



PODI13011 Podiatry Clinical Practice 3

Term 2 - 2018

Profile information current as at 08/05/2024 05:33 am

All details in this unit profile for PODI13011 have been officially approved by CQUniversity and represent a learning partnership between the University and you (our student). The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

General Information

Overview

You will work within a multidisciplinary team, focusing on holistic case management. You will continue to assess, diagnose and manage a range of clients with pathology and will be expected to be able to present clinical cases and explain the underlying pathophysiology and apply clinical reasoning with respect to assessment, diagnosis and management. As a matter of continuous development, you will be expected to advance your professional skills including practice management, communication skills, and generic health professional skills. You will also dispense lower extremity orthotic devices in the management of the patient. In addition, this unit is the first of the formal requirements of the advanced professional practice research project component of the Honours degree. You will identify a small (low-risk) research and/or evaluation project, complete a targeted literature review and dependant on the type of project undertaken, draft an ethics application with the Honours Supervisor for subsequent submission to the University Human Research Ethics Committee.

Details

Career Level: *Undergraduate*

Unit Level: *Level 3*

Credit Points: 6

Student Contribution Band: 8

Fraction of Full-Time Student Load: 0.125

Pre-requisites or Co-requisites

Pre-requisites: PODI13007 Podiatry Clinical Practice 2, PODI13008 Clinical Biomechanics of the Lower Limb, PODI13009 Neurovascular Medicine in Podiatry Practice, PODI13010 Sports in Podiatry Practice. Co-requisite: PODI13015 - Advanced Pharmacology in Podiatry Practice.

Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the [Assessment Policy and Procedure \(Higher Education Coursework\)](#).

Offerings For Term 2 - 2018

- Rockhampton
- Sydney

Attendance Requirements

All on-campus students are expected to attend scheduled classes – in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

Website

[This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.](#)

Class and Assessment Overview

Recommended Student Time Commitment

Each 6-credit Undergraduate unit at CQUniversity requires an overall time commitment of an average of 12.5 hours of study per week, making a total of 150 hours for the unit.

Class Timetable

[Regional Campuses](#)

Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

[Metropolitan Campuses](#)

Adelaide, Brisbane, Melbourne, Perth, Sydney

Assessment Overview

1. **Professional Practice Placement**

Weighting: Pass/Fail

2. **Practical and Written Assessment**

Weighting: 50%

3. **Presentation and Written Assessment**

Weighting: 50%

4. **On-campus Activity**

Weighting: Pass/Fail

Assessment Grading

This is a graded unit: your overall grade will be calculated from the marks or grades for each assessment task, based on the relative weightings shown in the table above. You must obtain an overall mark for the unit of at least 50%, or an overall grade of 'pass' in order to pass the unit. If any 'pass/fail' tasks are shown in the table above they must also be completed successfully ('pass' grade). You must also meet any minimum mark requirements specified for a particular assessment task, as detailed in the 'assessment task' section (note that in some instances, the minimum mark for a task may be greater than 50%). Consult the [University's Grades and Results Policy](#) for more details of interim results and final grades.

CQUniversity Policies

All University policies are available on the [CQUniversity Policy site](#).

You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the [CQUniversity Policy site](#).

Previous Student Feedback

Feedback, Recommendations and Responses

Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

Feedback from Student Feedback - Have Your Say

Feedback

"The way that the start of our honours project was chosen for us took the pressure off us in having to choose a subject."

Recommendation

This unit will continue to guide and provide assistance to students as they start their honours projects. The aim of this unit was to introduce students to the beginning stages of a research project specific to podiatry practice and to assist them in developing a manageable project that would suit both the available timeframe and the students' skill set.

Feedback from Staff reflection

Feedback

There are inherent difficulties associated with group work. It is acknowledged that group work brings certain unique complexities to managing and developing a project.

Recommendation

Group work is inherent within the podiatry profession, particularly when engaging in multidisciplinary teams. Therefore, this unit endeavours to provide students with an opportunity to engage in group work which teaches them valuable communication and management skills which will benefit them in future podiatric practice. In addition, this unit also endeavours to expose students to the many positive experiences that collaborative research offers.

Unit Learning Outcomes

On successful completion of this unit, you will be able to:

1. Demonstrate advanced professional and ethical behaviours related to patient management and/or research activities
2. Engage in contemporary research methodologies used in allied health
3. Acquire advanced knowledge of a particular topic as it is articulated in the research literature
4. Conduct and analyse a safe and thorough patient assessment and implement evidence based, goal oriented management plans for foot and lower-limb related problems
5. Select and correctly apply therapeutic and preventative interventions based on the assessment findings, including orthotic and footwear therapy, physical therapies, exercise prescription and rehabilitation programs, manual and pharmacological interventions
6. Determine the needs of local communities and contribute to health education as appropriate.

Per NPC1316

Alignment of Learning Outcomes, Assessment and Graduate Attributes

 N/A Level	 Introductory Level	 Intermediate Level	 Graduate Level	 Professional Level	 Advanced Level
---	--	--	--	--	--

Alignment of Assessment Tasks to Learning Outcomes

Assessment Tasks	Learning Outcomes					
	1	2	3	4	5	6
1 - Professional Practice Placement - 0%	•			•	•	•
2 - Practical and Written Assessment - 50%	•			•	•	

Textbooks and Resources

Textbooks

There are no required textbooks.

IT Resources

You will need access to the following IT resources:

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)
- Endnote (available through Library - see Moodle link)
- Microsoft Office 2010 (including Word, Excel and Powerpoint)

Referencing Style

All submissions for this unit must use the referencing style: [American Psychological Association 6th Edition \(APA 6th edition\)](#)

For further information, see the Assessment Tasks.

Teaching Contacts

Kerwin Talbot Unit Coordinator
k.talbot@cqu.edu.au

Schedule

Ethics in practice and research - 09 Jul 2018

Module/Topic	Chapter	Events and Submissions/Topic
Ethics in practice and research		

How to conduct a systematic review. - 16 Jul 2018

Module/Topic	Chapter	Events and Submissions/Topic
How to conduct a systematic review. During this week we will look at examples of systematic reviews and go through how to design and implement a systematic search of the literature.		Competency task 1 due

Clinical Reasoning and Evidence Based Practice - 23 Jul 2018

Module/Topic	Chapter	Events and Submissions/Topic
During this week we will look at clinical reasoning and evidence based practice - how to integrate the two.		

What is the evidence for footwear? - 30 Jul 2018

Module/Topic	Chapter	Events and Submissions/Topic
During this week we will look at the evidence for footwear and review of the available evidence. We will also look at how we apply this evidence clinically.		Competency task 2 due.

What is the evidence for orthotics? - 06 Aug 2018

Module/Topic	Chapter	Events and Submissions/Topic
During this week we will look at the evidence for orthotics and review the available evidence. We will also look at how we apply this evidence clinically.		

Vacation Week - 13 Aug 2018

Module/Topic	Chapter	Events and Submissions/Topic
--------------	---------	------------------------------

What is the evidence for physical therapies? - 20 Aug 2018

Module/Topic	Chapter	Events and Submissions/Topic
During this week we will look at the evidence for physical therapies commonly used in podiatry and review the available evidence. We will also look at how we apply this evidence clinically.		Competency task 3 due

What is the evidence for exercise prescription and rehabilitation programs? - 27 Aug 2018

Module/Topic	Chapter	Events and Submissions/Topic
During this week we will look at the evidence for exercise prescription and rehabilitation programs in podiatry. We will also look at how we apply this evidence clinically.		

What is the evidence for the manual therapies? - 03 Sep 2018

Module/Topic	Chapter	Events and Submissions/Topic
During this week we will look at the evidence for the manual therapies in podiatry. We will also look at how we apply this evidence clinically.		Competency task 4 due

Podiatry in rural and remote settings - 10 Sep 2018

Module/Topic	Chapter	Events and Submissions/Topic
During this week we will look at podiatry in rural and remote settings. We will also look at health and chronic diseases within these settings.		

Podiatry in rural and remote settings - 17 Sep 2018

Module/Topic	Chapter	Events and Submissions/Topic
During this week we will continue to look at podiatry in rural and remote settings and look at health and chronic diseases within these settings.		Competency task 5 due

Research applications - 24 Sep 2018

Module/Topic	Chapter	Events and Submissions/Topic
During this week we will look at how to use research methods to determine the needs of the community and implement interventions.		

Revision week - 01 Oct 2018

Module/Topic	Chapter	Events and Submissions/Topic
During this week we will revise over key topics covered over the past 11 weeks.		Research Project Due: Week 12 Friday (5 Oct 2018) 11:45 pm AEST Competency tasks Due: Week 12 Friday (5 Oct 2018) 5:00 pm AEST

Review/Exam Week - 08 Oct 2018

Module/Topic	Chapter	Events and Submissions/Topic
		Objective Structured Clinical Examination Due: Review/Exam Week Monday (8 Oct 2018) 9:00 am AEST

Exam Week - 15 Oct 2018

Module/Topic	Chapter	Events and Submissions/Topic
--------------	---------	------------------------------

Term Specific Information

Internal Clinical Placement Supervisor (Sydney):

Merridy Lithgow: email: m.lithgow@cqu.edu.au;

Internal Clinical Placement Supervisors (Rockhampton):

Julie Nguyen tel: (07) 4930 9196 email: J.Nguyen@cqu.edu.au;

Malia Ho: tel: (07) 4930 9469 email: m.ho@cqu.edu.au

CQUniveristy Health Clinic (Sydney) (Administration / Reception):

Tel: (02) 9324 5055; email: sydneyhealthclinic@cqu.edu.au

CQUniveristy Health Clinic (Rockhampton) (Administration / Reception):

Tel: (07) 4930 9030; email: health-clinic@cqu.edu.au

Unit Coordinator:

Kerwin Talbot: tel: (02) 9324 5726; email: k.talbot@cqu.edu.au

Clinical Engagement Coordinator:

Stephen Howe: tel: (02) 9324 5034; email: S.Howe@cqu.edu.au

Assessment Tasks

1 Professional Practice Placement

Assessment Type

Professional Practice Placement

Task Description

You will complete an internal clinical placement at the relevant CQU health clinic. The internal clinical placement is one and a half days each week for 12 weeks. You will provide podiatric care to a diverse range of patients. Internal Clinical Placement (144 hours / one and a half days per week for 12 weeks) will be every Wednesday from 8:00 am to 5:30 pm and Thursday from 8:00 am to 1:00 pm over the 12 week term. You will also manufacture and dispense orthotic devices to appropriate patients. You are expected to dispense at least one functional orthotic device which has been manufactured by you.

The target dates for External Clinical Placement are the 22nd of October to the 2nd of November inclusive (80 hours / 2 weeks). This placement will most likely occur after the exam period. Details of individual placement locations and dates will be provided to you during the term. External clinical placement may be located either in a metropolitan area or in a rural or remote area. Please note that you may need to travel for your external placement. Please note that external placement dates and location are dependent on the site's availability therefore placement dates may vary slightly for each student. It is however our intention to secure external placements for all students across this two-week block at the end of term.

Assessment Due Date

Placement documents to be completed and submitted prior to and at the end of external placement and on completion of internal placement.

Return Date to Students

Grades will be upload on completion of both internal and external placements.

Weighting

Pass/Fail

Minimum mark or grade

students need to pass this assessment task

Assessment Criteria

Internal Placement: Clinical Placement Log Book - Pass/Fail Requirement.

Assessment criteria:

The internal clinical placement is pass / fail and each student's grade is assessed using the Clinical Placement Log Book (available on the Moodle site). To PASS internal clinical placement you must obtain a minimum of four proficient scores in the following areas: pre-session preparation, patient preparation, patient assessment, patient management, clinic documentation, clinical procedures, referrals letters and sterilisation by the end of week 12. Clinical placement is compulsory requiring 100% attendance rate. You are required to wear the approved CQUniversity podiatry clinical uniform and to project a professional image at all times.

External Placement: The Learning Contract must be submitted 1 week (5 working days) prior to the allocated placement commencement. The student must submit this to Unit Coordinator for review and sign-off.

Other documentation includes: Log Book Reflective, Time Sheet, Clinical Supervisor Report, Student Self-Evaluation Report, Student Evaluation of the Clinical Placement. This documentation must be submitted one week after the completion of external placement.

Assessment criteria:

External placement has a pass/fail requirement. External supervisors and other relevant academic staff will assess whether students have satisfactorily met the Podiatry Competency Standards for Australia and New Zealand (2015) during their external placement. External Clinical placement is compulsory requiring 100% attendance rate. You are required to wear the approved CQUniversity podiatry clinical uniform and to project a professional image at all times. All above documents are mandatory, any documents missing or incomplete may result in the student being awarded a fail grade for this task.

Note: Students who miss clinical placement should review the Podiatry Student Handbook, the Internal Clinical Placement Handbook, the External Clinical Placement Handbook and the Work-Integrated Learning / Student Placement Policy and Procedure.

Please pay attention to the following information:

- Students who are absent from clinical placement must themselves notify the Site Clinical Supervisor, the Unit Coordinator and the Clinical Placement Coordinator prior to the commencement of the allocated clinical learning experience for that day.
- Students are to provide the Unit Coordinator or the Clinical Placement Coordinator with, either a medical certificate or statutory declaration explaining their absence.
- Absences will need to be made up one for one. Students will need to arrange this with their Clinical Placement Coordinator.
- The student should be aware that the allocation of clinical placement takes precedence over any personal commitments.
- Students who do not notify the relevant people (Site Clinical Supervisor, Unit Coordinator & Clinical Placement Coordinator) regarding their absences and who do not attend an allocated placement may receive a Fail grade.

Referencing Style

- [American Psychological Association 6th Edition \(APA 6th edition\)](#)

Submission

Online

Submission Instructions

Following the completion of your internal and external clinical placement please submit your relevant documents.

Learning Outcomes Assessed

- Demonstrate advanced professional and ethical behaviours related to patient management and/or research activities
- Conduct and analyse a safe and thorough patient assessment and implement evidence based, goal oriented management plans for foot and lower-limb related problems
- Select and correctly apply therapeutic and preventative interventions based on the assessment findings, including orthotic and footwear therapy, physical therapies, exercise prescription and rehabilitation programs, manual and pharmacological interventions
- Determine the needs of local communities and contribute to health education as appropriate.

Graduate Attributes

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy

- Team Work
- Information Technology Competence
- Cross Cultural Competence
- Ethical practice

2 Objective Structured Clinical Examination

Assessment Type

Practical and Written Assessment

Task Description

The OSCE will include both written and practical stations of up to 10 minutes in length. The OSCE will last for up to 70 minutes. The OSCE will assess your clinical knowledge, practical and assessment skills and clinical reasoning. Based on written clinical scenarios you will be required to discuss (either verbally and/or written) and/or perform aspects of relevant history taking, diagnosis, assessment, treatment and overall management of the condition and/or clinical scenario presented and complete relevant patient documentation. All assessments may be video and/or audio-recorded for moderation purposes. You are expected to arrive at least 15 minutes before the allocated start time for the OSCE and to wear full clinical uniform with enclosed shoes. The OSCE is closed book.

Assessment Due Date

Review/Exam Week Monday (8 Oct 2018) 9:00 am AEST

Date and time to be confirmed early in the term.

Return Date to Students

Results will be released following the finalisation of all student written and practical assessments.

Weighting

50%

Minimum mark or grade

This assessment has a must pass requirement in order for the students to progress to the next clinical unit - POD114008 Podiatry Clinical Practice 4

Assessment Criteria

Students will be assessed on their clinical knowledge and skills in line with the Podiatry Competency Standards developed by the Australian & New Zealand Podiatry Accreditation Council (2015).

Podiatry unit OSCE conditions section:

In order to be eligible to PASS the Objective Structured Clinical Examination (OSCE) you must:

1) achieve a minimum overall grade of 50% for the OSCE.

If you do not meet the above criterion of a minimum overall grade of 50%, you may be eligible for a supplementary assessment providing you meet the requirements as stipulated in the CQUniversity Grades and Results Procedure and this will be determined by the Unit Coordinator.

Referencing Style

- [American Psychological Association 6th Edition \(APA 6th edition\)](#)

Submission

Offline

Submission Instructions

In person

Learning Outcomes Assessed

- Demonstrate advanced professional and ethical behaviours related to patient management and/or research activities
- Conduct and analyse a safe and thorough patient assessment and implement evidence based, goal oriented management plans for foot and lower-limb related problems
- Select and correctly apply therapeutic and preventative interventions based on the assessment findings, including orthotic and footwear therapy, physical therapies, exercise prescription and rehabilitation programs, manual and pharmacological interventions

Graduate Attributes

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy

- Team Work
- Information Technology Competence
- Cross Cultural Competence
- Ethical practice

3 Research Project

Assessment Type

Presentation and Written Assessment

Task Description

This project will form part of your thesis. You will work in small groups to develop, implement and analyse a research relating to a specific topic. You will complete a research project. You will then submit a completed written assessment (due in week 12) and a PowerPoint presentation (due in week 12). The written component should be between 1,500 and 2,000 words, and will include the following sections: introduction, search strategy, risk of bias, critical appraisal and analysis and discussion. The PowerPoint presentation should be no longer than 10 minutes and should cover a summary of the key components of your research to date. Referencing should follow the APA format. For further information please see the Unit Moodle site.

Formatting requirements:

- Size 12 Arial font
- 1.5 cm line spacing
- 2 cm margins

Further details regarding the presentation and written assessment will be provided via the Unit Moodle Site early in the term.

Dependant on the type of project undertaken students may need to submit (in conjunction with the Unit Coordinator) an ethics application to the University Human Research Ethics Committee, please review the following policies:

- Human Research Ethics Committee Low Risk Application Form Guidelines,
- Human Research Ethics Committee Monitoring Policy,
- Procedure and Research Data Management Policy and Procedure.

Assessment Due Date

Week 12 Friday (5 Oct 2018) 11:45 pm AEST

The written assignment is due on Friday in Week 12 at 23:45. The presentations will take place on Tuesday in Week 12, the time to be determined during term.

Return Date to Students

Exam Week Monday (15 Oct 2018)

Assessment marks will be provided before the finalisation of grades.

Weighting

50%

Minimum mark or grade

As this is part of an ongoing honours research project, students are required to pass (i.e. achieve 50%) this component.

Assessment Criteria

This assessment task is worth 50% of your overall grade. Each component of the assessment task will be weighted as such:

35% written task,
10% presentation,
5% supervisor mark,

APA referencing system is used for all written assessments. In-text citations are counted as part of the word count for assessment purposes. Penalties will be applied where those strict word limits are exceeded (greater than 10% of 2,000 word limit). The presentation must be referenced using the APA referencing system and must not exceed the time allocation (greater than 10 minutes). If you are late submitting your assessment penalties will be applied according to the CQUniversity Assessment Policy and Procedures (Higher Education Coursework). If the content exceeds 10% of the 2,000 word limit then any additional content that is over the word limit will not be assessed by the examiner (this excludes tables, appendices and the reference list where applicable). If the presentation exceeds the 10 minute time limit, then any additional content that is over the time limit will not be assessed by the examiner.

Any demonstrated plagiarism by an individual student working on a group assessment task will be managed in the following manner:

The individual student will be managed according to the CQUniversity Academic Misconduct Procedure policy. The group will be allowed to resubmit a rectified assessment within two weeks after the due date for remarking.

Referencing Style

- [American Psychological Association 6th Edition \(APA 6th edition\)](#)

Submission

Online

Submission Instructions

Further details will be provided via the Unit Moodle Site early in the term.

Learning Outcomes Assessed

- Demonstrate advanced professional and ethical behaviours related to patient management and/or research activities
- Engage in contemporary research methodologies used in allied health
- Acquire advanced knowledge of a particular topic as it is articulated in the research literature

Graduate Attributes

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy
- Team Work
- Information Technology Competence
- Cross Cultural Competence
- Ethical practice

4 Competency tasks

Assessment Type

On-campus Activity

Task Description

The activities covered in this unit cover professional podiatry skills, which are inherent requirements to meet the professional standards and are integral to your achievement of learning outcomes and assessment in this unit.

You will be required to complete five competency tasks over the 12 week period.

The competency tasks will be on the following topics:

- Biomechanics
- Neurology
- Vascular
- Dermatology
- Paediatrics

During tutorial time you will be given a chance to practice the competency task and receive feedback on the task before you are assessed on the task in the following week.

Assessment Due Date

Week 12 Friday (5 Oct 2018) 5:00 pm AEST

Return Date to Students

Review/Exam Week Friday (12 Oct 2018)

Weighting

Pass/Fail

Minimum mark or grade

Pass/Fail

Assessment Criteria

To satisfactorily PASS this unit you need to pass all five competency assessment tasks. Failure to pass all five competency tasks may result in a fail grade. The competency tasks will be available on the Moodle site along with the marking rubric.

Referencing Style

- [American Psychological Association 6th Edition \(APA 6th edition\)](#)

Submission

Offline

Learning Outcomes Assessed

- Demonstrate advanced professional and ethical behaviours related to patient management and/or research activities
- Engage in contemporary research methodologies used in allied health
- Acquire advanced knowledge of a particular topic as it is articulated in the research literature
- Conduct and analyse a safe and thorough patient assessment and implement evidence based, goal oriented management plans for foot and lower-limb related problems
- Select and correctly apply therapeutic and preventative interventions based on the assessment findings, including orthotic and footwear therapy, physical therapies, exercise prescription and rehabilitation programs, manual and pharmacological interventions
- Determine the needs of local communities and contribute to health education as appropriate.

Graduate Attributes

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy
- Team Work
- Information Technology Competence
- Cross Cultural Competence
- Ethical practice

Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the [Student Academic Integrity Policy and Procedure](#). This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

What is a breach of academic integrity?

A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

Why is academic integrity important?

A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

Where can I get assistance?

For academic advice and guidance, the [Academic Learning Centre \(ALC\)](#) can support you in becoming confident in completing assessments with integrity and of high standard.

What can you do to act with integrity?



Be Honest

If your assessment task is done by someone else, it would be dishonest of you to claim it as your own



Seek Help

If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)



Produce Original Work

Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem