



# PERF11026 *Production Fundamentals 1*

## Term 1 - 2024

Profile information current as at 10/05/2024 01:29 pm

All details in this unit profile for PERF11026 have been officially approved by CQUniversity and represent a learning partnership between the University and you (our student). The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

### General Information

#### Overview

Through foundation studies in music and production, you will gain knowledge of how music is created, rehearsed, recorded and performed. You will specialise in genres such as jazz, rock, pop, rhythm and blues, country funk and soul. Using industry recognised software, you will gain experience with multi-track recording, editing and audio mixing. The study of practical and theoretical principles gives you the opportunity to establish various performance, technical and creative skills.

#### Details

Career Level: *Undergraduate*

Unit Level: *Level 1*

Credit Points: 6

Student Contribution Band: 8

Fraction of Full-Time Student Load: 0.125

#### Pre-requisites or Co-requisites

There are no requisites for this unit.

Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the [Assessment Policy and Procedure \(Higher Education Coursework\)](#).

#### Offerings For Term 1 - 2024

- Mackay
- Online

#### Attendance Requirements

All on-campus students are expected to attend scheduled classes – in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

#### Website

[This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.](#)

## Class and Assessment Overview

### Recommended Student Time Commitment

Each 6-credit Undergraduate unit at CQUniversity requires an overall time commitment of an average of 12.5 hours of study per week, making a total of 150 hours for the unit.

### Class Timetable

#### [Regional Campuses](#)

Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

#### [Metropolitan Campuses](#)

Adelaide, Brisbane, Melbourne, Perth, Sydney

### Assessment Overview

#### 1. **Practical Assessment**

Weighting: 35%

#### 2. **Practical Assessment**

Weighting: 35%

#### 3. **Practical Assessment**

Weighting: 30%

### Assessment Grading

This is a graded unit: your overall grade will be calculated from the marks or grades for each assessment task, based on the relative weightings shown in the table above. You must obtain an overall mark for the unit of at least 50%, or an overall grade of 'pass' in order to pass the unit. If any 'pass/fail' tasks are shown in the table above they must also be completed successfully ('pass' grade). You must also meet any minimum mark requirements specified for a particular assessment task, as detailed in the 'assessment task' section (note that in some instances, the minimum mark for a task may be greater than 50%). Consult the [University's Grades and Results Policy](#) for more details of interim results and final grades.

## CQUniversity Policies

**All University policies are available on the [CQUniversity Policy site](#).**

You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the [CQUniversity Policy site](#).

## Previous Student Feedback

### Feedback, Recommendations and Responses

Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

#### Feedback from Staff reflection

**Feedback**

Refine assessment tasks to remain authentic and current to industry trends.

**Recommendation**

Academic team to review and provide feedback on how to enhance the assessment tasks for future offerings.

## Unit Learning Outcomes

**On successful completion of this unit, you will be able to:**

1. Implement at a foundation level, a range of music and production techniques pertinent to your specialisation within various live or recorded music and production contexts
2. Apply, at a foundation level, a range of technical and creative skills pertinent to your specialisation, specific to music and production within various live or recorded contexts
3. Develop, to a foundation level, musical skills of stylistic authenticity pertinent to your specialisation within a range of live or recorded music and production contexts.

## Alignment of Learning Outcomes, Assessment and Graduate Attributes

 N/A Level	 Introductory Level	 Intermediate Level	 Graduate Level	 Professional Level	 Advanced Level
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### Alignment of Assessment Tasks to Learning Outcomes

Assessment Tasks	Learning Outcomes		
	1	2	3
1 - Practical Assessment - 35%	•		
2 - Practical Assessment - 35%		•	
3 - Practical Assessment - 30%			•

### Alignment of Graduate Attributes to Learning Outcomes

Graduate Attributes	Learning Outcomes		
	1	2	3
1 - Communication	•	•	•
2 - Problem Solving	•	•	•
3 - Critical Thinking			•
4 - Information Literacy			
5 - Team Work			
6 - Information Technology Competence	•	•	•
7 - Cross Cultural Competence			
8 - Ethical practice			
9 - Social Innovation			
10 - Aboriginal and Torres Strait Islander Cultures			

## Textbooks and Resources

### Textbooks

**There are no required textbooks.**

### IT Resources

**You will need access to the following IT resources:**

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)
- Ableton Live software

## Referencing Style

All submissions for this unit must use the referencing style: [American Psychological Association 7th Edition \(APA 7th edition\)](#)

For further information, see the Assessment Tasks.

## Teaching Contacts

**Patty Preece** Unit Coordinator  
[p.preece@cqu.edu.au](mailto:p.preece@cqu.edu.au)

## Schedule

### Week 1 - 04 Mar 2024

Module/Topic	Chapter	Events and Submissions/Topic
Fundamental Audio Concepts 1 Unit and assessment overview Introduction to digital audio workstations (DAW)		

### Week 2 - 11 Mar 2024

Module/Topic	Chapter	Events and Submissions/Topic
Fundamental Audio Concepts 2 Digital Audio Audio Editing		

### Week 3 - 18 Mar 2024

Module/Topic	Chapter	Events and Submissions/Topic
Fundamental Audio Concepts 3 Harmonics and amplitude Audio Editing 2		

### Week 4 - 25 Mar 2024

Module/Topic	Chapter	Events and Submissions/Topic
Creative editing techniques		

### Week 5 - 01 Apr 2024

Module/Topic	Chapter	Events and Submissions/Topic
Mixing Fundamentals Creating balance in a mix		<b>Edit Project</b> Due: Week 5 Friday (5 Apr 2024) 11:45 pm AEST

Vacation Week - 08 Apr 2024		
Module/Topic	Chapter	Events and Submissions/Topic
Week 6 - 15 Apr 2024		
Signal processing EQ and dynamics		
Week 7 - 22 Apr 2024		
Signal processing 2 Time based effects		
Week 8 - 29 Apr 2024		
Final mix and media preparation		
Week 9 - 06 May 2024		
Introduction to the recording studio Recording plans Recording in Live		<b>Mix Project</b> Due: Week 9 Friday (10 May 2024) 11:59 pm AEST
Week 10 - 13 May 2024		
Audio Building blocks Microphones and placement		Recording plan due
Week 11 - 20 May 2024		
Recording Workflows Guide tracks, click tracks, live recording and overdubbing.		
Week 12 - 27 May 2024		
Project week - Recording feedback sessions		
Review/Exam Week - 03 Jun 2024		
		<b>Recording Project</b> Due: Review/Exam Week Friday (7 June 2024) 12:00 pm AEST
Exam Week - 10 Jun 2024		

## Assessment Tasks

### 1 Edit Project

#### Assessment Type

Practical Assessment

#### Task Description

In this assessment, you will be required to perform a series of edit tasks. To complete this assessment, download the 'project brief' document from Moodle as well as the Ableton Live set. You will be required to use the edit functions of Ableton Live including but not limited to:

- Copy
- Paste
- Cut
- Duplicate
- Fade
- Trim

### Submission guidelines

You are to submit your Ableton Live Session.

- Do not consolidate any audio files - all edits made should be visible
- Ensure that only one .als file exists in your Ableton Live Project Folder
- Collect all and save your session using the following naming convention: Edit assessment\_YourName
- Compress/zip the top level Ableton Live Project folder
- The Ableton Live Project folder should contain **one** .als file as well as a **Samples** folder. Your Ableton Live session will not work if there is no Samples folder in your submission. Please check this carefully before you submit.
- Submit the Ableton Live **Project** folder following the submission guidelines on Moodle

### Assessment Due Date

Week 5 Friday (5 Apr 2024) 11:45 pm AEST

### Return Date to Students

Week 7 Friday (26 Apr 2024)

### Weighting

35%

### Assessment Criteria

Audio edits meet the requirements of the brief - 20%

Clarity and precision of edits - 20%

Consistency in editing - 10%

Transition Cohesion - 10%

Smoothness of Fades Audio - 10%

Appropriateness of Fade Duration - 10%

Creativity in Editing Techniques - 10%

Ableton Live session handling - 10%

### Referencing Style

- [American Psychological Association 7th Edition \(APA 7th edition\)](#)

### Submission

Online

### Learning Outcomes Assessed

- Implement at a foundation level, a range of music and production techniques pertinent to your specialisation within various live or recorded music and production contexts

## 2 Mix Project

### Assessment Type

Practical Assessment

### Task Description

As a musician, it is important to be able to capture and mix music, so that you can disseminate your work on a multitude of platforms (Soundcloud, Facebook, Spotify, Apple Music, YouTube).

In this assessment task, you will be asked to perform a basic sound mix on a pre-recorded song using Ableton Live software. In performing the mix, you will be asked to create a balanced mix using levels, pans, and signal processing. You should use the reference mix provided in the project to guide your decisions about the relative level of each instrument, their position in the stereo image and their sonic treatment.

You are required to:

- Create a relative balance of instruments in your mix (Level)
- Create an interesting stereo image (Pan)
- Control the dynamic of instruments where required (Compression)
- Add depth to your mix (Reverb, chorus and delay)
- Clean, shape or enhance the spectral content of the instruments (EQ)

Your final graded submission will be the delivery of the final music product.

### **Submission guidelines**

You are to submit your Ableton Live Session and an export of your final mix.

- Ensure that only one .als file exists in your Ableton Live Project Folder
- Collect all and save your session using the following naming convention: Mix assessment\_YourName
- Compress/zip the top level Ableton Live Project folder
- The Ableton Live Project folder should contain one .als file as well as a Samples folder. Your Ableton Live session will not work if there is no Samples folder in your submission. Please check this carefully before you submit.
- Submit the Ableton Live Project folder and the following the submission guidelines on Moodle
- Export the final mix of your song with the following format: 44.1kHz, 16 bit.
- Upload the export of your song to the Moodle submission portal

### **Assessment Due Date**

Week 9 Friday (10 May 2024) 11:59 pm AEST

### **Return Date to Students**

Week 11 Friday (24 May 2024)

### **Weighting**

35%

### **Assessment Criteria**

Level Balance - 20%

Tonal Balance - 20%

Stereo Imaging - 15%

Dynamic Range Management - 15%

Effective and Appropriate use of Effects - 15%

Ableton Live session handling - 10%

Adherence to Project Requirements - 5%

### **Referencing Style**

- [American Psychological Association 7th Edition \(APA 7th edition\)](#)

### **Submission**

Online

### **Learning Outcomes Assessed**

- Apply, at a foundation level, a range of technical and creative skills pertinent to your specialisation, specific to music and production within various live or recorded contexts

## **3 Recording Project**

### **Assessment Type**

Practical Assessment

### **Task Description**

As a musician, it is important to be able to capture music at a high quality, so that you may share your ideas with collaborators and reflect upon your performance. This assessment will ask you to record and mix a piece of music. The artist you record may be someone from your cohort or someone outside the University. It is also possible to record yourself. You may seek assistance from your lecturer to identify a suitable artist for your project.

Pre-production and planning are essential steps in ensuring your recording project runs smoothly and meets all deadlines. As part of this assessment, you are required to write a brief recording plan for the song you intend to record as part of your recording assessment and is worth 10% of your final grade. Your recording plan should address the following:

- Outline the goals of the recording project
- Recording timeline
- Equipment requirements
- WHS considerations

The song should be at least 3 minutes in length and should contain at least 2 acoustic instruments; Eg Strings, Guitar, Bass, Vocals, Percussion, Keys. Alternatively, the song may contain two different parts using the same instrument.

Equipment you will need to complete this assessment includes:

- Ableton Live Software
- Audio interface



- Microphone
- Microphone lead
- Headphones

The recording should be mixed and 'bounced' according to the submission guidelines (see Moodle for details). Feedback is an essential part of the recording and mixing process. Your recording and mix will be shared with your cohort in each phase of the production process. You will participate in feedback sessions during class time to develop your work.

**The following are your milestone draft submissions:**

- Submit recording plan - week 10
- Draft recording due: week 12

**Assessment Requirements**

Your final graded submission will be the delivery of the final music product. Your submission will include:

- A recording plan - due week 9 (submit via link in Moodle)
- A stereo bounce - ready for mastering. 32 bit 48kHz (submit via link in Moodle)
- An mp3 'listener' for the artist. 320kbps (submit via the Moodle submission portal)
- An Ableton Live set at the final stage of the mix (submit via link in Moodle)

**Submission Guidelines**

- Ensure that only one .als file exists in your Ableton Live Project Folder
- Collect all and save your session using the following naming convention: Recording assessment\_YourName
- Compress/zip the top level Ableton Live Project folder
- The Ableton Live Project folder should contain one .als file as well as a Samples folder. Your Ableton Live session will not work if there is no Samples folder in your submission. Please check this carefully before you submit.
- Submit the Ableton Live Project folder and the following the submission guidelines on Moodle
- Export the final mix of your song with the following format: 48kHz, 32 bit.
- Upload the export of your song to the Moodle submission portal

**Assessment Due Date**

Review/Exam Week Friday (7 June 2024) 12:00 pm AEST

**Return Date to Students**

Exam Week Friday (14 June 2024)

**Weighting**

30%

**Assessment Criteria**

Recordings comply with the requirements of the task - 10%

Recordings should be free from extraneous noise and distortion - 20%

Mixing: level balance, pan, EQ, compression and effects are implemented effectively - 30%

Recordings should be saved and exported according to the submission guidelines - 10%

Ableton Live session handling - 10%

Recording plan clearly identifies realistic and achievable recording goals- 10%

Performance Quality - 10%

**Referencing Style**

- [American Psychological Association 7th Edition \(APA 7th edition\)](#)

**Submission**

Online

**Learning Outcomes Assessed**

- Develop, to a foundation level, musical skills of stylistic authenticity pertinent to your specialisation within a range of live or recorded music and production contexts.

## Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the [Student Academic Integrity Policy and Procedure](#). This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

### What is a breach of academic integrity?

A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

### Why is academic integrity important?

A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

### Where can I get assistance?

For academic advice and guidance, the [Academic Learning Centre \(ALC\)](#) can support you in becoming confident in completing assessments with integrity and of high standard.

### What can you do to act with integrity?



#### Be Honest

If your assessment task is done by someone else, it would be dishonest of you to claim it as your own



#### Seek Help

If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)



#### Produce Original Work

Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem