



# PPMP20009 *Leading Lean Projects*

## Term 1 - 2022

Profile information current as at 26/05/2022 10:13 pm

All details in this unit profile for PPMP20009 have been officially approved by CQUniversity and represent a learning partnership between the University and you (our student). The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

## General Information

### Overview

Leading Lean Projects will develop your hard and soft skills in project management methodologies and core principles of the lean approach in project management. You will discover the evolving nature of lean principles and explore how project management concepts can be embedded in a continuous improvement initiative. You will learn about leadership competencies that are crucial for delivering successful projects. You will be presented with case studies that highlight the methodologies and lean principles and how they can affect project outputs and outcomes. You will familiarise yourself with the use of common management control systems to illustrate how to successfully lead and deliver lean transformations for projects.

### Details

Career Level: *Postgraduate*

Unit Level: *Level 9*

Credit Points: 6

Student Contribution Band: 10

Fraction of Full-Time Student Load: 0.125

### Pre-requisites or Co-requisites

There are no requisites for this unit.

Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the [Assessment Policy and Procedure \(Higher Education Coursework\)](#).

### Offerings For Term 1 - 2022

- Brisbane
- Melbourne
- Online
- Perth
- Sydney

### Attendance Requirements

All on-campus students are expected to attend scheduled classes – in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

### Website

[This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.](#)

## Class and Assessment Overview

### Recommended Student Time Commitment

Each 6-credit Postgraduate unit at CQUniversity requires an overall time commitment of an average of 12.5 hours of study per week, making a total of 150 hours for the unit.

### Class Timetable

#### [Regional Campuses](#)

Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

#### [Metropolitan Campuses](#)

Adelaide, Brisbane, Melbourne, Perth, Sydney

### Assessment Overview

#### 1. **Written Assessment**

Weighting: 40%

#### 2. **Written Assessment**

Weighting: 40%

#### 3. **Online Quiz(zes)**

Weighting: 20%

### Assessment Grading

This is a graded unit: your overall grade will be calculated from the marks or grades for each assessment task, based on the relative weightings shown in the table above. You must obtain an overall mark for the unit of at least 50%, or an overall grade of 'pass' in order to pass the unit. If any 'pass/fail' tasks are shown in the table above they must also be completed successfully ('pass' grade). You must also meet any minimum mark requirements specified for a particular assessment task, as detailed in the 'assessment task' section (note that in some instances, the minimum mark for a task may be greater than 50%). Consult the [University's Grades and Results Policy](#) for more details of interim results and final grades.

## CQUniversity Policies

**All University policies are available on the [CQUniversity Policy site](#).**

You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the [CQUniversity Policy site](#).

## Previous Student Feedback

### Feedback, Recommendations and Responses

Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

#### Feedback from Student evaluation (SUTE)

##### **Feedback**

Tutorials need to be at least an hour and a half or 2 hours, it is too short if it's an hour as the tutor has to rush off to the next class.

##### **Recommendation**

As teaching migrated to online from week 3 in Term 1, 2020 tutorial durations were retained as 1 hour. However, the improved tutorial structure and tutor guidance and the use of ZOOM breakout rooms are believed to have improved the effectiveness of the learning experience.

#### Feedback from Student evaluation (SUTE)

##### **Feedback**

The content covered throughout the unit is well structured, organised and full of additional resources. All the resources including the additional readings and the recorded lectures are very useful.

##### **Recommendation**

Keep the extra resources provided to the students and update these resources every term.

#### Feedback from Students evaluation

##### **Feedback**

Moodle site is easy to navigate and well organised.

##### **Recommendation**

Maintain the easy access of the Moodle site and enrich the moodle site with extra supporting resources

## Unit Learning Outcomes

### **On successful completion of this unit, you will be able to:**

1. Review lean transformation framework by explaining lean approaches, project lifecycle and change management
2. Compare and contrast project management methodologies
3. Examine leadership competencies for successful delivery of projects
4. Determine management control systems for lean process capabilities
5. Explain the processes and techniques to acquire, develop and manage project teams.

This unit will satisfy one of the requirements for Australia Computer Society (ACS) accreditation in the postgraduate ICT courses.

The unit might also contribute to the required number of academic study units for students wishing to undertake profession certification with the Project Management Institute's (PMI) professional qualifications, such as CAPM or PMP.

The ACS recognises the Skills Framework for the Information Age (SFIA). SFIA is in use in over 100 countries and provides a widely used and consistent definition of ICT skills. SFIA is increasingly being used when developing job descriptions and role profiles. ACS members can use the tool MySFIA to build a skills profile at

<https://www.acs.org.au/professionalrecognition/mysfia-b2c.html>

This unit contributes to the following workplace skills codes as defined by SFIA:

- Business Analysis (BUAN),
- Project Management (PRMG),
- Stakeholder Relationship Management (RLMT),
- Systems Integration (SINT),
- Change Management (CHMG),
- Release and Deployment (RELM),
- IT Operations (ITOP),
- Problem Management (PBMG).

## Alignment of Learning Outcomes, Assessment and Graduate Attributes



### Alignment of Assessment Tasks to Learning Outcomes

| Assessment Tasks             | Learning Outcomes |   |   |   |   |
|------------------------------|-------------------|---|---|---|---|
|                              | 1                 | 2 | 3 | 4 | 5 |
| 1 - Written Assessment - 40% | •                 | • |   |   |   |
| 2 - Written Assessment - 40% |                   |   | • | • |   |
| 3 - Online Quiz(zes) - 20%   | •                 | • | • | • | • |

### Alignment of Graduate Attributes to Learning Outcomes

| Graduate Attributes                                | Learning Outcomes |   |   |   |   |
|--|-------------------|---|---|---|---|
|  | 1                 | 2 | 3 | 4 | 5 |
| 1 - Knowledge                                      | ○                 | ○ |   | ○ |   |
| 2 - Communication                                  | ○                 | ○ | ○ | ○ | ○ |
| 3 - Cognitive, technical and creative skills       | ○                 | ○ |   | ○ | ○ |
| 4 - Research                                       |                   | ○ | ○ |   |   |
| 5 - Self-management                                |                   |   |   |   |   |
| 6 - Ethical and Professional Responsibility        |                   |   | ○ |   | ○ |
| 7 - Leadership                                     |                   |   | ○ |   | ○ |
| 8 - Aboriginal and Torres Strait Islander Cultures |                   |   |   |   |   |

### Alignment of Assessment Tasks to Graduate Attributes

| Assessment Tasks             | Graduate Attributes |   |   |   |   |   |   |   |
|------------------------------|---------------------|---|---|---|---|---|---|---|
|                              | 1                   | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 1 - Written Assessment - 40% | ○                   | ○ | ○ | ○ |   |   |   |   |
| 2 - Written Assessment - 40% | ○                   | ○ | ○ | ○ |   | ○ |   |   |
| 3 - Online Quiz(zes) - 20%   | ○                   | ○ | ○ | ○ |   | ○ |   |   |

## Textbooks and Resources

### Textbooks

**There are no required textbooks.**

#### Additional Textbook Information

### Additional Textbook Information

The following books are available as eBooks on the CQU library website:

- A Guide to the Project Management Body of Knowledge (PMBOK® Guide) 6th Edition (2017)
- Managing Successful Projects with PRINCE2 (2017)
- Directing Successful Projects with PRINCE2 (2018)
- Cooke, Jamie Lynn. *PRINCE2 Agile an Implementation Pocket Guide : Step-By-step Advice for Every Project Type*, IT Governance Ltd, 2016. ProQuest Ebook Central, <https://ebookcentral.proquest.com/lib/cqu/detail.action?docID=4519663>.

Please review the Moodle site each week for the suggested readings and specific details as to which sections should be read.

### IT Resources

**You will need access to the following IT resources:**

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)
- Computer - ability to access study materials, to upload and submit assessments etc. Ability to access Zoom may be needed for situations such as lockdowns or if you are enrolled as an online student.

## Referencing Style

All submissions for this unit must use the referencing style: [American Psychological Association 7th Edition \(APA 7th edition\)](#)

For further information, see the Assessment Tasks.

## Teaching Contacts

**Natalie Ewin** Unit Coordinator

[n.ewin@cqu.edu.au](mailto:n.ewin@cqu.edu.au)

## Schedule

### WEEK 1 - INTRODUCTION TO LEAN MANAGEMENT - 07 Mar 2022

| Module/Topic                           | Chapter   | Events and Submissions/Topic   |
|--|---|--|
| <b>INTRODUCTION TO LEAN MANAGEMENT</b> | <b>Outline</b> <ul style="list-style-type: none"><li>• What is Lean?</li><li>• Lean concepts</li><li>• Why Lean?</li><li>• What is Six Sigma?</li><li>• Lean Six Sigma</li></ul> <b>Reading material</b> <ul style="list-style-type: none"><li>• To be provided on the Moodle website</li></ul> | <ul style="list-style-type: none"><li>• Ice breaking and Unit details</li><li>• Expectations and overview</li><li>• Lecture 1</li><li>• Tutorial 1</li></ul> |

**WEEK 2 - LEAN FRAMEWORK IN PROJECT MANAGEMENT - 14 Mar 2022**

| Module/Topic                                | Chapter  | Events and Submissions/Topic  |
|---|--|---|
| <b>LEAN FRAMEWORK IN PROJECT MANAGEMENT</b> | <b>Outline</b> <ul style="list-style-type: none"> <li>Lean concepts in project management</li> <li>Lean framework in project management</li> <li>Change management framework</li> </ul> <b>Reading material</b> <ul style="list-style-type: none"> <li>To be provided on the Moodle website</li> </ul> | <ul style="list-style-type: none"> <li>Lecture 2</li> <li>Tutorial 2</li> </ul> |

**WEEK 3 - LEAN AND VALUE MANAGEMENT - 21 Mar 2022**

| Module/Topic                     | Chapter   | Events and Submissions/Topic  |
|----------------------------------|---|---|
| <b>LEAN AND VALUE MANAGEMENT</b> | <b>Outline</b> <ul style="list-style-type: none"> <li>Understanding value</li> <li>The seven wastes</li> <li>Sources of waste</li> <li>Value stream mapping</li> <li>Process improvement</li> </ul> <b>Reading material</b> <ul style="list-style-type: none"> <li>To be provided on the Moodle website</li> <li>.</li> </ul> | <ul style="list-style-type: none"> <li>Lecture 3</li> <li>Tutorial 3</li> </ul> |

**WEEK 4 - LEAN THINKING AND PROJECT MANAGEMENT METHODOLOGIES - 28 Mar 2022**

| Module/Topic  | Chapter  | Events and Submissions/Topic  |
|---|--|---|
| <b>LEAN THINKING AND PROJECT MANAGEMENT METHODOLOGIES</b> | <b>Outline</b> <ul style="list-style-type: none"> <li>What is a project management methodology?</li> <li>Characteristics of project life cycles</li> <li>Project life cycle selection</li> <li>Overview of PMBOK and PRINCE2</li> </ul> <b>Reading material</b> <ul style="list-style-type: none"> <li>To be provided on the Moodle website</li> </ul> | <ul style="list-style-type: none"> <li>Lecture 4</li> <li>Tutorial 4</li> <li><b>Assessment 1 Part 1 Due: Friday, Week 4</b></li> </ul> |

**WEEK 5 - AGILE PM AND LEAN METHODOLOGIES - 04 Apr 2022**

| Module/Topic   | Chapter   | Events and Submissions/Topic  |
|--|---|---|
| <b>AGILE PROJECT MANAGEMENT AND LEAN METHODOLOGIES</b> | <b>Outline</b> <ul style="list-style-type: none"> <li>Agile vs traditional project management</li> <li>Agile principles</li> <li>Agile life cycles</li> <li>Agile methods</li> <li>Value stream mapping</li> </ul> <b>Reading material</b> <ul style="list-style-type: none"> <li>To be provided on the Moodle website</li> </ul> | <ul style="list-style-type: none"> <li>Lecture 5</li> <li>Tutorial 5</li> <li><b>Assessment 1 Part 2 Due: Friday, Week 5</b></li> </ul> |

**Vacation Week - 11 Apr 2022**

| Module/Topic | Chapter | Events and Submissions/Topic  |
|--------------|---------|---|
|              |         | <ul style="list-style-type: none"> <li>Students may use this week for a review of material covered so far and working on assessment 1.</li> <li>Make-up classes may be scheduled during this week if necessary</li> </ul> |

**WEEK 6 - LEADERSHIP COMPETENCIES FOR LEAN PROJECT MANAGEMENT - 18 Apr 2022**

| Module/Topic | Chapter | Events and Submissions/Topic |
|--------------|---------|------------------------------|
|              |         |                              |

|  |   |   |
|--|---|---|
| <b>LEADERSHIP COMPETENCIES FOR LEAN PROJECT MANAGEMENT</b> | <b>Outline</b> <ul style="list-style-type: none"> <li>• The role of a project manager</li> <li>• Competencies of a project manager</li> <li>• Differences between leadership and management</li> <li>• Leadership styles</li> <li>• Conflict management</li> </ul> <b>Reading material</b> <ul style="list-style-type: none"> <li>• To be provided on the Moodle website</li> </ul> | <ul style="list-style-type: none"> <li>• Lecture 6</li> <li>• Tutorial 6</li> </ul> |
|--|---|---|

**WEEK 7 - TEAM COMPETENCIES FOR AGILE PROJECT MANAGEMENT - 25 Apr 2022**

| Module/Topic  | Chapter   | Events and Submissions/Topic  |
|---|---|---|
| <b>TEAM COMPETENCIES FOR AGILE PROJECT MANAGEMENT</b> | <b>Outline</b> <ul style="list-style-type: none"> <li>• Dynamics of team performance</li> <li>• Situational leadership for teams</li> <li>• Servant leader approach</li> <li>• The role of a project manager in an Agile environment</li> <li>• The role of a team member in an Agile environment</li> <li>• Agile mindset</li> <li>• Agile roles</li> <li>• Agile techniques</li> </ul> <b>Reading material</b> <ul style="list-style-type: none"> <li>• To be provided on the Moodle website</li> </ul> | <ul style="list-style-type: none"> <li>• Lecture 7</li> <li>• Tutorial 7</li> <li>• <b>Assessment 2 Part 1 Due: Friday, Week 7</b></li> </ul> |

**WEEK 8 - PROJECT QUALITY MANAGEMENT TOOLS AND TECHNIQUES - 02 May 2022**

| Module/Topic   | Chapter   | Events and Submissions/Topic  |
|--|---|---|
| <b>PROJECT QUALITY MANAGEMENT TOOLS AND TECHNIQUES</b> | <b>Outline</b> <ul style="list-style-type: none"> <li>• What is quality?</li> <li>• Quality management concepts</li> <li>• The cost of quality</li> <li>• Seven quality control tools</li> <li>• The 5 Why's</li> <li>• Kaizen events</li> <li>• 5S technique</li> </ul> <b>Reading material</b> <ul style="list-style-type: none"> <li>• To be provided on the Moodle website</li> </ul> | <ul style="list-style-type: none"> <li>• Lecture 8</li> <li>• Tutorial 8</li> </ul> |

**WEEK 9 - LEAN SIX SIGMA CONCEPTS AND APPLICATIONS - 09 May 2022**

| Module/Topic                                    | Chapter  | Events and Submissions/Topic  |
|---|--|---|
| <b>LEAN SIX SIGMA CONCEPTS AND APPLICATIONS</b> | <b>Outline</b> <ul style="list-style-type: none"> <li>• What is Lean Six Sigma?</li> <li>• Six Sigma quality approach</li> <li>• Principles of statistical quality control</li> <li>• Lean Six Sigma journey</li> <li>• A Lean tool: The Kanban system</li> </ul> <b>Reading material</b> <ul style="list-style-type: none"> <li>• To be provided on the Moodle website</li> </ul> | <ul style="list-style-type: none"> <li>• Lecture 9</li> <li>• Tutorial 9</li> </ul> |

**WEEK 10 - ORGANISATIONAL PROJECT MANAGEMENT (OPM) - 16 May 2022**

| Module/Topic | Chapter | Events and Submissions/Topic |
|--------------|---------|------------------------------|
|--------------|---------|------------------------------|

## ORGANISATIONAL PROJECT MANAGEMENT (OPM)

### Outline

- What is OPM?
- Benefits of implementing OPM
- Organizational strategy and business change
- Organizational maturity and project success
- Best practices in OPM
- Readiness for implementing OPM
- OPM implementation framework

### Reading material

- To be provided on the Moodle website

- Lecture 10
- Tutorial 10

## WEEK 11 - RISK MANGEMENT FOR LEAN PROJECTS - 23 May 2022

| Module/Topic                             | Chapter  | Events and Submissions/Topic   |
|--|--|--|
| <b>RISK MANAGEMENT FOR LEAN PROJECTS</b> | <b>Outline</b> <ul style="list-style-type: none"><li>• What is project risk?</li><li>• What is project risk management?</li><li>• Project risk management processes</li><li>• Risk management tools for Lean projects</li></ul> <b>Reading material</b> <ul style="list-style-type: none"><li>• To be provided on the Moodle website</li></ul> | <ul style="list-style-type: none"><li>• Lecture 11</li><li>• Tutorial 11</li><li>• <b>Assessment 2 Part 2 Due: Friday, Week 11</b></li></ul> |

## WEEK 12 - REVIEW OF PMBOK® GUIDE AND PRINCE2® - 30 May 2022

| Module/Topic                               | Chapter  | Events and Submissions/Topic   |
|--|--|--|
| <b>REVIEW OF PMBOK® GUIDE AND PRINCE2®</b> | <b>Outline</b> <ul style="list-style-type: none"><li>• PM Process Groups in PMBOK</li><li>• PM Knowledge Areas in PMBOK</li><li>• PM Processes in PMBOK</li><li>• PM Principles in PRINCE2</li><li>• PM Themes in PRINCE2</li><li>• PM Processes in PRINCE2</li></ul> <b>Reading material</b> <ul style="list-style-type: none"><li>• To be provided on the Moodle website</li></ul> | <ul style="list-style-type: none"><li>• Lecture 12</li><li>• Tutorial 12</li><li>• <b>Assessment 3 (Quiz) Due: Friday, Week 12</b></li></ul> |

## Review/Exam Week - 06 Jun 2022

| Module/Topic                   | Chapter        | Events and Submissions/Topic        |
|--------------------------------|----------------|-------------------------------------|
| <b>Exam Week - 13 Jun 2022</b> | <b>Chapter</b> | <b>Events and Submissions/Topic</b> |

## Term Specific Information

2022 Term 1 Unit Coordinator: Senior Lecturer Natalie Ewin

## Assessment Tasks

### 1 Assessment 1 - A study of Lean principles in project management

#### Assessment Type

Written Assessment

#### Task Description

This assessment is to be completed and submitted **INDIVIDUALLY** in two parts.

#### Part 1 - The Case Study (20 marks)

Due Friday Week 4. (Maximum 2 pages)

Create a two-page case study using knowledge you obtain from performing a Gemba Walk within your current workplace.

NOTE: Your case study will be shared with others, therefore ensure what is provided is appropriate and able to be shared. Discuss with your tutor early, if you believe you are not able to produce a case study relating to your current workplace, for example, if you are not currently working.

## **Part 2 - Project and Change Management (20 Marks)**

### **Due Friday Week 5**

Part 2 questions to the lean transformation project you will propose in Part 1.

### **Assessment Due Date**

### **Return Date to Students**

### **Weighting**

40%

### **Assessment Criteria**

#### **Part 1 - The Case Study**

- Organisation overview (2 marks).
- Issue/opportunity to be addressed through a lean transformation project. (2 marks)
- Specific waste (2 marks)
- Waterfall or Agile (2 marks)
- Customer, requirements, quality and process (8 marks)
- Professionally presented and formatted (3 marks)
- Self-assessment (1 mark)

#### **Assessment 1 Part 2 - Project and Change Management (Week 5)**

### **Due Friday Week 5**

The following questions relate to the lean transformation project you proposed in your case study submission. Criteria and marking breakdown:

- Project management methodology and lifecycle (4 marks)
- Lean principles (5 marks)
- ADKAR model (10 marks)
- Self-assessment (1 mark)

### **Referencing Style**

- [American Psychological Association 7th Edition \(APA 7th edition\)](#)

### **Submission**

Online

### **Submission Instructions**

Assessment 1 is submitted in two parts, the first in week 4 and the second in week 5.

### **Learning Outcomes Assessed**

- Review lean transformation framework by explaining lean approaches, project lifecycle and change management
- Compare and contrast project management methodologies

### **Graduate Attributes**

- Knowledge
- Communication
- Cognitive, technical and creative skills
- Research

## **2 Assessment 2 - Leadership competencies and management control systems for Lean process capabilities**

### **Assessment Type**

Written Assessment

### **Task Description**

**This assessment is to be completed in two parts.**

**Part 1** is an **individual assessment** worth 10% of the overall grade.

Due Friday Week 7

**Part 2** is a **group assessment** worth 30% of the overall grade.

Due Friday Week 11

**GROUPS of 3-4 members. Distance (DST) learning students will also have to form similar groups.** Groups have to be formed by **Week 5** in discussion with your tutor and all groups will be issued a unique group identifier.

**Individual submissions will not be marked unless with prior approval by the Unit Coordinator.**

**It is crucial that you demonstrate critical reflection in linking theory to the case study.**

### **Assessment Due Date**

There are two parts to this assessment. Part 1 is due Friday week 7 and Part 2 is due Friday week 11.

### **Return Date to Students**

#### **Weighting**

40%

#### **Assessment Criteria**

##### **Part 1 Individual Submission**

- Competency audit (3 marks)
- Crucial leadership competency (1 mark)
- Reflective Practice (6 marks)

##### **Part 2 Group Submission**

- Agile tools and techniques for productive teams (10 marks)
- Project Prioritisation (2 marks)
- Value Stream Mapping (5 marks)
- Risk Management (2 marks)
- Best practices for lean leadership (4 marks)
- Quality control tools for Lean (4 marks)
- Retrospective (3 marks)

#### **Referencing Style**

- [American Psychological Association 7th Edition \(APA 7th edition\)](#)

#### **Submission**

Online Group

#### **Submission Instructions**

Only one student from each group is to upload and submit the completed assessment tasks on behalf of the entire group. You decide which group member will upload. Please make sure the team member names and student IDs are clearly stated in the submission document.

#### **Learning Outcomes Assessed**

- Examine leadership competencies for successful delivery of projects
- Determine management control systems for lean process capabilities

#### **Graduate Attributes**

- Knowledge
- Communication
- Cognitive, technical and creative skills
- Research
- Ethical and Professional Responsibility

## **3 Assessment 3 - Online Quiz**

#### **Assessment Type**

Online Quiz(zes)

#### **Task Description**

This assessment item involves an online quiz.

You will be required to answer a set of questions related to all the learning outcomes of this unit. The quiz will be based on the knowledge gained throughout the term. In order for you to complete the quiz, it is necessary for you to complete

all learning activities prescribed in this unit.

- Only **one** attempt is allowed.
- The quiz is an open-book test.
- The quiz must be completed within the given timeframe.
- The quiz will be available for 36 hours on the Moodle website.
- There will be 40 questions (a combination of multiple-choice and true/false questions).
- There will be a time limit of 60 minutes to complete the quiz. Your quiz will automatically be submitted after 60 minutes.
- The quiz covers the content from week 1 to 12 (lectures, tutorials, readings, etc.).
- Questions will be drawn from a pool of 450 questions. When you attempt the quiz, 40 questions will be randomly selected and displayed to you. It is very unlikely that two students will see the same questions.
- You can attempt the quiz at any location provided you have access to Moodle website.
- It is your responsibility to use a reliable internet connection to attempt the quiz.

**Number of Quizzes**

1

**Frequency of Quizzes****Assessment Due Date**

The quiz opens on Thursday at 10:00 AM AEST and closes at 10:00 PM AEST on Friday during the Exam Week.

**Return Date to Students**

The online quiz will be marked by the Moodle computer program upon submission. Marks will be released after the quiz has been closed.

**Weighting**

20%

**Assessment Criteria**

- The quiz consists of 40 questions
- Each question carries equal marks
- No penalty for wrong answers

**Referencing Style**

- [American Psychological Association 7th Edition \(APA 7th edition\)](#)

**Submission**

Online

**Learning Outcomes Assessed**

- Review lean transformation framework by explaining lean approaches, project lifecycle and change management
- Compare and contrast project management methodologies
- Examine leadership competencies for successful delivery of projects
- Determine management control systems for lean process capabilities
- Explain the processes and techniques to acquire, develop and manage project teams.

**Graduate Attributes**

- Knowledge
- Communication
- Cognitive, technical and creative skills
- Research
- Ethical and Professional Responsibility

## Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the [Student Academic Integrity Policy and Procedure](#). This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

### What is a breach of academic integrity?

A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

### Why is academic integrity important?

A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

### Where can I get assistance?

For academic advice and guidance, the [Academic Learning Centre \(ALC\)](#) can support you in becoming confident in completing assessments with integrity and of high standard.

### What can you do to act with integrity?



#### Be Honest

If your assessment task is done by someone else, it would be dishonest of you to claim it as your own



#### Seek Help

If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)



#### Produce Original Work

Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem