



# PODI14008 Podiatry Clinical Practice 4

## Term 1 - 2018

Profile information current as at 03/05/2024 02:20 pm

All details in this unit profile for PODI14008 have been officially approved by CQUniversity and represent a learning partnership between the University and you (our student). The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

### General Information

#### Overview

Under collaborative supervision, you will refine your skills and abilities in patient assessment, diagnostic decision-making, management and prevention of complex clinical cases. You will be required to complete a range of clinical placements that vary in patient demographics (differing ages, cultural/ethnic, socio-economic) and patient health profiles (mental and physical capabilities). This unit is also the second unit in the formal requirements for the completion of a small (low-risk) research and/or evaluation project as part of the Honours degree.

#### Details

Career Level: *Undergraduate*

Unit Level: *Level 4*

Credit Points: 6

Student Contribution Band: 8

Fraction of Full-Time Student Load: 0.125

#### Pre-requisites or Co-requisites

To be enrolled in this unit, students must be enrolled in CB86 Bachelor of Podiatry Practice (Honours) course. Pre-requisites: PODI13011 Podiatry Clinical Practice 3; PODI13012 Paediatrics in Podiatry Practice; PODI13014 Diabetes in Podiatry Practice; PODI13015 Advanced Pharmacology in Podiatry Practice. Co-requisites: PODI14009 Rheumatology and Musculoskeletal Medicine in Podiatry Practice; PODI14010 High Risk Foot and Chronic Wound Care; PODI14014, Surgery in Podiatry Practice.

Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the [Assessment Policy and Procedure \(Higher Education Coursework\)](#).

#### Offerings For Term 1 - 2018

- Rockhampton
- Sydney

#### Attendance Requirements

All on-campus students are expected to attend scheduled classes – in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

#### Website

[This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.](#)

## Class and Assessment Overview

### Recommended Student Time Commitment

Each 6-credit Undergraduate unit at CQUniversity requires an overall time commitment of an average of 12.5 hours of study per week, making a total of 150 hours for the unit.

### Class Timetable

#### [Regional Campuses](#)

Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

#### [Metropolitan Campuses](#)

Adelaide, Brisbane, Melbourne, Perth, Sydney

### Assessment Overview

#### 1. **Project (research)**

Weighting: 40%

#### 2. **Objective Structured Clinical Examinations (OSCEs)**

Weighting: 60%

#### 3. **Professional Practice Placement**

Weighting: Pass/Fail

#### 4. **On-campus Activity**

Weighting: Pass/Fail

### Assessment Grading

This is a graded unit: your overall grade will be calculated from the marks or grades for each assessment task, based on the relative weightings shown in the table above. You must obtain an overall mark for the unit of at least 50%, or an overall grade of 'pass' in order to pass the unit. If any 'pass/fail' tasks are shown in the table above they must also be completed successfully ('pass' grade). You must also meet any minimum mark requirements specified for a particular assessment task, as detailed in the 'assessment task' section (note that in some instances, the minimum mark for a task may be greater than 50%). Consult the [University's Grades and Results Policy](#) for more details of interim results and final grades.

## CQUniversity Policies

**All University policies are available on the [CQUniversity Policy site](#).**

You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the [CQUniversity Policy site](#).

## Previous Student Feedback

### Feedback, Recommendations and Responses

Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

#### Feedback from Student feedback

##### Feedback

- Internal placement at the CQUni Podiatry Clinic was well organised and run with great opportunities to increase learning - Assessment tasks were explained in detail with weekly tutorials aiding in completing our research requirements - Supervisor was readily available to assist in any task

##### Recommendation

This format will be maintained. Staff will continue to build increased learning opportunities across a diverse population - patient base for our students in the internal clinical domain. Assessment tasks will regularly be reviewed with the student group to ensure student clarity across the term.

## Unit Learning Outcomes

### On successful completion of this unit, you will be able to:

1. Exhibit professional behaviour, including upholding the legal and ethical responsibilities inherent to the podiatric profession
2. Assess and evaluate a diverse range of complex podiatric cases
3. Develop, implement and evaluate interventions for routine and complex podiatric cases, including referrals to other relevant health professionals where relevant
4. Communicate professionally as an individual and as a member of a team
5. Conduct ethical research, including data management and academic writing to produce a research project.

Per NPC1317

## Alignment of Learning Outcomes, Assessment and Graduate Attributes



### Alignment of Assessment Tasks to Learning Outcomes

Assessment Tasks	Learning Outcomes				
	1	2	3	4	5
1 - Project (research) - 40%					•
2 - Objective Structured Clinical Examinations (OSCEs) - 60%		•	•	•	
3 - Professional Practice Placement - 0%	•	•	•	•	
4 - On-campus Activity - 0%	•				

### Alignment of Graduate Attributes to Learning Outcomes

Graduate Attributes	Learning Outcomes				
	1	2	3	4	5
1 - Communication	•	•	•	•	•
2 - Problem Solving	•	•	•	•	•
3 - Critical Thinking	•	•	•	•	•
4 - Information Literacy	•	•	•	•	•
5 - Team Work	•	•	•	•	•
6 - Information Technology Competence	•		•	•	•
7 - Cross Cultural Competence	•	•	•	•	•
8 - Ethical practice	•	•	•	•	•
9 - Social Innovation					•
10 - Aboriginal and Torres Strait Islander Cultures					

## Alignment of Assessment Tasks to Graduate Attributes

Assessment Tasks	Graduate Attributes									
	1	2	3	4	5	6	7	8	9	10
1 - Project (research) - 40%	•	•	•	•	•	•	•	•	•	
2 - Objective Structured Clinical Examinations (OSCEs) - 60%	•	•	•	•		•	•			
3 - Professional Practice Placement - 0%	•	•	•	•	•	•	•	•		
4 - On-campus Activity - 0%								•		

## Textbooks and Resources

### Textbooks

**There are no required textbooks.**

### IT Resources

**You will need access to the following IT resources:**

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)
- Endnote (available through Library - see Moodle link)

## Referencing Style

All submissions for this unit must use the referencing style: [American Psychological Association 6th Edition \(APA 6th edition\)](#)

For further information, see the Assessment Tasks.

## Teaching Contacts

**Kerwin Talbot** Unit Coordinator

[k.talbot@cqu.edu.au](mailto:k.talbot@cqu.edu.au)

## Schedule

### Week 1 - Introduction to Podiatry Clinical Practice 4 - 05 Mar 2018

Module/Topic	Chapter	Events and Submissions/Topic
The lecture this week will be an introduction to the unit and all the requirements which need to be met.	None	

### Week 2 - An introduction to statistical analysis (part 1) - 12 Mar 2018

Module/Topic	Chapter	Events and Submissions/Topic
The lecture this week will cover basic statistics that are fundamental to research.		Formative quiz on clinical orientation is due.

### Week 3 - An introduction to statistical analysis (part 2) - 19 Mar 2018

Module/Topic	Chapter	Events and Submissions/Topic
The lecture this week will cover some statistics that are commonly used in surveys.		

### Week 4 - Data management - 26 Mar 2018

Module/Topic	Chapter	Events and Submissions/Topic
The lecture this week will cover ways to manage and format data collected from participants.		

### Week 5 - How to interpret and present results - 02 Apr 2018

Module/Topic	Chapter	Events and Submissions/Topic
The lecture this week will cover different ways to interpret your results. During this session we will also look at the different ways in which results can be presented and how the different ways of presenting results may influence clarity and understanding.		

### Vacation Week - 09 Apr 2018

Module/Topic	Chapter	Events and Submissions/Topic
--------------	---------	------------------------------

### Week 6 - Paediatric Case Study - 16 Apr 2018

Module/Topic	Chapter	Events and Submissions/Topic
The lecture this week will cover a paediatric case study. During this session we will answer some questions, determine a diagnosis and devise a treatment plan using best available evidence.		

### Week 7 - "Lumps and Bumps" Case study - 23 Apr 2018

Module/Topic	Chapter	Events and Submissions/Topic
The lecture this week will cover a lumps and bumps case study. During this session we will answer some questions, determine a diagnosis and devise a treatment plan using best available evidence.		

### Week 8 - Orthopaedics case study - 30 Apr 2018

Module/Topic	Chapter	Events and Submissions/Topic
The lecture this week will cover an orthopaedics case study. During this session we will answer some questions, determine a diagnosis and devise a treatment plan using best available evidence. This case study may also involve a discussion around appropriate and timely referral.		

### Week 9 - Dermatology Case Study - 07 May 2018

Module/Topic	Chapter	Events and Submissions/Topic
The lecture this week will cover a dermatology case study. During this session we will answer some questions, determine a diagnosis and devise a treatment plan using best available evidence. This case study may also involve a discussion around "red flags".		

### Week 10 - Neurology case study - 14 May 2018

Module/Topic	Chapter	Events and Submissions/Topic
The lecture this week will cover a neurology case study. During this session we will answer some questions, determine a diagnosis and devise a treatment plan using best available evidence. This case study may also involve a discussion around pain mechanisms and management.		

### Week 11- Trauma case study - 21 May 2018

Module/Topic	Chapter	Events and Submissions/Topic
The lecture this week will cover a trauma case study. During this session we will answer some questions, determine a diagnosis and devise a treatment plan using best available evidence.		Survey Research Project - Presentation due.

### Week 12 - Sports injury case study - 28 May 2018

Module/Topic	Chapter	Events and Submissions/Topic
The lecture this week will cover a sport injury case study. During the session we will answer some questions, determine a diagnosis and devise a treatment plan using best available evidence. This case study may also involve a discussion around rehabilitation and exercise prescription.		<b>Survey Research Project - 40%</b> Due: Week 12 Tuesday (29 May 2018) 11:45 pm AEST <b>Objective Structured Clinical Examination (OSCEs) - 60%</b> Due: Week 12 Friday (1 June 2018) 1:30 pm AEST <b>On-Campus Activity - Pass / Fail</b> Due: Week 12 Friday (1 June 2018) 11:45 pm AEST

## Review/Exam Week - 04 Jun 2018

Module/Topic	Chapter	Events and Submissions/Topic
--------------	---------	------------------------------

## Exam Week - 11 Jun 2018

Module/Topic	Chapter	Events and Submissions/Topic
--------------	---------	------------------------------

**Internal and external clinical placement - Pass / Fail** Due: Exam Week Friday (15 June 2018) 5:00 pm AEST

## Term Specific Information

### Internal Clinical Placement Supervisor (Sydney):

Merridy Lithgow: email: m.lithgow@cqu.edu.au;

### Internal Clinical Placement Supervisors (Rockhampton):

Julie Nguyen tel: (07) 4930 9196 email: J.Nguyen@cqu.edu.au;

Malia Ho: tel: (07) 4930 9469 email: m.ho@cqu.edu.au

### CQUniversity Health Clinic (Sydney) (Administration/ Reception):

Tel: (02) 9324 5055; email: sydneyhealthclinic@cqu.edu.au

### CQUniversity Health Clinic (Rockhampton) (Administration / Reception):

Tel: (07) 4930 9030; email: health-clinic@cqu.edu.au

### Unit Coordinator:

Kerwin Talbot: tel: (02) 9324 5726; email: k.talbot@cqu.edu.au

### Clinical Engagement Coordinator:

Stephen Howe: tel: (02) 9324 5034; email: S.Howe@cqu.edu.au

## Assessment Tasks

### 1 Survey Research Project - 40%

#### Assessment Type

Project (research)

#### Task Description

This project will form part of your thesis and will follow on from the research project completed in Podiatry Clinical Practice 3 (PODI13011). You will work in small groups to develop, implement and analyse a research survey. You will also submit an ethics application for this research project. You will then submit a completed written assessment (due in week 12), a PowerPoint presentation (due in week 11) and a peer evaluation assessment (due in week 12). The written component should be between 2,000 and 2,500 words, and will include the following sections: a completed ethics application (excluded from word count), introduction, method, proposed statistical analysis and a PDF copy of the completed survey. The PowerPoint presentation should be no longer than 10 minutes and should cover a summary of the key components of your research to date. Referencing should follow the APA format. For further information please see the Unit Moodle site.

Formatting requirements:

- Size 12 Arial font
- 1.5 cm line spacing
- 2 cm margins

#### Assessment Due Date

Week 12 Tuesday (29 May 2018) 11:45 pm AEST

Please submit the written assessment, a PDF of the survey and the powerpoint presentation as three separate documents.

#### Return Date to Students

Exam Week Friday (15 June 2018)

Students will receive feedback on their written assessment and presentation.

#### Weighting

40%

**Minimum mark or grade**

You must achieve a result of 50% or higher in this assessment task to pass this unit.

**Assessment Criteria**

This assessment task is worth 40% of your overall grade. Each component of the assessment task will be weighted as such:

- 20% written task,
- 10% presentation,
- 5% supervisor mark,
- 5% peer evaluation.

APA referencing system is used for all written assessments. In-text citations are counted as part of the word count for assessment purposes. Penalties will be applied where those strict word limits are exceeded (greater than 10% of 2,500 word limit). The presentation must be referenced using the APA referencing system and must not exceed the time allocation (greater than 10 minutes). If you are late submitting your assessment penalties will be applied according to the CQUniversity *Assessment Policy and Procedures* (Higher Education Coursework).

- If the content exceeds 10% of the 2,500 word limit then any additional content that is over the word limit will not be assessed by the examiner (this excludes tables, appendices and the reference list where applicable).
- If the presentation exceeds the 10 minute time limit, then any additional content that is over the time limit will not be assessed by the examiner.

Any demonstrated plagiarism by an individual student working on a group assessment task will be managed in the following manner:

- The individual student will be managed according to the CQUniversity *Academic Misconduct Procedure* policy.
- The group will be allowed to resubmit a rectified assessment within two weeks after the due date for remarking.

**Referencing Style**

- [American Psychological Association 6th Edition \(APA 6th edition\)](#)

**Submission**

Online Group

**Submission Instructions**

Nominate one person from your group to submit the documents. After the nominated person has submitted the documents, all members of the group will then need to separately log on and select 'submit'. Please note that if a member does not click 'submit' the document will not be officially submitted.

**Learning Outcomes Assessed**

- Conduct ethical research, including data management and academic writing to produce a research project.

**Graduate Attributes**

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy
- Team Work
- Information Technology Competence
- Cross Cultural Competence
- Ethical practice
- Social Innovation

## 2 Objective Structured Clinical Examination (OSCEs) - 60%

**Assessment Type**

Objective Structured Clinical Examinations (OSCEs)

**Task Description**

The OSCE will include both written and practical stations of up to 10 minutes in length. The OSCE will last for up to 70 minutes. The OSCE will assess your clinical knowledge, practical and assessment skills and clinical reasoning. Based on written clinical scenarios you will be required to discuss (either verbally and/or written) and/or perform aspects of relevant history taking, diagnosis, assessment, treatment and overall management of the condition and/or clinical scenario presented and complete relevant patient documentation. All assessments may be video and/or audio-recorded



for moderation purposes. You are expected to arrive at least 15 minutes before the allocated start time for the OSCE and to wear full clinical uniform with enclosed shoes. The OSCE is closed book.

#### **Assessment Due Date**

Week 12 Friday (1 June 2018) 1:30 pm AEST

Students to present at the relevant CQU health clinic wearing their clinical uniform

#### **Return Date to Students**

Students will be advised of their grades once all students have completed the OSCE, where possible feedback will be given on how well each station was completed, with suggested improvements.

#### **Weighting**

60%

#### **Minimum mark or grade**

You need to achieve a minimum grade of 50% in this assessment task to pass the unit.

#### **Assessment Criteria**

##### **Podiatry unit OSCE conditions section:**

In order to be eligible to PASS the Objective Structured Clinical Examination (OSCE) you must:

1) achieve a minimum overall grade of 50% for the OSCE.

If you do not meet the above criterion of a minimum overall grade of 50%, you may be eligible for a supplementary assessment providing you meet the requirements as stipulated in the CQUniversity *Grades and Results Procedure* and this will be determined by the Unit Coordinator.

#### **Referencing Style**

- [American Psychological Association 6th Edition \(APA 6th edition\)](#)

#### **Submission**

Offline

#### **Learning Outcomes Assessed**

- Assess and evaluate a diverse range of complex podiatric cases
- Develop, implement and evaluate interventions for routine and complex podiatric cases, including referrals to other relevant health professionals where relevant
- Communicate professionally as an individual and as a member of a team

#### **Graduate Attributes**

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy
- Information Technology Competence
- Cross Cultural Competence

### **3 Internal and external clinical placement - Pass / Fail**

#### **Assessment Type**

Professional Practice Placement

#### **Task Description**

You will complete an internal clinical placement at the relevant CQU health clinic. The internal clinical placement is two days each week for 12 weeks. You will provide podiatric care to a diverse range of patients. Internal Clinical Placement (192 hours / 2 days per week for 12 weeks) will be every Wednesday and Thursday from 8:00 am to 5:30 pm over the 12 week term period. You will also manufacture and dispense orthotic devices to appropriate patients. You are expected to dispense at least two orthotic devices which have been manufactured by you. You are expected to dispense:

- two functional orthotic devices,

#### **OR**

- one functional orthotic device and either one accommodative orthotic device **OR** simple innersole.

The target dates for External Clinical Placement (40 hours / 1 week) are the 18th of June to the 22nd of June 2018 (inclusive). Details of individual placement locations will be provided to you during the term. External clinical placement

may be located either in a metropolitan area or in a rural or remote area. Please note that external placement dates and location are dependent on the site's availability therefore placement dates may vary slightly for each student. It is however our intention to secure external placements for all students across this one-week block at the end of term.

### **Assessment Due Date**

Exam Week Friday (15 June 2018) 5:00 pm AEST

Logbooks are to be handed up for review. Students will also need to submit all external clinical placement documentation to the unit coordinator within a week of completing their external clinical placement.

### **Return Date to Students**

Students will be advised of their grades within two weeks of receiving all the relevant external clinical placement documentation.

### **Weighting**

Pass/Fail

### **Minimum mark or grade**

There is a PASS requirement for this assessment task. For further information see CQUniversity Assessment Policy and Procedure (Higher Education Coursework).

### **Assessment Criteria**

Clinical placement is compulsory requiring 100% attendance rate. You are required to wear the approved CQUniversity podiatry clinical uniform and to project a professional image at all times. Please refer to the Internal and External Clinical Placement Handbooks (available on the Moodle site) for further information related to placement.

**Internal placement information:** The internal clinical placement is pass / fail and each student's grade is assessed using the Clinical Placement Log Book (available on the Moodle site). To PASS internal clinical placement you must obtain a minimum of eight proficient scores in the following areas: pre-session preparation, patient preparation, patient assessment, patient management, clinic documentation, clinical procedures, referrals letters and sterilisation by the end of week 12.

**External placement information:** You must show evidence that you have met all the pre-clinical placement requirements (available on the Moodle site) prior to commencing their placement, which includes the learning contract. The learning contract must be submitted one week (5 business days) prior to the commencement of your external placement to the Unit Coordinator. If pre-clinical placement and related documentation is not completed and signed off by the Unit Coordinator before placement the student may receive a fail grade. You are to return the external clinical placement documentation (available on the Moodle site) within one week (5 business days) after completing your external clinical placement to either the Unit Coordinator, failure to do so may result in a fail grade. You are advised to keep a copy of your clinical documentation for your own personal record.

**Practical classes and orthotic manufacturing:** In all practical classes and when working in the orthotic laboratory, students are required to wear the nominated uniform. Please refer to the Podiatry Course Handbook for further detail (available on the Moodle site).

**Note:** If you miss clinical placement you should review the Podiatry Student Handbook, the Internal Clinical Placement Handbook, the External Clinical Placement Handbook and CQUniversity *Work-Integrated Learning / Student Placement Policy and Procedure*.

### **Please pay attention to the following information:**

- Students who are absent from clinical placement must follow the sick leave procedure provided to them during orientation (available on the Moodle site). Students must alert the relevant supervisors regarding their absenteeism prior to the commencement of the allocated clinical learning experience for that day.
- Students are to provide the Unit Coordinator or the Clinical Placement Coordinator with, either a medical certificate or statutory declaration explaining their absence.
- Absences will need to be made up one for one. Students will need to arrange this with their Clinical Placement Coordinator or the Unit Coordinator.
- The student should be aware that the allocation of clinical placement takes precedence over any personal commitments.
- Students who do not notify the relevant people regarding their absences and who do not attend an allocated placement may receive a fail grade.

### **Referencing Style**

- [American Psychological Association 6th Edition \(APA 6th edition\)](#)

### **Submission**

Offline

## Learning Outcomes Assessed

- Exhibit professional behaviour, including upholding the legal and ethical responsibilities inherent to the podiatric profession
- Assess and evaluate a diverse range of complex podiatric cases
- Develop, implement and evaluate interventions for routine and complex podiatric cases, including referrals to other relevant health professionals where relevant
- Communicate professionally as an individual and as a member of a team

## Graduate Attributes

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy
- Team Work
- Information Technology Competence
- Cross Cultural Competence
- Ethical practice

## 4 On-Campus Activity - Pass / Fail

### Assessment Type

On-campus Activity

### Task Description

The activities covered in this unit cover professional podiatry skills, which are inherent requirements to meet the professional standards and are integral to your achievement of learning outcomes and assessment in this unit. At least 85% attendance at tutorial, practicals and/or workshops (where applicable) is therefore required to satisfactorily PASS this unit. 100% attendance and satisfactory performance is required in the allocated clinical placement period. The Unit Coordinator will keep attendance records for all classes and clinical hours. If you are unable to attend campus, you must notify the Unit Coordinator (in writing/by email) as soon as possible, with a medical certificate or statutory declaration supporting any absence. Failure to maintain a satisfactory attendance record may seriously undermine your ability to complete the unit.

### Assessment Due Date

Week 12 Friday (1 June 2018) 11:45 pm AEST

### Return Date to Students

Review/Exam Week Friday (8 June 2018)

### Weighting

Pass/Fail

### Assessment Criteria

The Unit Coordinator will keep attendance records for all classes. If you are unable to attend a class, you must notify the Unit Coordinator (by email) as soon as possible.

### Referencing Style

- [American Psychological Association 6th Edition \(APA 6th edition\)](#)

### Submission

Offline

### Learning Outcomes Assessed

- Exhibit professional behaviour, including upholding the legal and ethical responsibilities inherent to the podiatric profession

### Graduate Attributes

- Ethical practice

## Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the [Student Academic Integrity Policy and Procedure](#). This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

### What is a breach of academic integrity?

A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

### Why is academic integrity important?

A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

### Where can I get assistance?

For academic advice and guidance, the [Academic Learning Centre \(ALC\)](#) can support you in becoming confident in completing assessments with integrity and of high standard.

### What can you do to act with integrity?



#### Be Honest

If your assessment task is done by someone else, it would be dishonest of you to claim it as your own



#### Seek Help

If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)



#### Produce Original Work

Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem