

Profile information current as at 06/05/2024 11:42 am

All details in this unit profile for NURS12164 have been officially approved by CQUniversity and represent a learning partnership between the University and you (our student). The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

General Information

Overview

In this unit, you will have the opportunity to practice nursing care in the community or rehabilitative environment. You will apply the Nursing and Midwifery Board of Australia (NMBA) Registered Nurse Standards for Practice (2016). You will continue to explore the importance of the National Safety and Quality Health Service (NSQHS) Standards (2017) to all nursing practice in Australia and use the Patient Safety Competency Framework (PSCF) (Levett-Jones et al., 2017) in your practice as a nursing student. You will be expected to identify risk and recognise and respond appropriately to the deteriorating patient in the simulated and clinical environment. You will work within your scope of practice using the Decision-Making Framework (DMF) (NMBA, 2020). You are required to participate in a compulsory three (3) day residential school prior to attending professional experience placement for this unit. This unit includes a 80 hour block professional experience placement in a community or rehabilitative environment. For students, who have completed NURS12157, Concepts of Mental Health Nursing but have not completed, NURS12158, Clinical Nursing Practice 3, you will be undertaking an extra 80 hour professional experience placement block. You must meet specific mandatory health, safety and security requirements to be eligible to attend each professional experience placement. Professional experience placements may be limited in your community and you may be placed in other locations. Please be prepared financially and personally to cover the costs to relocate for placements. Due to the limited availability of placements, some block placements have start and/or end dates that fall outside standard term dates.

Details

Career Level: Undergraduate

Unit Level: Level 2 Credit Points: 6

Student Contribution Band: 7

Fraction of Full-Time Student Load: 0.125

Pre-requisites or Co-requisites

Pre-requisites: NURS12161 Professional Experience Placement 2 or NURS12156 Clinical Practice 2BIOH12011 Pathophysiology and Pharmacology 1 or BIOH11006 Advanced Anatomy and Physiology and NURS12154 Pharmacology of Nursing PracticeCo-requisiteNURS12163 Chronic Health and Community

Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the <u>Assessment Policy and Procedure (Higher Education Coursework)</u>.

Offerings For Term 2 - 2023

- Mixed Mode
- Rockhampton

Attendance Requirements

All on-campus students are expected to attend scheduled classes – in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

Residential Schools

This unit has a Compulsory Residential School for distance mode students and the details are: Click here to see your <u>Residential School Timetable</u>.

Website

This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.

Class and Assessment Overview

Recommended Student Time Commitment

Each 6-credit Undergraduate unit at CQUniversity requires an overall time commitment of an average of 12.5 hours of study per week, making a total of 150 hours for the unit.

Class Timetable

Regional Campuses

Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

Metropolitan Campuses

Adelaide, Brisbane, Melbourne, Perth, Sydney

Assessment Overview

1. In-class Test(s)

Weighting: Pass/Fail

2. Professional Practice Placement

Weighting: Pass/Fail

Assessment Grading

This is a pass/fail (non-graded) unit. To pass the unit, you must pass all of the individual assessment tasks shown in the table above.

CQUniversity Policies

All University policies are available on the CQUniversity Policy site.

You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the <u>CQUniversity Policy site</u>.

Previous Student Feedback

Feedback, Recommendations and Responses

Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

Feedback from SUTE Unit Comments

Feedback

"Having all of the unit content at the beginning of term has been helpful in managing the rest of the term with placement, working and the other 3 units."

Recommendation

Continue using pre-brief as the content repository before on-campus learning sessions and clinical practicum.

Feedback from SUTE Unit Comments

Feedback

"Too much learning content before early res school."

Recommendation

Review pre-brief learning content to condense it into smaller, user-friendly packages.

Feedback from SUTE Unit Comments

Feedback

"As there were only 10 practice questions provided, it would be helpful to have more as I felt the questions were more complicated than those on the quiz."

Recommendation

The SNM&SS is currently developing school support for medication calculations through a Maths Moodle site.

Feedback from SUTE Unit Comments

Feedback

"I would appreciate if the unit coordinator would have approached the first time placement students and assisted them with the expectations of completing the ANSAT."

Recommendation

Develop an information package and hold an information session for students undertaking a clinical placement unit for the first time within CQU Bachelor of Nursing program.

Unit Learning Outcomes

On successful completion of this unit, you will be able to:

- 1. Apply the Nursing and Midwifery Board of Australia (NMBA) Registered Nurse Standards for Practice in the physical and psychosocial assessment, planning, implementation and evaluation of people living with chronic health conditions or those requiring care residing in the community
- 2. Recognise and respond appropriately to the deteriorating patient
- 3. Identify factors associated with the wellbeing and experience of people living with chronic health conditions residing in the community
- 4. Explain the nursing role as part of the interdisciplinary team and the requirements to provide holistic care
- 5. Develop person-centred, evidence-based plans of care for a person experiencing an alteration in health identified in the National Health Priority Areas (NHPA)
- 6. Demonstrate knowledge and application of safe supply and administration of non-parenteral and parenteral medication.

Content in this unit incorporates a number of professional nursing requirements Nursing and Midwifery Board of Australia Decision-Making Framework (DMF) - Nursing Nursing and Midwifery Board of Australia Registered Nurse Standards for Practice

Thinks critically and analyses nursing practice

Engages in therapeutic and professional relationships

Maintains the capability for practice

Comprehensively conducts assessments

Develops a plan for nursing practice

Provides safe, appropriate and responsive quality nursing practice

Evaluates outcomes to inform nursing practice

Nursing and Midwifery Board of Australia Nursing Code of Conduct

Legal compliance

Person-centred practice

Cultural practice and respectful relationships

Professional behaviour

Research in health

Health and wellbeing

International Council of Nursing Code of Ethics for Nursing

Nurses and People

Nurses and Practice

Nurses and the Profession

Nurses and co-workers

National Safety and Quality Health Service Standards

Clinical governance

Partnering with consumers

Preventing and Controlling healthcare-associated infection

Medication safety

Comprehensive care

Communicating for safety

Recognising and responding to acute deterioration

Patient Safety Competency Framework

Person-centred care

Therapeutic communication

Cultural competence

Teamwork and collaborative practice

Clinical reasoning

Evidence-based practice

Preventing, minimising and responding to adverse events

Infection prevention and control

Medication safety

Aged Care Quality Standards

Consumer dignity and choice

Ongoing assessment and planning with consumers

Personal care and clinical care

Services and supports for daily living

Organisation's service environment

Feedback and complaints

Human resources

Organisation governance

Alignment of Learning Outcomes, Assessment and Graduate Attributes Introductory Intermediate Graduate Professional Advanced Level Level Level Level Level Level Alignment of Assessment Tasks to Learning Outcomes **Learning Outcomes Assessment Tasks** 2 1 3 4 5 6 1 - In-class Test(s) - 0% 2 - Professional Practice Placement - 0% Alignment of Graduate Attributes to Learning Outcomes **Graduate Attributes Learning Outcomes** 1 2 3 4 5 6 1 - Communication 2 - Problem Solving 3 - Critical Thinking 4 - Information Literacy 5 - Team Work **6 - Information Technology Competence** 7 - Cross Cultural Competence 8 - Ethical practice 9 - Social Innovation 10 - Aboriginal and Torres Strait Islander Cultures

Textbooks and Resources

Textbooks

NURS12164

Prescribed

Skills in Clinical Nursing

Edition: 2nd (2020)

Authors: Bermer, Snyder, Levett-Jones, Burton, Harvey

Pearson Education Australia Melbourne , Victoria , Australia

ISBN: 9781488620690 Binding: Spiral

View textbooks at the CQUniversity Bookshop

IT Resources

You will need access to the following IT resources:

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)

Referencing Style

All submissions for this unit must use the referencing style: <u>American Psychological Association 7th Edition (APA 7th</u> edition)

For further information, see the Assessment Tasks.

Teaching Contacts

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Schedule

Week 1 - 10 Jul 2023

Module/Topic

Chapter

Preparation for and/or attendance at on-campus clinical learning activities. Professional experience placement.

