



SAFE20014 Specialisation Project 1

Term 2 - 2018

Profile information current as at 26/04/2024 08:11 pm

All details in this unit profile for SAFE20014 have been officially approved by CQUniversity and represent a learning partnership between the University and you (our student). The information will not be changed unless absolutely necessary and any change will be clearly indicated by an approved correction included in the profile.

General Information

Overview

This unit provides students with the opportunity to critically analyse and challenge the principles, theories, methods, models and paradigms which inform their selected area of specialisation.

Details

Career Level: *Postgraduate*

Unit Level: *Level 9*

Credit Points: *12*

Student Contribution Band: *8*

Fraction of Full-Time Student Load: *0.25*

Pre-requisites or Co-requisites

There are no requisites for this unit.

Important note: Students enrolled in a subsequent unit who failed their pre-requisite unit, should drop the subsequent unit before the census date or within 10 working days of Fail grade notification. Students who do not drop the unit in this timeframe cannot later drop the unit without academic and financial liability. See details in the [Assessment Policy and Procedure \(Higher Education Coursework\)](#).

Offerings For Term 2 - 2018

- Distance

Attendance Requirements

All on-campus students are expected to attend scheduled classes - in some units, these classes are identified as a mandatory (pass/fail) component and attendance is compulsory. International students, on a student visa, must maintain a full time study load and meet both attendance and academic progress requirements in each study period (satisfactory attendance for International students is defined as maintaining at least an 80% attendance record).

Residential Schools

This unit has a Compulsory Residential School for distance mode students and the details are:

Click here to see your [Residential School Timetable](#).

Website

[This unit has a website, within the Moodle system, which is available two weeks before the start of term. It is important that you visit your Moodle site throughout the term. Please visit Moodle for more information.](#)

Class and Assessment Overview

Recommended Student Time Commitment

Each 12-credit Postgraduate unit at CQUniversity requires an overall time commitment of an average of 25 hours of study per week, making a total of 300 hours for the unit.

Class Timetable

[Regional Campuses](#)

Bundaberg, Cairns, Emerald, Gladstone, Mackay, Rockhampton, Townsville

[Metropolitan Campuses](#)

Adelaide, Brisbane, Melbourne, Perth, Sydney

Assessment Overview

1. **Portfolio**

Weighting: 60%

2. **Written Assessment**

Weighting: 40%

Assessment Grading

This is a pass/fail (non-graded) unit. To pass the unit, you must pass all of the individual assessment tasks shown in the table above.

CQUniversity Policies

All University policies are available on the [CQUniversity Policy site](#).

You may wish to view these policies:

- Grades and Results Policy
- Assessment Policy and Procedure (Higher Education Coursework)
- Review of Grade Procedure
- Student Academic Integrity Policy and Procedure
- Monitoring Academic Progress (MAP) Policy and Procedure – Domestic Students
- Monitoring Academic Progress (MAP) Policy and Procedure – International Students
- Student Refund and Credit Balance Policy and Procedure
- Student Feedback – Compliments and Complaints Policy and Procedure
- Information and Communications Technology Acceptable Use Policy and Procedure

This list is not an exhaustive list of all University policies. The full list of University policies are available on the [CQUniversity Policy site](#).

Previous Student Feedback

Feedback, Recommendations and Responses

Every unit is reviewed for enhancement each year. At the most recent review, the following staff and student feedback items were identified and recommendations were made.

Feedback from Coordinator reflection

Feedback

Having multiple mentors per team improves the quality and continuity of the mentoring process throughout the term.

Recommendation

Continue to build mentoring capacity within the Transport and Safety Sciences team and where possible provide students with multiple mentors.

Unit Learning Outcomes

On successful completion of this unit, you will be able to:

1. Critically analyse contemporary principles, theories, paradigms, models and methods relating to your selected area of specialisation.
2. Develop strategies and approaches that challenge or extend existing models and methods in your selected area or specialisation.
3. Justify changes in perspective and practice in your selected area of specialisation through evidence informed reasoning and critical reflection.

Textbooks and Resources

Textbooks

SAFE20014

Prescribed

Critical Thinking skills : Developing Effective Analysis and Argument

Edition: 2nd edn (2011)

Authors: Cottrell, S

Palgrave Macmillan

London , USA

ISBN: 9780230285293

Binding: Paperback

Additional Textbook Information

Students should be able to access an ecopy of the textbook from the CQU library. However, limited copies are available and if you would prefer a paper text, please see the CQUni Bookshop [here](#).

[View textbooks at the CQUniversity Bookshop](#)

IT Resources

You will need access to the following IT resources:

- CQUniversity Student Email
- Internet
- Unit Website (Moodle)

Referencing Style

All submissions for this unit must use the referencing style: [Harvard \(author-date\)](#)

For further information, see the Assessment Tasks.

Teaching Contacts

Shevaun Dell Unit Coordinator

s.dell@cqu.edu.au

Schedule

Week 1 - 09 Jul 2018

Module/Topic

Chapter

Events and Submissions/Topic

Meet & greet Zoom session with the whole of class to introduce the unit and expectations

Week 2 - 16 Jul 2018

Module/Topic

Chapter

Events and Submissions/Topic

Self-directed study
Study schedule based on learning contract to be negotiated in week 2

Schedule a half hour meeting with learning mentor to negotiate a learning contract and establish a schedule for future student/learning mentor consultations

Week 3 - 23 Jul 2018

Module/Topic

Chapter

Events and Submissions/Topic

Self-directed study and meetings with learning mentors, as per agreed learning contracts

Learning Contract due Week 3 Friday
Progress Report 1 due Week 3 Friday

Week 4 - 30 Jul 2018

Module/Topic	Chapter	Events and Submissions/Topic
Self-directed study and meetings with learning mentors, as per agreed learning contracts		

Week 5 - 06 Aug 2018

Module/Topic	Chapter	Events and Submissions/Topic
Self-directed study and meetings with learning mentors, as per agreed learning contracts		Progress Report 2 due Week 5 Friday

Vacation Week - 13 Aug 2018

Module/Topic	Chapter	Events and Submissions/Topic
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Week 6 - 20 Aug 2018

Module/Topic	Chapter	Events and Submissions/Topic
Self-directed study and meetings with learning mentors, as per agreed learning contracts		

Week 7 - 27 Aug 2018

Module/Topic	Chapter	Events and Submissions/Topic
Self-directed study and meetings with learning mentors, as per agreed learning contracts		Progress Report 3 due Week 7 Friday

Week 8 - 03 Sep 2018

Module/Topic	Chapter	Events and Submissions/Topic
Self-directed study and meetings with learning mentors, as per agreed learning contracts		

Week 9 - 10 Sep 2018

Module/Topic	Chapter	Events and Submissions/Topic
Self-directed study and meetings with learning mentors, as per agreed learning contracts		Progress Report 4 due Week 9 Friday

Week 10 - 17 Sep 2018

Module/Topic	Chapter	Events and Submissions/Topic
Self-directed study and meetings with learning mentors, as per agreed learning contracts		

Week 11 - 24 Sep 2018

Module/Topic	Chapter	Events and Submissions/Topic
Self-directed study and meetings with learning mentors, as per agreed learning contracts		Progress Report 5 due Week 11 Friday Annotated Bibliography and Position Paper Due: Week 11 Friday (28 Sept 2018) 11:59 pm AEST

Week 12 - 01 Oct 2018

Module/Topic	Chapter	Events and Submissions/Topic
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Self-directed study and meetings with learning mentors, as per agreed learning contracts

Review/Exam Week - 08 Oct 2018

Module/Topic	Chapter	Events and Submissions/Topic
		Presentation to be delivered at TSS Student Conference Residential School (8th October - 11th October)

Exam Week - 15 Oct 2018

Module/Topic	Chapter	Events and Submissions/Topic
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Assessment Tasks

1 Learning Contract, Progress Reports and Project Presentation

Assessment Type

Portfolio

Task Description

Part A - Learning Contract (5%)

Negotiate with your Learning Mentor and create a learning contract which establishes a schedule for your consultations throughout the term. This learning contract must be uploaded to Moodle by the end of Week 3.

Part B - Progress Reports (15%)

For this assessment task, you will need to prepare fortnightly progress reports, detailing:

1. the work that you have been completing since your previous progress report, including any 'aha' moments
2. the materials that you have been exploring
3. any issues that have been encountered in your project (and their resolution)

You will be expected to submit a minimum of five (5) progress reports over the course of the term.

Part C - Presentation (20%)

In preparation for the SAFE20022 Thesis 1 you will present an outline of a potential project idea, including background and context within your specialisation. You will deliver your presentation at the end of term TSS Student Conference residential school (8th October - 11th October).

This presentation will likely be informed by your Annotated Bibliography and Position Paper in Assignment 2.

Assessment Due Date

You will negotiate with your Learning Mentor in Week 2 to create your Learning Contract, which must be uploaded to Moodle by the end of Week 3. Your fortnightly progress reports will be uploaded to the appropriate submission pages on the unit's Moodle site. Presentation will occur at the end of term residential school. .

Return Date to Students

Feedback will be given throughout the semester by learning mentors and the unit coordinator.

Weighting

60%

Assessment Criteria

Part A - Learning Contract

Learning Contract to be negotiated with Learning Mentor, which must include planned schedule of meetings for the term and agreed expectations regarding submission drafts and feedback (5 marks)

Part B - Progress Reports

5 brief Progress Reports are to be uploaded in total. Progress Reports are to be completed and uploaded fortnightly, detailing:

1. the work that you have been completing since your previous progress report, including any 'aha' moments (1 mark)
2. the materials that you have been exploring (1 mark)
3. any issues that have been encountered in your project (and their resolution) (1 mark)

Submissions need only be approximately 250 words in length, and may include dot point lists.

(15 marks; 3 marks each)

Part C - Presentation

The presentation will be assessed against the following criteria:

1. Presentation gives a clear explanation of the proposed project idea (5 marks)
2. Explains the context of the project idea, situating it within the current practices/strategies/approaches in the selected area of specialisation (5 marks)
3. Displays evidence of informed reasoning to justify the need for the proposed project, and its potential contribution to the area of specialisation (5 marks)
4. Presentation is well-structured and uses appropriate visual aids (3 marks)
5. Appropriate use of supporting sources that are consistent with Harvard referencing style (2 marks)

Referencing Style

- [Harvard \(author-date\)](#)

Submission

Online

Learning Outcomes Assessed

- Critically analyse contemporary principles, theories, paradigms, models and methods relating to your selected area of specialisation.
- Develop strategies and approaches that challenge or extend existing models and methods in your selected area or specialisation.

Graduate Attributes

- Knowledge
- Communication
- Cognitive, technical and creative skills
- Research
- Self-management

2 Annotated Bibliography and Position Paper

Assessment Type

Written Assessment

Task Description

Part A - Annotated Bibliography (30%)

Choose a minimum of 10 authoritative sources that relate to your chosen specialisation. These could include:

- peer-reviewed journal articles
- book chapters
- 'grey literature' (government reports, industry reports, etc.)

Prepare an annotated bibliography in which you critically analyse contemporary principles, theories, paradigms, models and methods relating to your specific project. Submissions that include a variety of sources are more likely to be successful.

As a guide, submissions of approximately 3000 words are more likely to be successful.

Part B - Position Paper (30%)

Write a position paper (approximately 2000 words) in which you evaluate the effectiveness of current approaches in your chosen specialisation and develop strategies and approaches that challenge or extend existing models and methods in use, as well as identify potential areas for future research.

These submissions will likely inform your Presentation in Assignment 1 Part C.

Assessment Due Date

Week 11 Friday (28 Sept 2018) 11:59 pm AEST

Return Date to Students

Feedback and provisional grades will be provided to students two academic weeks following the due date.

Weighting

40%

Assessment Criteria

Part A - Annotated Bibliography

- Submission explores a minimum of 10 relevant authoritative sources (Non-graded Requirement)
- An introduction is provided which contextualises the annotated bibliography and justifies the references chosen (3 marks)
- Annotations succinctly summarise the contents of each reference (7 marks)
- Annotations clearly explain the origin and relevance of each reference (7 marks)
- Each reference is thoroughly analysed and their importance to the topic emphasised (8 marks)
- Submission is formatted appropriately for an annotated bibliography (1 mark)
- Submission evidences high level academic writing skills (2 marks)
- All sources are referenced properly in line with Harvard Referencing Style (2 marks)

Part B - Position Paper

- Introduction gives a clear background of the topic and sets expectations for the rest of the paper (4 marks)
- Current approaches within the chosen specialisation are identified and explained, including any shortcomings or limitations (8 marks)
- Submission argues for an alternative strategy with regard to at least one specific area of practice within the specialisation (7 marks)
- Argument is well-constructed and flows logically (4 marks)
- Argument is well-supported by reputable sources (2 marks)
- Submission is formatted appropriately for a position paper (1 mark)
- Submission evidences high level academic writing skills (2 marks)
- All sources are referenced properly in line with Harvard Referencing Style (2 marks)

Referencing Style

- [Harvard \(author-date\)](#)

Submission

Online

Learning Outcomes Assessed

- Justify changes in perspective and practice in your selected area of specialisation through evidence informed reasoning and critical reflection.

Graduate Attributes

- Knowledge
- Communication
- Cognitive, technical and creative skills
- Research
- Self-management
- Ethical and Professional Responsibility
- Leadership

Academic Integrity Statement

As a CQUniversity student you are expected to act honestly in all aspects of your academic work.

Any assessable work undertaken or submitted for review or assessment must be your own work. Assessable work is any type of work you do to meet the assessment requirements in the unit, including draft work submitted for review and feedback and final work to be assessed.

When you use the ideas, words or data of others in your assessment, you must thoroughly and clearly acknowledge the source of this information by using the correct referencing style for your unit. Using others' work without proper acknowledgement may be considered a form of intellectual dishonesty.

Participating honestly, respectfully, responsibly, and fairly in your university study ensures the CQUniversity qualification you earn will be valued as a true indication of your individual academic achievement and will continue to receive the respect and recognition it deserves.

As a student, you are responsible for reading and following CQUniversity's policies, including the [Student Academic Integrity Policy and Procedure](#). This policy sets out CQUniversity's expectations of you to act with integrity, examples of academic integrity breaches to avoid, the processes used to address alleged breaches of academic integrity, and potential penalties.

What is a breach of academic integrity?

A breach of academic integrity includes but is not limited to plagiarism, self-plagiarism, collusion, cheating, contract cheating, and academic misconduct. The Student Academic Integrity Policy and Procedure defines what these terms mean and gives examples.

Why is academic integrity important?

A breach of academic integrity may result in one or more penalties, including suspension or even expulsion from the University. It can also have negative implications for student visas and future enrolment at CQUniversity or elsewhere. Students who engage in contract cheating also risk being blackmailed by contract cheating services.

Where can I get assistance?

For academic advice and guidance, the [Academic Learning Centre \(ALC\)](#) can support you in becoming confident in completing assessments with integrity and of high standard.

What can you do to act with integrity?



Be Honest

If your assessment task is done by someone else, it would be dishonest of you to claim it as your own



Seek Help

If you are not sure about how to cite or reference in essays, reports etc, then seek help from your lecturer, the library or the Academic Learning Centre (ALC)



Produce Original Work

Originality comes from your ability to read widely, think critically, and apply your gained knowledge to address a question or problem