WHAT IS STEPS?
Skills for Tertiary Education Preparatory Studies (STEPS) is an enabling program that provides a pathway for people wishing to gain entry to and excel at university.

IS STEPS SUITABLE FOR ME?
STEPS is suitable for you if you want to undertake tertiary study and may:
» be returning to study or work after some time away
» need to meet prerequisite subjects for your desired diploma or degree
» want some additional support to gain the knowledge, skills and confidence to successfully enter and undertake further study.

AM I ELIGIBLE?
To be eligible for STEPS, you must be:
» 18 years of age in the year of enrolment;1
» an Australian/New Zealand citizen; or
» a permanent resident; or
» a holder of a humanitarian visa.

HOW DO I APPLY?
Application forms are available online at cqu.edu.au/steps. After you apply, you will undertake a diagnostic entrance assessment covering your personal circumstances, your computing competence and your numeracy and literacy skills. You will then be contacted by one of our access coordinators to arrange an interview. If you are successful, we then use the information from your assessment and interview along with your intended study path to plan an individual study program for you.

WHAT SUPPORT IS AVAILABLE TO ME?
The STEPS program provides you with the confidence, knowledge and skills needed to begin a university degree. If you do need extra support while studying STEPS, your lecturers are available to offer assistance.

You also have the support of an access coordinator and a committed team of STEPS staff who will guide you through the program. You will learn to access CQUniversity’s Internet-based learning systems and make contact with other STEPS students, giving you the opportunity to discuss issues and make new friends.

WHERE CAN I STUDY?
STEPS can be studied at:
» CQUniversity Brisbane, 160 Ann Street, Brisbane
» CQUniversity Bundaberg, University Drive, Bundaberg
» CQUniversity Gladstone Marina, Bryan Jordan Drive, Gladstone
» CQUniversity Mackay Ooralea, Boundary Road, Mackay
» CQUniversity Noosa, 90 Goodchap Street, Noosaville
» CQUniversity Rockhampton North, Bruce Highway, Rockhampton
» CQUniversity Sydney, 400 Kent Street, Sydney
» Geraldton Universities Centre.

STEPS can also be studied by distance education, so you can study from anywhere in Australia.

STEPS OFFERED
Term 1 (On-campus and Distance education)
Term 2 (On-campus and Distance education)
Term 3 (Distance education ONLY)

HOW LONG DOES STEPS TAKE?
The program takes between one and six terms to complete, with two terms being average. Each term is approximately four months in duration. Completion time depends on the results of your diagnostic entrance assessment, the time you have available for study, and the requirements of the diploma or degree program you wish to enter.

WHAT SUPPORT IS AVAILABLE TO ME?
The STEPS program provides you with the confidence, knowledge and skills needed to begin a university degree. If you do need extra support while studying STEPS, your lecturers are available to offer assistance.

You also have the support of an access coordinator and a committed team of STEPS staff who will guide you through the program. You will learn to access CQUniversity’s Internet-based learning systems and make contact with other STEPS students, giving you the opportunity to discuss issues and make new friends.

WHERE CAN I STUDY?
STEPS can be studied at:
» CQUniversity Brisbane, 160 Ann Street, Brisbane
» CQUniversity Bundaberg, University Drive, Bundaberg
» CQUniversity Gladstone Marina, Bryan Jordan Drive, Gladstone
» CQUniversity Mackay Ooralea, Boundary Road, Mackay
» CQUniversity Noosa, 90 Goodchap Street, Noosaville
» CQUniversity Rockhampton North, Bruce Highway, Rockhampton
» CQUniversity Sydney, 400 Kent Street, Sydney
» Geraldton Universities Centre.

STEPS can also be studied by distance education, so you can study from anywhere in Australia.
WHAT COSTS ARE INVOLVED IN UNDERTAKING STEPS?
The STEPS program is FREE of tuition fees; however, there are minimal costs associated with textbooks, stationery, photocopying and printing.

WHAT FINANCIAL ASSISTANCE IS AVAILABLE TO ME?
The STEPS program is a Centrelink approved program. You may be eligible for various forms of financial support while undertaking the program. For more information visit www.humanservices.gov.au/customer/dhs/centrelink.

WHAT HAPPENS AFTER I COMPLETE STEPS?
Upon successful completion of the STEPS program, you can apply for entry to a CQUniversity diploma or degree program through the CQUniversity direct entry process (for those programs where direct entry is available). Alternatively, you can apply through the Queensland Tertiary Admissions Centre (QTAC) or the University Admissions Centre (UAC) for programs at CQUniversity or other institutions.

CAN I COMPLETE A STEPS COURSE WHILST STUDYING MY UNDERGRADUATE DEGREE?
CQUniversity students who are currently undertaking coursework degrees can also enrol in STEPS courses to upskill in certain areas. Enrolment is established on the outcome of close collaboration between the student, the student’s undergraduate course lecturer(s), the relevant STEPS access coordinator and, in some instances, the student counsellor. The student’s current or planned course load as well as the student’s particular upskilling needs will be taken into consideration when establishing an individual study plan.

WHY STUDY WITH CQUNIVERSITY AUSTRALIA?
There has never been a better time to become a university graduate. With increased employability, transferable skills, job satisfaction and salaries, university study offers the opportunity to get ahead in the job market and get the career you have always dreamed of.

CQUniversity understands that everyone’s circumstances are different, and we are committed to making study fit with your personal commitments and learning style. We give you the flexibility to study when and where it suits you by offering part-time, full-time, on-campus and distance education, with many programs offering the option of fast tracking your degree by studying during Term 3.

No matter whether you’re just finishing school or thinking of taking up a new challenge, CQUniversity helps you be what you want to be.

WHAT OUR STUDENTS HAVE TO SAY

SAMPATH HOWPE LIYANAGE
Bachelor of Engineering (Co-op) and Diploma of Professional Practice (Engineering)

“When I migrated to Australia four years ago, I wanted to be an engineer. I didn’t have any idea as to how I was going to start my career until I spoke to CQUniversity.

‘CQUniversity’s STEPS program was the beginning of my learning journey. I learnt a variety of skills throughout the program which have helped me during my undergraduate degree. The support, guidance and encouragement I received from STEPS lecturers and staff was truly amazing. My STEPS experience has truly been a remarkable one.’

ANA MARIE CARDON
Bachelor of Nursing

‘The STEPS program equipped me with the necessary skills and confidence required to gain entry into a nursing degree. I say – jump in, embrace the challenge and be prepared for the best ride of your life! You never know where it could take you!’

---

1 You can apply at 17 years of age, but must turn 18 years of age in the year of enrolment.
2 The Geraldton Universities Centre supports the on-campus delivery of the CQUniversity STEPS program to students residing in Western Australia.
IMPORTANT DATES 2015

TERM 1 2015
Monday, 9 March – Friday, 5 June

TERM 2 2015
Monday, 13 July – Friday, 9 October.

TERM 3 2015
Monday, 9 November – Friday, 12 February 2016.

APPLICATION DATES
Please note that applications can be received at any time for the STEPS program. Applications close on the following dates:

TERM 1 2015
Monday, 9 February (Distance)
Monday, 23 February (On-campus)

TERM 2 2015
Monday, 15 June 2015 (Distance)
Monday, 29 June 2015 (On-campus)

TERM 3 2015
Monday, 12 October 2015 (Distance)

INFORMATION SESSIONS

TERM 1 2015
Wednesday, 21 January

TERM 2 2015
Wednesday, 15 April
Wednesday, 20 May

TERM 3 2015
Wednesday, 16 September