Before on-campus learning activities.

Complete all learning activities that are designated to be completed prior to attending your 24 hours on-campus learning sessions.

You will complete an invigilated medication calculation and medication safety quiz during your on-campus clinical learning sessions. See Assessment 1, Unit Profile.

Week 2 - 17 Jul 2023

Module/Topic

Chapter

Events and Submissions/Topic

Complete all learning activities that are designated to be completed prior to attending your 24 hours oncampus learning sessions.

You will complete an invigilated medication calculation and medication safety quiz during your on-campus clinical learning sessions. See Assessment 1, Unit Profile.

You will need to complete a formative ANSAT assessment relating to your ability to meet the Registered nurse standards for practice mid-way through your

clinical placement.

You will also need to complete a summative assessment at the end of your clinical placement relating to your ability to meet the Registered nurse standards. Please see Assessment 2, Unit Profile. You are required to submit an accurate electronic timesheet via Sonia or a hard copy through the Assessment tile on your Moodle site. This is required to be submitted within 3 days after completing your clinical placement.

Preparation for and/or attendance at on-campus clinical learning activities. Professional experience placement.

Before on-campus learning activities.

Week 3 - 24 Jul 2023

Module/Topic

Chapter

Preparation for and/or attendance at on-campus clinical learning activities. Before on-campus learning activities. Professional experience placement.

Complete all learning activities that are designated to be completed prior to attending your 24 hours oncampus learning sessions. You will complete an invigilated medication calculation and medication safety quiz during your on-campus clinical learning sessions. See Assessment 1, Unit Profile. You will need to complete a

formative ANSAT assessment relating to your ability to meet the Registered nurse standards for practice mid-way through your clinical placement. You will also need to complete a summative assessment at the end of your clinical placement relating to your ability to meet the Registered nurse standards. Please see Assessment 2, Unit Profile. You are required to submit an accurate electronic timesheet via

Sonia or a hard copy through the Assessment tile on your Moodle site. This is required to be submitted within 3 days after completing your clinical

Week 4 - 31 Jul 2023

Module/Topic

Chapter

Events and Submissions/Topic

Preparation for and/or attendance at on-campus clinical learning activities. Before on-campus learning activities. Professional experience placement.

Complete all learning activities that are designated to be completed prior to attending your 24 hours oncampus learning sessions. You will complete an invigilated medication calculation and medication safety quiz during your on-campus clinical learning sessions. See Assessment 1, Unit Profile.

You will need to complete a formative ANSAT assessment relating to your ability to meet the Registered nurse standards for practice mid-way through your clinical placement. You will also need to complete a

summative assessment at the end of your clinical placement relating to your ability to meet the Registered nurse standards. Please see Assessment 2, Unit Profile. You are required to submit an accurate electronic timesheet via Sonia or a hard copy through the Assessment tile on your Moodle site. This is required to be submitted within 3 days after completing your clinical placement.

Week 5 - 07 Aug 2023

Module/Topic

Chapter

Preparation for and/or attendance at on-campus clinical learning activities. Before on-campus learning activities. Professional experience placement.

Complete all learning activities that are designated to be completed prior to attending your 24 hours oncampus learning sessions. You will complete an invigilated medication calculation and medication safety quiz during your on-campus clinical learning sessions. See Assessment 1, Unit Profile. You will need to complete a

formative ANSAT assessment relating to your ability to meet the Registered nurse standards for practice mid-way through your clinical placement. You will also need to complete a summative assessment at the end of your clinical placement relating to your ability to meet the Registered nurse standards. Please see Assessment 2, Unit Profile. You are required to submit an accurate electronic timesheet via Sonia or a hard copy through the Assessment tile on your Moodle site. This is required to be submitted within 3 days after completing your clinical

Vacation Week - 14 Aug 2023

Module/Topic

Chapter

Events and Submissions/Topic

are designated to be completed prior to attending your 24 hours oncampus learning sessions. You will complete an invigilated medication calculation and medication safety quiz during your on-campus clinical learning sessions. See Assessment 1, Unit Profile. You will need to complete a

Complete all learning activities that

formative ANSAT assessment relating to your ability to meet the Registered nurse standards for practice mid-way through your clinical placement.

You will also need to complete a summative assessment at the end of your clinical placement relating to your ability to meet the Registered nurse standards. Please see Assessment 2, Unit Profile. You are required to submit an accurate electronic timesheet via Sonia or a hard copy through the Assessment tile on your Moodle site. This is required to be submitted within 3 days after completing your clinical placement.

Preparation for and/or attendance at on-campus clinical learning activities. Before on-campus learning activities. Professional experience placement.

Week 6 - 21 Aug 2023

Module/Topic

Chapter

Events and Submissions/Topic

You will need to complete a formative ANSAT assessment relating to your ability to meet the Registered nurse standards for practice mid-way through your clinical placement. You will also need to complete a summative assessment at the end of your clinical placement relating to your ability to meet the Registered nurse standards. Please see Assessment 2, Unit Profile.

You are required to submit an accurate electronic timesheet via Sonia or a hard copy through the Assessment tile on your Moodle site. This is required to be submitted within 3 days after completing your clinical placement.

Week 7 - 28 Aug 2023

Professional experience placement.

Module/Topic

Chapter

You will need to complete a formative ANSAT assessment relating to your ability to meet the Registered nurse standards for practice mid-way through your clinical placement. You will also need to complete a summative assessment at the end of your clinical placement relating to your ability to meet the Registered nurse standards. Please see Assessment 2, Unit Profile. You are required to submit an accurate electronic timesheet via Sonia or a hard copy through the Assessment tile on your Moodle site. This is required to be submitted within 3 days after completing your clinical placement.

Week 8 - 04 Sep 2023

Module/Topic

Chapter

Events and Submissions/Topic

You will need to complete a formative ANSAT assessment relating to your ability to meet the Registered nurse standards for practice mid-way through your clinical placement. You will also need to complete a summative assessment at the end of your clinical placement relating to your ability to meet the Registered nurse standards. Please see Assessment 2, Unit Profile. You are required to submit an accurate electronic timesheet via Sonia or a hard copy through the Assessment tile on your Moodle site. This is required to be submitted within 3 days after completing your clinical

Professional experience placement.

Week 9 - 11 Sep 2023

Module/Topic

Chapter

Events and Submissions/Topic

You will need to complete a formative ANSAT assessment relating to your ability to meet the Registered nurse standards for practice mid-way through your clinical placement. You will also need to complete a summative assessment at the end of your clinical placement relating to your ability to meet the Registered nurse standards. Please see Assessment 2, Unit Profile. You are required to submit an accurate electronic timesheet via Sonia or a hard copy through the Assessment tile on your Moodle site. This is required to be submitted within 3 days after completing your clinical placement.

Week 10 - 18 Sep 2023

Module/Topic

Chapter

Events and Submissions/Topic

You will need to complete a formative ANSAT assessment relating to your ability to meet the Registered nurse standards for practice mid-way through your clinical placement. You will also need to complete a summative assessment at the end of your clinical placement relating to your ability to meet the Registered nurse standards. Please see Assessment 2, Unit Profile. You are required to submit an accurate electronic timesheet via Sonia or a hard copy through the Assessment tile on your Moodle site. This is required to be submitted within 3 days after

Professional experience placement.

Week 11 - 25 Sep 2023

Module/Topic

Chapter

Events and Submissions/Topic

completing your clinical

You will need to complete a formative ANSAT assessment relating to your ability to meet the Registered nurse standards for practice mid-way through your clinical placement. You will also need to complete a summative assessment at the end of your clinical placement relating to your ability to meet the Registered nurse standards. Please see Assessment 2, Unit Profile. You are required to submit an accurate electronic timesheet via Sonia or a hard copy through the Assessment tile on your Moodle site. This is required to be submitted within 3 days after completing your clinical placement.

Week 12 - 02 Oct 2023

Module/Topic

Chapter

Events and Submissions/Topic

You will need to complete a formative ANSAT assessment relating to your ability to meet the Registered nurse standards for practice mid-way through your clinical placement. You will also need to complete a summative assessment at the end of your clinical placement relating to your ability to meet the Registered nurse standards. Please see Assessment 2, Unit Profile. You are required to submit an accurate electronic timesheet via Sonia or a hard copy through the Assessment tile on your Moodle site. This is required to be submitted within 3 days after completing your clinical

Professional experience placement.

Review/Exam Week - 09 Oct 2023

Module/Topic

Chapter

Events and Submissions/Topic

You will need to complete a formative ANSAT assessment relating to your ability to meet the Registered nurse standards for practice mid-way through your clinical placement. You will also need to complete a summative assessment at the end of your clinical placement relating to your ability to meet the Registered nurse standards. Please see Assessment 2, Unit Profile. You are required to submit an accurate electronic timesheet via Sonia or a hard copy through the Assessment tile on your Moodle site. This is required to be submitted within 3 days after completing your clinical placement.

Exam Week - 16 Oct 2023

Module/Topic

Chapter

Events and Submissions/Topic

You will need to complete a formative ANSAT assessment relating to your ability to meet the Registered nurse standards for practice mid-way through your clinical placement.
You will also need to complete a summative assessment at the end of your clinical placement relating

to your ability to meet the
Registered nurse standards. Please
see Assessment 2, Unit Profile.
You are required to submit an
accurate electronic timesheet via
Sonia or a hard copy through the
Assessment tile on your Moodle
site. This is required to be
submitted within 3 days after
completing your clinical
placement.

Professional experience placement.

Assessment Tasks

1 Invigilated medication calculation and medication safety guiz

Assessment Type

In-class Test(s)

Task Description

The quiz will assess your ability to correctly complete medication calculations and your knowledge of medication safety. The quiz consists of 20 questions and will be completed during your residential school. The questions are of various types, including multiple choice, type in answer and drag and drop. You have a maximum of one hour to complete the quiz. You must complete the quiz in one sitting, under the direct supervision of a lecturer. Once you have started the quiz, you cannot log out. Please do not refresh or reload your screen; this may close the quiz and record your result. The quiz will automatically close at the end of one hour and will submit your result.

You have a maximum of three attempts to complete the quiz. Each attempt will be held on a different day of residential school. If you require an additional attempt, you must undertake remediation by completing a learning package and

practice quiz prior to subsequent attempts. These learning packages are available on the Maths Central platform on Nursing Central. It is your responsibility to complete this between each attempt.

Assessment Due Date

Day 1 of on-campus learning sessions

Return Date to Students

Student will receive mark on completion of online Quiz

Weighting

Pass/Fail

Minimum mark or grade

A result of 100% is required to pass this assessment

Assessment Criteria

Pass/Fail - you must achieve 100% in this quiz to pass. You have 3 attempts to achieve 100%.

Referencing Style

• American Psychological Association 7th Edition (APA 7th edition)

Submission

Online

Learning Outcomes Assessed

- Apply the Nursing and Midwifery Board of Australia (NMBA) Registered Nurse Standards for Practice in the
 physical and psychosocial assessment, planning, implementation and evaluation of people living with chronic
 health conditions or those requiring care residing in the community
- Demonstrate knowledge and application of safe supply and administration of non-parenteral and parenteral medication.

2 Professional Practice Placement

Assessment Type

Professional Practice Placement

Task Description

Your Professional Experience Placement (PEP) is assessed via the Australian Nurse Standards Assessment Tool (ANSAT). The ANSAT provides a platform for you and your assessor to record, reflect on and discuss your clinical learning and your clinical practice in line with the Registered nurse standards for practice.

Your assessment is undertaken with a registered nurse from your placement. All documentation is contained in SONIA. Therefore, there are a number of important steps you need to undertake to ensure that your assessment is completed.

Instructions

- 1. **Prior to your PEP:** Locate the Facilitator/preceptor notification form on SONIA.
- 2. Day 1: Complete the facilitator/preceptor notification form and submit on SONIA.
- 3. **During your PEP**, maintain an accurate Record of Attendance timesheet. Each shift should be co-signed by an RN, preceptor or clinical facilitator.
- 4. Midway through your PEP: Complete a Formative ANSAT.

This requires the following steps:

- a. Complete the Student formative self-assessment ANSAT found in SONIA. Submit this to your assessor.
- b. After your assessor has completed their feedback in the Formative ANSAT in SONIA, discuss this feedback with your assessor.
- c. Your Formative ANSAT will be reviewed by your Unit Coordinator and sign it.

If you score below 3 in any of the criteria, a learning support plan may be implemented. This support plan will provide clear performance expectations and goals to work towards.

- d. Review the Unit Coordinator's comments. Complete the student declaration and signature section at the end of your Formative ANSAT. You will receive an email notification when this is available. (Completing these steps will trigger the release of the summative ANSAT.)
- 5. **Towards the completion of your PEP**: Complete a Summative Assessment:

This requires the following steps:

- a. Complete the Student summative self-assessment in SONIA. Submit this to your assessor.
- b. After your assessor has completed their feedback in the Summative ANSAT in SONIA, discuss this feedback with your assessor.
- c. You will be notified by email to complete the student declaration and signature section on your Summative ANSAT.

- d. You will need to attain a score of 3 or higher for each ANSAT criterion on the summative ANSAT assessment to pass this assessment.
- e. You Summative ANSAT will be reviewed by your Unit Coordinator and check the hours recorded on your Record of Attendance.
- 6. If you have used an online timesheet in SONIA, please print this when you have completed your placement. Your finalised Record of Attendance must be uploaded into SONIA within 3 days of completing your placement. Your grade cannot be finalised until you have uploaded your Record of Attendance.

Assessment Due Date

Three days after the completion of your placement

Return Date to Students

Seven days after submission date

Weighting

Pass/Fail

Minimum mark or grade

To receive a pass grade each ANSAT criteria at the Summative assessment must be graded at a satisfactory level (grade 3) or above.

Assessment Criteria

- Students are assessed against the Australian Nursing Standards Assessment Tool (ANSAT). A copy of this is available to you through SONIA.
- Any unsatisfactory performance that jeopardises people's safety in your care or that does not adhere to the NMBA Registered nurse standards for practice, Code of professional conduct, Code of ethics, A nurse's guide to professional boundaries, and Social media policy criteria, may result in your placement being cancelled.

Requirements

- As a nursing student representing CQUniversity, you are required to comply with CQU student nurse uniform requirements and the CQU student Charter during your professional experience placement.
- Please refer to Work-integrated Learning-Student Placement Policy and Procedure that can be found on the WIL_(Work Integrated Learning) Moodle site.

Referencing Style

American Psychological Association 7th Edition (APA 7th edition)

Submission

Online

Submission Instructions

Upload required documents to SONIA.

Learning Outcomes Assessed

- Apply the Nursing and Midwifery Board of Australia (NMBA) Registered Nurse Standards for Practice in the physical and psychosocial assessment, planning, implementation and evaluation of people living with chronic health conditions or those requiring care residing in the community
- Recognise and respond appropriately to the deteriorating patient
- Identify factors associated with the wellbeing and experience of people living with chronic health conditions residing in the community
- Explain the nursing role as part of the interdisciplinary team and the requirements to provide holistic care
- Develop person-centred, evidence-based plans of care for a person experiencing an alteration in health identified in the National Health Priority Areas (NHPA)
- Demonstrate knowledge and application of safe supply and administration of non-parenteral and parenteral medication.

Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the **Student Academic Integrity Policy and Procedure**. This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

What is a breach of academic integrity?

A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

Why is academic integrity important?

A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

Where can I get assistance?

For academic advice and guidance, the <u>Academic Learning Centre (ALC)</u> can support you in becoming confident in completing assessments with integrity and of high standard.

What can you do to act with integrity?



Be Honest

If your assessment task is done by someone else, it would be dishonest of you to claim it as your own



Seek Help

If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)



Produce Original Work

Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem