



SAFE20012 *Specialisation Contexts and Methods*

1

Term 1 - 2018

Profile information current as at 19/08/2022 05:35 pm

All details in this unit profile for SAFE20012 have been officially approved by CQUniversity and represent a learning partnership between the University and you (our student). The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

General Information

Overview

This unit provides students with the opportunity to examine the context, analytical tools and problem solving methods appropriate to their selected area of specialisation within the course.

Details

Career Level: *Postgraduate*

Unit Level: *Level 8*

Credit Points: *12*

Student Contribution Band: *8*

Fraction of Full-Time Student Load: *0.25*

Pre-requisites or Co-requisites

There are no requisites for this unit.

Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the [Assessment Policy and Procedure \(Higher Education Coursework\)](#).

Offerings For Term 1 - 2018

- Distance

Attendance Requirements

All on-campus students are expected to attend scheduled classes - in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

Residential Schools

This unit has a Compulsory Residential School for distance mode students and the details are:

Click here to see your [Residential School Timetable](#).

Website

[This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.](#)

Class and Assessment Overview

Recommended Student Time Commitment

Each 12-credit Postgraduate unit at CQUniversity requires an overall time commitment of an average of 25 hours of study per week, making a total of 300 hours for the unit.

Class Timetable

[Regional Campuses](#)

Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

[Metropolitan Campuses](#)

Adelaide, Brisbane, Melbourne, Perth, Sydney

Assessment Overview

1. **Portfolio**

Weighting: 60%

2. **Written Assessment**

Weighting: 40%

Assessment Grading

This is a pass/fail (non-graded) unit. To pass the unit, you must pass all of the individual assessment tasks shown in the table above.

CQUniversity Policies

All University policies are available on the [CQUniversity Policy site](#).

You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the [CQUniversity Policy site](#).

Previous Student Feedback

Feedback, Recommendations and Responses

Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

Feedback from Have Your Say

Feedback

Students requested additional feedback as the literature review is a new style of writing, suggesting that feedback on the draft would be useful.

Recommendation

Consideration will be given to scheduling of pre-submission sessions for the vetting of drafts.

Unit Learning Outcomes

On successful completion of this unit, you will be able to:

1. Interpret, discuss and apply contemporary principles, theories, paradigms, models and methods relating to your selected area of specialisation.
2. Identify and assess the context and key issues relevant to your selected area of specialisation.
3. Evaluate contemporary measures for the prevention, control or management of risks associated with key issues in your selected area of specialisation.

Textbooks and Resources

Textbooks

SAFE20012

Prescribed

Doing Your Literature Review - Traditional & Systematic Techniques

Edition: 1st (2011)

Authors: Jesson, JK, Matheson, L & Lacey, FM

SAGE

London, UK

ISBN: 978-84860-154-3

Binding: Paperback

Additional Textbook Information

The textbook should be accessible as an ebook from the CQU Library.

IT Resources

You will need access to the following IT resources:

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)

Referencing Style

All submissions for this unit must use the referencing style: [Harvard \(author-date\)](#)

For further information, see the Assessment Tasks.

Teaching Contacts

Shevaun Dell Unit Coordinator

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Schedule

Week 1 - 05 Mar 2018

Module/Topic	Chapter	Events and Submissions/Topic
Introduction and Unit Overview Introduction to specialist stream mentors	Supplementary readings	

Week 2 - 12 Mar 2018

Module/Topic	Chapter	Events and Submissions/Topic
Reviewing the literature Introduction to specialist stream mentors	Chapters 1, 2 and 5 Supplementary readings	Virtual Residential School

Week 3 - 19 Mar 2018

Module/Topic	Chapter	Events and Submissions/Topic
Taking a critical approach Individual consultation with specialist stream mentor	Chapters 3 and 4 Supplementary readings Readings set by specialist stream mentor	

Week 4 - 26 Mar 2018

Module/Topic	Chapter	Events and Submissions/Topic
Writing up the review Individual consultation with specialist stream mentor	Chapter 6 Supplementary readings Readings set by specialist stream mentor	

Week 5 - 02 Apr 2018

Module/Topic	Chapter	Events and Submissions/Topic
Referencing and plagiarism Individual consultation with specialist stream mentor	Chapter 9 Supplementary readings Readings set by specialist stream mentor	

Vacation Week - 09 Apr 2018

Module/Topic	Chapter	Events and Submissions/Topic
		Progress Report 1 due 10am Monday 9th April 2018

Week 6 - 16 Apr 2018

Module/Topic	Chapter	Events and Submissions/Topic
Individual consultation with specialist stream mentor	Readings set by specialist stream mentor	

Week 7 - 23 Apr 2018

Module/Topic	Chapter	Events and Submissions/Topic
Individual consultation with specialist stream mentor	Readings set by specialist stream mentor	

Week 8 - 30 Apr 2018

Module/Topic	Chapter	Events and Submissions/Topic
Individual consultation with specialist stream mentor	Readings set by specialist stream mentor	

Week 9 - 07 May 2018

Module/Topic	Chapter	Events and Submissions/Topic
Individual consultation with specialist stream mentor	Readings set by specialist stream mentor	Progress Report 2 due 10am Monday 7th May 2018

Week 10 - 14 May 2018

Module/Topic	Chapter	Events and Submissions/Topic
Individual consultation with specialist stream mentor	Readings set by specialist stream mentor	

Week 11 - 21 May 2018

Module/Topic	Chapter	Events and Submissions/Topic
Individual consultation with specialist stream mentor	Readings set by specialist stream mentor	

Week 12 - 28 May 2018

Module/Topic	Chapter	Events and Submissions/Topic
Individual consultation with specialist stream mentor	Readings set by specialist stream mentor	Literature Review Due: Week 12 Monday (28 May 2018) 10:00 am AEST

Review/Exam Week - 04 Jun 2018

Module/Topic	Chapter	Events and Submissions/Topic
		Reflective Journal due 10am Monday 4th June 2018

Exam Week - 11 Jun 2018

Module/Topic	Chapter	Events and Submissions/Topic
		SWOT Analysis due 10am Monday 11th June 2018
		Progress Reports, Reflective Journal and SWOT Analysis Due: Exam Week Monday (11 June 2018) 10:00 am AEST

Assessment Tasks

1 Progress Reports, Reflective Journal and SWOT Analysis

Assessment Type

Portfolio

Task Description

Part A - Progress Reports (10%)

Students will submit 2 progress reports throughout the term.

Part B - Reflective Journal (30%)

Throughout the 12 weeks of the course, students will develop and maintain a reflective journal which identifies and captures:

- the major issues and key learnings from each learning theme;
- the students' thoughts and reflections in relation to each theme;
- any gaps or limitations in contemporary knowledge in relation to each theme;
- any implications and learnings which inform the students' own professional practice and development.

The journal should demonstrate a clear understanding of the major relevant issues in the selected area of specialisation.

Part C - SWOT Analysis (20%)

Students will use the reflective journal and the literature review as the basis of a SWOT analysis to evaluate contemporary measures for the prevention, control and management of risks associated with the selected topic.

Assessment Due Date

Exam Week Monday (11 June 2018) 10:00 am AEST

Portfolio items are to be submitted as per the schedule, but no later than this due date

Return Date to Students

Exam Week Friday (15 June 2018)

Weighting

60%

Assessment Criteria

1. Demonstrate a clear understanding of the major relevant issues in the selected area of specialisation - 30%
2. Evaluate contemporary measures for the prevention, control and management of risk associated with key issues in the selected area of specialisation - 20%
3. Logical and concise conclusions are drawn from the evidence - 30%
4. Presentation is clear and well structured and writing style is impartial, logical and scholarly - 10%
5. Appropriate use of quotations and citations that are consistent with Harvard referencing style - 10%

Referencing Style

- [Harvard \(author-date\)](#)

Submission

Online

Learning Outcomes Assessed

- Interpret, discuss and apply contemporary principles, theories, paradigms, models and methods relating to your selected area of specialisation.
- Identify and assess the context and key issues relevant to your selected area of specialisation.

Graduate Attributes

- Knowledge
- Communication
- Cognitive, technical and creative skills
- Research

2 Literature Review

Assessment Type

Written Assessment

Task Description

Students are required to submit a review of the literature based on their research, analysis and discussions during the unit in relation to a negotiated topic relevant to their area of specialisation. The review must explore, explain and critique the contemporary body of knowledge relating to the topic as well as address both the context and methods of the broader specialisation domain within which it sits. The review must draw from reliable Australian and international sources.

The review should be structured in a manner that incorporates:

- Background to the topic, including relevance to specialisation;
- Theoretical base/framework of the topic;
- Important studies/report sin the area; and
- Critical analysis of the topic.

Assessment Due Date

Week 12 Monday (28 May 2018) 10:00 am AEST

Return Date to Students

Review/Exam Week Friday (8 June 2018)

Weighting

40%

Assessment Criteria

1. Identify and assess the context and key issues relevant to the selected area of specialisation - 30%
2. Interpret, discuss and apply contemporary principles, theories, paradigms, models and methods relevant to the selected area of specialisation - 30%
3. Analysis, interpretation and evaluation of the literature/evidence is objective - 20%
4. Presentation is clear and well structured and writing style is impartial, logical and scholarly - 10%
5. Appropriate use of quotations and citations that are consistent with Harvard referencing style - 10%

Referencing Style

- [Harvard \(author-date\)](#)

Submission

Online

Learning Outcomes Assessed

- Evaluate contemporary measures for the prevention, control or management of risks associated with key issues in your selected area of specialisation.

Graduate Attributes

- Knowledge
- Communication
- Cognitive, technical and creative skills
- Research
- Self-management
- Ethical and Professional Responsibility
- Leadership

Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the [Student Academic Integrity Policy and Procedure](#). This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

What is a breach of academic integrity?

A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

Why is academic integrity important?

A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

Where can I get assistance?

For academic advice and guidance, the [Academic Learning Centre \(ALC\)](#) can support you in becoming confident in completing assessments with integrity and of high standard.

What can you do to act with integrity?



Be Honest

If your assessment task is done by someone else, it would be dishonest of you to claim it as your own



Seek Help

If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)



Produce Original Work

Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem