



ORAL11001 *Introduction to Oral Health Therapy*

Term 1 - 2020

Profile information current as at 19/05/2022 08:57 pm

All details in this unit profile for ORAL11001 have been officially approved by CQUniversity and represent a learning partnership between the University and you (our student). The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

Corrections

Unit Profile Correction added on 30-03-20

The end of term examination has now been changed to an alternative form of assessment . Please see your Moodle site for details of the assessment.

General Information

Overview

This unit introduces you to the profession of an Oral Health Therapist and to your role within the dental team. You will be introduced to regulatory, ethical and legal frameworks which form the basis of dental practice. In particular, this unit will focus on workplace health and safety, infection control and prevention, communication, practice management and requirements for registration. This unit will also develop your knowledge and skills in the dental environment necessary to commence preclinical and clinical training. You will be required to fulfill mandatory requirements prior to the commencement of clinical training including, First Aid, Immunisations and Blue Card.

Details

Career Level: *Undergraduate*

Unit Level: *Level 1*

Credit Points: 6

Student Contribution Band: 9

Fraction of Full-Time Student Load: 0.125

Pre-requisites or Co-requisites

Condition: Students must be enrolled full-time in CB29 Oral Health Course to enrol in this unit. Corequisites: BIOH11005 Introduction to Anatomy and Physiology and HLTH11027 Foundations of Health.

Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the [Assessment Policy and Procedure \(Higher Education Coursework\)](#).

Offerings For Term 1 - 2020

- Rockhampton

Attendance Requirements

All on-campus students are expected to attend scheduled classes – in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

Website

[This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.](#)

Class and Assessment Overview

Recommended Student Time Commitment

Each 6-credit Undergraduate unit at CQUniversity requires an overall time commitment of an average of 12.5 hours of study per week, making a total of 150 hours for the unit.

Class Timetable

[Regional Campuses](#)

Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

[Metropolitan Campuses](#)

Adelaide, Brisbane, Melbourne, Perth, Sydney

Assessment Overview

1. **Presentation**

Weighting: 25%

2. **Portfolio**

Weighting: 25%

3. **On-campus Activity**

Weighting: Pass/Fail

4. **Examination**

Weighting: 50%

Assessment Grading

This is a graded unit: your overall grade will be calculated from the marks or grades for each assessment task, based on the relative weightings shown in the table above. You must obtain an overall mark for the unit of at least 50%, or an overall grade of 'pass' in order to pass the unit. If any 'pass/fail' tasks are shown in the table above they must also be completed successfully ('pass' grade). You must also meet any minimum mark requirements specified for a particular assessment task, as detailed in the 'assessment task' section (note that in some instances, the minimum mark for a task may be greater than 50%). Consult the [University's Grades and Results Policy](#) for more details of interim results and final grades.

CQUniversity Policies

All University policies are available on the [CQUniversity Policy site](#).

You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the [CQUniversity Policy site](#).

Previous Student Feedback

Feedback, Recommendations and Responses

Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

Feedback from Student evaluations

Feedback

Students enjoyed the clinical placement but would like more instructions on what is required of them.

Recommendation

In 2019 and years previous to 2019 students completed clinical placements in dental practices, both public and private. A list of tasks and procedures were included in each workbook, but due to differences in each dental practice the experiences were different for each student. As the course will be offered on-campus in 2020, clinical placements off-campus for first years students will no longer be necessary. In 2020 first year students will complete pre-clinical and clinical training on-campus. A similar workbook will be included in ORAL11001 in 2020 and every student will have the opportunity to complete all the tasks and procedures with consistency in their supervision and assessment.

Feedback from Student evaluation and class.

Feedback

Students enjoyed the oral presentations and learning about different areas in which they could work in after graduation.

Recommendation

The oral presentation will remain as part of the assessment for ORAL11001 as communication skills are important in the role of an Oral Health Therapist. The topics for the oral presentation will remain focused on the roles and dental work places in which an OHT can be employed. As ORAL11001 is an introduction to the profession of an Oral Health Therapist, it is essential for student to be informed and understand the different roles and where they might be employed in future. As many student within the cohort have experience in the dental workplace, students are able to benefit by their shared experiences.

Feedback from Student evaluations

Feedback

The format of the final examination was a better layout compared to past exams with a wider spread of questions and the smaller partitioning of marks making answers and results more attainable.

Recommendation

The final written examination included Part A and Part B. Part B was similar to previous exams where students were required to answer short response questions for each weekly topic. Part A was a new edition, based on weekly tutorial questions which required a one or two word answers. Part A was introduced to encourage students to read the study guides and textbook and to ensure that essential material was learnt and understood. Students responded well to the tutorial questions forming part of the assessment in the final written exam. The format of the exam will remain similar to 2019 in 2020.

Feedback from Student evaluations

Feedback

Students experienced most difficulty in understanding guidelines and regulations for dental practice. Students found difficulty in accessing the correct documents from the links given on Moodle and knowing what was important and examinable.

Recommendation

Understanding guidelines and regulations in dental practice is challenging and the difficulties students experience are recognized. In preparation for first year to be on-campus only in 2020, there has been a recent update to this unit. The changes will allow more lecture and tutorial time to be spent on the topics of Work Place Health and Safety and Infection Control and thereby improving students' understanding of these topics.

Unit Learning Outcomes

On successful completion of this unit, you will be able to:

1. Understand the roles and responsibilities of an Oral Health Therapist within the dental team and the community
2. Demonstrate knowledge and skills in the maintenance and uses of dental instruments and equipment, as well as the applications and manipulations of dental materials in preclinical and clinical settings
3. Understand the legal and ethical requirements of dental practice in the processes of record management, practice management, workplace health and safety, infection control and prevention as well as the requirements for registration
4. Demonstrate appropriate oral and written communication skills, professional attitudes and ethical behaviours as required of an oral health therapist.

The learning outcomes of this unit are part of the overall learning outcomes in the BOralHlth course at CQUniversity. The Australian Dental Council (ADC) will be notified of the changes in the next Annual Report. We will explain to the ADC that changes from the previous learning outcomes reflect the changes to content, and that this content will move to ORAL11003 Oral Pathology and Diagnosis and ORAL11004 Introduction to Oral Anatomy. We will explain that preclinical and clinical placement hours will be included on-campus in this unit.

Alignment of Learning Outcomes, Assessment and Graduate Attributes



Alignment of Assessment Tasks to Learning Outcomes

Assessment Tasks	Learning Outcomes			
	1	2	3	4
1 - Presentation - 25%	•			•
2 - Portfolio - 25%	•			•
3 - On-campus Activity - 0%		•		
4 - Examination - 50%		•	•	

Alignment of Graduate Attributes to Learning Outcomes

Graduate Attributes	Learning Outcomes			
	1	2	3	4
1 - Communication	•	•	•	•
2 - Problem Solving	•	•		
3 - Critical Thinking	•			
4 - Information Literacy	•		•	•
5 - Team Work	•	•		•
6 - Information Technology Competence			•	•

Graduate Attributes	Learning Outcomes			
	1	2	3	4
7 - Cross Cultural Competence	•		•	•
8 - Ethical practice	•		•	•
9 - Social Innovation	•			
10 - Aboriginal and Torres Strait Islander Cultures				

Alignment of Assessment Tasks to Graduate Attributes

Assessment Tasks	Graduate Attributes									
	1	2	3	4	5	6	7	8	9	10
1 - Presentation - 25%	•	•	•	•	•	•	•	•	•	
2 - Portfolio - 25%	•		•			•		•		
3 - On-campus Activity - 0%	•	•			•					
4 - Examination - 50%	•	•		•		•	•	•		

Textbooks and Resources

Textbooks

ORAL11001

Prescribed

Modern Dental Assisting

Edition: 12 (2018)

Authors: Doni L. Bird and Debbie S. Robinson

Elsevier

St Louis , Missouri , USA

ISBN: 978-0-323-43030-2

Binding: Hardcover

Additional Textbook Information

Students may access this textbook as an E-Textbook on ORAL11001 Moodle site.

If you prefer a paper copy, the book can be purchased at the CQUni Bookshop here:

<http://bookshop.cqu.edu.au>

[View textbooks at the CQUniversity Bookshop](#)

IT Resources

You will need access to the following IT resources:

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)

Referencing Style

All submissions for this unit must use the referencing styles below:

- [Harvard \(author-date\)](#)
- [American Psychological Association 6th Edition \(APA 6th edition\)](#)

For further information, see the Assessment Tasks.

Teaching Contacts

Ceinwen Fay Unit Coordinator
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Schedule

Week 1 - 09 Mar 2020

Module/Topic	Chapter	Events and Submissions/Topic
Oral Health Therapy as a career and members of the dental team	Bird, D L and Robinson, D S 2018 <i>Modern dental assisting</i> , 12th edn, Elsevier, St Louis, Missouri Part 1, Chapters 1 and 3. See Moodle for additional resources	

Week 2 - 16 Mar 2020

Module/Topic	Chapter	Events and Submissions/Topic
Infection Control 1	Bird, D L and Robinson, D S 2018 <i>Modern dental assisting</i> , 12th edn, Elsevier, St Louis, Missouri, USA. Part 4. Chapters 18, 19 and 20. See Moodle for additional resources	On-campus preclinical activities in the simulation laboratory. Wednesday 18th March 9.00am -12.00pm

Week 3 - 23 Mar 2020

Module/Topic	Chapter	Events and Submissions/Topic
Workplace Health and Safety	Bird, D L and Robinson, D S 2018 <i>Modern dental assisting</i> , 12th edn, Elsevier, St Louis, Missouri, USA. Part 5. Chapters 22-25. See Moodle for additional resources	

Week 4 - 30 Mar 2020

Module/Topic	Chapter	Events and Submissions/Topic
Dental Ethics and Law	Bird, D L and Robinson, D S 2018 <i>Modern dental assisting</i> , 12th edn, Elsevier, St Louis, Missouri, USA. Part 1. Chapters 4 and 5. See Moodle for additional resources	

Week 5 - 06 Apr 2020

Module/Topic	Chapter	Events and Submissions/Topic
Record Management and Communication	Bird, D L and Robinson, D S 2018 <i>Modern dental assisting</i> , 12th edn, Elsevier, St Louis, Missouri, USA. Part 6, Chapter 26 and Part 11, Chapter 61. See Moodle for additional resources	Mandatory requirements are due Friday 10th April. 5.00pm.

Vacation Week - 13 Apr 2020

Module/Topic	Chapter	Events and Submissions/Topic
Week 6 - 20 Apr 2020		
Module/Topic	Chapter	Events and Submissions/Topic
Practice Management	Bird, D L and Robinson, D S 2018 <i>Modern dental assisting</i> , 12th edn, Elsevier, St Louis, Missouri, USA. Part 11, Chapters 62 and 63. See Moodle for additional resources	On-campus preclinical activities in the simulation laboratory. Wednesday 22nd April 9.00am -12.00pm and 1.00pm-4.00pm
Week 7 - 27 Apr 2020		
Module/Topic	Chapter	Events and Submissions/Topic
Oral Presentations	Bird, D L and Robinson, D S 2018 <i>Modern dental assisting</i> , 12th edn, Elsevier, St Louis, Missouri, USA. Part 10 Relevant dental practices.	Oral Presentation Due: Week 7 Monday (27 Apr 2020) 8:00 am AEST
Week 8 - 04 May 2020		
Module/Topic	Chapter	Events and Submissions/Topic
Dental Instruments and Equipment	Bird, D L and Robinson, D S 2018 <i>Modern dental assisting</i> , 12th edn, Elsevier, St Louis, Missouri, USA. Part 7, Chapters 32-37. See Moodle for additional resources	On-campus preclinical activities in the simulation laboratory. Wednesday 6th May 9.00am -12.00pm and 1.00pm-4.00pm
Week 9 - 11 May 2020		
Module/Topic	Chapter	Events and Submissions/Topic
Dental Materials	Bird, D L and Robinson, D S 2018 <i>Modern dental assisting</i> , 12th edn, Elsevier, St Louis, Missouri, USA. Part 9, Chapters 43-47. See Moodle for additional resources	On-campus preclinical activities in the simulation laboratory. Wednesday 13th May 9.00am -12.00pm
Week 10 - 18 May 2020		
Module/Topic	Chapter	Events and Submissions/Topic
Infection Control 2	Bird, D L and Robinson, D S 2018 <i>Modern dental assisting</i> , 12th edn, Elsevier, St Louis, Missouri, USA. Part 4, Chapters 20 and 21. Part 5, Chapters 24 and 25. See Moodle for additional resources	On-campus clinical activities in the oral health clinic Wednesday 20th May 9.00am -12.00pm
Week 11 - 25 May 2020		
Module/Topic	Chapter	Events and Submissions/Topic
Introduction to the Dental Examination	Bird, D L and Robinson, D S 2018 <i>Modern dental assisting</i> , 12th edn, Elsevier, St Louis, Missouri, USA. Part 6, Chapters 26 and 28. Part 8, Chapters 41 and 42. See Moodle for additional resources	On-campus clinical activities in the oral health clinic Wednesday 27th May 9.00am -12.00pm
Week 12 - 01 Jun 2020		
Module/Topic	Chapter	Events and Submissions/Topic
Revision.	See Moodle for additional resources	Portfolio Due: Week 12 Friday (5 June 2020) 5:00 pm AEST On-Campus preclinical and clinical activities. Due: Week 12 Monday (1 June 2020) 5:00 pm AEST

Review/Exam Week - 08 Jun 2020

Module/Topic	Chapter	Events and Submissions/Topic
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Exam Week - 15 Jun 2020

Module/Topic	Chapter	Events and Submissions/Topic
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Term Specific Information

In the clinic and preclinical laboratories, all students must wear name tags, CQU oral health polos, black trousers and low-heeled closed-in black shoes, protective eyewear, have their hair tied back and wear no jewellery on their hands or arms. All garments must be laundered and ironed. In the simulation laboratory, a clinic coat is required to be worn over the oral health polo. In the clinic, students are required to wear an outer protective garment such as a short-sleeved theatre gown. (The theatre gown is not required until week 10). Oral health polo, clinic coat, theatre gown and protective glasses can be purchased from the CQU bookshop. Name tags will be supplied.

Students must abide by workplace health and safety and infection control policies and guidelines during all preclinical laboratory and clinic sessions. All mandatory requirements for clinical practice must be met before commencing the clinical activity in week 10.

Assessment Tasks

1 Oral Presentation

Assessment Type

Presentation

Task Description

You will be required to deliver a 5-minute oral presentation with a student partner. You must choose one topic from a list on the Moodle site which relate to the roles and responsibilities of an Oral Health Therapist in a variety of dental practices. With the support of a power point presentation you will describe one type of general or specialty dental practice and explain the dental treatment provided and the patients treated in this type of practice. You will describe the different roles and interactions of the dental team members. Specifically, you will describe the role of the OHT and procedures performed by the OHT. Your talk should include the legislation applicable to this practice, the requirements for registration and education of the OHT, practice management issues (such as eligibility for CDBS, Veterans Affairs, Health Care etc), opportunities for employment and job satisfaction.

Assessment Due Date

Week 7 Monday (27 Apr 2020) 8:00 am AEST

Power Point files must be uploaded to moodle prior to the presentation session by each member of the student group.

Return Date to Students

Week 9 Thursday (14 May 2020)

Weighting

25%

Minimum mark or grade

50%

Assessment Criteria

The presentation will be assessed on the following criteria:

- Content. The presentation contains accurate information and is supported by references. 45%
- Communication. The mode of delivery is appropriate for the audience with use of effective visual aids and clear and audible speech. 40%
- Organization. The information must be presented in a logical sequence. 15%.

For further information, the marking criteria and rubric are included in the oral presentation assessment page on Moodle.

Referencing Style

- [Harvard \(author-date\)](#)

- [American Psychological Association 6th Edition \(APA 6th edition\)](#)

Submission

Offline Online

Submission Instructions

Upload the power point presentation for each member of the group by the due date and time.

Learning Outcomes Assessed

- Understand the roles and responsibilities of an Oral Health Therapist within the dental team and the community
- Demonstrate appropriate oral and written communication skills, professional attitudes and ethical behaviours as required of an oral health therapist.

Graduate Attributes

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy
- Team Work
- Information Technology Competence
- Cross Cultural Competence
- Ethical practice
- Social Innovation

2 Portfolio

Assessment Type

Portfolio

Task Description

In this portfolio you are asked to compile necessary documents and evidence as you would in your future working career. There are two parts to your first-year portfolio:

Evidence of completed mandatory requirements (uploaded in Sonia).

A reflective journal. Your reflective essay will be based on your weekly reflective comments on the preclinical and clinical activities in the workbook but may also include reflections on previous clinical experience.

Assessment Due Date

Week 12 Friday (5 June 2020) 5:00 pm AEST

The due date refers to submission of the reflective journal, however mandatory requirements must be complete prior to clinical activities. The due date set for mandatory requirements is Week 5 Friday 10th April 5.00pm

Return Date to Students

Review/Exam Week Friday (12 June 2020)

Weighting

25%

Minimum mark or grade

50%

Assessment Criteria

1. Mandatory requirements must be completed to pass this unit and continue in the Oral Health program. This is a pass/fail assessment. Submission of all mandatory requirements are via SONIA.
2. The reflective journal comprises 25% of your overall grade and 100% of this assessment mark. You will be assessed on structure and organisation, correct spelling and grammar and awareness of your personal and professional growth during this term. There is a 750-word limit. Submit your journal online via Turn It In. For further information, the marking criteria and rubric are included in the reflective journal assessment page on Moodle.

Referencing Style

- [Harvard \(author-date\)](#)
- [American Psychological Association 6th Edition \(APA 6th edition\)](#)

Submission

Online

Submission Instructions

Details for submission in SONIA for the mandatory requirements are included on Moodle. The Work Integrated Learning

Officer (WIL) will assist you in this process. The Reflective Journal in PDF or word document should be submitted online on Moodle.

Learning Outcomes Assessed

- Understand the roles and responsibilities of an Oral Health Therapist within the dental team and the community
- Demonstrate appropriate oral and written communication skills, professional attitudes and ethical behaviours as required of an oral health therapist.

Graduate Attributes

- Communication
- Critical Thinking
- Information Technology Competence
- Ethical practice

3 On-Campus preclinical and clinical activities.

Assessment Type

On-campus Activity

Task Description

You will complete a range of tasks in which you will learn how to operate of the dental simulator and dental chair, carry out basic infection control procedures (including PPP, handwashing and change over procedures) and follow the steps for an intra-oral and extra-oral examination on your peer.

All activities will be undertaken in the oral health simulation laboratory, prosthetic laboratory and clinic and are listed and outlined in the workbook for this unit. The workbook will introduce you to Self and Peer Evaluation, Student Reflective Practice and the process of marking and signing off each task with the supervisor.

Assessment Due Date

Week 12 Monday (1 June 2020) 5:00 pm AEST

The due date applies to completion of the preclinical and clinical activities and submission of the completed workbook.

Return Date to Students

Week 12 Wednesday (3 June 2020)

Workbooks will be returned to students.

Weighting

Pass/Fail

Assessment Criteria

The On-Campus preclinical and clinical activities is a pass/ fail assessment and must be completed in order to pass this unit. Attendance for all preclinical and clinical sessions is compulsory.

Marking criteria for evaluation of student performance in pre-clinical and clinical procedures is included in the workbook.

Referencing Style

- [Harvard \(author-date\)](#)
- [American Psychological Association 6th Edition \(APA 6th edition\)](#)

Submission

Offline

Submission Instructions

The completed On-Campus Clinical and Preclinical Workbook should be submitted in hardcopy.

Learning Outcomes Assessed

- Demonstrate knowledge and skills in the maintenance and uses of dental instruments and equipment, as well as the applications and manipulations of dental materials in preclinical and clinical settings

Graduate Attributes

- Communication
- Problem Solving
- Team Work

Examination

Outline

Complete an invigilated examination

Date

During the examination period, at a CQUniversity examination centre

Weighting

50%

Length

180 minutes

Minimum mark or grade

50%

Details

Dictionary - non-electronic, concise, direct translation only (dictionary must not contain any notes or comments).
Closed Book

Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the [Student Academic Integrity Policy and Procedure](#). This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

What is a breach of academic integrity?

A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

Why is academic integrity important?

A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

Where can I get assistance?

For academic advice and guidance, the [Academic Learning Centre \(ALC\)](#) can support you in becoming confident in completing assessments with integrity and of high standard.

What can you do to act with integrity?



Be Honest

If your assessment task is done by someone else, it would be dishonest of you to claim it as your own



Seek Help

If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)



Produce Original Work

Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem