPoint with voice-over enhances professionalism and helps keep the viewer's focus during presentations.
- This is a challenging assignment. It will provide you with the opportunity to undertake a significant piece of work with a practical commercial application.

### Assessment Due Date

Week 12 Friday (2 June 2017) 11:45 pm AEST

## **Return Date to Students**

Assessment 3 submissions will be returned on the Certification of Grades date (Friday 7 July 2017).

### **Weighting**

40%

### **Assessment Criteria**

#### **Assessment 3**

- Three marketing objectives. Out of 3 marks.
- Market segmentation, targeted customers and intended positioning. Out of 5 marks.
- Product or pricing strategy. Out of 7 marks.
- Placement or promotion strategy. Out of 7 marks.
- Action programs. Out of 2 marks.
- Citations and Reference list. Out of 3 marks.
- Spelling, grammar and written presentation. Out of 3 marks.
- PowerPoint meets specified requirements. Out of 5 marks.
- Voice-over is clear and fluent. Out of 5 marks.
- Total: Out of 40 marks.

### **Referencing Style**

- [American Psychological Association 6th Edition \(APA 6th edition\)](#)

### **Submission**

Online

### **Submission Instructions**

(through Moodle)

### **Learning Outcomes Assessed**

- explain your awareness of the nature and scope of marketing in general
- discuss your developed appreciation of the marketing concept
- elaborate upon your awareness of the key concepts and tools of marketing, and their respective roles in business
- describe and critically discuss how marketing fits into the overall business function
- explain your understanding of marketing research techniques and analysis, and how they are important to marketing decision-making
- differentiate between the marketing mix and the extended marketing mix.
- demonstrate knowledge of new product marketing in both written and oral form.

### **Graduate Attributes**

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy
- Information Technology Competence
- Cross Cultural Competence
- Ethical practice

## Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the [Student Academic Integrity Policy and Procedure](#). This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

### What is a breach of academic integrity?

A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

### Why is academic integrity important?

A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

### Where can I get assistance?

For academic advice and guidance, the [Academic Learning Centre \(ALC\)](#) can support you in becoming confident in completing assessments with integrity and of high standard.

### What can you do to act with integrity?



#### Be Honest

If your assessment task is done by someone else, it would be dishonest of you to claim it as your own



#### Seek Help

If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)



#### Produce Original Work

Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem