



# PODI12006 *Fundamentals of Pre-Clinical Podiatry Practice*

## Term 1 - 2019

Profile information current as at 03/05/2024 03:31 pm

All details in this unit profile for PODI12006 have been officially approved by CQUniversity and represent a learning partnership between the University and you (our student). The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

## General Information

### Overview

This unit introduces you to podiatric clinical practice and the fundamental concepts required in practice. You will develop the necessary communication skills required in patient management and will learn to undertake a comprehensive patient history and to conduct a routine podiatric examination. You will gain knowledge in common dermatopathology, including microbiology of the skin and nails in podiatric practice and commence practical skill development in skin and nail technique. In addition, you will complete 40 hours of external placement as a participant-observer in an allied health clinic involving podiatry.

### Details

Career Level: *Undergraduate*

Unit Level: *Level 2*

Credit Points: 6

Student Contribution Band: 8

Fraction of Full-Time Student Load: 0.125

### Pre-requisites or Co-requisites

ALLH11005 and ALLH11004. To be enrolled in this unit, students must be enrolled in CB86 Bachelor of Podiatry Practice (Honours) course.

Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the [Assessment Policy and Procedure \(Higher Education Coursework\)](#).

### Offerings For Term 1 - 2019

- Rockhampton
- Sydney

### Attendance Requirements

All on-campus students are expected to attend scheduled classes – in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

### Website

[This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.](#)

## Class and Assessment Overview

### Recommended Student Time Commitment

Each 6-credit Undergraduate unit at CQUniversity requires an overall time commitment of an average of 12.5 hours of study per week, making a total of 150 hours for the unit.

### Class Timetable

#### [Regional Campuses](#)

Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

#### [Metropolitan Campuses](#)

Adelaide, Brisbane, Melbourne, Perth, Sydney

### Assessment Overview

#### 1. **Online Quiz(zes)**

Weighting: 30%

#### 2. **Objective Structured Clinical Examinations (OSCEs)**

Weighting: 30%

#### 3. **Examination**

Weighting: 40%

#### 4. **Professional Practice Placement**

Weighting: Pass/Fail

#### 5. **On-campus Activity**

Weighting: Pass/Fail

### Assessment Grading

This is a graded unit: your overall grade will be calculated from the marks or grades for each assessment task, based on the relative weightings shown in the table above. You must obtain an overall mark for the unit of at least 50%, or an overall grade of 'pass' in order to pass the unit. If any 'pass/fail' tasks are shown in the table above they must also be completed successfully ('pass' grade). You must also meet any minimum mark requirements specified for a particular assessment task, as detailed in the 'assessment task' section (note that in some instances, the minimum mark for a task may be greater than 50%). Consult the [University's Grades and Results Policy](#) for more details of interim results and final grades.

## CQUniversity Policies

**All University policies are available on the [CQUniversity Policy site](#).**

You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the [CQUniversity Policy site](#).

## Previous Student Feedback

### Feedback, Recommendations and Responses

Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

#### Feedback from Summary of Student Feedback - Have Your Say

##### Feedback

Students highlighted some difficulty with understanding the pre-clinical requirements and finding resources on the Moodle page.

##### Recommendation

Pre-clinical requirements are vital for students to continue with the course. The importance of obtaining ALL Pre-clinical requirements needs to be emphasised at the beginning of the year, with clear guidelines and reference pointing to the information in the Moodle page. At present, students have been asked to refer to the Course Handbook. Specific page reference to the handbook should be provided to the students on the Moodle page. Students should also be required to let the unit coordinator know the moment they face delays or hurdles in obtaining their pre-clinical requirements on time.

#### Feedback from Summary of Student Feedback - Have Your Say

##### Feedback

Students highlighted the need for practice OSCE questions to help with their understanding of the type of questions that could be asked.

##### Recommendation

Students were given a sample OSCE paper in class, with the lecturer running through the type of questions and expected answers. However, the students still felt they had a poor understanding of assessment tasks and outcomes. It must also be noted that this is their first OSCE in the course. Perhaps, one practice at the end of term is not deemed sufficient. Based on this feedback, practice OSCE questions may be provided during tutorials throughout the term so that students have a clear understanding of how an OSCE is run, and what to expect.

## Unit Learning Outcomes

### On successful completion of this unit, you will be able to:

1. Describe the scope of practice for podiatrists and discuss standard policies, codes and guidelines for podiatry practice
2. Exhibit professional behaviour and complete the pre-clinical documentation required for placement
3. Conduct a basic patient assessment, involving medico-social history taking and physical examination, in a simulated environment
4. Discuss the basic aetiology, pathogenesis, clinical presentation and treatment of common nail and skin, neurovascular and biomechanical disorders in general podiatry practice
5. Safely perform manual skills using general podiatry equipment and basic chair side techniques under supervision.

## Alignment of Learning Outcomes, Assessment and Graduate Attributes



### Alignment of Assessment Tasks to Learning Outcomes

Assessment Tasks	Learning Outcomes				
	1	2	3	4	5

## Alignment of Graduate Attributes to Learning Outcomes

## Alignment of Assessment Tasks to Graduate Attributes

[illegible]

Assessment Tasks	Graduate Attributes									
	1	2	3	4	5	6	7	8	9	10
<b>5 - On-campus Activity - 0%</b>										

## Textbooks and Resources

### Textbooks

PODI12006

#### Prescribed

#### Neale's Disorders of the Foot

Edition: 8th (2010)

Authors: Paul Frowen, Maureen O'Donnell, Donald Lorimer and Gordon Burrow

Churchill Livingstone

ISBN: 978-0-7020-3029-1

Binding: Hardcover

#### Additional Textbook Information

Copies can be purchased at the CQUni Bookshop here: <http://bookshop.cqu.edu.au> (search on the Unit code)

[View textbooks at the CQUniversity Bookshop](#)

### IT Resources

**You will need access to the following IT resources:**

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)

## Referencing Style

All submissions for this unit must use the referencing style: [American Psychological Association 6th Edition \(APA 6th edition\)](#)

For further information, see the Assessment Tasks.

## Teaching Contacts

**Malia Ho** Unit Coordinator

[m.ho@cqu.edu.au](mailto:m.ho@cqu.edu.au)

## Schedule

### Week 1: Introduction and Course Overview - 11 Mar 2019

Module/Topic	Chapter	Events and Submissions/Topic
Intro to Podiatry Role of Podiatrist Pre-clinical requirements and expectations Set up of clinic room Instruments that podiatrists use	Appropriate reading chapters and other resources relevant to each week will be discussed during term time and posted in Moodle.	Hand in Competency Task 1

### Week 2: Principals of Infection Control - 18 Mar 2019

Module/Topic	Chapter	Events and Submissions/Topic
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Surface disinfection  
Preparing work station  
PPE  
Handwashing  
Reinstating work station

Hand in Competency Task 2

### Week 3: Neurological Assessments of the Foot - 25 Mar 2019

Module/Topic	Chapter	Events and Submissions/Topic
Nerve anatomy (Revise anatomy of the foot) Common neurological conditions of the foot Common neurological assessments		Hand in Competency Task 3

### Week 4: Vascular Assessments of the Foot - 01 Apr 2019

Module/Topic	Chapter	Events and Submissions/Topic
Blood vessel anatomy (Revise anatomy of the foot) Common vascular conditions of the foot Common vascular assessments		Hand in Competency Task 4

### Week 5: Dermatological and Biomechanical Conditions of the Foot - 08 Apr 2019

Module/Topic	Chapter	Events and Submissions/Topic
Skin anatomy Common skin pathologies in the foot Common biomechanical conditions of the foot Using Podiatry instruments		Hand in Competency Task 5

### Vacation Week - 15 Apr 2019

Module/Topic	Chapter	Events and Submissions/Topic
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### Week 6: Online Quiz 1 - 22 Apr 2019

Module/Topic	Chapter	Events and Submissions/Topic
		<b>Online Quiz</b> Due: Week 6 Friday (26 Apr 2019) 10:00 am AEST

### Week 7: Footcare Advice and Footwear Assessment - 29 Apr 2019

Module/Topic	Chapter	Events and Submissions/Topic
		Hand in Competency Task 6

### Week 8: Chairside Devices - 06 May 2019

Module/Topic	Chapter	Events and Submissions/Topic
Padding and Strapping Interdigital wedges Simple insoles		Hand in Competency Task 7

### Week 9: Record Keeping - 13 May 2019

Module/Topic	Chapter	Events and Submissions/Topic
		Hand in Competency Task 8

### Week 10: Review for OSCE - 20 May 2019

Module/Topic	Chapter	Events and Submissions/Topic
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### Week 11: OSCE - 27 May 2019

Module/Topic	Chapter	Events and Submissions/Topic
		<b>OSCE</b> Due: Week 11 Monday (27 May 2019) 12:00 pm AEST

### Week 12: Exam Review - 03 Jun 2019

Module/Topic	Chapter	Events and Submissions/Topic
<b>Competency Tasks</b> Due: Week 12 Monday (3 June 2019) 11:45 pm AEST		
<b>Review/Exam Week - 10 Jun 2019</b>		
Module/Topic	Chapter	Events and Submissions/Topic
<b>Exam Week - 17 Jun 2019</b>		
Module/Topic	Chapter	Events and Submissions/Topic

## Term Specific Information

Attendance: As per the University's recommendation that "All on-campus students are expected to attend scheduled classes," students should also be aware that there is clear evidence to show that attendance rates are directly related to academic progress. It is therefore in your best interest and strongly recommended in the Bachelor of Podiatry Practice (Honours) course, that you attend all scheduled learning activities to support your learning.

Uniform: In all practical classes, students are required to wear the nominated uniform. Students must purchase their uniform from the bookshop. This uniform is separate to the mandatory clinical uniform. Please refer to the Podiatry Course Handbook for further details.

## Assessment Tasks

### 1 Online Quiz

#### Assessment Type

Online Quiz(zes)

#### Task Description

The Online Quiz in week 6 will consist of up to 60 multiple choice questions and cover content from Weeks 1 - 5. The quiz will have a time limit of 60 minutes. The quiz will take place in a computer lab (or equivalent location) and is a closed book task. Access to books, notes, websites (other than the quiz) and the use of other electronic devices are prohibited during the quiz.

#### Number of Quizzes

1

#### Frequency of Quizzes

#### Assessment Due Date

Week 6 Friday (26 Apr 2019) 10:00 am AEST

#### Return Date to Students

Week 6 Friday (26 Apr 2019)

#### Weighting

30%

#### Assessment Criteria

You will need to demonstrate that you are able to:

- 1) Describe the scope of practice for podiatrists and discuss standard policies, codes and guidelines for podiatry practice
- 2) Discuss the basic aetiology, pathogenesis, clinical presentation and treatment of common nail and skin, neurovascular and biomechanical disorders in general podiatry practice

#### Referencing Style

- [American Psychological Association 6th Edition \(APA 6th edition\)](#)

#### Submission

Online

#### Learning Outcomes Assessed

- Describe the scope of practice for podiatrists and discuss standard policies, codes and guidelines for podiatry practice

- Discuss the basic aetiology, pathogenesis, clinical presentation and treatment of common nail and skin, neurovascular and biomechanical disorders in general podiatry practice

### **Graduate Attributes**

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy
- Team Work
- Information Technology Competence
- Ethical practice

## **2 OSCE**

### **Assessment Type**

Objective Structured Clinical Examinations (OSCEs)

### **Task Description**

The OSCE will include both written and practical stations of up to 15 minutes in length. The OSCE will last for up to 90 minutes. The OSCE will assess your clinical knowledge, practical and assessment skills and clinical reasoning. Based on written clinical scenarios you will be required to discuss (either verbally and/or written) and/or perform aspects of relevant history taking, diagnosis, assessment, treatment and overall management of the condition and/or clinical scenario presented and complete relevant patient documentation. All assessments may be video and/or audio-recorded for moderation purposes. You are expected to arrive at least 15 minutes before the allocated start time for the OSCE and to wear full clinical uniform with enclosed shoes. The OSCE is closed book.

### **Assessment Due Date**

Week 11 Monday (27 May 2019) 12:00 pm AEST

### **Return Date to Students**

Review/Exam Week Monday (10 June 2019)

### **Weighting**

30%

### **Minimum mark or grade**

50%

### **Assessment Criteria**

You will need to demonstrate that you are able to:

1) Conduct a basic patient assessment, involving medico-social history taking and physical examination, in a simulated environment

In order to be eligible to PASS the Objective Structured Clinical Examination (OSCE) you must achieve a minimum overall grade of 50% for the OSCE.

If you do not meet the above criterion of a minimum overall grade of 50%, you may be eligible for a supplementary assessment providing you meet the requirements as stipulated in the CQUniversity Grades and Results Procedure and this will be determined by the Unit Coordinator.

### **Referencing Style**

- [American Psychological Association 6th Edition \(APA 6th edition\)](#)

### **Submission**

Offline

### **Learning Outcomes Assessed**

- Conduct a basic patient assessment, involving medico-social history taking and physical examination, in a simulated environment

### **Graduate Attributes**

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy
- Team Work
- Cross Cultural Competence
- Ethical practice



### 3 Professional Practice Placement

#### Assessment Type

Professional Practice Placement

#### Task Description

You will complete an external clinical placement at the relevant external health clinic. This is an observational placement.

The target dates for External Clinical Placement (40 hours) are the **24th of June to the 28th of June 2019 and 1st July to the 5th July 2019 (inclusive). Your placement hours will be scheduled within these dates.** Details of individual placement locations and dates will be provided to you during the term. External clinical placement may be located either in a metropolitan area or in a rural or remote area. Please note that external placement dates and location are dependent on the site's availability therefore placement dates may vary slightly for each student. All effort will be made to secure all external placements for all students across this two-week block at the end of term. However, final placement dates may vary due to extenuating circumstances and you will be provided advanced notice if situations like these were to occur.

#### Assessment Due Date

Placement documents are to be completed prior to and during external placement with original (hard copy or electronic) submission at the end of placement. Students will be required to submit ALL 6 documents to the Unit Coordinator within 5 business days of placement completion. Failure to do so may result in a fail grade. Students are advised to keep a copy of placement documentation for their own record.

#### Return Date to Students

#### Weighting

Pass/Fail

#### Minimum mark or grade

Pass. You have to meet ALL pre-clinical and external clinical placement requirements.

#### Assessment Criteria

You will need to demonstrate that you are able to:

1) Exhibit professional behaviour and complete the pre-clinical documentation required for placement

Clinical placement is compulsory requiring 100% attendance rate. You are required to wear the approved CQUniversity podiatry clinical uniform and name badge and to project a professional image at all times. Please refer to the Internal and External Clinical Placement Handbooks (available on the Moodle site) for further information related to placement. External placement information: You must show evidence that you have met all the pre-clinical placement requirements (available on the Moodle site) prior to commencing your placement, which includes the learning contract. The learning contract must be submitted one week (5 working days) prior to the commencement of your external placement to the Unit Coordinator. If pre-clinical placement and related documentation is not completed and signed off by the Unit Coordinator before placement, you may receive a fail grade. You are to return the external clinical placement documentation (available on the Moodle site) within one week (5 working days) after completing your external clinical placement to the Unit Coordinator, failure to do so may result in a fail grade. You are advised to keep a copy of your clinical documentation for your own personal record.

Note: If you miss clinical placement you should review the External Clinical Placement Handbook and CQUniversity Work-Integrated Learning / Student Placement Policy and Procedure.

Please pay attention to the following information:

- Students who are absent from clinical placement must follow the sick leave procedure (available on the Moodle site). Students must alert the relevant supervisors regarding their absenteeism prior to the commencement of the allocated clinical learning experience for that day.
- Students are to provide the Unit Coordinator or the Clinical Placement Coordinator with, either a medical certificate or statutory declaration explaining their absence within five (5) working days.
- All absence days will need to be made up. Make up sessions will be assigned to you in the case of absence(s).
- The student should be aware that the allocation of clinical placement takes precedence over any personal commitments.
- Students who do not notify the relevant people regarding their absences and who do not attend an allocated placement may receive a fail grade.

#### Referencing Style

- [American Psychological Association 6th Edition \(APA 6th edition\)](#)

#### Submission

Online

**Submission Instructions**

Online submission with original documents sighted by the unit coordinator or allocated academic staff dependant on student campus location.

**Learning Outcomes Assessed**

- Exhibit professional behaviour and complete the pre-clinical documentation required for placement

**Graduate Attributes**

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy
- Team Work
- Information Technology Competence
- Cross Cultural Competence
- Ethical practice
- Social Innovation

## 4 Competency Tasks

**Assessment Type**

On-campus Activity

**Task Description**

You will be expected to complete 8 compulsory competency tasks that forms part of a competency checklist. The competency tasks will be made available to you at the start of term. Each competency task will be completed during tutorial and/or practical sessions and your attendance is compulsory. More details and information regarding the on campus activities will be made available at the start of term.

**Assessment Due Date**

Week 12 Monday (3 June 2019) 11:45 pm AEST

**Return Date to Students****Weighting**

Pass/Fail

**Minimum mark or grade**

Pass. You have to satisfactorily pass ALL competency tasks.

**Assessment Criteria**

You will need to demonstrate that you are able to:

- 1) Exhibit professional behaviour and complete the pre-clinical documentation required for placement
- 2) Safely perform manual skills using general podiatry equipment and basic chair side techniques under supervision

The on campus activities in this unit consists of competency tasks relating to professional podiatry skills, which are inherent requirements to meet the professional standards. Satisfactory completion of these activities on campus are integral to your achievement of learning outcomes and assessment of this unit and other units within the course. Participation in all competency tasks is required for you to satisfactorily PASS this unit.

If you are unable to attend campus, you must notify the Unit Coordinator (in writing/by e mail) as soon as possible, and provide a medical certificate or statutory declaration supporting any absence within five (5) working days. If the required documentation is not provided to the Unit Coordinator within the stipulated time frame, you will be marked as 'Absent' for the session. Failure to maintain a satisfactory competency record for on campus activities may seriously undermine your ability to complete this unit and will result in a 'Fail' grade.

**Referencing Style**

- [American Psychological Association 6th Edition \(APA 6th edition\)](#)

**Submission**

Offline

**Learning Outcomes Assessed**

- Exhibit professional behaviour and complete the pre-clinical documentation required for placement
- Safely perform manual skills using general podiatry equipment and basic chair side techniques under supervision.

**Graduate Attributes**

- Ethical practice

## Examination

### Outline

Complete an invigilated examination.

### Date

During the examination period at a CQUniversity examination centre.

### Weighting

40%

### Length

120 minutes

### Exam Conditions

Closed Book.

### Materials

Dictionary - non-electronic, concise, direct translation only (dictionary must not contain any notes or comments).

## Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the [Student Academic Integrity Policy and Procedure](#). This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

### What is a breach of academic integrity?

A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

### Why is academic integrity important?

A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

### Where can I get assistance?

For academic advice and guidance, the [Academic Learning Centre \(ALC\)](#) can support you in becoming confident in completing assessments with integrity and of high standard.

### What can you do to act with integrity?

**Be Honest**

If your assessment task is done by someone else, it would be dishonest of you to claim it as your own

**Seek Help**

If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)

**Produce Original Work**

Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem