OCHS13021 *Future Paradigms in OHS B*
Term 2 - 2017

Profile information current as at 04/05/2024 03:49 am

General Information

Overview

This unit is Part B of a two-unit learning series which will provide students the opportunity to consolidate and practically apply all of the knowledge, skills and attitudes developed during their learning journey in the OHS course. There is a specific emphasis on developing higher order skills and understandings which are representative of the holistic application of core skills that occurs when the professional understands the interaction between core disciplinary domains in solving complex problems. In addition, students will explore professional practice through the lens of OHS professional practice models, critical reflection, applied research methodology, and project management. During this unit (Part B), students will complete the project work with their industry sponsor and will prepare appropriate dissemination documentation and a seminar presentation. Students will create and submit a professional portfolio of their work which will include a critque of the Body of Knowledge for OHS Professionals. This unit has a strong emphasis on evidence-informed practice which will require guided and independent research activity to successfully complete this unit.

Details

Career Level: *Undergraduate*
Unit Level: *Level 3*
Credit Points: *6*
Student Contribution Band: *2*
Fraction of Full-Time Student Load: *0.125*

Pre-requisites or Co-requisites

Pre-requisite: OCHS13010 Applied Worksite Analysis or OCHS13020 Future Paradigms in OHS A
Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the [Assessment Policy and Procedure (Higher Education Coursework)](#).

Offerings For Term 2 - 2017

- Adelaide
- Brisbane
- Bundaberg
- Distance
- Gladstone
- Melbourne
- Rockhampton

Attendance Requirements

All on-campus students are expected to attend scheduled classes – in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

Residential Schools

This unit has a Compulsory Residential School for distance mode students and the details are:
Click here to see your [Residential School Timetable](#).

Website

[This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.](#)

Class and Assessment Overview

Recommended Student Time Commitment

Each 6-credit Undergraduate unit at CQUniversity requires an overall time commitment of an average of 12.5 hours of study per week, making a total of 150 hours for the unit.

Class Timetable

Regional Campuses

Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

Metropolitan Campuses

Adelaide, Brisbane, Melbourne, Perth, Sydney

Assessment Overview

1. **Portfolio**
Weighting: 30%
2. **Portfolio**
Weighting: 40%
3. **Presentation and Written Assessment**
Weighting: 30%

Assessment Grading

This is a graded unit: your overall grade will be calculated from the marks or grades for each assessment task, based on the relative weightings shown in the table above. You must obtain an overall mark for the unit of at least 50%, or an overall grade of 'pass' in order to pass the unit. If any 'pass/fail' tasks are shown in the table above they must also be completed successfully ('pass' grade). You must also meet any minimum mark requirements specified for a particular assessment task, as detailed in the 'assessment task' section (note that in some instances, the minimum mark for a task may be greater than 50%). Consult the University's Grades and Results Policy for more details of interim results and final grades.

CQUniversity Policies

All University policies are available on the CQUniversity Policy site.

You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the CQUniversity Policy site.

Previous Student Feedback

Feedback, Recommendations and Responses

Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

Feedback from Have Your Say Survey

Feedback

Review the professional preparedness portfolio to ensure it meets the needs of both inexperienced and experienced safety professionals.

Recommendation

Continue to offer options within the professional preparedness portfolio for both inexperienced and experienced student safety professionals to review themselves against appropriate levels and identify their future career development paths.

Feedback from Have Your Say Survey

Feedback

Students found the quality of feedback received extremely useful, and would appreciate more time to engage with it before submitting the next assessment.

Recommendation

Review the assessment deadlines to ensure there is sufficient turnaround time between assessments.

Unit Learning Outcomes

On successful completion of this unit, you will be able to:

1. Explore and develop over-the-horizon solutions to unique problems in OHS.
2. Evaluate the synergies between designed systems within socio-technical environments.
3. Problem solve and create appropriate artefacts to disseminate learning in OHS.
4. Critically review the Body of Knowledge for OHS Professionals with particular attention to the Model for Professional Practice.
5. Critically reflect on your knowledge, skills and attitudes and contrast them against the guidance produced by the Australian OHS Education Accreditation Board and international professional groups such as the American Society of Safety Engineers.
6. Critically reflect and evaluate your preparedness for OHS professional practice.
7. Communicate how you will contribute to creating future paradigms for professional and ethical OHS practice.

Alignment of Learning Outcomes, Assessment and Graduate Attributes

| — | N/A Level | ∘ | Introductory Level | ∘ | Intermediate Level | ● | Graduate Level | ∘ | Professional Level | ∘ | Advanced Level |

Alignment of Assessment Tasks to Learning Outcomes

Assessment Tasks	Learning Outcomes						
	1	2	3	4	5	6	7
1 - Portfolio - 30%	●	●		●	●	●	●
2 - Portfolio - 40%	●	●	●			●	
3 - Presentation and Written Assessment - 30%	●	●	●				●

Alignment of Graduate Attributes to Learning Outcomes

Graduate Attributes	Learning Outcomes						
	1	2	3	4	5	6	7
1 - Communication	•	•	•	•	•	•	•
2 - Problem Solving	•	•	•	•	•	•	•
3 - Critical Thinking	•	•	•	•	•	•	•
4 - Information Literacy	•	•	•	•	•	•	•
5 - Team Work						•	•
6 - Information Technology Competence	•	•	•	•	•	•	•
7 - Cross Cultural Competence	•	•	•	•	•	•	•
8 - Ethical practice	•	•	•	•	•	•	•
9 - Social Innovation							
10 - Aboriginal and Torres Strait Islander Cultures							

Alignment of Assessment Tasks to Graduate Attributes

Assessment Tasks	Graduate Attributes									
	1	2	3	4	5	6	7	8	9	10
1 - Portfolio - 30%	•	•	•	•		•		•		
2 - Portfolio - 40%	•	•	•	•	•	•	•	•		
3 - Presentation and Written Assessment - 30%	•	•	•			•		•		

Textbooks and Resources

Textbooks

There are no required textbooks.

Additional Textbook Information
There are no set textbooks for this unit. Students are encouraged to use their own research to find materials to support their projects.

IT Resources

You will need access to the following IT resources:

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)

Referencing Style

All submissions for this unit must use the referencing style: Harvard (author-date)
For further information, see the Assessment Tasks.

Teaching Contacts

Allison Hutton Unit Coordinator
a.hutton@cqu.edu.au

Schedule

Week 1 - 10 Jul 2017

Module/Topic	Chapter	Events and Submissions/Topic
Introduction Module 1 - Placements and Problems Lecture Topic 1 - Getting the most out of your placement		Tutorial 1 - Critical Thinking - Reflection & Evaluations Now and Into the Future (Note : Resume drafts can be submitted for review and feedback up to and including Week 5)

Week 2 - 17 Jul 2017

Module/Topic	Chapter	Events and Submissions/Topic
Module 1 - Placements and Problems Lecture Topic 2 - Solving Problems Critically	BoK Ch 39 The OHS Professional as a 'Critical Consumer' of Research BoK Technical Chapter for review	Tutorial 2 - Critical Evaluation of Literature

Week 3 - 24 Jul 2017

Module/Topic	Chapter	Events and Submissions/Topic
Module 2 - Future Paradigms - You and the Profession Lecture Topic 1 - Where are you Now?	BoK Ch 3 The Generalist OHS Professional in Australia BoK Ch 37 Introduction to Practice as a Concept BoK Ch 38 Model of OHS Practice	Tutorial 3 - Evaluating preparedness for professional practice, Gap analysis & Career development, jobhunting and interview skills

Week 4 - 31 Jul 2017

Module/Topic	Chapter	Events and Submissions/Topic
Module 2 - Future Paradigms - You and the Profession Lecture Topic 2 - Where are you Going?		Tutorial 4 - Digital Tattoos and your Professional Presence in Social Media

Week 5 - 07 Aug 2017

Module/Topic	Chapter	Events and Submissions/Topic
Module 3 - Learning and Communication Lecture Topic 1 - Different Approaches to Learning		Tutorial 5 - Report Writing (Last week to submit Draft Resumes and LinkedIn Profiles for review and feedback)

Vacation Week - 14 Aug 2017

Module/Topic	Chapter	Events and Submissions/Topic

Week 6 - 21 Aug 2017

Module/Topic	Chapter	Events and Submissions/Topic

Week 7 - 28 Aug 2017

Module/Topic	Chapter	Events and Submissions/Topic

Module/Topic	Chapter	Events and Submissions/Topic
Module 3 - Learning and Communication Lecture Topic 2 - No Secrets in Safety		Tutorial 6 - Leadership and Challenging Conversations **Portfolio 1 - Preparedness for Professional Practice (30%)** Due: Week 7 Monday (28 Aug 2017) 9:00 am AEST

Week 8 - 04 Sep 2017

Module/Topic	Chapter	Events and Submissions/Topic
Module 3 - Learning and Communication Lecture Topic 3 - Professional Knowledge Sharing		Tutorial 7 - Writing presentations and conference papers

Week 9 - 11 Sep 2017

Module/Topic	Chapter	Events and Submissions/Topic

Week 10 - 18 Sep 2017

Module/Topic	Chapter	Events and Submissions/Topic
		Portfolio 2 - Project - Developing Over-the-Horizon Solutions (40%) Due: Week 10 Monday (18 Sept 2017) 9:00 am AEST

Week 11 - 25 Sep 2017

Module/Topic	Chapter	Events and Submissions/Topic
		Presentation Skills and Practice (1) during online tutorial Presentation Part A : Conference Paper and Slides Due Monday (25 Sep 17) 09:00 AM AEST

Week 12 - 02 Oct 2017

Module/Topic	Chapter	Events and Submissions/Topic
		Presentation Skills and Practice (2) during online tutorial

Review/Exam Week - 09 Oct 2017

Module/Topic	Chapter	Events and Submissions/Topic
		Presentation Skills & Practice (3) during online tutorial

Exam Week - 16 Oct 2017

Module/Topic	Chapter	Events and Submissions/Topic
Residential School Rockhampton 17-19 October		Presentation Part B : Verbal Presentation due during Residential School

Assessment Tasks

1 Portfolio 1 - Preparedness for Professional Practice (30%)

Assessment Type
Portfolio

Task Description
During this unit, you will further prepare yourself for professional practice, by exploring professional practice models and your readiness to apply them. As a result of this exploration, you will develop a portfolio including:

- Part A (5%) - Professional Profile (Resume and LinkedIn Profile)

- Part B (15%) - Professional Development Reflection and Plan
- Part C (10%) - Critique of the Body of Knowledge for OHS Professionals

Resume drafts and/or LinkedIn Profiles can be submitted to the Unit Coordinator for review and feedback up to and including Week 5.
Further details, support and practice opportunities will be available during the term.

Assessment Due Date
Week 7 Monday (28 Aug 2017) 9:00 am AEST

Return Date to Students

Within 3 weeks

Weighting
30%

Minimum mark or grade
To pass this assessment, students must be graded Pass in each of Part, Part B and Part C. Students must pass this assessment to pass this unit.

Assessment Criteria
All components of the Portfolio are compulsory. Omission of an element of the Portfolio will result in an Absent Fail grade for this assessment.
As a general rule, assessment criteria for all assessment items include:
1. (90%) Content - includes the accuracy, relevance and application of key concepts, analysis, argument, language and grammar used in answering a question or report (see marking criteria for individual requirements).
2. (10%) References - includes the provision of a reference list and the application of the Harvard Style for referencing information, data, tables or images sourced for the assignment or report.
Detailed assessment criteria will be provided on Moodle during the term.

Referencing Style

- [Harvard (author-date)](#)

Submission
Online

Learning Outcomes Assessed

- Explore and develop over-the-horizon solutions to unique problems in OHS.
- Evaluate the synergies between designed systems within socio-technical environments.
- Critically review the Body of Knowledge for OHS Professionals with particular attention to the Model for Professional Practice.
- Critically reflect on your knowledge, skills and attitudes and contrast them against the guidance produced by the Australian OHS Education Accreditation Board and international professional groups such as the American Society of Safety Engineers.
- Critically reflect and evaluate your preparedness for OHS professional practice.
- Communicate how you will contribute to creating future paradigms for professional and ethical OHS practice.

Graduate Attributes

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy
- Information Technology Competence
- Ethical practice

2 Portfolio 2 - Project - Developing Over-the-Horizon Solutions (40%)

Assessment Type
Portfolio

Task Description
During this unit, you will undertake the 120 hour project which you negotiated as part of OCHS13020 Future Paradigms in OHS A. During this project, you are to be supervised/mentored by an approved and tertiary qualified OHS professional. As a result of this project, you will assemble a project portfolio which will include the following:

- Part A (10%) - Professional Reflective Journal

- Part B (10%) - Self Evaluation Exercise
- Part C (10%) - Mentor assessment
- Part D (10%) - Closeout Report

Further details, support and practice opportunities will be provided during the project and term.

Assessment Due Date
Week 10 Monday (18 Sept 2017) 9:00 am AEST

Return Date to Students
Monday (9 Oct 2017)

Weighting
40%

Minimum mark or grade
To pass this assessment, students must be graded Pass in each of Part A, Part B, Part C and Part D. Students must pass this assessment to pass this unit.

Assessment Criteria
All components of the Portfolio are compulsory. Omission of an element of the portfolio will result in an Absent Fail grade for this assessment.
As a general rule, assessment criteria for all assessment items include:
1. (90%) Content - includes the accuracy, relevance and application of key concepts, analysis, arguments, language and grammar used in answering a question or report (see marking criteria for individual requirements).
2. (10%) References - includes the provision of a reference list and the application of the Harvard style for referencing information, data, tables or images sourced for the assignment or report.
Detailed assessment criteria will be provided on Moodle during the term.

Referencing Style

- [Harvard (author-date)](#)

Submission
Online

Learning Outcomes Assessed

- Explore and develop over-the-horizon solutions to unique problems in OHS.
- Evaluate the synergies between designed systems within socio-technical environments.
- Problem solve and create appropriate artefacts to disseminate learning in OHS.
- Critically reflect and evaluate your preparedness for OHS professional practice.

Graduate Attributes

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy
- Team Work
- Information Technology Competence
- Cross Cultural Competence
- Ethical practice

3 Conference Paper and Presentation (30%)

Assessment Type
Presentation and Written Assessment

Task Description
At a compulsory residential school, you will present a 20 min conference paper, summarising the outcomes of your completed industry project as a case study in over-the-horizon solutions. This assessment consists of three parts.
Part A (30%) : Conference Paper and Slides
When presenting at a formal conference, there are specific formatting instructions supplied by conference organisers for the submission of the conference paper document which is published to delegates. For our residential school conference, please follow the formatting supplied on Moodle during the term, which is based on the formats required for an international conference.
The written conference paper (20%) and supporting slides (10%) shall be submitted via Moodle 3 weeks before the conference, due Monday (29 Sep 2017) 09:00 AM AEST (Wk 11).
The Conference Paper and Slides will be assessed as graded written work against an assessment matrix provided on

Moodle.

Part B (Pass/Fail) : Final Presentation (conference)
The final verbal presentation shall be delivered and assessed in Rockhampton during the compulsory residential school, 17-19 October (Exam Week)
Further details, support and practice opportunities will be available during the term.

Part C (Pass/Fail) : Professionalism
Throughout the residential school, students will be assessed on their ability to apply professional approaches to all activities.

Assessment Due Date

Conference Paper and Slides due 0900 Monday 25 September (Wk 12); Verbal Presentation due during Residential School (Exam Week)

Return Date to Students

Within 3 weeks

Weighting
30%

Minimum mark or grade
Students must pass each of Part A, Part B and Part C to pass this assessment. Students must pass this assessment to pass this unit.

Assessment Criteria
All elements of this Conference Paper and Presentation are compulsory. As a general rule, assessment criteria for all assessment items include:
1. (90%) Content - includes the accuracy, relevance and application of key concepts, analysis, argument, language and grammar used in answering a question or report (see marking criteria for individual requirements).
2. (10%) References - includes the provision of a reference list and the application of the Harvard style for referencing information, data, tables or images sourced for the assignment or report.
The Conference Paper and Slides will be assessed as graded written work against an assessment matrix. The verbal presentation will be assessed on a Pass/Fail basis.
Specific assessment criteria will be provided through Moodle.

Referencing Style

- Harvard (author-date)

Submission
Offline Online

Submission Instructions
Submit the conference paper and slides online, the verbal presentation will be delivered during the compulsory residential school.

Learning Outcomes Assessed

- Explore and develop over-the-horizon solutions to unique problems in OHS.
- Evaluate the synergies between designed systems within socio-technical environments.
- Problem solve and create appropriate artefacts to disseminate learning in OHS.
- Communicate how you will contribute to creating future paradigms for professional and ethical OHS practice.

Graduate Attributes

- Communication
- Problem Solving
- Critical Thinking
- Information Technology Competence
- Ethical practice

Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the **Student Academic Integrity Policy and Procedure**. This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

What is a breach of academic integrity?
A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

Why is academic integrity important?
A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

Where can I get assistance?
For academic advice and guidance, the Academic Learning Centre (ALC) can support you in becoming confident in completing assessments with integrity and of high standard.

What can you do to act with integrity?

Be Honest
If your assessment task is done by someone else, it would be dishonest of you to claim it as your own

Seek Help
If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)

Produce Original Work
Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem