



PSIO11004 *Foundations of Physiotherapy*

Practice 1

Term 1 - 2024

Profile information current as at 09/05/2024 07:43 pm

All details in this unit profile for PSIO11004 have been officially approved by CQUniversity and represent a learning partnership between the University and you (our student). The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

General Information

Overview

This unit introduces you to the physiotherapy profession, including regulatory, ethical and legal frameworks underpinning practice within the context of the changing healthcare environment. This unit includes fundamental aspects of physiotherapy practice, including the International Classification of Functioning, Disability and Health (ICF) Framework, communications skills and the therapeutic relationship, cultural competence, inter-professional healthcare, and gathering, analysing and problem-solving information through a process of clinical reasoning. You will also develop practical skills in relation to subjective examination, therapeutic massage, assessment of posture and movement, patient manual handling, walking aid prescription, and clinical documentation.

Details

Career Level: *Undergraduate*

Unit Level: *Level 1*

Credit Points: 6

Student Contribution Band: 8

Fraction of Full-Time Student Load: 0.125

Pre-requisites or Co-requisites

To enrol in this unit, you must be enrolled in the CB85 Course and meet the following co-requisites: BMSC11007 Medical Anatomy and Physiology 1 ALLH11001 Introduction to Allied Health Practice ALLH11009 Research Methods for Health Professionals

Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the [Assessment Policy and Procedure \(Higher Education Coursework\)](#).

Offerings For Term 1 - 2024

- Bundaberg
- Cairns
- Rockhampton

Attendance Requirements

All on-campus students are expected to attend scheduled classes – in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

Website

[This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.](#)

Class and Assessment Overview

Recommended Student Time Commitment

Each 6-credit Undergraduate unit at CQUniversity requires an overall time commitment of an average of 12.5 hours of study per week, making a total of 150 hours for the unit.

Class Timetable

[Regional Campuses](#)

Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

[Metropolitan Campuses](#)

Adelaide, Brisbane, Melbourne, Perth, Sydney

Assessment Overview

1. **Practical Assessment**

Weighting: 30%

2. **On-campus Activity**

Weighting: Pass/Fail

3. **Online Quiz(zes)**

Weighting: 25%

4. **Practical Assessment**

Weighting: 45%

Assessment Grading

This is a graded unit: your overall grade will be calculated from the marks or grades for each assessment task, based on the relative weightings shown in the table above. You must obtain an overall mark for the unit of at least 50%, or an overall grade of 'pass' in order to pass the unit. If any 'pass/fail' tasks are shown in the table above they must also be completed successfully ('pass' grade). You must also meet any minimum mark requirements specified for a particular assessment task, as detailed in the 'assessment task' section (note that in some instances, the minimum mark for a task may be greater than 50%). Consult the [University's Grades and Results Policy](#) for more details of interim results and final grades.

CQUniversity Policies

All University policies are available on the [CQUniversity Policy site](#).

You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the [CQUniversity Policy site](#).

Previous Student Feedback

Feedback, Recommendations and Responses

Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

Feedback from Unit evaluation data, direct student feedback, self reflection.

Feedback

The unit learning materials were not accessed by all students.

Recommendation

It is recommended that the visibility of unit learning resources on Moodle be reviewed to ensure they are easily accessed by students.

Feedback from Unit evaluation data, direct student feedback, self reflection.

Feedback

The tutorial and practical manual supported student learning and improved their learning experience.

Recommendation

It is recommended that the tutorial and practical manual be used as an essential learning resource for this unit.

Unit Learning Outcomes

On successful completion of this unit, you will be able to:

1. Demonstrate professional and ethical behaviours consistent with a physiotherapy practitioner
2. Apply principles of evidence-based physiotherapy practice in the context of client-centred and inter-professional healthcare utilising the International Classification of Functioning, Disability and Health Framework (ICF)
3. Demonstrate effective skills in communication and the therapeutic relationship through conducting and documenting a subjective examination
4. Demonstrate theoretical and applied knowledge in human movement, including patient handling and walking aid prescription
5. Demonstrate theoretical and applied knowledge of therapeutic massage.

Learning outcomes and assessment tasks have been mapped against and aligned with the Physiotherapy Practice Thresholds in Australia and Aotearoa New Zealand.

Alignment of Learning Outcomes, Assessment and Graduate Attributes



Alignment of Assessment Tasks to Learning Outcomes

Assessment Tasks	Learning Outcomes				
	1	2	3	4	5
1 - Online Quiz(zes) - 25%		•		•	•
2 - Practical Assessment - 30%		•	•		
3 - On-campus Activity - 0%	•		•		
4 - Practical Assessment - 45%	•			•	•

Alignment of Graduate Attributes to Learning Outcomes

Graduate Attributes	Learning Outcomes				
	1	2	3	4	5
1 - Communication	•	•	•	•	•
2 - Problem Solving		•	•	•	•
3 - Critical Thinking		•	•	•	•
4 - Information Literacy		•	•		
5 - Team Work		•	•	•	
6 - Information Technology Competence		•			
7 - Cross Cultural Competence	•				
8 - Ethical practice	•				
9 - Social Innovation					
10 - Aboriginal and Torres Strait Islander Cultures					

Alignment of Assessment Tasks to Graduate Attributes

Assessment Tasks	Graduate Attributes									
	1	2	3	4	5	6	7	8	9	10
1 - Online Quiz(zes) - 25%		•	•	•		•				
2 - Practical Assessment - 30%	•	•	•	•		•	•	•		
3 - On-campus Activity - 0%	•	•	•	•	•	•	•	•		
4 - Practical Assessment - 45%	•	•	•		•		•	•		

Textbooks and Resources

Textbooks

PSIO11004

Prescribed

Fundamentals of the Physical Therapy Examination : Patient Interview and Tests and Measures

Edition: 2nd (2018)

Authors: Stacie Fruth

ones & Bartlett Learning

Burlington , United States

ISBN: ebook 1284142817; print: 1284099628

Binding: eBook

Additional Textbook Information

Please select either ebook or print versions of each prescribed textbook based on your needs, learning style, and study habits.

Not sure how to decide? Ebooks are often preferred due to affordability, convenience of access and navigation, and ease of purchasing. However, they do have physical limitations (e.g., require access to laptop, power, and internet), more distractions, and cannot be resold. Students using print textbooks often report increased engagement (easier to focus and study for longer periods), reliable access, and offset of some costs by purchasing and reselling of used books. Before purchasing, check the library for full text availability (online and physical locations).

[View textbooks at the CQUniversity Bookshop](#)

IT Resources

You will need access to the following IT resources:

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)

Referencing Style

All submissions for this unit must use the referencing style: [American Psychological Association 7th Edition \(APA 7th edition\)](#)

For further information, see the Assessment Tasks.

Teaching Contacts

Sasha Job Unit Coordinator

s.job@cqu.edu.au

Schedule

Week 1 - 04 Mar 2024

Module/Topic	Chapter	Events and Submissions/Topic
Professional Practice	Refer to Moodle for readings and additional resources	Pre-clinical Requirements (100 points of ID and payment method required for some tasks)

Week 2 - 11 Mar 2024

Module/Topic	Chapter	Events and Submissions/Topic
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Cultivating a Therapeutic Partnership	Refer to Moodle for readings and additional resources
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Week 3 - 18 Mar 2024

Module/Topic	Chapter	Events and Submissions/Topic
Conduct and Content of the Patient Interview	Refer to Moodle for readings and additional resources	

Week 4 - 25 Mar 2024

Module/Topic	Chapter	Events and Submissions/Topic
Clinical Reasoning and the Art of Digging Deep	Refer to Moodle for readings and additional resources	ALC Drop-in Tutorial

Week 5 - 01 Apr 2024

Module/Topic	Chapter	Events and Submissions/Topic
Assessment	Refer to Moodle for readings and additional resources	Practical Assessment 1 Due: Week 5 Tuesday (2 Apr 2024) 9:00 am AEST

Vacation Week - 08 Apr 2024

Module/Topic	Chapter	Events and Submissions/Topic
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Week 6 - 15 Apr 2024

Module/Topic	Chapter	Events and Submissions/Topic
Therapeutic Massage	Refer to Moodle for readings and additional resources	

Week 7 - 22 Apr 2024

Module/Topic	Chapter	Events and Submissions/Topic
Posture and Movement	Refer to Moodle for readings and additional resources	Clinic-to-Classroom (Patient Massages) ALC Drop-in Tutorial

Week 8 - 29 Apr 2024

Module/Topic	Chapter	Events and Submissions/Topic
Manual Handling (IPE)	Refer to Moodle for readings and additional resources	Hurdle 1 Due: Week 8 Friday (3 May 2024) 4:00 pm AEST

Week 9 - 06 May 2024

Module/Topic	Chapter	Events and Submissions/Topic
Balance and Gait	Refer to Moodle for readings and additional resources	Student Unit and Teaching Evaluations

Week 10 - 13 May 2024

Module/Topic	Chapter	Events and Submissions/Topic
Walking Aid Prescription	Refer to Moodle for readings and additional resource	Student Unit and Teaching Evaluations

Week 11 - 20 May 2024

Module/Topic	Chapter	Events and Submissions/Topic
Assessment	Refer to Moodle for readings and additional resources	Hurdle 2 Due: Week 11 Friday (24 May 2024) 4:00 pm AEST Student Unit and Teaching Evaluations In-class Quiz Due: Week 11 Tuesday (21 May 2024) 9:00 am AEST

Week 12 - 27 May 2024

Module/Topic	Chapter	Events and Submissions/Topic
Revision	Refer to Moodle for readings and additional resources	Student Unit and Teaching Evaluations

Review/Exam Week - 03 Jun 2024

Module/Topic	Chapter	Events and Submissions/Topic
		Student Unit and Teaching Evaluations
Assessment	Refer to Moodle for readings and additional resources	Practical Assessment 2 Due: this assessment will be scheduled in Review/Exam Week or Exam Week following confirmation of the centrally timetabled exam after Week 6

Exam Week - 10 Jun 2024

Module/Topic	Chapter	Events and Submissions/Topic
		Student Unit and Teaching Evaluations
Assessment	Refer to Moodle for readings and additional resources	Practical Assessment 2 Due: this assessment will be scheduled in Review/Exam Week or Exam Week following confirmation of the centrally timetabled exam after Week 6

Term Specific Information

Teaching Team

- **Bundaberg:**
 - Sasha Job
 - First year coordinator, unit coordinator, lecturer, tutor
 - s.job@cqu.edu.au
- **Rockhampton:**
 - Samantha Randall
 - Lecturer, tutor
 - s.randall@cqu.edu.au
- **Cairns:**
 - Michael Wilkinson
 - Lecturer, tutor
 - m.wilkinson@cqu.edu.au

Assessment Tasks

1 Practical Assessment 1

Assessment Type

Practical Assessment

Task Description

There are two parts of Practical Assessment 1. The weighting of Practical Assessment 1 is 30% of the overall unit grade, with each part equally weighted.

Part 1: Subjective Examination (15%)

You are required to conduct a subjective examination (patient interview) and that closes with a summary to your patient of the most important findings that were obtained in the interview. The patient interview including the summary must be no longer than 12 minutes. The interview will be ceased at this time point and as such, no further marks will be awarded. Please note that the patient summary is a communication tool only - use this to check your understanding with your patient but do not present a diagnostic hypothesis.

Five clinical scenarios will be used for this assessment task. You will have access to a brief overview of all clinical scenarios on Moodle by no later than the end of week 2 to assist in your preparation and practice. You will be randomly allocated one scenario at the commencement of your examination.

To assist in developing your ability to both structure a systematic interview and recall important findings, you are permitted to use a self-supplied clipboard with a piece of blank paper or a blank template during the interview. If using a template, it must be one page (single-sided) and contain only headings, subheadings, and/or a body chart. You must come appropriately attired for the Practical Assessment (full clinical uniform). A timetable for the Practical Assessment will be published on Moodle by the end of week 4.

Part 2: Documentation (15%)

You are required to watch a video of a physiotherapist conducting a patient interview and organise, structure, and record the interview as if you were documenting a formal patient record. Documentation must be hand written and include both written notes and a body chart. Refer to Moodle for the assessment rubric.

Assessment Due Date

Week 5 Tuesday (2 Apr 2024) 9:00 am AEST

Return Date to Students

Results will be accessible on Moodle within two weeks of the due date.

Weighting

30%

Assessment Criteria

Grading of Assessment

The assessment rubric for this task is based on the Physiotherapy Practice Thresholds in Australia and Aotearoa New Zealand. This quality framework is mapped against the CQUniversity Graduate Attributes and is intended to give a holistic understanding of standards expected for the assessment task. The rubrics for this assessment will be based on the following categories and weightings:

Subjective Examination (50%)

- Professional Behaviour (5%)
- Communication (15%)
- Patient Interview (25%)
- Interview Summary (5%)

Documentation (50%)

- Compliance with Medicolegal Documentation Requirements (10%)
- Organisation and Structure of Patient Record (15%)
- Accuracy and Completeness of Patient Record (15%)
- Accuracy and Completeness of Body Chart (10%)

Refer to Moodle for further information and additional resources including the assessment rubric.

Late Arrival to Assessment

You should aim to arrive at least 15 minutes prior to the official assessment commencement time. In the extraordinary circumstance that you are late, you will be permitted late entry to your assessment of up to 10 minutes after the official commencement time. The period of lateness will be deducted from your overall assessment time. If you are denied access to the assessment due to lateness (i.e. arriving beyond the permitted late entry period), you should make an application for an assessment extension, which may or may not be approved in line with CQU policy. If the application for an assessment extension is denied, you will receive a grade of zero percent (0%) for the assessment item.

Referencing Style

- [American Psychological Association 7th Edition \(APA 7th edition\)](#)

Submission

Offline Online

Submission Instructions

Please see Moodle for further submission instructions.

Learning Outcomes Assessed

- Apply principles of evidence-based physiotherapy practice in the context of client-centred and inter-professional healthcare utilising the International Classification of Functioning, Disability and Health Framework (ICF)
- Demonstrate effective skills in communication and the therapeutic relationship through conducting and documenting a subjective examination

Graduate Attributes

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy
- Information Technology Competence
- Cross Cultural Competence
- Ethical practice

2 Hurdle Assessment (P/F)

Assessment Type

On-campus Activity

Task Description

There will be two hurdle assessments:

Hurdle 1 (Pre-Clinical Requirements)

Prior to your commencement of any clinical placement, there are a number of mandatory pre-clinical requirements that must be completed. In order to be eligible to PASS this unit, all pre-clinical requirements must be completed, and evidence of completion of each requirement submitted via the online platform SONIA by no later than **Week 8 Friday at 4:00pm**.

The [CQUniversity Physiotherapy Clinical Placement Moodle Site](#) contains all information required to complete the pre-clinical requirements. Please note that these requirements are mandated by authorities and facilities external to CQUniversity and are subject to change at any time. Pre-clinical requirements will be presented and discussed in detail in orientation.

Results for this hurdle will be available once completion of all pre-clinical requirements is confirmed by the clinical educator coordinator.

Hurdle 2 (Attendance)

A minimum attendance rate of 85% for practical and tutorial sessions is required in order to be eligible to PASS this unit. This minimum attendance requirement is recommended by the Australian Physiotherapy Council and thus has been integrated as a requirement into the CB85 Physiotherapy course. If there is a genuine reason for being absent, you must inform the unit coordinator as soon as possible and submit a medical certificate or other supporting documentation via email within five days of missing the session.

The monitoring of attendance will take into consideration legitimate requests for absence such as those outlined in the Assessment Policy and Procedure (5.21 and 5.22) (e.g. medical or allied health, compassionate, misadventure and exceptional circumstances). You will be notified by the unit coordinator when you reach the 85% threshold. If you require a prolonged absence (>3 sessions) for a health-related condition, you will be required to have a face-to-face discussion with the unit coordinator and head of course to discuss your progression in the unit.

Attendance rates for this hurdle will be calculated in after **Week 11 Friday at 4:00pm**.

Refer to Moodle for further information and additional resources.

Assessment Due Date

Hurdle 1: Week 8 Friday 4:00pm. Hurdle 2: Week 11 Friday 4:00pm.

Return Date to Students

Results will be accessible on Moodle within two weeks of the due dates.

Weighting

Pass/Fail

Minimum mark or grade

You must achieve a PASS result for each hurdle (i.e. PASS for Hurdle 1 AND PASS for Hurdle 2).

Assessment Criteria

Hurdle 1 (Pre-Clinical Requirements): Evidence of completion of all mandatory pre-clinical requirements is required in order to PASS this hurdle. You must PASS this hurdle in order to be eligible to PASS the unit.

Hurdle 2 (Attendance): An attendance rate of 85% at practical and tutorial sessions is required to PASS this hurdle. If you do not meet the attendance requirement or do not submit supporting documentation within the required time frame you will not meet the requirements to PASS this hurdle. You must PASS this hurdle in order to be eligible to PASS the unit.

Referencing Style

- [American Psychological Association 7th Edition \(APA 7th edition\)](#)

Submission

Online

Submission Instructions

Evidence of completion of each pre-clinical requirement must be uploaded to SONIA

Learning Outcomes Assessed

- Demonstrate professional and ethical behaviours consistent with a physiotherapy practitioner
- Demonstrate effective skills in communication and the therapeutic relationship through conducting and documenting a subjective examination

Graduate Attributes

- Communication
- Problem Solving
- Critical Thinking
- Information Literacy
- Team Work
- Information Technology Competence
- Cross Cultural Competence
- Ethical practice

3 In-class Quiz

Assessment Type

Online Quiz(zes)

Task Description

The in-class quiz will assess content from weeks 1-10 inclusive. The quiz will consist of 45 questions (worth 50 marks) and will have a time limit of 90 minutes. The questions will be identical for all students, however they will be randomly generated from a question bank so that the quiz may appear differently for each student. The quiz is a closed book assessment which will be supervised by a CQUniversity staff member and must be completed at the scheduled time on either the Bundaberg, Rockhampton, or Cairns campus. Access to all resources other than the quiz itself is prohibited (e.g., books, notes, electronic devices or websites other than the quiz itself). It is recommended that a laptop be used for this assessment, however a tablet is permitted. The use of a mobile phone is not permitted for this assessment item.

The in-class quiz will consist of multiple question categories, including:

- Multiple choice
- True/ false
- Short answer
- Calculations
- Fill in the missing word(s)
- Questions relating to multimedia material (e.g. images, videos)

Refer to Moodle for further information and additional resources.

Number of Quizzes

1

Frequency of Quizzes

Other

Assessment Due Date

Week 11 Tuesday (21 May 2024) 9:00 am AEST

Return Date to Students

Results will be accessible on Moodle within two weeks of the due date.

Weighting

25%

Assessment Criteria**Grading of Assessment**

All questions will be marked numerically and an overall percentage mark awarded.

Late Arrival to Assessment

You should aim to arrive at least 15 minutes prior to the official assessment commencement time. In the extraordinary circumstance that you are late, you will be permitted late entry to your assessment of up to 10 minutes after the official commencement time. The period of lateness will be deducted from your overall assessment time. If you are denied access to the assessment due to lateness (i.e. arriving beyond the permitted late entry period), you should make an application for an assessment extension, which may or may not be approved in line with CQU policy. If the application for an assessment extension is denied, you will receive a grade of zero percent (0%) for the assessment item.

Referencing Style

- [American Psychological Association 7th Edition \(APA 7th edition\)](#)

Submission

Online

Learning Outcomes Assessed

- Apply principles of evidence-based physiotherapy practice in the context of client-centred and inter-professional healthcare utilising the International Classification of Functioning, Disability and Health Framework (ICF)
- Demonstrate theoretical and applied knowledge in human movement, including patient handling and walking aid prescription
- Demonstrate theoretical and applied knowledge of therapeutic massage.

Graduate Attributes

- Problem Solving
- Critical Thinking
- Information Literacy
- Information Technology Competence

4 Practical Assessment 2

Assessment Type

Practical Assessment

Task Description

Practical Assessment 2 is intended to assess your safety and practical application of physiotherapy skills. It will be scheduled for either week 1 or week 2 of the university's examination period. The weighting of Practical Assessment 2 is 45% of the overall unit grade, with each station weighted equally. All content from PSIO11004 and co-requisite units is examinable in this assessment task.

This Practical Assessment will include three stations focusing on each of the following techniques:

- Therapeutic massage
- Manual handling
- Walking aid prescription

Your assessment will have a total time limit of 30 minutes (10 minutes per station). Your performance on each station may be assessed by a different examiner. For each station, you are required to demonstrate applied knowledge and understanding of the topic/ technique and perform the practical technique(s) instructed. You are expected to:

- Demonstrate safe application of the technique(s), applied knowledge and understanding of the topic/ technique and perform the practical technique(s) instructed. You are expected to: Demonstrate safe application of the technique(s).
- Demonstrate good communication and professional and ethical behaviour.
- Demonstrate specific practical skills (therapeutic massage, manual handling, and walking aid prescription) that are accurate, effective and efficient.

You must come appropriately attired for the Practical Assessment (full clinical uniform). When being patient, please change into appropriate casual clothes.

A timetable for the Practical Assessment will be published on Moodle by the end of week 12.

Refer to Moodle for further information and additional resources.

Assessment Due Date

Practical Assessment 2 Due: this assessment will be scheduled in Review/Exam Week or Exam Week following confirmation of the centrally timetabled exam after Week 6.

Return Date to Students

Results will be accessible on Moodle within two weeks of the due date.

Weighting

45%

Minimum mark or grade

You must achieve a PASS result for the PASS/FAIL component AND 50% or higher in the graded component for this assessment.

Assessment Criteria

Grading of Assessment

The assessment rubric for this task is based on the Physiotherapy Practice Thresholds in Australia and Aotearoa New Zealand . This quality framework is mapped against the CQUniversity Graduate Attributes and is intended to give a holistic understanding of standards expected for the assessment task. The rubrics for this assessment will be based on the following categories and weightings:

- Risk Management (P/F)
- Professional Behaviour (10%)
- Communication (30%)
- Practical Application of Techniques (60%)

Refer to Moodle for the assessment rubric.

Late Arrival to Assessment

You should aim to arrive at least 15 minutes prior to the official assessment commencement time. In the extraordinary circumstance that you are late, you will be permitted late entry to your assessment of up to 10 minutes after the official commencement time. The period of lateness will be deducted from your overall assessment time. If you are denied access to the assessment due to lateness (i.e. arriving beyond the permitted late entry period), you should make an application for an assessment extension, which may or may not be approved in line with CQU policy. If the application for an assessment extension is denied, you will receive a grade of zero percent (0%) for the assessment item.

Referencing Style

- [American Psychological Association 7th Edition \(APA 7th edition\)](#)

Submission

Offline

Learning Outcomes Assessed

- Demonstrate professional and ethical behaviours consistent with a physiotherapy practitioner
- Demonstrate theoretical and applied knowledge in human movement, including patient handling and walking aid prescription
- Demonstrate theoretical and applied knowledge of therapeutic massage.

Graduate Attributes

- Communication
- Problem Solving
- Critical Thinking
- Team Work
- Cross Cultural Competence
- Ethical practice

Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the [Student Academic Integrity Policy and Procedure](#). This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

What is a breach of academic integrity?

A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

Why is academic integrity important?

A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

Where can I get assistance?

For academic advice and guidance, the [Academic Learning Centre \(ALC\)](#) can support you in becoming confident in completing assessments with integrity and of high standard.

What can you do to act with integrity?



Be Honest

If your assessment task is done by someone else, it would be dishonest of you to claim it as your own



Seek Help

If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)



Produce Original Work

Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem