



# SAFE20012 *Specialisation Contexts and Methods*

## 1

### Term 1 - 2020

Profile information current as at 26/04/2024 08:53 am

All details in this unit profile for SAFE20012 have been officially approved by CQUniversity and represent a learning partnership between the University and you (our student). The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

## General Information

### Overview

This unit provides you with the opportunity to examine the context, analytical tools and problem solving methods appropriate to your selected area of specialisation within the course. In this unit you will commence a mentoring arrangement with one or more staff who have specific expertise in the relevant specialisation. In this phase of your learning journey there is an emphasis on self-directed learning, and you will explore literature relevant to your specific interests within the specialisation with the support of your mentor(s).

### Details

Career Level: *Postgraduate*

Unit Level: *Level 8*

Credit Points: *12*

Student Contribution Band: *8*

Fraction of Full-Time Student Load: *0.25*

### Pre-requisites or Co-requisites

There are no requisites for this unit.

Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the [Assessment Policy and Procedure \(Higher Education Coursework\)](#).

### Offerings For Term 1 - 2020

- Mixed Mode

### Attendance Requirements

All on-campus students are expected to attend scheduled classes - in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

### Website

[This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.](#)

## Class and Assessment Overview

### Recommended Student Time Commitment

Each 12-credit Postgraduate unit at CQUniversity requires an overall time commitment of an average of 25 hours of study per week, making a total of 300 hours for the unit.

### Class Timetable

#### [Regional Campuses](#)

Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

#### [Metropolitan Campuses](#)

Adelaide, Brisbane, Melbourne, Perth, Sydney

### Assessment Overview

#### 1. **Portfolio**

Weighting: Pass/Fail

#### 2. **Written Assessment**

Weighting: Pass/Fail

### Assessment Grading

This is a pass/fail (non-graded) unit. To pass the unit, you must pass all of the individual assessment tasks shown in the table above.

## CQUniversity Policies

**All University policies are available on the [CQUniversity Policy site](#).**

You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the [CQUniversity Policy site](#).

## Previous Student Feedback

### Feedback, Recommendations and Responses

Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

#### Feedback from Student feedback and coordinator observations

##### **Feedback**

One-on-one mentoring sessions provide students the opportunity to explore specific areas of interest within the different specialisation streams.

##### **Recommendation**

Continue promoting the individualised nature of the unit by building mentoring capacity in the various specialisation streams.

## Unit Learning Outcomes

**On successful completion of this unit, you will be able to:**

1. Interpret, discuss and apply contemporary principles, theories, paradigms, models and methods relating to your selected area of specialisation
2. Identify and assess the context and key issues relevant to your selected area of specialisation
3. Evaluate contemporary measures for the prevention, control, investigation and management of risks and associated incidents in your selected area of specialisation.



## Textbooks and Resources

### Textbooks

SAFE20012

#### Prescribed

#### **A Playbook for Research Methods: Integrating Conceptual Frameworks and Project Management**

Edition: First (2013)

Authors: Patricia M. Shields & Nandhini Rangarajan

New Forums Press Inc

Stillwater , OK , USA

ISBN: 10:1-58107-247-3

Binding: Paperback

#### Additional Textbook Information

Can be purchased online from Amazon or other online book seller. It may also be available for purchase at the CQUni Bookshop here: <http://bookshop.cqu.edu.au> (search on the Unit code)

### IT Resources

#### You will need access to the following IT resources:

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)

## Referencing Style

All submissions for this unit must use the referencing style: [Harvard \(author-date\)](#)  
For further information, see the Assessment Tasks.

## Teaching Contacts

**Karen Klockner** Unit Coordinator

[k.klockner@cqu.edu.au](mailto:k.klockner@cqu.edu.au)

## Schedule

### Week 1 - 09 Mar 2020

Module/Topic	Chapter	Events and Submissions/Topic
Introduction to the Unit Introduction to The Conceptual Framework	Textbook Preface and Chapter 1 Conceptual Framework Textbook Step by Step Notebook	Cohort Zoom Session

### Week 2 - 16 Mar 2020

Module/Topic	Chapter	Events and Submissions/Topic
The Conceptual Framework Step by Step Notebooks- Use and Expectations	Textbook Preface and Chapter 1 Conceptual Framework Textbook Step by Step Notebook	Cohort Zoom Session

### Week 3 - 23 Mar 2020

Module/Topic	Chapter	Events and Submissions/Topic
Running Bibliography - How to Review the Literature Research Project Management Research Topic Thoughts	Textbook Chapter 2 Focus on Theory and Conceptual Framework Textbook Running Bibliography	Cohort Zoom Session - Peer Session Sharing Initial Thoughts

**Week 4 - 30 Mar 2020**

Module/Topic	Chapter	Events and Submissions/Topic
Specialisation Topic Research Purpose	Textbook Chapter 2 Focus on Theory and Conceptual Framework	Cohort Zoom Session - Peer Review - Research Contributions

**Week 5 - 06 Apr 2020**

Module/Topic	Chapter	Events and Submissions/Topic
Research Topic - Conceptual Framework Operationalisation Tables	Prescribed Reading - Working Hypothesis Paper with Table Example Textbook Running Bibliography Self directed extant literature review	Cohort Zoom Session - Peer Review - Research Topics

**Vacation Week - 13 Apr 2020**

Module/Topic	Chapter	Events and Submissions/Topic
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**Week 6 - 20 Apr 2020**

Module/Topic	Chapter	Events and Submissions/Topic
Specialisation and Research Project Methodology	Textbook Your Relevant Conceptual Framework Chapter Textbook Running Bibliography Self directed extant literature review	Cohort Zoom Session

**Week 7 - 27 Apr 2020**

Module/Topic	Chapter	Events and Submissions/Topic
Specialisation and Research Project Data Analysis	Textbook Your Relevant Conceptual Framework Chapter Textbook Running Bibliography Self directed extant literature review	Cohort Zoom Session - Peer Review - Methodology

**Week 8 - 04 May 2020**

Module/Topic	Chapter	Events and Submissions/Topic
Specialisation Topic Running Bibliography 'Why' Outcomes	Textbook Running Bibliography Self directed extant literature review	Cohort Milestone Zoom Session - Potential Supervisors and Peer Presentation - Specialisation Research - 'Why'

**Week 9 - 11 May 2020**

Module/Topic	Chapter	Events and Submissions/Topic
Specialisation Topic Final Plan Against Contextual Framework - 'How' Outcomes	Textbook Running Bibliography Self directed extant literature review	Cohort Milestone Zoom Session - Potential Supervisors and Peer Presentation - Specialisation Research - 'How'

**Week 10 - 18 May 2020**

Module/Topic	Chapter	Events and Submissions/Topic
Specialisation Research Project Supervision	Textbook Running Bibliography Self directed extant literature review	Cohort Zoom Session - Peer Review - Running Bibliography <b>Research Portfolio</b> Due: Week 10 Friday (22 May 2020) 11:45 pm AEST

**Week 11 - 25 May 2020**

Module/Topic	Chapter	Events and Submissions/Topic
Specialisation Project Plan	Textbook Running Bibliography Self directed extant literature review	Cohort Zoom Session

**Week 12 - 01 Jun 2020**

Module/Topic	Chapter	Events and Submissions/Topic
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Conceptual Framework Evaluation

Cohort Zoom Session - Peer Review -  
Use of Conceptual Framework and  
Notebook Use Review - Student  
Feedback

**Running Integrated Bibliography**

Due: Week 12 Friday (5 June 2020)  
11:45 pm AEST

**Review/Exam Week - 08 Jun 2020**

Module/Topic	Chapter	Events and Submissions/Topic
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**Exam Week - 15 Jun 2020**

Module/Topic	Chapter	Events and Submissions/Topic
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## Term Specific Information

Students at this level are expected to attend and participate in the weekly cohort Zoom sessions which will include a major peer review component.

Students from SAFE20012 Specialisation Contexts and Methods 1 and SAFE20013 Specialisation Contexts and Methods 2 for Term 1, 2020 will attend the same scheduled weekly Zoom sessions in order to form a Safety Science research student cohort.

Students should ensure they have purchased the prescribe textbook before term commences.

## Assessment Tasks

### 1 Research Portfolio

**Assessment Type**

Portfolio

**Task Description**

In this assessment you will develop a portfolio of your research project activities across the term including the use of the Conceptual Framework, the use of a Step-by-Step Notebook and reflective feedback from and to your peers on components of a research project formulation developed over the term.

**Part A - Use of the Conceptual Framework**

Using the Conceptual Framework presented in your textbook and in this unit present 'how' you will use the Conceptual Framework to guide the management of your research project into the next research units in your course. Describe your research including its purpose, the conceptual framework in which it sits, your data collection techniques or methodologies suitable for your framework and discuss how you intend to analyse, organise and summarise your data / statistics.

**Part B - Use of a Step by Step Notebook**

In this unit you are required to keep a step-by-step notebook which will assist you to organise notes and record your development of ideas as they develop. Your notebook should also include the recording of any articles or books that you might have read and how they influenced your Assessment 2 Running Bibliography, relevant to your specialisation project. Your notebook should also reflect how you were able to organise and categorise your reading from the literature as you progressed through your research project.

**Part C - Peer Feedback and Reflection**

During the cohort Zoom sessions you were provided with feedback from both your unit coordinator, potential supervisors and peers as you presented your research ideas and key components. You are therefore required to reflect on your learnings over the course of the term and how this feedback influenced the research journey and/or informed ideas in relation to your specialisation research project. You are also required to actively participate in giving your peers feedback on their work as they present over the term.

**Assessment Due Date**

Week 10 Friday (22 May 2020) 11:45 pm AEST

**Return Date to Students**

Week 12 Monday (1 June 2020)

## Weighting

Pass/Fail

## Assessment Criteria

When grading this submission specific attention will concentrate on finding: -

1. Evidence of your development of learning and understanding in relation to the Conceptual Framework presented in the Playbook for Research Methods and in the unit;
2. Evidence of the use of a step-by-step notebook which assisted in your organisation and management of your research activities across the unit; and
3. Evidence of your reflection, critical thinking, creativity and actions taken from the cohort peer review of your elements of your research project ideas across the term as well as evidence of your active participation in giving your peers feedback on their work.

A detailed marking matrix will be provided in Moodle. Students are required to pass all three parts of this assessment to be awarded an overall pass grade for this assessment item.

## Referencing Style

- [Harvard \(author-date\)](#)

## Submission

Online

## Learning Outcomes Assessed

- Interpret, discuss and apply contemporary principles, theories, paradigms, models and methods relating to your selected area of specialisation
- Identify and assess the context and key issues relevant to your selected area of specialisation

## Graduate Attributes

- Knowledge
- Communication
- Cognitive, technical and creative skills
- Research
- Self-management
- Ethical and Professional Responsibility

# 2 Running Integrated Bibliography

## Assessment Type

Written Assessment

## Task Description

In this assessment you will develop a running integrated bibliography of the literature you have explored related to your research project idea and specialisation area. As illustrated in your textbook (see p. 211-221) your running bibliography should detail an introduction to your research, historical contexts and current knowledge from the extant literature. You should also provide a final knowledge synthesis of the identification of gaps or theories/models in the literature which requires further research attention, and which supports the notion of 'why' your research is of importance and what it will contribute to your specialisation in the Safety Sciences.

## Assessment Due Date

Week 12 Friday (5 June 2020) 11:45 pm AEST

## Return Date to Students

Exam Week Monday (15 June 2020)

## Weighting

Pass/Fail

## Assessment Criteria

When grading this submission specific attention will concentrate on your: -

1. Development of a running integrated bibliography which demonstrates your ability to interpret, discuss and synthesis contemporary principles, theories, paradigms, models and methods presented in the literature relevant to your research area of exploration and specialisation;
2. Use contemporary literature to justify the need, value and contribution of your research project idea linked to your overarching specialisation within the Safety Sciences.

A detailed marking matrix will be provided in Moodle.

## **Referencing Style**

- [Harvard \(author-date\)](#)

## **Submission**

Online

## **Learning Outcomes Assessed**

- Evaluate contemporary measures for the prevention, control, investigation and management of risks and associated incidents in your selected area of specialisation.

## **Graduate Attributes**

- Knowledge
- Communication
- Cognitive, technical and creative skills
- Research
- Self-management
- Ethical and Professional Responsibility
- Leadership

## Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the [Student Academic Integrity Policy and Procedure](#). This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

### What is a breach of academic integrity?

A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

### Why is academic integrity important?

A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

### Where can I get assistance?

For academic advice and guidance, the [Academic Learning Centre \(ALC\)](#) can support you in becoming confident in completing assessments with integrity and of high standard.

### What can you do to act with integrity?



#### Be Honest

If your assessment task is done by someone else, it would be dishonest of you to claim it as your own



#### Seek Help

If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)



#### Produce Original Work

Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem