PMSC13004 *Clinical Paramedic Practice 3*
Term 2 - 2018

Profile information current as at 12/10/2024 02:13 pm

All details in this unit profile for PMSC13004 have been officially approved by CQUniversity and represent a learning partnership between the University and you (our student).The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

General Information

Overview
This unit is the third of three work-integrated learning units within the Paramedic Course, requiring Student Paramedics to apply clinical knowledge, reasoning and practical skills at an advanced level in the acute prehospital care environment. Students will complete a total of six weeks of clinical placement at an urban station with an approved ambulance service. Placement activities focus on clinical judgement & decision-making to support increasingly independent practice, ensuring student preparedness for entry into a graduate internship program.

Details
Career Level: *Undergraduate*
Unit Level: *Level 3*
Credit Points: *6*
Student Contribution Band: *8*
Fraction of Full-Time Student Load: *0.125*

Pre-requisites or Co-requisites
Pre Requisite: PMSC13002 Clinical Paramedic Practice 2
Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the Assessment Policy and Procedure (Higher Education Coursework).

Offerings For Term 2 - 2018

- Cairns
- Distance
- Rockhampton
- Townsville

Attendance Requirements
All on-campus students are expected to attend scheduled classes – in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

Website
This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.

Class and Assessment Overview

Recommended Student Time Commitment

Each 6-credit Undergraduate unit at CQUniversity requires an overall time commitment of an average of 12.5 hours of study per week, making a total of 150 hours for the unit.

Class Timetable

Regional Campuses
Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

Metropolitan Campuses
Adelaide, Brisbane, Melbourne, Perth, Sydney

Assessment Overview

1. **Professional Practice Placement**
Weighting: Pass/Fail
2. **Portfolio**
Weighting: Pass/Fail

Assessment Grading

This is a pass/fail (non-graded) unit. To pass the unit, you must pass all of the individual assessment tasks shown in the table above.

CQUniversity Policies

All University policies are available on the CQUniversity Policy site.
You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the CQUniversity Policy site.

Previous Student Feedback

Feedback, Recommendations and Responses

Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

Feedback from Email feedback

Feedback

Students happier with shorter workbook format following adjustment to same in response to last year's feedback.

Recommendation

Maintain use of shorter format workbook.

Feedback from Queensland Ambulance Service

Feedback

Several letters of recommendation were sent to CQUni by the placement host during term to recognise the excellent performance of some CQUni student paramedics who attended critical incidents this term. These students performed professionally and reliably on very stressful and difficult cases, making a real contribution to the effective delivery of prehospital care.

Recommendation

Such recommendations are always wonderful to receive, and we do receive them every term. The letters are forwarded to the Dean of the School, Discipline Lead, and other academic leaders in the University, and the student receives a copy of the letter of recommendation with further messages of congratulations from School academics. The high student performance on such cases is indicative of the excellent overall quality of our student cohort and the fact that they do attain all clinical procedures and skills prior to undertaking their first clinical placement.

Unit Learning Outcomes

On successful completion of this unit, you will be able to:

1. Demonstrate clinical reasoning and practical skills within the acute prehospital care setting.
2. Critically examine and self-evaluate own clinical decision-making processes during case management.

Alignment of Learning Outcomes, Assessment and Graduate Attributes

— N/A Level · Introductory Level · Intermediate Level · Graduate Level · Professional Level · Advanced Level

Alignment of Assessment Tasks to Learning Outcomes

Assessment Tasks	Learning Outcomes	
	1	2
1 - Portfolio - 0%	•	•
2 - Professional Practice Placement - 0%	•	•

Alignment of Graduate Attributes to Learning Outcomes

Graduate Attributes	Learning Outcomes	
	1	2
1 - Communication	•	•
2 - Problem Solving	•	•
3 - Critical Thinking	•	•
4 - Information Literacy	•	•
5 - Team Work	•	•
6 - Information Technology Competence	•	•
7 - Cross Cultural Competence	•	•
8 - Ethical practice	•	•
9 - Social Innovation		
10 - Aboriginal and Torres Strait Islander Cultures		

Alignment of Assessment Tasks to Graduate Attributes

Assessment Tasks	Graduate Attributes									
	1	2	3	4	5	6	7	8	9	10
1 - Portfolio - 0%	•	•	•	•	•		•	•		
2 - Professional Practice Placement - 0%	•	•	•	•	•		•	•		

Textbooks and Resources

Textbooks

There are no required textbooks.

IT Resources

You will need access to the following IT resources:

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)

Referencing Style

All submissions for this unit must use the referencing style: American Psychological Association 6th Edition (APA 6th edition)
For further information, see the Assessment Tasks.

Teaching Contacts

Laura Triffett Unit Coordinator
l.triffett@cqu.edu.au

Schedule

Week 1 - 09 Jul 2018

Module/Topic	Chapter	Events and Submissions/Topic
PRE-PLACEMENT: • Review your progress from Placement Two and establish your learning goals for this term.	**Review and test yourself on QAS CPM chapters:** • Behavioural Disturbance CPGs. • Neurological CPGs. • All related DTPs.	Non-standard placement dates for this unit? Use the assessment "Due Description" information in this course profile to determine your individual due dates and confirm with the Lecturer via email this week.

Week 2 - 16 Jul 2018

Module/Topic	Chapter	Events and Submissions/Topic
PLACEMENT WEEK ONE: • Discuss your learning goals and support needs with Mentors at the earliest opportunity.	**Review and test yourself on QAS CPM chapters:** • Cardiac CPGs. • Resuscitation CPGs. • Respiratory CPGs. • All related DTPs.	**PLACEMENT WEEK ONE:** • Primary goal this week is to discuss your learning goals and support needs with your paramedic Mentors, it is important to let them know of any challenges that you had during your first and second placements. • If you experience any challenges having a frank discussion regarding your support needs, please let your Lecturer know.

Week 3 - 23 Jul 2018

Module/Topic	Chapter	Events and Submissions/Topic
PLACEMENT WEEK TWO: • Complete your Placement Portfolio as you go. • Work through your clinical procedures & skills & DTP sign-off sheets.	**Review and test yourself on QAS CPM chapters:** • Obstetrics CPGs. • Obstetrics CPPs. • All related DTPs.	**PLACEMENT WEEK TWO:** • Continue working on self-directed learning during downtime, making most of access to mentors and equipment. • Are you gaining access to as many PCO cases as possible? If not, discuss with Mentors and (if needed) your Lecturer. • Complete PAPER1 with your Mentor.

Week 4 - 30 Jul 2018

Module/Topic	Chapter	Events and Submissions/Topic
PLACEMENT WEEK THREE: • Complete your Placement portfolio as you go. • Work through your clinical procedures & skills & DTP sign-off sheets.	**Review and test yourself on QAS CPM chapters:** • Medical CPGs. • Other CPGs. • All related DTPs.	**PLACEMENT WEEK THREE:** • Continue working on self-directed learning during downtime, making most of access to mentors and equipment.

Week 5 - 06 Aug 2018

Module/Topic	Chapter	Events and Submissions/Topic
PLACEMENT WEEK FOUR: • Complete your Placement portfolio as you go. • Work through your clinical procedures & skills & DTP sign-off sheets.	**Review and test yourself on QAS CPM chapters:** • Toxicology & Toxinology CPGs. • Environmental CPGs. • All related DTPs.	**PLACEMENT WEEK FOUR:** • Continue working on self-directed learning during downtime, making most of access to mentors and equipment. • Complete PAPER2 with your Mentor.

Vacation Week - 13 Aug 2018		
Module/Topic	**Chapter**	**Events and Submissions/Topic**
PLACEMENT WEEK FIVE: • Complete your Placement portfolio as you go. • Work through your clinical procedures & skills & DTP sign-off sheets.	**Review and test yourself on QAS CPM chapters:** • Trauma CPGs. • All related DTPs.	**PLACEMENT WEEK FIVE:** • Continue working on self-directed learning during downtime, making most of access to mentors and equipment.

Week 6 - 20 Aug 2018		
Module/Topic	**Chapter**	**Events and Submissions/Topic**
PLACEMENT WEEK SIX: • Complete your Placement Portfolio as you go. • Work through your clinical procedures & skills & DTP sign-off sheets. • Ensure your Placement Attendance & Performance Evaluation Reports are complete before leaving placement.	**Review and test yourself on QAS CPM chapters:** • Review any aspects of the CPM you are least confident / experienced on.	**PLACEMENT WEEK SIX:** • Complete PAPER3 with your Mentors BEFORE your final shift this week. • Ensure that your skills and DTP sheets are signed-off before you leave.

Week 7 - 27 Aug 2018		
Module/Topic	**Chapter**	**Events and Submissions/Topic**
Placement review period: • Completion of placement assessment tasks. • This week ensure your PAPERs are complete and ready for submission.		This week ensure your PAPERs are submitted. For non-standard clinical placement, due dates for your PAPERs is one week after completion of your placement. **Placement Attendance & Performance Evaluation Reports** Due: Week 7 Friday (31 Aug 2018) 5:00 pm AEST

Week 8 - 03 Sep 2018		
Module/Topic	**Chapter**	**Events and Submissions/Topic**
Placement review period: • Finalise your portfolios for submission. • This week ensure you complete your Post-Placement Self-Review.		Submit your portfolios for grading. **Clinical Placement Portfolio** Due: Week 8 Friday (7 Sept 2018) 5:00 pm AEST

Assessment Tasks

1 Placement Attendance & Performance Evaluation Reports

Assessment Type
Professional Practice Placement

Task Description
On a fortnightly basis, you will complete a Placement Attendance & Performance Evaluation Report (PAPER) with your supervising Mentor. This report considers aspects of your clinical and professional performance on-road, including your performance as patient care officer, clinical procedures and skills, communication and teamwork skills, and your professional conduct, attitude, and demeanour. The PAPER template guides you and your Mentor through completion, and the form itself also provides comprehensive information for your Mentor on your current stage of learning, your expected performance levels, and information on support and assessment. Please see the unit Moodle site for a complete description of this assessment task, including completion guidelines and examples.
This task is designed to enhance the educational quality and value of your clinical placement by:

- Establishing clear expectations of students' clinical performance and knowledge, enabling Mentors to frame assessment, feedback, and support at the appropriate level.
- Providing a framework for communication and feedback to guide and strengthen the Student - Mentor relationship.

- Recording your on-road performance on a week-by-week basis, to demonstrate achievement of unit learning objectives and assessment requirements.
- Ensure adherence to required standards of conduct and attendance during clinical placement.

It is important to note that these documents are not solely to confirm your completion of unit requirements; they are equally valuable as evidence logs of your professionalism, conduct, and clinical performance that will support your future employment applications. For these reasons they are arguably the most valuable documents from your clinical placement, and it is imperative that you are diligent in completing them with your mentors as instructed.

Assessment Due Date
Week 7 Friday (31 Aug 2018) 5:00 pm AEST

For non-standard clinical placement dates your due date for this assessment is one week after the completion of your clinical placement.

Return Date to Students
Week 9 Friday (14 Sept 2018)

For non-standard clinical placement dates your return date for this assessment is two weeks after submission.

Weighting
Pass/Fail

Assessment Criteria
Whilst attending placement you will provide a copy of the Student Information Sheet to all mentors that you work with. This sheet provides information on appropriate performance expectations, the goals of this placement phase, and on the performance review process. Appropriate feedback and grading from your mentor depends upon their access to this information, and it also provides University contact details in the event of emergencies or problems, so please ensure that you do provide this sheet for Mentors. Where problems arise in terms of performance expectations one of the first things that is checked is completion of the Student Information Sheet.

- Your submission must meet the following criteria to pass this assessment task:
- You must attend all scheduled shifts for both placement rotations. Minimum placement hours apply.
- You will complete three PAPERs with your mentors across the six weeks of your clinical placement **according to the stated schedule:** complete PAPER1 at end of second placement week, complete PAPER2 at end of fourth placement week, complete PAPER3 during (but before the end of) the sixth and final placement week.
- You will submit all three PAPERs together on the first Friday following completion of clinical placement.
- All fields must be completed in full according to directions on the Information Sheet at the front of the document.
- Your shift attendance log must be verified as true and correct by either one of your mentors or your station OIC. Failure to obtain a signature from your mentor or OIC will result in your PAPER being return for all signatures.
- You must complete the Marking Checklist prior to submission of the PAPER assessment.
- Notify the placement host by phone asap of any unplanned absenteeism; next notify the Unit Coordinator via email and attach a completed Absenteeism Report.
- Absences must be logged on the shift log, and arrangements made to complete missed hours. Minimum total hours apply.
- Minimum expectations of clinical performance grades are detailed within the assessment rubric on Moodle.
- Minimum expectations of professional conduct grades are detailed within the assessment rubric on Moodle.
- Students are expected to uphold the standards and requirements of the Clinical Placement Guidelines as provided within Moodle.
- Direct reports from industry of student misconduct, or of significant concerns regarding clinical performance, are investigated fully and may impact successful completion of this assessment task.
- Please scan all pages of your PAPERs, and compile into ONE SINGLE PDF file. Instructions for this process are provided on Moodle.

Further information and examples of completed documentation are provided on Moodle.
Attendance and mentor reports are subject to validity checks with placement hosts.
Professional conduct:
Your professional conduct during clinical placement is subject to evaluation. Significant penalties, ranging from unit failure to course expulsion, exist for students whose conduct and/or actions breach University policies and/or those of the industry placement host. Direct lines of communication exist between placement hosts and the University, and all complaints or concerns raised by industry representatives will be fully investigated. In such circumstances both student and industry perspectives are sought.
Please review the policies and rubrics for this assessment task prior to placement; these are available on the Moodle assessment page.
You must submit and pass all components of this assessment to pass the unit. This is a pass/fail assessment.

Referencing Style

- American Psychological Association 6th Edition (APA 6th edition)

Submission
Online

Submission Instructions
All documents must be scanned and saved as PDF files and uploaded to Moodle; please do not submit as image files, and please do not email these to your Lecturer.

assessmentOutcome

- Demonstrate clinical reasoning and practical skills within the acute prehospital care setting.
- Critically examine and self-evaluate own clinical decision-making processes during case management.

assessmentGradAttribute

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy
- Team Work
- Cross Cultural Competence
- Ethical practice

2 Clinical Placement Portfolio

Assessment Type
Portfolio

Task Description
This term you will continue to use reflective practice activities to self-assess your own academic progress and to proactively manage your learning and development during on-road placement.
This assessment comprises a combination of clinical and non-clinical tasks presented in portfolio format. These tasks support your continued professional development through structured reflective practice activities and self-directed learning.
By continuing with this program of self-review through your final clinical placement, you will further cement the core skill set necessary to take charge of your academic and clinical professional development, both during this final clinical placement and future career with an Australian ambulance service.

Assessment Due Date
Week 8 Friday (7 Sept 2018) 5:00 pm AEST

For non-standard clinical placement dates, your portfolios are due two weeks after the completion of your clinical placement.

Return Date to Students
Week 10 Friday (21 Sept 2018)

For non-standard clinical placement dates, your results will be posted two weeks after actual submission date.

Weighting
Pass/Fail

Assessment Criteria
The Portfolio comprises one workbook document, which must be completed to the required standard and submitted as a single combined PDF document. The portfolio will contain the following elements:

- Patient Care Officer Case Log.
- Post-Placement Self-Review.
- Clinical Case Reviews, completed to the required standard. **Please review the example provided in Moodle. Substandard CCRs will be returned for completion.**
- Clinical Skills Sign-Off Sheet.
- Clinical Questions
- DTP Sign-Off Sheet.
- Marking Checklist, to be completed by the student prior to submission.

The portfolio must be submitted as a single PDF file and uploaded to Moodle; please do not submit as image files, and

please do not email these to your Lecturer. Please see the unit Moodle for a complete description and discussion of this assessment task, including completion guidelines and word count requirements as relevant.
An exemplar will be posted to the unit Moodle page for reference.

Referencing Style

- American Psychological Association 6th Edition (APA 6th edition)

Submission
Online

Submission Instructions
Portfolios must be submitted as a single PDF file and uploaded to Moodle; please do not submit as image files, and please do not email these to your Lecturer.

assessmentOutcome

- Demonstrate clinical reasoning and practical skills within the acute prehospital care setting.
- Critically examine and self-evaluate own clinical decision-making processes during case management.

assessmentGradAttribute

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy
- Team Work
- Cross Cultural Competence
- Ethical practice

Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the **Student Academic Integrity Policy and Procedure**. This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

What is a breach of academic integrity?
A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

Why is academic integrity important?
A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

Where can I get assistance?
For academic advice and guidance, the Academic Learning Centre (ALC) can support you in becoming confident in completing assessments with integrity and of high standard.

What can you do to act with integrity?

Be Honest
If your assessment task is done by someone else, it would be dishonest of you to claim it as your own

Seek Help
If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)

Produce Original Work
Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem