



PPMP20009 *Leading Lean Projects*

Term 3 - 2018

Profile information current as at 17/05/2022 02:35 pm

All details in this unit profile for PPMP20009 have been officially approved by CQUniversity and represent a learning partnership between the University and you (our student). The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

General Information

Overview

Leading Lean Projects will develop your hard and soft skills in project management methodologies and core principles of the lean approach in project management. You will discover the evolving nature of lean principles and explore how project management concepts can be embedded in a continuous improvement initiative. You will learn about leadership competencies that are crucial for delivering successful projects. You will be presented with case studies that highlight the methodologies and lean principles and how they can affect project outputs and outcomes. You will familiarise yourself with the use of common management control systems to illustrate how to successfully lead and deliver lean transformations for projects.

Details

Career Level: *Postgraduate*

Unit Level: *Level 9*

Credit Points: 6

Student Contribution Band: 10

Fraction of Full-Time Student Load: 0.125

Pre-requisites or Co-requisites

There are no requisites for this unit.

Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the [Assessment Policy and Procedure \(Higher Education Coursework\)](#).

Offerings For Term 3 - 2018

- Brisbane
- Distance
- Melbourne
- Perth
- Sydney

Attendance Requirements

All on-campus students are expected to attend scheduled classes – in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

Website

[This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.](#)

Class and Assessment Overview

Recommended Student Time Commitment

Each 6-credit Postgraduate unit at CQUniversity requires an overall time commitment of an average of 12.5 hours of study per week, making a total of 150 hours for the unit.

Class Timetable

[Regional Campuses](#)

Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

[Metropolitan Campuses](#)

Adelaide, Brisbane, Melbourne, Perth, Sydney

Assessment Overview

1. **Written Assessment**

Weighting: 40%

2. **Written Assessment**

Weighting: 40%

3. **Online Quiz(zes)**

Weighting: 20%

Assessment Grading

This is a graded unit: your overall grade will be calculated from the marks or grades for each assessment task, based on the relative weightings shown in the table above. You must obtain an overall mark for the unit of at least 50%, or an overall grade of 'pass' in order to pass the unit. If any 'pass/fail' tasks are shown in the table above they must also be completed successfully ('pass' grade). You must also meet any minimum mark requirements specified for a particular assessment task, as detailed in the 'assessment task' section (note that in some instances, the minimum mark for a task may be greater than 50%). Consult the [University's Grades and Results Policy](#) for more details of interim results and final grades.

CQUniversity Policies

All University policies are available on the [CQUniversity Policy site](#).

You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the [CQUniversity Policy site](#).

Previous Student Feedback

Feedback, Recommendations and Responses

Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

Feedback from PM Discipline committee

Feedback

Unit content needs to better reflect evolution of project management industry best practices (i.e. PMBOK v6).

Recommendation

Revise all unit content to be more pertinent to lean project management processes and revise unit title accordingly.

Feedback from Student evaluation

Feedback

Weekly portfolios to be marked rather than only marking the final consolidated portfolio.

Recommendation

Provide students with a better explanation for the purpose of weekly portfolio submissions.

Feedback from Student evaluation

Feedback

Enhance PowerPoint slide content.

Recommendation

Reduce overlapping of content with material from other units and increase written content on slides.

Feedback from Student evaluation

Feedback

Provide more practical examples of processes and procedures.

Recommendation

Use YouTube videos and journal articles to help link unit content to practical examples.

Feedback from Student evaluation

Feedback

Timing of assignments (all due in the latter part of the term).

Recommendation

Revise submission dates to allow students appropriate time to complete tasks.

Unit Learning Outcomes

On successful completion of this unit, you will be able to:

1. Review lean transformation framework by explaining lean approaches, project lifecycle and change management
2. Compare and contrast project management methodologies
3. Examine leadership competencies for successful delivery of projects
4. Determine management control systems for lean process capabilities
5. Explain the processes and techniques to acquire, develop and manage project teams.

This unit will satisfy one of the requirements for Australia Computer Society (ACS) accreditation in the postgraduate ICT courses.

The unit might also contribute to the required number of academic study units for students wishing to undertake profession certification with the Project Management Institute's (PMI) professional qualifications, such as CAPM or PMP.

The ACS recognises the Skills Framework for the Information Age (SFIA). SFIA is in use in over 100 countries and provides a widely used and consistent definition of ICT skills. SFIA is increasingly being used when developing job descriptions and role profiles. ACS members can use the tool MySFIA to build a skills profile at

<https://www.acs.org.au/professionalrecognition/mysfia-b2c.html>

This unit contributes to the following workplace skills codes as defined by SFIA:

- Business Analysis (BUAN),
- Project Management (PRMG),
- Stakeholder Relationship Management (RLMT),
- Systems Integration (SINT),
- Change Management (CHMG),
- Release and Deployment (RELM),
- IT Operations (ITOP),
- Problem Management (PBMG).

Alignment of Learning Outcomes, Assessment and Graduate Attributes



Alignment of Assessment Tasks to Learning Outcomes

Assessment Tasks	Learning Outcomes				
	1	2	3	4	5
1 - Written Assessment - 40%	•	•			
2 - Written Assessment - 40%			•	•	
3 - Online Quiz(zes) - 20%	•	•	•	•	•

Alignment of Graduate Attributes to Learning Outcomes

Graduate Attributes	Learning Outcomes				
	1	2	3	4	5
1 - Knowledge	○	○		○	
2 - Communication	○	○	○	○	○

Graduate Attributes	Learning Outcomes				
	1	2	3	4	5
3 - Cognitive, technical and creative skills	○	○		○	○
4 - Research		○	○		
5 - Self-management					
6 - Ethical and Professional Responsibility			○		○
7 - Leadership			○		○
8 - Aboriginal and Torres Strait Islander Cultures					

Alignment of Assessment Tasks to Graduate Attributes

Assessment Tasks	Graduate Attributes							
	1	2	3	4	5	6	7	8
1 - Written Assessment - 40%	○	○	○	○				
2 - Written Assessment - 40%	○	○	○	○		○		
3 - Online Quiz(zes) - 20%	○	○	○	○		○		

Textbooks and Resources

Textbooks

There are no required textbooks.

Additional Textbook Information

- An eBook version of *A Guide to The Project Management Body of Knowledge (PMBOK® Guide)* is available through CQU Library. Please follow the instructions posted on the Moodle web site to set up an account and download the eBook via [CQUniversity Library](#). User limits apply, if you would prefer your own copy, please see the Bookshop link below.
- An eBook version of *Directing Successful Projects with PRINCE2* is available through the TSO Shop UK. Please follow the link <http://www.tsoshop.co.uk/bookstore.asp?FO=1162740#GEMS6473576> to purchase a copy. However, if paper copies are preferred, copies will be available at the CQUni Bookshop [here](#) (search on the Unit code).
- Other ebooks are:
 1. PMI Agile Practice Guide
 2. Managing Successful Projects with PRINCE2 : 2009
 3. PRINCE2™ For Dummies - 2nd Edition URL
 4. Illustrating PRINCE2 Project Management in Real Terms
 5. PMI Implementing Organizational Project Management : A practice guide URL
 6. Harold Kerzner: A systems approach to planning, scheduling and controlling , 12th Edition

IT Resources

You will need access to the following IT resources:

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)

Referencing Style

All submissions for this unit must use the referencing style: [American Psychological Association 6th Edition \(APA 6th edition\)](#)

For further information, see the Assessment Tasks.

Teaching Contacts

Muralitheran V Kanagarajoo Unit Coordinator

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Schedule

WEEK 1 - LEAN TRANSFORMATION FRAMEWORK - 05 Nov 2018

Module/Topic	Chapter	Events and Submissions/Topic
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**LEAN TRANSFORMATION
FRAMEWORK**

Mandatory reading:
1. Lean Project Management In Large Scale Industrial & Infrastructure Project via Standardization. (URL link provided in Moodle Week 1 Tab)
Optional Reading:
2. Lean Six Sigma – getting better all the time
3. The integration of Six Sigma and lean management (URL link provided in Moodle Week 1 Tab)

- Start of Unit Induction
- Lecture 1
- Tutorial 1

WEEK 2 - INTRODUCTION TO PMBOK KNOWLEDGE AREAS - 12 Nov 2018

Module/Topic	Chapter	Events and Submissions/Topic
INTRODUCTION TO PMBOK KNOWLEDGE AREAS	<p><u>Mandatory reading:</u> PMBOK ver 6 (Part 1):</p> <ul style="list-style-type: none">• Chapter 4 - Project Integration Management (pages 69 - 71)• Chapter 5 - Project Scope Management (pages 129 - 130)• Chapter 6 - Project Schedule Management (pages 173 - 174)• Chapter 7 - Project Cost Management (pages 231 - 232)• Chapter 8 - Project Quality Management (pages 271 - 272)• Chapter 9 - Project Resources Management (pages 307 - 308)• Chapter 10 - Project Communications Management (pages 359 - 360)• Chapter 11 - Project Risk Management (pages 395 - 396)• Chapter 12 - Project Procurement Management (pages 459 - 460)• Chapter 13 - Project Stakeholder Management (pages 503 - 504)	<ul style="list-style-type: none">• Lecture 2• Tutorial 2

WEEK 3 - INTRODUCTION TO PMBOK PROCESS GROUPS - 19 Nov 2018

Module/Topic	Chapter	Events and Submissions/Topic
INTRODUCTION TO PMBOK PROCESS GROUPS	<p><u>Mandatory reading:</u> PMBOK ver 6 (Part 2):</p> <ul style="list-style-type: none">• Chapter 2 - Initiating Process Group (pages 561 - 562)• Chapter 3 - Planning Process Group (pages 565 - 594)• Chapter 4 - Executing Process Group (pages 596 - 611)• Chapter 5 - Monitoring and Controlling Process Group (pages 613 - 632)• Chapter 6 - Closing Process Group (pages 633 - 635)	<ul style="list-style-type: none">• Lecture 3• Tutorial 3

WEEK 4 - INTRODUCTION TO THE PRINCE2 (PRINCIPLES AND THEMES) - 26 Nov 2018

Module/Topic	Chapter	Events and Submissions/Topic
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INTRODUCTION TO THE PRINCE2 (PRINCIPLES AND THEMES)	Mandatory reading: Directing Successful Projects with PRINCE2 : 2009	
	<ul style="list-style-type: none"> Chapter 2: Overview of PRINCE2 ® (pages 9 - 20) Illustrating PRINCE2 Project Management in Real Terms Chapter 2: Seven Principles (pages 16-26) • Chapter 3: Seven Themes (pages 27-39) 	<ul style="list-style-type: none"> Lecture 4 Tutorial 4

Vacation Week - 03 Dec 2018

Module/Topic	Chapter	Events and Submissions/Topic
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WEEK 5 - INTRODUCTION TO THE PRINCE2 PROCESSES - 10 Dec 2018

Module/Topic	Chapter	Events and Submissions/Topic
INTRODUCTION TO THE PRINCE2 (PROCESSES)	Mandatory reading: Illustrating PRINCE2 Project Management in Real Terms <ul style="list-style-type: none"> Chapter 4: Seven Processes (pages 40-55) 	<ul style="list-style-type: none"> Lecture 5 Tutorial 5

WEEK 6 - ORGANISATIONAL PROJECT MANAGEMENT - 17 Dec 2018

Module/Topic	Chapter	Events and Submissions/Topic
ORGANISATIONAL PROJECT MANAGEMENT (OPM)	Mandatory reading: PMI Implementing Organisational Project Management: A practice guide <ul style="list-style-type: none"> Chapter 2 - How to Prepare for an OPM Implementation (pages 19 -28) • Chapter 3 - How to Implement and Improve OPM (pages 29 - 48) 	<ul style="list-style-type: none"> Lecture 6 Tutorial 6

WEEK 7 - PROJECT LIFE CYCLE - 31 Dec 2018

Module/Topic	Chapter	Events and Submissions/Topic
PROJECT LIFE CYCLE	Mandatory reading: PMI Agile Practice Guide <ul style="list-style-type: none"> Chapter 3 - Life cycle Selection (pages 17 - 32) • Chapter 5 - Implementing Agile: Delivering in an Agile environment (pages 50 - 59) 	<ul style="list-style-type: none"> Lecture 7 Tutorial 7

WEEK 8 - LEADERSHIP COMPETENCIES IN TRADITIONAL PROJECT TEAMS - 07 Jan 2019

Module/Topic	Chapter	Events and Submissions/Topic
LEADERSHIP COMPETENCIES IN TRADITIONAL PROJECT TEAMS	Mandatory reading: 1. PMBOK ver 6: <ul style="list-style-type: none"> Chapter 3 - The role of the project manager (pages 51 - 68) 2. Harold Kerzner: A systems approach to planning, scheduling and controlling, 12th Edition <ul style="list-style-type: none"> Chapter 5 - Management Functions (pages 145 - 171) Chapter 7 - Conflicts (pages 237 - 244) 	<ul style="list-style-type: none"> Lecture 8 Tutorial 8

WEEK 9 - LEADERSHIP COMPETENCIES IN AGILE PROJECT TEAMS - 14 Jan 2019

Module/Topic	Chapter	Events and Submissions/Topic
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LEADERSHIP COMPETENCIES IN AGILE PROJECT TEAMS

Mandatory reading:
1. PMI Agile Practice Guide
 • Chapter 4 - Implementing Agile: Creating an Agile environment (pages 33 - 47)

- Lecture 9
- Tutorial 9
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- Assessment 1 - Individual Work (40%)
 - **due on or before 2355 hrs AEST Monday, 14 Jan 2019**

INDIVIDUAL ASSESSMENT Due: Week 9 Monday (14 Jan 2019) 11:55 pm AEST

WEEK 10 - PROJECT QUALITY MANAGEMENT TOOLS & TECHNIQUES - 21 Jan 2019

Module/Topic	Chapter	Events and Submissions/Topic
PROJECT QUALITY MANAGEMENT TOOLS & TECHNIQUES	<p><u>Mandatory reading:</u> 1. PMBOK ver 6: • Chapter 8 - Project Quality Management (pages 271 - 306)</p> <p><u>Optional reading:</u> 2. Harold Kerzner: A systems approach to planning, scheduling and controlling, 12th Edition • Chapter 20 - Quality Management (pages 697 - 727)</p>	<ul style="list-style-type: none"> • Lecture 10 • Tutorial 10

WEEK 11 - OTHER PROJECT MANAGEMENT TOOLS AND TECHNIQUES - 28 Jan 2019

Module/Topic	Chapter	Events and Submissions/Topic
OTHER PROJECT MANAGEMENT TOOLS AND TECHNIQUES	<p><u>Mandatory reading:</u> 1. PMBOK ver 6: • Chapter 9 - Project Resource Management (page 317) • Chapter 13 - Project Stakeholder Management (page 512) • Chapter 6 - Project Schedule Management (pages 189 - 190) • Chapter 6 - Project Schedule Management (pages 210 - 211) • Chapter 7 - Project Schedule Management (pages 244 - 245)</p>	<ul style="list-style-type: none"> • Lecture 11 • Tutorial 11

WEEK 12 - TEAM ACQUISITION, DEVELOPMENT AND MANAGEMENT OF PROJECT TEAM - 04 Feb 2019

Module/Topic	Chapter	Events and Submissions/Topic
TEAM ACQUISITION, DEVELOPMENT AND MANAGEMENT OF PROJECT TEAM	<p><u>Mandatory reading:</u> 1. PMBOK ver 6: • Chapter 9 - Project Resource Management (pages 328 - 351) 2. Harold Kerzner: A systems approach to planning, scheduling and controlling, 12th Edition • Chapter 4 - Organizing and Staffing the Project Office and Team (pages 115 - 139)</p>	<ul style="list-style-type: none"> • Lecture 12 • Tutorial 12 • 2. Assessment 2 - Group Work (40%) <ul style="list-style-type: none"> ◦ due on or before 2355 hrs AEST Wednesday, 6 Feb 2019

GROUP ASSESSMENT Due: Week 12 Wednesday (6 Feb 2019) 12:00 am AEST

Exam Week - Online Quiz - 11 Feb 2019

Module/Topic	Chapter	Events and Submissions/Topic
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Online Quiz

Lectures 1 - 12

• **Assessment 3 - Individual Online Quiz (20%)**

- Available 0900 hrs AEST Monday, 11 Feb 2019 - 1700 hrs AEST Tuesday, 12 Feb 2019 ONLY.
- MUST BE completed latest by 1700 hrs AEST Tuesday, 12 Feb 2019.
- ONE ATTEMPT ONLY.

INDIVIDUAL ASSESSMENT Due:
Exam Week Monday (11 Feb 2019)
9:00 am AEST

Term Specific Information

1. Assessment 1 - Individual Work (40%)

- due on or before 23:55 hrs AEST Monday, 14 Jan 2019 (Week 9)

2. Assessment 2 - Group Work (40%)

- due on or before 23:55 hrs AEST Wednesday, 6 Feb 2019 (Week 12)

3. Assessment 3 - Individual Online Quiz (20%)

- Available 0900 hrs AEST Monday, 11 Feb 2019 - 1700 hrs AEST Tuesday, 12 Feb 2019 ONLY. (Week 13)
- MUST BE completed latest by 1700 hrs AEST Tuesday, 12 Feb 2019.
- ONE ATTEMPT ONLY.

Assessment Tasks

1 INDIVIDUAL ASSESSMENT

Assessment Type

Written Assessment

Task Description

Introduction

You have been given a task to organise a prestigious world class event. You may choose either:

· the FIFA 2022 World Cup football tournament to be held in Qatar (<https://www.fifa.com/worldcup/qatar2022/>)
or

· the 2022 Commonwealth Games to be held in Birmingham, UK <https://www.birmingham2022.com>

You may refer to the recently concluded 2018 World Cup in Russia <https://www.fifa.com/worldcup> or the Gold Coast 2018 Commonwealth Games (<https://gc2018.com/>) as reference sites to organise these games.

Your tasks

This assessment item requires you to work INDIVIDUALLY. As the project manager in charge of delivering such as an important world sporting event, you are required to produce a REPORT to be submitted to the organising committee.

Questions:

1. With regards to the event that you have chosen to organise, identify and elaborate:

- a. The processes from PMBOK or Prince2 that you would use to help with the stakeholder management
- b. The critical stakeholders for the event

2. In what ways would you have implemented lean project management for this event? (You need to identify and elaborate the areas and opportunities where you can eliminate waste).

3. Identify and elaborate processes from PMBOK, PRINCE2, Organisational Project Management (OPM), Agile Practices and Lean Six Sigma (DMAIC Methodology) that could be used to implement lean project management.

(please refer to the Assessment 1 document available in your Moodle Assessment 1 tab for complete instructions and requirements of this assessment)

Assessment Due Date

Week 9 Monday (14 Jan 2019) 11:55 pm AEST

Return Date to Students

Week 11 Thursday (31 Jan 2019)

Weighting

40%

Assessment Criteria

Marking Criteria:

Your assignment will be assessed on the extent and quality to which it meets each of the following criteria:

No	Attributes	(%)			
1a)	Correct usage of processes for effective stakeholder management	3			
1b)	Correct identification of critical stakeholders	3			
2	Ways or areas to implement lean project management	8			
3	Identify and elaborate processes from PMBOK, PRINCE2, Organisational Project Management (OPM) Agile Practices and Lean Six Sigma (DMAIC Methodology) that could support your lean project implementation.		22		
	Best Practices	Processes		Elaboration	Marks available
	PMBOK				6
	PRINCE2				6
	OPM				2
	Agile				2
	Lean Six Sigma			6	
4	Clarity of expression, grammar, spelling and correct APA style referencing	4			
Total		40			

Referencing Style

- [American Psychological Association 6th Edition \(APA 6th edition\)](#)

Submission

Online

Learning Outcomes Assessed

- Review lean transformation framework by explaining lean approaches, project lifecycle and change management
- Compare and contrast project management methodologies

Graduate Attributes

- Knowledge
- Communication
- Cognitive, technical and creative skills
- Research

2 GROUP ASSESSMENT**Assessment Type**

Written Assessment

Task Description**Introduction**

Australian Engineering Works Private Limited (AEW) is an original equipment manufacturer specialising in plastic moulding parts for the telecommunication industry. They have been servicing the industry for almost 30 years and their customers include major telecommunication service providers. Due to its reputation, AEW have become a very successful company.

The crack is appearing

However, as this industry is seen as a very lucrative market, many new suppliers have begun to emerge. This is having serious implications for AEW. It is more difficult to win new contracts as their customers are able to explore options with other suppliers. Additionally, the competitors are also providing better pricing than AEW. These factors combined have eroded AEW's profitability by almost 45%. As more suppliers are flooding the market, many of AEW's experienced employees have opted to join the new players.

Management response

AEW's senior management are concerned with the recent developments and are looking at ways to improve and once again become the preferred supplier to their customers. To this effect, AEW has engaged your company to provide some advice on overcoming the above issues. The management team is willing to provide all necessary support to turnaround the situation. They want all issues to be resolved within three (3) months.

Your tasks

This assessment item requires you to work in a GROUP (no more than 3 students). You and your team (including members from AEW) have only three (3) months to correct the situation. As the project manager, you are required to produce a REPORT to be submitted to AEW senior management team.

Questions:

1. Identify the root cause(s) that lead to the problems using appropriate tools and techniques.
2. Develop a risk management plan to ensure the problems and issues are not repeated.
3. In your opinion what leadership style should be adopted to help bring about the necessary changes?

Additional Information:

You must show evidence of using at least seven (7) tools and techniques that you have learned from this unit to address the question (1) above.

(please refer to the Assessment 2 document available in your Moodle Assessment 2 tab for complete instructions and requirements of this assessment)

Assessment Due Date

Week 12 Wednesday (6 Feb 2019) 12:00 am AEST

Return Date to Students

After grade certification date

Weighting

40%

Assessment Criteria

Marking Criteria:

Your assignment will be assessed on the extent and quality to which it meets each of the following criteria:

No	Attributes	(%)
1	Introduction	2
2	Problem identification	
	i) Identification of root cause(s) of the problems o Choice and correct application of tools and techniques (12 marks) o Assumptions made (3 mark) - 2 assumptions will attract 1 mark - 4 or more assumptions will attract 2 mark - More than 4 assumption will attract 3 marks	15
	Risk Management Plan o Risk register (2 marks) o Qualitative / quantitative analysis (2 marks) o Risks responses (2 marks) o Risk response implementation (2 marks) o Monitoring of risk responses (2 marks)	10
4	Leadership style appropriate to bring about the change	6
5	Conclusion	2
6	Clarity of expression, grammar, spelling and correct APA style referencing	5
Total		40

Referencing Style

- [American Psychological Association 6th Edition \(APA 6th edition\)](#)

Submission

Online Group

Learning Outcomes Assessed

- Examine leadership competencies for successful delivery of projects
- Determine management control systems for lean process capabilities

Graduate Attributes

- Knowledge
- Communication
- Cognitive, technical and creative skills
- Research
- Ethical and Professional Responsibility

3 INDIVIDUAL ASSESSMENT

Assessment Type

Online Quiz(zes)

Task Description

You will be required to complete a set of multiple choice quiz questions related to all learning outcomes of this unit.

Purpose

The primary purpose of this assessment item is to help you to identify factors associated with leading lean projects. The secondary purpose of this assignment is to give you the opportunity to enhance your analysis and critical thinking skills.

Notes:

The quiz will be based on the learning from lectures Week 1 - 12

In order for you to complete the quiz, it is necessary for you to complete all learning activities prescribed in the unit.

Important Information:

1. The quiz will **ONLY** be available during the following time period:

- Start: 0900 hrs Monday, 11 Feb, 2019
- End: 1700 hrs Tuesday, 12 Feb, 2019

2. **ONE ATTEMPT ONLY. MUST BE** completed latest by 1700 hrs Tuesday, 12 Feb, 2019

3. The quiz is an **OPEN BOOK** test. You may refer to the unit materials (lectures slides, your own notes etc).

4. Questions will be drawn from a pool of 450 questions. When you attempt the quiz, 40 questions will be selected and displayed in **RANDOM ORDER**. It is very unlikely that two students will see the same questions.

5. The link for the quiz is now added to your PPMP20009 Moodle assessment tab and will become active on 0900hrs Monday, 11 Feb, 2019. The quiz will terminate at 1700 hrs on Tuesday, 12 Feb, 2019. Please plan to complete the quiz within this timeframe.

6. There will be 40 questions to be answered in 50 minutes. Questions will be:

- Multiple choice
- True / False

Some sample questions are given below to give you an idea of what to expect on the Quiz.

Example 1

Which one of the following is not a PMBoK process group:

- Initiating
- Planning
- Executing
- Measuring and Controlling
- Closing

Example 2

Choose one statement which does not reflect the attribute of a competent Project Manager:

- Good people and technical management skills
- Effective communicator
- Extremely meticulous to the minute detail and a control freak

- Believes in honesty and integrity

Example 3

Determine if the following statement is true or false.

Kerzner has identified barriers to effective project management and these include:

- Cultural barriers
- Status and political barriers
- Project management barriers

TRUE

FALSE

Example 4

Determine if the following statement is true or false.

"In order to formulate the Organisational Project Management, aspects that must be considered are Project Management Practices, Business Management Practices, and Organisational Strategy"

TRUE

FALSE

7. Preparations: Go through all your lecture slides and tutorial questions. Refer to PMBOK, PRINCE2, OPM books. Please speak to your lecturer/ tutor if you need any help.

Number of Quizzes

1

Frequency of Quizzes

Other

Assessment Due Date

Exam Week Monday (11 Feb 2019) 9:00 am AEST

Quiz must be completed by Tuesday, 12 Feb 2019 5:00PM AEST of Review / Exam Week

Return Date to Students

This assignment will be marked by the Moodle computer program upon submission. Marks will only be released AFTER THE QUIZ IS CLOSED.

Weighting

20%

Assessment Criteria

- The percentage of correct answers
- No penalty deduction for wrong answers

Referencing Style

- [American Psychological Association 6th Edition \(APA 6th edition\)](#)

Submission

Online

Learning Outcomes Assessed

- Review lean transformation framework by explaining lean approaches, project lifecycle and change management
- Compare and contrast project management methodologies
- Examine leadership competencies for successful delivery of projects
- Determine management control systems for lean process capabilities
- Explain the processes and techniques to acquire, develop and manage project teams.

Graduate Attributes

- Knowledge
- Communication
- Cognitive, technical and creative skills
- Research
- Ethical and Professional Responsibility

Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the [Student Academic Integrity Policy and Procedure](#). This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

What is a breach of academic integrity?

A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

Why is academic integrity important?

A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

Where can I get assistance?

For academic advice and guidance, the [Academic Learning Centre \(ALC\)](#) can support you in becoming confident in completing assessments with integrity and of high standard.

What can you do to act with integrity?



Be Honest

If your assessment task is done by someone else, it would be dishonest of you to claim it as your own



Seek Help

If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)



Produce Original Work

Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem