



PODI14013 Professional Issues in Podiatry Practice

Term 2 - 2018

Profile information current as at 15/05/2024 01:51 pm

All details in this unit profile for PODI14013 have been officially approved by CQUniversity and represent a learning partnership between the University and you (our student). The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

General Information

Overview

In this unit students will develop financial, legal, ethical and professional skills to enable them to successfully transition to a qualified practitioner. Students will explore basic business concepts, knowledge of the ethics and law, professional regulation guidelines and the skills required to delegate tasks to supporting staff. Interviewing, resume development and contract negotiation skills will also be developed.

Details

Career Level: *Undergraduate*

Unit Level: *Level 4*

Credit Points: 6

Student Contribution Band: 8

Fraction of Full-Time Student Load: 0.125

Pre-requisites or Co-requisites

Pre-requisites: All Year 4, Term 1 Units.

Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the [Assessment Policy and Procedure \(Higher Education Coursework\)](#).

Offerings For Term 2 - 2018

- Rockhampton
- Sydney

Attendance Requirements

All on-campus students are expected to attend scheduled classes – in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

Website

[This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.](#)

Class and Assessment Overview

Recommended Student Time Commitment

Each 6-credit Undergraduate unit at CQUniversity requires an overall time commitment of an average of 12.5 hours of study per week, making a total of 150 hours for the unit.

Class Timetable

[Regional Campuses](#)

Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

[Metropolitan Campuses](#)

Adelaide, Brisbane, Melbourne, Perth, Sydney

Assessment Overview

1. **Online Quiz(zes)**

Weighting: 40%

2. **Written Assessment**

Weighting: 60%

Assessment Grading

This is a graded unit: your overall grade will be calculated from the marks or grades for each assessment task, based on the relative weightings shown in the table above. You must obtain an overall mark for the unit of at least 50%, or an overall grade of 'pass' in order to pass the unit. If any 'pass/fail' tasks are shown in the table above they must also be completed successfully ('pass' grade). You must also meet any minimum mark requirements specified for a particular assessment task, as detailed in the 'assessment task' section (note that in some instances, the minimum mark for a task may be greater than 50%). Consult the [University's Grades and Results Policy](#) for more details of interim results and final grades.

CQUniversity Policies

All University policies are available on the [CQUniversity Policy site](#).

You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the [CQUniversity Policy site](#).

Previous Student Feedback

Feedback, Recommendations and Responses

Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

Feedback from Student Evaluation - Have Your Say

Feedback

"Assessment tasks made sense and were clearly explained."

Recommendation

Staff will continue to ensure that assessment tasks are 'fit for purpose'. In addition, at this final stage of the program, that assessments also help to assist students' future learning decisions post-degree.

Feedback from Staff self-reflection

Feedback

Use of distance delivery in this unit due to students' external clinical placement commitments.

Recommendation

Consideration to move to mixed-mode delivery rather than full distance mode to provide a combination of online and face to face components may be more beneficial for future cohorts. This will assist integration of key stakeholder presentations from industry during term time.

Unit Learning Outcomes

On successful completion of this unit, you will be able to:

1. Explain financial, legal and ethical theoretical concepts within professional practice.
2. Apply podiatry practice as required by the national professional and regulatory bodies.
3. Describe the processes applicable to job hunting, interviews, resumes and contract negotiation.
4. Analyse the social and cultural challenges faced by new allied health employees.
5. Apply the basic business processes applicable to the management of private practice.
6. Manage assistants in the allied health context.

Per NPC1319

Alignment of Learning Outcomes, Assessment and Graduate Attributes



Alignment of Assessment Tasks to Learning Outcomes

Assessment Tasks	Learning Outcomes					
	1	2	3	4	5	6
1 - Online Quiz(zes) - 40%	•	•				
2 - Written Assessment - 60%			•	•	•	•

Alignment of Graduate Attributes to Learning Outcomes

Graduate Attributes	Learning Outcomes					
	1	2	3	4	5	6
1 - Communication	•	•	•	•	•	•
2 - Problem Solving	•	•	•	•	•	•
3 - Critical Thinking	•	•	•	•	•	•
4 - Information Literacy	•	•	•	•	•	•
5 - Team Work	•	•	•	•	•	•
6 - Information Technology Competence	•	•	•	•	•	•
7 - Cross Cultural Competence	•	•	•	•	•	•
8 - Ethical practice	•	•	•	•	•	•
9 - Social Innovation						
10 - Aboriginal and Torres Strait Islander Cultures						

Alignment of Assessment Tasks to Graduate Attributes

Assessment Tasks	Graduate Attributes									
	1	2	3	4	5	6	7	8	9	10
1 - Online Quiz(zes) - 40%	•	•	•	•	•	•	•	•		
2 - Written Assessment - 60%	•	•	•	•	•	•	•	•		

Textbooks and Resources

Textbooks

There are no required textbooks.

IT Resources

You will need access to the following IT resources:

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)

Referencing Style

All submissions for this unit must use the referencing style: [American Psychological Association 6th Edition \(APA 6th edition\)](#)

For further information, see the Assessment Tasks.

Teaching Contacts

Julie Nguyen Unit Coordinator

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Laura Hutchison Unit Coordinator

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Schedule

Week 1- Introduction to Professional Practice in Podiatry - 09 Jul 2018

Module/Topic	Chapter	Events and Submissions/Topic
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This lecture provides an introduction to professional practice in podiatry covering topics including professional podiatry organisations, professional identity, professional competency standards as well as podiatry professional member associations and special interest groups.

Week 2- Clinical Practice Guidelines & Quality Assurance - 16 Jul 2018

Module/Topic	Chapter	Events and Submissions/Topic
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This lecture will cover the importance of clinical practice guideline compliance and effective and pro-active quality assurance.

Week 3- Funding Arrangements for Podiatry Services - 23 Jul 2018

Module/Topic	Chapter	Events and Submissions/Topic
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This lecture will cover funding mechanisms for podiatry services for patients and the requirements for the funding. Funding sources such as Medicare, Department of Veteran's Affairs, Private Health Insurance, National Disability Insurance Scheme (NDIS), and My Aged Care will be explored.

Week 4- Private Sector/Small Business Structure and Management - 30 Jul 2018

Module/Topic	Chapter	Events and Submissions/Topic
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This lecture will provide business knowledge and skills required to manage a business. Topics such as budgeting, stock control, employment law, and working with accountants will be explored.

Week 5- Public Sector - 06 Aug 2018

Module/Topic	Chapter	Events and Submissions/Topic
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This lecture will cover topics including structure of different public organisations, key performance indicators, budget management, union memberships, stock ordering and control, mentoring, working with allied health assistants and health literacy.

Online Quiz(zes) Due: Week 5
Thursday (9 Aug 2018) 5:00 pm AEST

Vacation Week - 13 Aug 2018

Module/Topic	Chapter	Events and Submissions/Topic
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Nil lecture.

Week 6- External Placement - 20 Aug 2018

Module/Topic	Chapter	Events and Submissions/Topic
Nil lecture.		

Week 7- External Placement - 27 Aug 2018

Module/Topic	Chapter	Events and Submissions/Topic
Nil lecture.		

Week 8- External Placement - 03 Sep 2018

Module/Topic	Chapter	Events and Submissions/Topic
Nil lecture.		

Week 9- External Placement - 10 Sep 2018

Module/Topic	Chapter	Events and Submissions/Topic
Nil lecture.		

Week 10- Entering the Health Workforce and the Job Application Process - 17 Sep 2018

Module/Topic	Chapter	Events and Submissions/Topic
This lecture will cover the knowledge and skills required in preparation for the health workforce.		

Week 11- Medico-Legal Issues in Podiatry - 24 Sep 2018

Module/Topic	Chapter	Events and Submissions/Topic
This lecture will cover medico-legal issues in podiatry including ethical practice, codes of conduct, informed consent, confidentiality and privacy legislation, registration, insurance, and Occupational Work Health and Safety legislation.		

Week 12- AHPRA Podiatry Board of Australia: Registration - 01 Oct 2018

Module/Topic	Chapter	Events and Submissions/Topic
This lecture will cover the AHPRA Podiatry Board of Australia's registration requirements for new graduates.		

Review/Exam Week - 08 Oct 2018

Module/Topic	Chapter	Events and Submissions/Topic
Nil lecture.		Written Assessment Due: Review/Exam Week Tuesday (9 Oct 2018) 11:45 pm AEST

Exam Week - 15 Oct 2018

Module/Topic	Chapter	Events and Submissions/Topic
Nil lecture.		

Term Specific Information

This unit will be delivered by a number of guest speakers in addition to the Unit Coordinators to help prepare you for professional practice.

Assessment Tasks

1 Online Quiz(zes)

Assessment Type

Online Quiz(zes)

Task Description

The online quiz will be conducted on campus in a supervised computer laboratory. The quiz will be conducted on Thursday of Week 5 and will be an open book assessment task. Questions for the quiz are from content covered in the weeks 1-5 (inclusive) preceding the quiz. Further information regarding the time and room location will be made available early during term in Moodle.

Number of Quizzes

1

Frequency of Quizzes

Assessment Due Date

Week 5 Thursday (9 Aug 2018) 5:00 pm AEST

Return Date to Students

Week 6 Thursday (23 Aug 2018)

The quiz will be marked electronically. Results will be accessible in Moodle through your MyCQU page.

Weighting

40%

Assessment Criteria

Answers will either be correct or incorrect and tabulated by the Moodle online unit system.

Referencing Style

- [American Psychological Association 6th Edition \(APA 6th edition\)](#)

Submission

Online

Learning Outcomes Assessed

- Explain financial, legal and ethical theoretical concepts within professional practice.
- Apply podiatry practice as required by the national professional and regulatory bodies.

Graduate Attributes

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy
- Team Work
- Information Technology Competence
- Cross Cultural Competence
- Ethical practice

2 Written Assessment

Assessment Type

Written Assessment

Task Description

You will be required to submit a written assessment that will assist and prepare you for the health workforce. Further details related to this assessment task will be made available via the unit-related Moodle site at the commencement of the term.

Assessment Due Date

Review/Exam Week Tuesday (9 Oct 2018) 11:45 pm AEST

Return Date to Students

Exam Week Friday (19 Oct 2018)

Weighting

60%

Assessment Criteria

The assessment criteria will be made available via the Moodle unit site at the commencement of term.

Referencing Style

- [American Psychological Association 6th Edition \(APA 6th edition\)](#)

Submission

Online

Learning Outcomes Assessed

- Describe the processes applicable to job hunting, interviews, resumes and contract negotiation.
- Analyse the social and cultural challenges faced by new allied health employees.
- Apply the basic business processes applicable to the management of private practice.
- Manage assistants in the allied health context.

Graduate Attributes

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy
- Team Work
- Information Technology Competence
- Cross Cultural Competence
- Ethical practice

Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the [Student Academic Integrity Policy and Procedure](#). This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

What is a breach of academic integrity?

A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

Why is academic integrity important?

A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

Where can I get assistance?

For academic advice and guidance, the [Academic Learning Centre \(ALC\)](#) can support you in becoming confident in completing assessments with integrity and of high standard.

What can you do to act with integrity?



Be Honest

If your assessment task is done by someone else, it would be dishonest of you to claim it as your own



Seek Help

If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)



Produce Original Work

Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem