PMSC29001 *Transition to Practice*
Term 1 - 2023

Profile information current as at 12/10/2024 07:28 pm

All details in this unit profile for PMSC29001 have been officially approved by CQUniversity and represent a learning partnership between the University and you (our student).The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

General Information

Overview
This unit will consolidate relevant knowledge and values acquired through your own clinical practice and studies in this course, assisting you to transition to practice as a clinician in your new scope of practice. You will explore key concepts and principles in areas such as applying ethical principles, working in a multidisciplinary team, leadership and management. You will also learn the importance of ongoing professional development relevant to your own continuous improvement as well as the care you provide as a clinician.

Details
Career Level: *Postgraduate*
Unit Level: *Level 9*
Credit Points: *6*
Student Contribution Band: *8*
Fraction of Full-Time Student Load: *0.125*

Pre-requisites or Co-requisites
There are no requisites for this unit.
Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the Assessment Policy and Procedure (Higher Education Coursework).

Offerings For Term 1 - 2023

- Online

Attendance Requirements
All on-campus students are expected to attend scheduled classes – in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

Website
This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.

Class and Assessment Overview

Recommended Student Time Commitment

Each 6-credit Postgraduate unit at CQUniversity requires an overall time commitment of an average of 12.5 hours of study per week, making a total of 150 hours for the unit.

Class Timetable

Regional Campuses
Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

Metropolitan Campuses
Adelaide, Brisbane, Melbourne, Perth, Sydney

Assessment Overview

1. **Portfolio**
Weighting: 70%
2. **Professional Practice Plans (learning plans)**
Weighting: 30%

Assessment Grading

This is a graded unit: your overall grade will be calculated from the marks or grades for each assessment task, based on the relative weightings shown in the table above. You must obtain an overall mark for the unit of at least 50%, or an overall grade of 'pass' in order to pass the unit. If any 'pass/fail' tasks are shown in the table above they must also be completed successfully ('pass' grade). You must also meet any minimum mark requirements specified for a particular assessment task, as detailed in the 'assessment task' section (note that in some instances, the minimum mark for a task may be greater than 50%). Consult the University's Grades and Results Policy for more details of interim results and final grades.

CQUniversity Policies

All University policies are available on the CQUniversity Policy site.
You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the CQUniversity Policy site.

Previous Student Feedback

Feedback, Recommendations and Responses

Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

Feedback from Discussion with DDLT Office.

Feedback

Ensure clarity of expectations regarding referencing.

Recommendation

Review wording of assessments and rubrics to ensure clarity of expectations regarding referencing.

Unit Learning Outcomes

On successful completion of this unit, you will be able to:

1. Critically reflect upon ethical principles relevant to your applied scope of practice
2. Formulate strategies for integration and functionality within a multidisciplinary team
3. Appraise leadership and managerial skills relevant to your scope of practice
4. Design a plan for ongoing professional development.

n/a

Alignment of Learning Outcomes, Assessment and Graduate Attributes

— N/A Level | • Introductory Level | • Intermediate Level | • Graduate Level | ∘ Professional Level | ∘ Advanced Level

Alignment of Assessment Tasks to Learning Outcomes

Assessment Tasks	Learning Outcomes			
	1	2	3	4
1 - Portfolio - 70%	•	•	•	
2 - Professional Practice Plans (learning plans) - 30%				•

Alignment of Graduate Attributes to Learning Outcomes

Graduate Attributes	Learning Outcomes			
	1	2	3	4
1 - Knowledge		∘		∘
2 - Communication	∘	∘	∘	
3 - Cognitive, technical and creative skills		∘	∘	∘
4 - Research				∘
5 - Self-management	∘	∘		∘
6 - Ethical and Professional Responsibility	∘	∘	∘	
7 - Leadership		∘	∘	∘
8 - Aboriginal and Torres Strait Islander Cultures			∘	

Textbooks and Resources

Textbooks

There are no required textbooks.

IT Resources

You will need access to the following IT resources:

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)

Referencing Style

All submissions for this unit must use the referencing style: Harvard (author-date)
For further information, see the Assessment Tasks.

Teaching Contacts

Kirsty Shearer Unit Coordinator
k.shearer@cqu.edu.au

Schedule

Week 1 - 06 Mar 2023

Module/Topic	Chapter	Events and Submissions/Topic
THEME 1: Transition to practice		

Week 2 - 13 Mar 2023

Module/Topic	Chapter	Events and Submissions/Topic
THEME 1: Transition to practice		

Week 3 - 20 Mar 2023

Module/Topic	Chapter	Events and Submissions/Topic
THEME 2: Applying ethical principles		

Week 4 - 27 Mar 2023

Module/Topic	Chapter	Events and Submissions/Topic
THEME 2: Applying ethical principles		

Week 5 - 03 Apr 2023

Module/Topic	Chapter	Events and Submissions/Topic
THEME 3: Working in a multi-disciplinary team		

Vacation Week - 10 Apr 2023

Module/Topic	Chapter	Events and Submissions/Topic

Week 6 - 17 Apr 2023

Module/Topic	Chapter	Events and Submissions/Topic
THEME 3: Working in a multi-disciplinary team		

Week 7 - 24 Apr 2023

Module/Topic	Chapter	Events and Submissions/Topic
THEME 4: Leadership, management & mentoring		

Week 8 - 01 May 2023

Module/Topic	Chapter	Events and Submissions/Topic
THEME 4: Leadership, management & mentoring		

Week 9 - 08 May 2023

Module/Topic	Chapter	Events and Submissions/Topic
THEME 5: Professional development		**Portfolio** Due: Week 9 Friday (12 May 2023) 11:45 pm AEST

Week 10 - 15 May 2023		
Module/Topic	**Chapter**	**Events and Submissions/Topic**
THEME 5: Professional development		

Week 11 - 22 May 2023		
Module/Topic	**Chapter**	**Events and Submissions/Topic**
THEME 6: Applying basic business principles		

Week 12 - 29 May 2023		
Module/Topic	**Chapter**	**Events and Submissions/Topic**
THEME 6: Applying basic business principles		**Professsional Practice Development Plan** Due: Week 12 Friday (2 June 2023) 11:45 pm AEST

Review/Exam Week - 05 Jun 2023		
Module/Topic	**Chapter**	**Events and Submissions/Topic**

Exam Week - 12 Jun 2023		
Module/Topic	**Chapter**	**Events and Submissions/Topic**

Assessment Tasks

1 Portfolio

Assessment Type
Portfolio

Task Description
You will need to complete a portfolio of three sections, as outlined below:
Section 1: Applied ethics
In this section, discuss two (2) situations where an issue involving ethics has come into play during your clinical practice. Please do not include any information that may identify any participants in the situations you describe.
Please start with an introduction to the situation and some background context, and research/articulate the **ethical principles** you felt were in play and what any issues or conflicts were. Following this, please discuss:
· Whether the issues were resolved? If so, how? If not, what was the result?
· How you felt about either being involved in or bearing witness to the situation.
· How this will affect your future clinical practice.
· Your reflections on your current knowledge of ethics as part of your practice, and whether any self-development is required, outlining your plan.

You should support your discussion of the ethical principles and the nature of the dilemma and relevant aspects of your discussion with reference to the literature.
If you do not have any situations that you were involved in, please contact the unit co-ordinator for further guidance. You can discuss a case that you find in the literature, but it must be referenced, and your response to the situation must be your own. Additionally, any work that is not your own must be referenced accordingly.

Section 2: Integration into a multidisciplinary team
Health care professionals have an ever-increasing responsibility to act as members of multi-disciplinary teams, ensuring good communication and teamwork form the foundation of quality patient care. In this section of your portfolio, **research and document**:
· What you feel are important qualities to demonstrate and what skills you require to engage effectively as a member of a multi-disciplinary team.
· Why the integration of health care professionals is important to quality patient care.
· The barriers to effective team membership or engagement.
· How these barriers may be overcome (in the interests of patient safety and advocacy).

Please support your response to this section with reference to the literature.

Section 3: Leadership & management

In this section, reflect on situations you have experienced during your own clinical practice and/or clinical placements, and **research and document**:
· The qualities or traits important for the role of a leader or manager.
· Good communication strategies to engage as a leader or manager in culturally diverse contexts.
· Why visibility and accessibility as a leader/manager is important.
· Your experiences with mentoring (either as a mentor or mentee).
· How you currently offer feedback (positive and negative) and any areas for improvement.
· As a leader, how you would create an inclusive and culturally safe work environment.
· Strategies to assist with conflict management.

Please support your response to this section with reference to the literature.

Assessment Due Date
Week 9 Friday (12 May 2023) 11:45 pm AEST

Return Date to Students
Week 11 Friday (26 May 2023)

Weighting
70%

Minimum mark or grade
50%

Assessment Criteria
The word range guide for your portfolio is 1000-1500 words **per section**. The portfolio will be assessed in accordance with the rubric provided on the unit Moodle page.
Criteria include:
Overall presentation
· Organisation of your portfolio.
· Writing mechanics.
· Word range.
· In-text referencing.
· Reference list.
Content on each of the areas as outlined above
· Applied ethics.
· Integration into a multidisciplinary team.
· Leadership & management.

This portfolio is worth 70% of the marks for this unit.

Referencing Style

- Harvard (author-date)

Submission
Online

Submission Instructions
Please upload your document/s as a Word file (.doc or .docx).

assessmentOutcome

- Critically reflect upon ethical principles relevant to your applied scope of practice
- Formulate strategies for integration and functionality within a multidisciplinary team
- Appraise leadership and managerial skills relevant to your scope of practice

assessmentGradAttribute

2 Professsional Practice Development Plan

Assessment Type
Professional Practice Plans (learning plans)

Task Description
Preamble
Increasingly, health professionals are required to maintain records for their continuing professional development, though often this is achieved through an ad-hoc process rather than a defined plan.
Task description
This assessment task requires you to engage in a process of critical self-reflection to assess your journey thus far and to

design your continuing professional practice development plan. There are four (4) sections required in your plan outlined below. As you develop your plan, there will be various points where you will turn to the literature. Please ensure you reference any work that is not your own appropriately. Your plan must be functional and consolidate your ideas to ensure a smooth progressive transition to a new scope of practice.
Please address the following in your professional practice development plan:
Your professional development to date
Critically reflect upon and discuss your development as a clinician to the decision point of enrolling in this course.
· What is your background and context?
· What professional development had you undertaken prior to enrolling in this course?
· What was your motivation for enrolling in this course?
· What did you hope to ascertain from this course?
· What was your perceived outcome?
Your future
Next, contemplate your future career. In doing so, please discuss:
· Where you plan to apply your new knowledge and qualifications upon completing this course.
· Whether opportunities in this field exist within your current health service.
· The prevalence of opportunities for your personal portfolio of skills, experience, and knowledge beyond your current employment, or even outside of your discipline area.
· Whether there are further studies or professional development tasks you would like or need to undertake to set yourself up for success in the future.
SMART goals
Having considered where you have been professionally, and where you would like to take your career in the future, formulate at least three (3) goals utilising the SMART framework. Each goal must address each component of the SMART framework, being that your goal is Specific, Measurable, Achievable, Relevant, and Time Bound. You may represent this information in a table for each goal developed.
Summary
Review what you have written in your development plan and summarise your planned direction. Finally, articulate the first step you will take following completion of your course.

Assessment Due Date
Week 12 Friday (2 June 2023) 11:45 pm AEST

Return Date to Students
Exam Week Friday (16 June 2023)

Weighting
30%

Minimum mark or grade
50%

Assessment Criteria
The word range guide for your professional practice development plan is 2000 – 2500 words. Your plan will be assessed in accordance with the rubric provided on the unit Moodle page.
Criteria include:
Overall presentation
· Organisation of your development plan.
· Writing mechanics.
· Word range.
· In-text referencing.
· Reference list.
Content
· Your professional development to date.
· Your future.
· SMART goals.
· Summary.

This development plan is worth 30% of the marks for this unit.

Referencing Style

- Harvard (author-date)

Submission
Online

Submission Instructions
Please upload your document/s as a Word file (.doc or .docx).

assessmentOutcome

- Design a plan for ongoing professional development.

assessmentGradAttribute

Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the **Student Academic Integrity Policy and Procedure**. This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

What is a breach of academic integrity?
A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

Why is academic integrity important?
A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

Where can I get assistance?
For academic advice and guidance, the Academic Learning Centre (ALC) can support you in becoming confident in completing assessments with integrity and of high standard.

What can you do to act with integrity?

Be Honest
If your assessment task is done by someone else, it would be dishonest of you to claim it as your own

Seek Help
If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)

Produce Original Work
Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem