



# PMSC29001 *Transition to Practice*

## Term 1 - 2022

Profile information current as at 26/05/2022 08:27 pm

All details in this unit profile for PMSC29001 have been officially approved by CQUUniversity and represent a learning partnership between the University and you (our student). The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

## General Information

### Overview

This unit will consolidate relevant knowledge and values acquired through your own clinical practice and studies in this course, assisting you to transition to practice as a clinician in your new scope of paramedic practice. You will explore key concepts and principles in areas such as applying ethical principles, working in a multidisciplinary team, leadership and management. You will also learn the importance of ongoing professional development relevant to your own continuous improvement as well as the care you provide as a clinician.

### Details

Career Level: *Postgraduate*

Unit Level: *Level 9*

Credit Points: 6

Student Contribution Band: 8

Fraction of Full-Time Student Load: 0.125

### Pre-requisites or Co-requisites

There are no requisites for this unit.

Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the [Assessment Policy and Procedure \(Higher Education Coursework\)](#).

### Offerings For Term 1 - 2022

- Online

### Attendance Requirements

All on-campus students are expected to attend scheduled classes - in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

### Website

[This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.](#)

## Class and Assessment Overview

### Recommended Student Time Commitment

Each 6-credit Postgraduate unit at CQUniversity requires an overall time commitment of an average of 12.5 hours of study per week, making a total of 150 hours for the unit.

### Class Timetable

#### [Regional Campuses](#)

Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

#### [Metropolitan Campuses](#)

Adelaide, Brisbane, Melbourne, Perth, Sydney

### Assessment Overview

#### 1. **Portfolio**

Weighting: Pass/Fail

#### 2. **Professional Practice Plans (learning plans)**

Weighting: Pass/Fail

### Assessment Grading

This is a pass/fail (non-graded) unit. To pass the unit, you must pass all of the individual assessment tasks shown in the table above.

## CQUniversity Policies

**All University policies are available on the [CQUniversity Policy site](#).**

You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the [CQUniversity Policy site](#).

## Unit Learning Outcomes

**On successful completion of this unit, you will be able to:**

1. Critically reflect upon ethical principles relevant to your applied scope of practice
2. Formulate strategies for integration and functionality within a multidisciplinary team
3. Appraise leadership and managerial skills relevant to your scope of practice
4. Design a plan for ongoing professional development.

## Alignment of Learning Outcomes, Assessment and Graduate Attributes



### Alignment of Assessment Tasks to Learning Outcomes

Assessment Tasks	Learning Outcomes			
	1	2	3	4
1 - Portfolio - 0%	•	•	•	
2 - Professional Practice Plans (learning plans) - 0%				•

### Alignment of Graduate Attributes to Learning Outcomes

Graduate Attributes	Learning Outcomes			
	1	2	3	4
1 - Knowledge		○		○
2 - Communication	○	○	○	
3 - Cognitive, technical and creative skills		○	○	○
4 - Research				○
5 - Self-management	○	○		○
6 - Ethical and Professional Responsibility	○	○	○	
7 - Leadership		○	○	○
8 - Aboriginal and Torres Strait Islander Cultures				

### Alignment of Assessment Tasks to Graduate Attributes

Assessment Tasks	Graduate Attributes							
	1	2	3	4	5	6	7	8
1 - Portfolio - 0%	○	○	○		○	○	○	
2 - Professional Practice Plans (learning plans) - 0%	○		○	○	○		○	

## Textbooks and Resources

### Textbooks

**There are no required textbooks.**

### IT Resources

**You will need access to the following IT resources:**

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)

## Referencing Style

All submissions for this unit must use the referencing style: [Harvard \(author-date\)](#)  
For further information, see the Assessment Tasks.

## Teaching Contacts

**Kirsty Shearer** Unit Coordinator  
[k.shearer@cqu.edu.au](mailto:k.shearer@cqu.edu.au)

## Schedule

### Week 1 - 07 Mar 2022

Module/Topic	Chapter	Events and Submissions/Topic
THEME 1: Transition to practice		

### Week 2 - 14 Mar 2022

Module/Topic	Chapter	Events and Submissions/Topic
THEME 1: Transition to practice		

### Week 3 - 21 Mar 2022

Module/Topic	Chapter	Events and Submissions/Topic
THEME 2: Applying ethical principles		

### Week 4 - 28 Mar 2022

Module/Topic	Chapter	Events and Submissions/Topic
THEME 2: Applying ethical principles		

### Week 5 - 04 Apr 2022

Module/Topic	Chapter	Events and Submissions/Topic
THEME 3: Working in a multi-disciplinary team		

### Vacation Week - 11 Apr 2022

Module/Topic	Chapter	Events and Submissions/Topic
--------------	---------	------------------------------

### Week 6 - 18 Apr 2022

Module/Topic	Chapter	Events and Submissions/Topic
THEME 3: Working in a multi-disciplinary team		

Week 7 - 25 Apr 2022		
Module/Topic	Chapter	Events and Submissions/Topic
THEME 4: Leadership, management & mentoring		
Week 8 - 02 May 2022		
Module/Topic	Chapter	Events and Submissions/Topic
THEME 4: Leadership, management & mentoring		
Week 9 - 09 May 2022		
Module/Topic	Chapter	Events and Submissions/Topic
THEME 5: Professional development		<b>Portfolio</b> Due: Week 9 Friday (13 May 2022) 11:45 pm AEST
Week 10 - 16 May 2022		
Module/Topic	Chapter	Events and Submissions/Topic
THEME 5: Professional development		
Week 11 - 23 May 2022		
Module/Topic	Chapter	Events and Submissions/Topic
THEME 6: Applying basic business principles		
Week 12 - 30 May 2022		
Module/Topic	Chapter	Events and Submissions/Topic
THEME 6: Applying basic business principles		<b>Professional Practice Development Plan</b> Due: Week 12 Friday (3 June 2022) 11:45 pm AEST
Review/Exam Week - 06 Jun 2022		
Module/Topic	Chapter	Events and Submissions/Topic
Exam Week - 13 Jun 2022		
Module/Topic	Chapter	Events and Submissions/Topic

## Assessment Tasks

### 1 Portfolio

#### Assessment Type

Portfolio

#### Task Description

You will need to complete a portfolio of three sections, as outlined below:

##### Section 1: Applied ethics

In this section, discuss two (2) situations where an issue involving ethics has come into play during your clinical practice. Please do not include any information that may identify any participants in the situations you describe.

Please start with an introduction to the situation, and research/articulate the ethical principles you felt were in play and what any issues or conflicts were. Following this, please offer a discussion of your thoughts and findings based upon the following questions:

- Were the issues resolved? If so, how? If not, what was the result?
- How did you feel about either being involved in or bearing witness to the situation?
- How will this affect your future clinical practice?
- Are you comfortable with your current knowledge of ethics as part of your practice? Is there any self-development you need to undertake?

##### Section 2: Integration into a multidisciplinary team

Health care professionals have an ever-increasing responsibility to act as members of multi-disciplinary teams, ensuring

good communication and teamwork form the foundation of quality patient care. In this section of your portfolio, research and document what you feel are important qualities to espouse and skills to engage to ensure you are an effective member of a multi-disciplinary team. In documenting your response, also consider:

- Why the integration of health care professionals is important to quality patient care?
- Barriers to effective team membership or engagement.
- How these barriers may be overcome (in the interests of patient safety and advocacy).

### Section 3: Leadership & management

In this section, reflect on situations you have experienced during your own clinical practice and/or clinical placements and document your thoughts on areas such as:

- What you think are good overall qualities or traits to espouse as a leader or manager?
- What you think are good communication strategies to engage?
- Your visibility & accessibility as a leader/manager?
- Your experiences with mentoring (either as a mentor or mentee)
- How you currently offer feedback (positive & negative) and could you improve?
- Promoting positive practice environments including advocacy
- Conflict management.

### **Assessment Due Date**

Week 9 Friday (13 May 2022) 11:45 pm AEST

### **Return Date to Students**

Week 11 Friday (27 May 2022)

### **Weighting**

Pass/Fail

### **Assessment Criteria**

While there is no prescribed word limit for your portfolio, use 1000-1500 words **per section** as a guide. The portfolio will be assessed in accordance with the rubric provided on the unit Moodle page.

Criteria include:

#### Overall presentation

- Organisation of presentation/layout
- Writing mechanics
- Formatting
- Referencing.

#### Content on each of the areas as outlined above

- Applied ethics
- Integration into a multidisciplinary team
- Leadership & management.

Please upload your document/s as a Word file (.doc or .docx).

This portfolio is a PASS/FAIL task.

### **Referencing Style**

- [Harvard \(author-date\)](#)

### **Submission**

Online

### **Submission Instructions**

Please upload your document/s as a Word file (.doc or .docx).

### **Learning Outcomes Assessed**

- Critically reflect upon ethical principles relevant to your applied scope of practice
- Formulate strategies for integration and functionality within a multidisciplinary team
- Appraise leadership and managerial skills relevant to your scope of practice

### **Graduate Attributes**

- Knowledge
- Communication
- Cognitive, technical and creative skills
- Self-management

- Ethical and Professional Responsibility
- Leadership

## 2 Professional Practice Development Plan

### Assessment Type

Professional Practice Plans (learning plans)

### Task Description

#### Preamble

Increasingly, health professionals are required to maintain records for their continuing professional development, though often this is achieved through an ad-hoc process rather than a defined plan.

#### Task description

This assessment task requires you to engage in a process of critical self-reflection to assess your journey thus far and to design your continuing professional practice development plan. As with any goal setting, your plan should be specific, measurable, actionable, realistic and timely (SMART). Hence your plan must be functional and consolidate your ideas to ensure a smooth progressive transition to a new scope of practice.

As a first step, critically reflect upon your development as a clinician to the decision point of enrolling in this course. What was your motivation? What did you hope to ascertain from this course? What was your perceived outcome?

Then, consider and articulate your thoughts regarding your professional development during your academic studies, as well as during your usual clinical practice, to arrive at the point you are at now. How do you feel about your progress? How have you found the journey to this point?

Next, contemplate your career plan goals aligned with the SMART framework. In documenting your goals, you might like to consider:

- Where you plan to apply your new knowledge and qualifications upon completing this course
- Whether opportunities in this field exist within your current health service
- The prevalence of opportunities for your personal portfolio of skills, experience, and knowledge beyond your current employment, or even outside of your discipline area
- Whether there are further development tasks you would like or need to undertake to set yourself up for success in the future.

Finally, review what you have written in your development plan, summarise your planned direction, and articulate the first step you will take following completion of your course.

### Assessment Due Date

Week 12 Friday (3 June 2022) 11:45 pm AEST

### Return Date to Students

Exam Week Friday (17 June 2022)

### Weighting

Pass/Fail

### Assessment Criteria

The word limit guide for your professional practice development plan is 2000 – 2500 words. Your plan will be assessed in accordance with the rubric provided on the unit Moodle page.

Criteria include:

#### Overall presentation

- Organisation of presentation/layout
- Writing mechanics
- Formatting
- Referencing.

#### Content

- Critical self-reflection of the journey so far
- Thoughts regarding professional development during academic studies
- SMART goals articulated and discussed
- Summary of planned direction and first step articulated.

Please upload your document/s as a Word file (.doc or .docx).

This development plan is a PASS/FAIL task.

**Referencing Style**

- [Harvard \(author-date\)](#)

**Submission**

Online

**Submission Instructions**

Please upload your document/s as a Word file (.doc or .docx).

**Learning Outcomes Assessed**

- Design a plan for ongoing professional development.

**Graduate Attributes**

- Knowledge
- Cognitive, technical and creative skills
- Research
- Self-management
- Leadership



## Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the [Student Academic Integrity Policy and Procedure](#). This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

### What is a breach of academic integrity?

A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

### Why is academic integrity important?

A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

### Where can I get assistance?

For academic advice and guidance, the [Academic Learning Centre \(ALC\)](#) can support you in becoming confident in completing assessments with integrity and of high standard.

### What can you do to act with integrity?



#### Be Honest

If your assessment task is done by someone else, it would be dishonest of you to claim it as your own



#### Seek Help

If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)



#### Produce Original Work

Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem