



PSYC20056 *Ethics and Professional Practice*

Term 1 - 2019

Profile information current as at 04/05/2024 04:16 pm

All details in this unit profile for PSYC20056 have been officially approved by CQUniversity and represent a learning partnership between the University and you (our student). The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

General Information

Overview

In this unit you will focus on the professional ethics and standards that must be met as a registered psychologist. This unit will examine requirements for initial, and ongoing registration, and legal aspects of psychological practice. Opportunities for critical analysis, ethical decision making, and preliminary preparation for your internship will be provided.

Details

Career Level: *Postgraduate*

Unit Level: *Level 9*

Credit Points: 6

Student Contribution Band: 10

Fraction of Full-Time Student Load: 0.125

Pre-requisites or Co-requisites

Students must be enrolled in the Master of Professional Psychology

Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the [Assessment Policy and Procedure \(Higher Education Coursework\)](#).

Offerings For Term 1 - 2019

- Online

Attendance Requirements

All on-campus students are expected to attend scheduled classes - in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

Website

[This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.](#)

Class and Assessment Overview

Recommended Student Time Commitment

Each 6-credit Postgraduate unit at CQUniversity requires an overall time commitment of an average of 12.5 hours of study per week, making a total of 150 hours for the unit.

Class Timetable

[Regional Campuses](#)

Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

[Metropolitan Campuses](#)

Adelaide, Brisbane, Melbourne, Perth, Sydney

Assessment Overview

1. **Written Assessment**

Weighting: 30%

2. **Learning logs / diaries / Journal / log books**

Weighting: 20%

3. **Online Test**

Weighting: 50%

Assessment Grading

This is a graded unit: your overall grade will be calculated from the marks or grades for each assessment task, based on the relative weightings shown in the table above. You must obtain an overall mark for the unit of at least 50%, or an overall grade of 'pass' in order to pass the unit. If any 'pass/fail' tasks are shown in the table above they must also be completed successfully ('pass' grade). You must also meet any minimum mark requirements specified for a particular assessment task, as detailed in the 'assessment task' section (note that in some instances, the minimum mark for a task may be greater than 50%). Consult the [University's Grades and Results Policy](#) for more details of interim results and final grades.

CQUniversity Policies

All University policies are available on the [CQUniversity Policy site](#).

You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the [CQUniversity Policy site](#).

Unit Learning Outcomes

On successful completion of this unit, you will be able to:

1. Evaluate and apply relevant legislation related to psychological practice
2. Apply the ethical principles and standards endorsed by the Psychology Board of Australia
3. Articulate models and approaches for continuing professional development and registration.

Learning outcomes are related to core competencies stated by the Psychology Board of Australia (PsychBA), program of study criteria as stated by the Australian Psychology Accreditation Council (APAC), and specifications for study at level 9 as indicated by the Australian Qualifications Framework (AQF).

Alignment of Learning Outcomes, Assessment and Graduate Attributes



Alignment of Assessment Tasks to Learning Outcomes

Assessment Tasks	Learning Outcomes		
	1	2	3
1 - Learning logs / diaries / Journal / log books - 20%			●
2 - Online Test - 50%	●	●	
3 - Written Assessment - 30%	●	●	

Alignment of Graduate Attributes to Learning Outcomes

Graduate Attributes	Learning Outcomes		
	1	2	3
1 - Knowledge	○	○	○
2 - Communication		○	○
3 - Cognitive, technical and creative skills	○		○
4 - Research	○	○	
5 - Self-management	○	○	○
6 - Ethical and Professional Responsibility	○	○	○
7 - Leadership	○	○	
8 - Aboriginal and Torres Strait Islander Cultures			

Alignment of Assessment Tasks to Graduate Attributes

Assessment Tasks	Graduate Attributes							
	1	2	3	4	5	6	7	8
1 - Learning logs / diaries / Journal / log books - 20%	○	○	○		○	○		
2 - Online Test - 50%	○				○	○		
3 - Written Assessment - 30%	○	○	○		○	○	○	

Textbooks and Resources

Textbooks

PSYC20056

Prescribed

APS Code of Ethics

(2018)

Authors: Australian Psychological Society

Australian Psychological Society Ltd

Binding: Other

PSYC20056

Prescribed

APS Ethical Guidelines

(2018)

Authors: Australian Psychological Society

Binding: Other

PSYC20056

Supplementary

Ethical practice in applied psychology

(2014)

Authors: Boyle, C., & Gamble N.

Oxford University Press Australia

Melbourne , Victoria , Australia

ISBN: 978-1-1955-2310-2

Binding: Paperback

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Supplementary

Publication Manual of the American psychological Association

Sixth edition (2009)

Authors: American Psychological Association

American Psychological Association

Washington , DC , United States

ISBN: 978-1-4338-0561-5

Binding: Paperback

Additional Textbook Information

As student members of the Australian Psychological Society students will have free online access to the Code of Conduct and Ethical Guidelines.

Publication manual of the APA is available as an E-book also. However, if you prefer a paper copy, you can purchase at the CQUni Bookshop here: <http://bookshop.cqu.edu.au> (search on the Unit code)

IT Resources

You will need access to the following IT resources:

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)

Referencing Style

All submissions for this unit must use the referencing style: [American Psychological Association 6th Edition \(APA 6th edition\)](#)

For further information, see the Assessment Tasks.

Teaching Contacts

Sarah Blunden Unit Coordinator
s.blunden@cqu.edu.au

Schedule

Week 1: Introduction to Unit: Professional and Collegial Behaviour - 11 Mar 2019

Module/Topic	Chapter	Events and Submissions/Topic
Introduction to the unit Professional and Collegial Behaviour What is an ethical psychologist?	APS Code of Conduct and the following APS Ethical Guidelines: <ul style="list-style-type: none">Ethical guidelines for managing professional boundaries and multiple relationshipsEthical guidelines on the prohibition of sexual activity with clientsEthical guidelines for psychological practice in rural and remote settingsEthical guidelines for working with and in the media	

Week 2: Legislation and Government Funding - 18 Mar 2019

Module/Topic	Chapter	Events and Submissions/Topic
Legislation and Government Funding (e.g. Disability services, Medicare, & Veteran Affairs) Mental Health Act	Refer to the following: <ul style="list-style-type: none">Medicare Rebates for psychological services (APS website)Health Practitioner Regulation National LawDepartment of Veteran Affairs (mental health)Equal Opportunity Act 2010Anti-discrimination Act 1991Mental Health Act	

Week 3: Working with Children and Adolescents: using the EDM model - 25 Mar 2019

Module/Topic	Chapter	Events and Submissions/Topic
Working with Children and Adolescents Use of the Ethical Dilemma Decision (EDM) making model Confidentiality, consent	Refer to APS Code of Conduct and the following guidelines: <ul style="list-style-type: none">APS EDM modelEthical guidelines for working with young peopleEthical guidelines on confidentialityEthical guidelines for psychological practice with men and boysEthical guidelines for psychological practice with women and girlsEthical guidelines relating to procedures that involve psychologist-client physical contact	

Week 4: Duty to Report and Protect - 01 Apr 2019

Module/Topic	Chapter	Events and Submissions/Topic
Duty to Report and to Protect Mandatory reporting Child protection, elder abuse, domestic violence Use of EDM model	Refer to APS Code of Conduct and Ethical guidelines on reporting abuse and neglect, and criminal activity Refer to EDM model	

Week 5: Keeping and accessing records - 08 Apr 2019

Module/Topic	Chapter	Events and Submissions/Topic
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Keeping and Accessing Records Referral procedures Security and legality issues	Refer to APS Code of Conduct and Ethical guidelines on record keeping
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Vacation Week - 15 Apr 2019

Module/Topic	Chapter	Events and Submissions/Topic
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Week 6: 5+ 1 Internship - 22 Apr 2019

Module/Topic	Chapter	Events and Submissions/Topic
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5 + 1 Internship Program Procedures Obligations Supervision	<p>Refer to the Psychology Board of Australia website and read the following:</p> <ul style="list-style-type: none"> • Guidelines for the 5+1 Internship Program • Guidelines for the National Psychology Examination • National Psychology Examination Recommended Readings • National Psychology Examination Curriculum • Policy and procedure for candidates who fail the exam three times • Ethical guidelines for supervision. 	
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Week 7: Working with Diversity - 29 Apr 2019

Module/Topic	Chapter	Events and Submissions/Topic
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Working with Diversity Working with Indigenous Australians Psycho-legal principles Disability Minorities Ethics, culture and religion	<p>Refer to APS Ethical Guidelines:</p> <ul style="list-style-type: none"> • Ethical guidelines for Aboriginal and Torres Strait Islander Peoples • Ethical guidelines for psychological practice with lesbian, gay and bisexual clients • Ethical guidelines on working with sex and/or gender diverse clients • Ethical guidelines for psychological practice with clients with an intellectual disability • Ethical guidelines for psychological services involving multiple clients • Ethical guidelines for psychological practice in forensic contexts and • Psychology Board of Australia policy for the management of notifications about single court appointed expert psychologists in family law courts proceedings <p>Readings on Moodle</p>	
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Week 8: Complex cases using the EDM model - 06 May 2019

Module/Topic	Chapter	Events and Submissions/Topic
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Ethical decision making Indigenous case examples	Readings for this week will be uploaded to the unit moodle page.	
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Week 9: Clients who pose a risk to self and/or others - 13 May 2019

Module/Topic	Chapter	Events and Submissions/Topic
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<p>Clients who Pose Risk to Self and/or Others Mandatory reporting Use of EDM model in case examples</p>	<p>Refer to APS Ethical Guidelines:</p> <ul style="list-style-type: none"> • Ethical guidelines for working with clients when there is a risk of serious harm to others • Ethical guidelines relating to clients at risk of suicide • Case study on Moodle <p>Readings on Moodle</p>	<p>Preparation for Internship Program Plan Due: Week 9 Monday (13 May 2019) 9:00 am AEST</p>
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Week 10: Ethical Research & Practice - 20 May 2019

Module/Topic	Chapter	Events and Submissions/Topic
Ethical Research and Practice Guest lecture by Chair of Human Ethics Research Committee	Refer to: <ul style="list-style-type: none">• National Statement on Ethical Conduct in Human Research• Australian Code for the Responsible Conduct of Research 2018	Guest lecture by Prof. Tania Signal

Week 11: Developing as a professional - 27 May 2019

Module/Topic	Chapter	Events and Submissions/Topic
Developing as a Professional Procedures for practice, supervision, professional development Multi-disciplinary team practice Private practice vs Government employment	Refer to APS guidelines: <ul style="list-style-type: none">• Ethical guidelines on supervision Refer to Psychology Board of Australia website: <ul style="list-style-type: none">• Guidelines for mandatory notifications• Guideline on professional indemnity insurance for psychologists• Guidelines for continuing professional development• Guideline - Informing a National board about where you practise• Guidelines for advertising regulated health services	

Week 12: Online in class test - 03 Jun 2019

Module/Topic	Chapter	Events and Submissions/Topic
On-line Test		Your online test will become available through moodle during usual class time. This is an open book test, however it is timed. Record of professional practice Due: Week 12 Friday (7 June 2019) 9:00 am AEST Online Test Due: Week 12 Friday (7 June 2019) 11:45 pm AEST

Review/Exam Week - 10 Jun 2019

Module/Topic	Chapter	Events and Submissions/Topic
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Exam Week - 17 Jun 2019

Module/Topic	Chapter	Events and Submissions/Topic
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Assessment Tasks

1 Preparation for Internship Program Plan

Assessment Type

Written Assessment

Task Description

This assessment provides you with the opportunity to prepare for the completion of your Internship Program plan. The assessment will consist of two Parts.

Part A requires you to respond to questions/considerations taken from the Guidelines for the 5 + 1 Internship Program.

Part B requires you to respond to criteria that will be found in Section F of the Internship Program plan (INPP-76) which relates to the core competencies to be achieved throughout your internship.

Assessment Due Date

Week 9 Monday (13 May 2019) 9:00 am AEST

To be uploaded through assessment portal on moodle

Return Date to Students

Week 12 Monday (3 June 2019)

Feedback and grades will be uploaded through assessment portal on moodle

Weighting

30%

Assessment Criteria

This assessment will be marked out of 100 and is worth 30% of the overall unit grade.

Part A questions:

Where am I working and what supervisory needs relate to this setting?

What are my professional needs and goals?

Do I have a career plan or path in mind?

Does my career plan include ultimate specialisation in an area such as counselling, clinical or organisational psychology?

What types of supervision would enable me to achieve the maximum gains in learning?

What might I expect from supervision?

What is my preferred learning style and what am I looking for in a supervisor?

Does my proposed supervisor have the experience and skills I need?

Meeting times and arrangements for cancellations of meetings.

Payment arrangements.

Records and other documentation to be kept.

Availability of the supervisor(s).

Expectations, rights and responsibilities of all parties.

Reporting arrangements, including those that are part of the internship plan and other required reporting (e.g. in the workplace)

Processes for feedback.

Policies for dealing with confidentiality and other ethical issues, and

If a secondary supervisor has not been selected, discussion about an appropriate secondary supervisor is desirable.

Part B will focus on the following competencies:

Knowledge of the discipline

Ethical, legal and professional matters

Psychological assessment and measurement

Intervention strategies

Research and evaluation

Communication and interpersonal relationships

Working with people from diverse groups

Practice across the lifespan

Referencing Style

- [American Psychological Association 6th Edition \(APA 6th edition\)](#)

Submission

Online

Submission Instructions

To be uploaded through the assessment portal on moodle

Learning Outcomes Assessed

- Evaluate and apply relevant legislation related to psychological practice
- Apply the ethical principles and standards endorsed by the Psychology Board of Australia

Graduate Attributes

- Knowledge
- Communication
- Cognitive, technical and creative skills
- Self-management
- Ethical and Professional Responsibility
- Leadership

2 Record of professional practice

Assessment Type

Learning logs / diaries / Journal / log books

Task Description

This assessment requires you to read a provided scenario which depicts a psychologist's activities across a number of weeks. You are then required to complete a Logbook: Record of professional practice (LBPP-76) template located on the Psychology Board of Australia website using details from the scenario.

Assessment Due Date

Week 12 Friday (7 June 2019) 9:00 am AEST

Document to be uploaded to the Assessment portal on moodle

Return Date to Students

Exam Week Friday (21 June 2019)

Feedback and grade will be uploaded to the Assessment portal on moodle

Weighting

20%

Assessment Criteria

The assessment will be marked out of 20 and is worth 20% of the overall unit grade. Marks will be awarded for all correctly identified activities.

Referencing Style

- [American Psychological Association 6th Edition \(APA 6th edition\)](#)

Submission

Online

Submission Instructions

Upload through Assessment portal on moodle

Learning Outcomes Assessed

- Articulate models and approaches for continuing professional development and registration.

Graduate Attributes

- Knowledge
- Communication
- Cognitive, technical and creative skills
- Self-management
- Ethical and Professional Responsibility

3 Online Test

Assessment Type

Online Test

Task Description

You will be required to complete an online test during Week 12. This test will be open book, however it will be timed - note once you commence the test you will only have 1.5 hours to complete. Once 1.5 hours has passed the test will automatically close. You will need to be well prepared prior to the commencement of the test and ensure you are in a location that allows you to not be interrupted.

Assessment Due Date

Week 12 Friday (7 June 2019) 11:45 pm AEST

Return Date to Students

Exam Week Monday (17 June 2019)

Grades will be entered into gradebook

Weighting

50%

Assessment Criteria

The online test will cover all aspects of the unit and will require you to make reference to a number of the resources utilised throughout the term.

Referencing Style

- [American Psychological Association 6th Edition \(APA 6th edition\)](#)

Submission

Online

Learning Outcomes Assessed

- Evaluate and apply relevant legislation related to psychological practice
- Apply the ethical principles and standards endorsed by the Psychology Board of Australia

Graduate Attributes

- Knowledge
- Self-management
- Ethical and Professional Responsibility

Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the [Student Academic Integrity Policy and Procedure](#). This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

What is a breach of academic integrity?

A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

Why is academic integrity important?

A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

Where can I get assistance?

For academic advice and guidance, the [Academic Learning Centre \(ALC\)](#) can support you in becoming confident in completing assessments with integrity and of high standard.

What can you do to act with integrity?



Be Honest

If your assessment task is done by someone else, it would be dishonest of you to claim it as your own



Seek Help

If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)



Produce Original Work

Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem