WHAT IS STEPS?
Skills for Tertiary Education Preparatory Studies (STEPS) is an enabling program that provides a pathway for people wishing to gain entry to and excel at university.

IS STEPS SUITABLE FOR ME?
STEPS is suitable for you if you want to undertake tertiary study and may:
» be returning to study or work after some time away
» need to meet prerequisite subjects for your desired diploma or degree
» want some additional support to gain the knowledge, skills and confidence to successfully enter and undertake further study.

AM I ELIGIBLE?
To be eligible for STEPS, you must be:
» 18 years of age, or older, in the year of enrolment1; and
» an Australian/New Zealand citizen; or
» a permanent resident; or
» a holder of a humanitarian visa.

HOW DO I APPLY?
1. Download, complete and submit a STEPS application form from www.cqu.edu.au/steps. We will then send you information about the STEPS online diagnostic entrance assessment and an enrolment form.
2. Complete the diagnostic entrance assessment for literacy, numeracy and computing competence and return the completed enrolment form.
3. Once we receive your enrolment form, one of our Access Coordinators will contact you to arrange a one-on-one interview to finalise your application.

WHEN IS STEPS OFFERED
Term 1 (On-campus and Distance education)
Term 2 (On-campus and Distance education)
Term 3 (Distance education ONLY)

WHAT STUDY AREAS ARE COVERED IN STEPS?
STEPS covers the areas of academic writing, computing, independent learning, mathematics, sciences, and study and information literacy skills.
The program consists of one core course, Preparation Skills for University, and a number of elective courses:
» Computing Skills for University
» Essay Writing for University
» Foundation Science
» Fundamental Mathematics for University
» Intermediate Mathematics for University
» Introductory Biology
» Introductory Chemistry
» Introductory Physics
» Positive Learning for University
» Technical Mathematics for University
» Technical Writing for University.
The electives that you undertake depend on the program you intend to study after completing STEPS.

HOW LONG DOES STEPS TAKE?
The program takes between one and six terms to complete, with two terms being average. Each term is approximately four months in duration. Completion time depends on the results of your diagnostic entrance assessment, the time you have available for study, and the requirements of the diploma or degree program you wish to enter.

CAN I COMPLETE A STEPS COURSE WHILST STUDYING MY UNDERGRADUATE DEGREE?
If you are currently enrolled in a CQUniversity coursework degree, you can enrol in individual STEPS courses to upskill in any areas of need. Simply submit a STEPS application, and the relevant STEPS Access Coordinator will contact you to discuss your current or planned course load as well as your particular upskilling needs before establishing an individual study plan with you.

BEAU SMYTH IS A STEPS GRADUATE AND IS CURRENTLY STUDYING A BACHELOR OF ENGINEERING (HONOURS) AND DIPLOMA OF PROFESSIONAL PRACTICE (CO-OP)
I chose to study STEPS because the content taught in STEPS allows for a seamless transition into undergraduate study and can be tailored to a degree.
WHAT SUPPORT IS AVAILABLE TO ME?
The STEPS program provides you with the confidence, knowledge and skills needed to begin a university degree. If you require extra support while studying STEPS, your lecturers are available to offer assistance.

You also have the support of an Access Coordinator and a committed team of STEPS staff members who will guide you through the program. You will learn to access CQUniversity’s online learning systems and make contact with other STEPS students, giving you the opportunity to discuss topics and make new friends.

WHAT COSTS ARE INVOLVED IN UNDERTAKING STEPS?
The STEPS program is FREE of tuition fees; however, there are minimal costs associated with textbooks, stationery, photocopying and printing.

WHAT FINANCIAL ASSISTANCE IS AVAILABLE TO ME?
The STEPS program is a Centrelink approved program. You may be eligible for various forms of financial support while undertaking the program. For more information visit humanservices.gov.au/customer/dhs/centrelink.

As a STEPS graduate you can apply for scholarships to assist with the financial cost of study. For more information about scholarship visit cqu.edu.au/scholarships.

WHAT HAPPENS AFTER I COMPLETE STEPS?
Upon successful completion of the STEPS program, you can apply for entry to a CQUniversity diploma or degree program through the CQUniversity direct entry process (for those programs where direct entry is available). Alternatively, you can apply through the Queensland Tertiary Admissions Centre (QTAC) or the University Admissions Centre (UAC) for programs at CQUniversity or other institutions.

WHERE CAN I STUDY?
STEPS can be studied at:
» CQUniversity Brisbane, 160 Ann Street, Brisbane
» CQUniversity Bundaberg, University Drive, Bundaberg
» CQUniversity Cairns, Cairns Square, Corner Abbott and Shields Street, Cairns
» CQUniversity Gladstone Marina, Bryan Jordan Drive, Gladstone
» CQUniversity Mackay Ooralea, Boundary Road, Mackay
» CQUniversity Noosa, 90 Goodchap Street, Noosaville
» CQUniversity Rockhampton North, Bruce Highway, North Rockhampton
» CQUniversity Sydney, 400 Kent Street, Sydney
» CQUniversity Townsville, 538 Flinders Street, Townsville
» Geraldton Universities Centre.

STEPS can also be studied by distance education, so you can study from anywhere in Australia.

WHY STUDY WITH CQUNIVERSITY AUSTRALIA?
There has never been a better time to become a university graduate. With increased employability, transferable skills, job satisfaction and salaries, university study offers the opportunity to get ahead in the job market and get the career you have always dreamed of.

CQUniversity understands that everyone’s circumstances are different, and we are committed to making study fit with your personal commitments and learning style. We give you the flexibility to study when and where it suits you by offering part-time, full-time, on-campus and distance education, with many programs offering the option of fast tracking your degree by studying during Term 3.

No matter whether you’re just finishing school or thinking of taking up a new challenge, CQUniversity helps you be what you want to be.

JESSICA BIRT IS A STEPS STUDENT
I felt a real calling to study nursing and midwifery but uni scared me so I looked into STEPS to get my head back into study after being out of school for so long.

STEPS has given me the biggest boost of self-confidence! Now I feel ready and excited to start my undergraduate studies.

1 You can apply at 17 years of age, but must turn 18 years of age in the year of enrolment.
2 STEPS is available in Townsville from Term 2, 2016.
3 The Geraldton Universities Centre supports the on-campus delivery of the CQUniversity STEPS program to students residing in Western Australia.
2016 TERM DATES

TERM 1 2016
Monday, 7 March – Friday, 3 June 2016

TERM 2 2016
Monday, 11 July – Friday, 7 October 2016

TERM 3 2016
Monday, 7 November 2016 – Friday, 10 February 2017

INFORMATION SESSIONS
Information sessions are held before the beginning of each term.

TERM 1 2016
Friday, 29 January 2016

TERM 2 2016
Friday, 15 April 2016
Friday, 27 May 2016

TERM 3 2016
Friday, 23 September 2016

TERM 1 2017
Friday, 2 December 2016

APPLICATION DATES
Please note that applications can be received at any time for the STEPS program until the following dates prior to term commencement:

TERM 1 2016
Monday, 8 February 2016 (Distance)
Monday, 22 February 2016 (On-campus)

TERM 2 2016
Monday, 13 June 2016 (Distance)
Monday, 27 June 2016 (On-campus)

TERM 3 2016
Monday, 10 October 2016 (Distance)

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www.cqu.edu.au/steps

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